

TENTATIVE MINUTES FOR MAY 4, 2022 - NOT APPROVED BY THE BOARD

**REGULAR SESSION:**

The May 4, 2022 meeting of the Board of Education, held at the Bookcliff Elementary, 255 South Solomon, Green River, UT, was called to order at 6:30 pm by Board President Tracey Johnson. Vice-President Marie Johnson, with members Royd Hatt, Kenzi Guymon, and Todd Huntington were also present. Superintendent Ryan Maughan and Business Administrator Jackie Allred were also in attendance.

**WORK SESSION:**

- A1. Board ethics videos were watched and then discussed by all board members with the topics of “Grocery Store” and “I have a recommendation”.
- A2. The guidelines for usage of the new fieldhouse at EHS was discussed.

**REGULAR SESSION:**

B1/B2: President Johnson welcomed all in attendance and led all attendees in the Pledge of Allegiance.

**PRESENTATIONS:**

C1: Trent Huntsman from Westland Construction gave the board an update to the Ferron Elementary and Emery High Field construction projects. The Fire Marshall is scheduled to approve the Phase I, field complex area, on May 5<sup>th</sup>. Baseball and Softball games have already been played on the fields. The grand opening for the field complex is scheduled for May 19<sup>th</sup> for the public to view. Phase II for the building has completed the grubbing process and has started to lay out the building pad for the shop areas. Ferron Elementary is almost completely dried in. Most of the work is going on the inside with infrastructure and also drywall. Painting should be finished today. Rooms are scheduled to be carpeted by the end of school to allow teachers to move supplies over so that the original building can be demolished, thus preparing for the parking lot to be finished during the summer. Playgrounds and side landscaping will also be focused on in May. Current schedule is for the building portion to be finished by the end of July for staff to be able to prepare for school starting in August.

C2: The data for the district counseling was presented by Doug Mecham, Secondary Supervisor. Green River High School’s data project was to increase their students’ desire for post-secondary education. Emery High School’s focus was to support the School Improvement Plan to reduce the number of failing grades. This goal is to decrease the failure rate below 10%. Canyon View Middle School’s project was to support the school plan with a goal to teach meaningful study habits. San Rafael Middle School’s data project is focused on Literacy with goal to increase all students to read at or above benchmark levels by 5%.

C3: FY21 LandTrust Final Reports were presented by JR Jones, Elementary Supervisor, for the elementary schools and Doug Mecham for the secondary schools. The pandemic had an obvious effect on academic goals and SEL (social and emotional learning). A major portion of funding was put toward technology. SEL programs were also implemented. PLC meetings have progressed and developed as well as the district professional development days. Funding support for paraprofessionals were maintained.

**BOARD ACTION ITEMS**

**D1:** A motion from Kenzi Guymon for the a) April warrants, b) Monthly financial reports and c) Minutes for the March 30<sup>th</sup> meeting was made and seconded by Royd Hatt with all approving.

**D2:** Superintendent Maughan recommended the following individuals for board approval:

- Jake Atwood                      Health/PE                      Emery High
- Kyann Feichko                      Special Ed Aide                      Huntington Elementary
- Kaitlyn Mecham                      Science Teacher                      Canyon View Middle
- Tracy Rowley                      Transportation Supervisor                      District
- Brittany Julian                      Cheer Coach                      San Rafael
- Jon Faimalo                      Girls Basketball Head Coach                      Emery High
- Chase Julian                      Assistant Girls Coach                      Emery High
- Erik Nielsen                      Girls Soccer Head Coach                      Emery High
- Cherise Jensen                      Lunch Worker                      Ferron / San Rafael
- Jennifer Jensen                      Lunch Worker                      Cleveland
- Amanda LeRoy Truman                      Lunch Worker                      Emery High
- Jackie Fox                      Lunch Worker                      Canyon View

Marie Johnson motioned to approve the hiring recommendations as presented. Todd Huntington seconded the motion and it passed unanimously. All approvals are subject to the completion and review of a background check.

**D3:** EHS had two CTE students that have taken first in State competitions in their categories and will be attending the national competition in Atlanta Georgia: McKay Sitterud (motorcycle service technology) and Dallin Braun (welding). Skills USA takes only top competitors from each state. The students will be competing against state winners from 47 other states. Out of State Travel for the students and advisors was motioned to be approved by Marie Johnson with a second from Royd Hatt and all members approving.

**D4:** Policy DJD – Procurement Procedures for Child Nutrition Program is a new policy that is being required by USBE to follow federal guidelines. Motion to pass was made by Marie Johnson. The second followed from Royd Hatt. All approved.

**D5:** The FY23 LandTrust Plans were presented by JR Jones and Doug Mecham. All plans are created with their community and focused on student growth and professional development. Some software programs were not funded by the state at previous level. A portion of the schools’ plans have picked up that cost to continue those programs. SEL is still a focus on most plans as well. Community councils were recognized as a vital part of the school and creating these plans. A motion to approve was made by Royd Hatt and seconded by Kenzi Guymon. All voted in favor.

**D6:** With the federal ESSER ARP funding received from the Covid-19 pandemic, an RFP was issued regarding Air quality economizers for all buildings other than those being constructed. Atkinsons Electronics has the lowest proposal and also coordinates with the existing control system for most of the designated schools. The bid is for \$271,815 to change out the digital air economizers with controls and filter systems throughout the district to all classrooms. This will improve air exchanges as well as having the ability to have a fresh air flush for each classroom on a daily basis. Motion to approve was made by Marie Johnson and seconded by Kenzi Guymon. Members approved unanimously.

**REPORTS:**

**F1:** The Principal Report was given by Gaylene Erwin. Absenteeism is a large concern with over 51% of students missing more than 16 days. School administration along with Karen Griffen, social worker, have put much effort to get students to school. Bookcliff’s fantastic teachers and purchased software tools are finding success. Decisions to target instruction is coming from instructional data. With ESSER funding, the literacy specialist was hired and serves 50 students daily. Another concern is the fluctuation of students. Hiring and keeping high-quality staff is difficult. They have had great success with an increase of 5% with RISE scores, also decreasing the lower red level by 9%. The school climate is very positive because of the staff working so well together and for the sole purpose of the students. The new building addition has also given the school better access to all students (no portable) and helped the teachers with the workroom.

JR Jones, elementary supervisor, took the opportunity to recognize Ms. Erwin as administrator at the building. Gaylene is on top of everything – data, students, happenings and very concerned about teacher growth. Gaylene brings the community in and helps them be involved with their students’ education. Gaylene is irreplaceable.

**F2:** The Superintendent Report, given by Ryan Maughan, acknowledged Mrs. Erwin as well. Sometimes principals are overloaded, but they are amazing. Schools don’t ‘wind-down’ at the end of the year. Many events are going on during May. A schedule of all events was sent to the board previously.

**F3:** No comments made for the Business Report.

**F4:** Committee reports: Tracey was able to visit EHS with Supt Maughan and walked randomly through the classes to visit teachers and it was a very valuable opportunity.

**PUBLIC COMMENTS (G):** Steven Gordon commented that the Emery High FFA students took first in state competitions in a couple of areas and have also been invited for Nationals. Kayce Fluckey commented on the help from Justin Thornley and other CTE teachers to Green River’s FFA program with Kent Nelson.

**CLOSED MEETING (H):** At 8:32 pm., a motion was made by Royd Hatt and seconded by Marie Johnson to move to a closed meeting for the purpose of discussion related to the character, professional competence, or physical or mental health of an individual. Member voting on this motion was as follows:

- Tracey Johnson Aye
- Marie Johnson Aye
- Kenzi Guymon Aye
- Royd Hatt Aye
- Todd Huntington Aye

The closed meeting was held in the Reading room at the Bookcliff Elementary School, May 4, 2022, beginning at 8:40 pm. All Board members were present for the closed meeting. Superintendent Maughan and Business Administrator Allred were also in attendance.

A motion from Marie Johnson to return to Open meeting was made with Kenzi Guymon following with a second. All approved. Royd Hatt motioned and was seconded by Todd Huntington to adjourn. The motion passed unanimously and the meeting adjourned at 9:50 pm.

**Certification of Closed Executive Session (Utah Code 52-4-206)**

I, Tracey Johnson, President of the Emery County School District Board of Education, certify and swear that the sole purpose of the above closed executive session was to review and discuss the character and professional competence of individuals. Under the code referenced above, a closed executive session discussion of the character, professional competence, or physical or mental health of an individual is exempt from recording requirements and therefore, this closed executive session was not recorded.

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Tracey Johnson