

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board, Tuesday, September 24, 2013. All members were present. Vicky McKee, County Clerk, was present as board secretary. The meeting was called to order at 9:00 A.M. by Chairman Steglich.

Also present were: Keri Pallesen-County Auditor/Recorder, Brian Raymond-Economic Development, Niel Lund-County Attorney, Stephen Foot-County Attorney, Guy Durrant, Jeff Egley-Utah Education Network and James Olsen.

With regards to old business, Mr. Raymond stated that he had made the changes on the MOU for the NonProfit and was needing information from Mr. Foote, County Attorney. Mr. Steglich stated that Mr. Lund will review the document as revised.

There was no one present with old business nor citizens comments.

The minutes of the September 17, 2013 meeting were provided by the County Clerk's office for review and approval. Mr. Blanchard provided the following revisions: The paragraph regarding the Mountain Biking Club on the next to the last page should state they will be out next month not next week. Ms. Miller comments on the last page regarding IMT Training should state Incident Management Training. Mrs. Perry provided the following revisions: Next to the last page, 3rd paragraph – County Attorney Foote and Lund needs an "s" added to Attorney and 5th paragraph – states "next fall" twice so one needs to be deleted. Mr. Steglich questioned the following: The matter of reimbursing local law enforcement through the HMEP Grant which was discussed. He questioned where the county had left off on the Cost Recovery Ordinance and Mrs. Perry stated that she was waiting on this from Mrs. Twitchell. He also questioned the number of trucks in a study going through the county in an eight hour period as stated being 900+ which was discussed. Upon review and discussion, motion by Mrs. Perry to approve the minutes of the September 17, 2013 meeting as revised. Seconded by Mr. Blanchard, all in favor.

Mr. Blanchard stated that he had talked to someone that had ridden that trail (Canyon Rim Trail) this week and felt that would be a good trail for a bicycle race. Other various mountain trails that could be used for a bicycle trail were also discussed.

The Open Invoice Report was provided by the County Auditor's office for review and approval in the amount of \$221,608.69. Mr. Steglich questioned an invoice in the amount of \$289.00 for a battery for a truck and Mrs. Perry replied that was for two batteries for Kelly's diesel truck. On the second page he questioned that matter of two invoices from Meter Works being exactly the same with different descriptions. Upon checking, Mrs. Pallesen stated that it was a duplication for payment and one of the invoices will be deleted from the report. The Sweetwater Events Complex payment in the amount of \$7,000.00 was discussed. The matter of the credit with Physio Control was questioned and Mrs. Pallesen stated that it is a credit and until there is a billing that offsets that amount it needs to stay on the report. The matter of the payment of an unemployment payment was pointed out and Mrs. Pallesen stated that was the same employee as before. Mrs. McKee questioned the invoice on the report for Diana Kouris and Mrs. Pallesen stated that would be deleted. Motion by Mr. Blanchard to approve the Open Invoice Report as revised. Seconded by Mrs. Perry, all in favor.

Mrs. Perry had provided a letter of support from Bob Spain for the demolition work that the road crew had done on Hickey Mountain which she read in open meeting. Mr. Raymond stated that he had sent an email to the Commission regarding the Airport Project and the Wildland Fire budget. Mr. Raymond explained the billing from the State Fire Marshall to the commission. The matter of the Wildland Fire Budget will be on the next agenda for discussion. Mr. Steglich stated that Questar and Senator Okerlund have scheduled a meeting on October 29 at 11:00 A.M. at Salt Lake City with the Daggett County and Millard County Commissioners and others to be in attendance for preliminary discussion. Senator Okerlund is planning to sponsor a bill this session that would require Questar to socialize their billing which would help pay about ½ of the cost to bring Natural Gas into some of the rural areas. It would still be a very large expense to the counties. Mr. Raymond reported that he had received various emails regarding the Tourism Conference.

Motion by Mr. Blanchard to approve the business license application as submitted by the County Clerk's office for American Towers. Seconded by Mrs. Perry, all in favor.

The matter on the agenda is the USDA Forest Service Permit for the Burbot Bash for review and approval. Mr. Steglich stated that he has concerns with the Forest Service charging the County anything for county events when the county partners with the Forest Service on roads, fire and etc. The matter of the amount charged by the Forest Service for the permit fee (\$3,690.00) was discussed which is 3% of the estimated gross revenues. The source of the estimated revenues was reviewed and discussed. Mr. Lund stated that the permit states that the fee is to be paid in advance and is not refundable and within 30 days of the event the revenues are to be reviewed to determine if additional fees are due. Mr. Steglich stated that the permit has not been signed and he plans to talk to Rowdy Muir, Forest Ranger, before signing. Motion by Mr. Blanchard to approve the Permit with the USDA Forest Service for the Burbot Bash as presented. Seconded by Mrs. Perry, all in favor.

The other matter on the agenda with regards to the Burbot Bash was approval of funding for Burbot Bash assistant. Mrs. Perry questioned if this was already in the Burbot Bash budget and was informed that it was. Mr. Blanchard stated that he is not ready to hire anyone since we will be laying off at the end of this year. There is a lot of work to do for the Burbot Bash and there are part time people that could be doing that job instead of hiring someone new. The Job Description for the position was reviewed and Mr. Raymond stated that they are looking for consistency. Mr. Blanchard questioned the matter of using volunteers for this as done in the past and Mr. Raymond stated that volunteers are too unreliable as there is a lot of time required. Use of current employees that have lost hours in the regular position was reviewed and discussed. Motion by Mrs. Perry to approve the position for the Burbot Bash Assistant. Seconded by Mr. Steglich as Mr. Blanchard would not second the motion.

Mrs. Pallesen provided information regarding the 2013 Tax Abatements for Commission review and approval for the Commission cancellation. Mrs. Pallesen stated that there were three applicants that applied for low income abatement and she provided notes as to what has been done in the past for two of the three and that one is a new application this year. Mr. Steglich requested to be able to see the applications as submitted which were provided and reviewed. Mrs. Pallesen also provided a report that showed the rest of the abatements (Veterans, Blind and Circuit Breaker) and informed the

Commission that they are State abatements and the Commission do not make a determination on those. It was questioned as to whether the applications should be discussed in an open meeting and Mr. Foote stated that the application is public excepting their Social Security numbers and birthdates. Mr. Blanchard stated that the people have asked for the abatement and the rest of the public has a right to know who they are. Each of the applications were reviewed and discussed starting with #CC-03. It was determined that the applicants of #CC-03 had a contract with the county which states that they are responsible for the property taxes. Mr. Blanchard stated that where the county has raised the property taxes on everyone in the county, he hates to give an exemption unless it is really needed as the taxes are putting a burden on everyone in the county. It was determined that the applicant was on an extremely limited income and is disabled. Mr. Steglich stated that the Commission can deny, grant or do a percentage and he recommends that these applicants do coupon payments on the amount due. Upon review and discussion, motion by Mrs. Perry to approve a 50% Commission abatement on #CC-03 and recommend that they start making monthly payments on their taxes next year. Upon #CC-02 being opened for discussion, motion by Mrs. Perry to continue granting the 50% abatement. Seconded by Mr. Blanchard, all in favor. Upon #CC-01 being opened for discussion, motion by Mr. Blanchard deny the request for the Commission Cancellation. Seconded by Mrs. Perry, all in favor.

The matter on the agenda was for discussion of Merging of Dutch John Fund 29. Mr. Olsen questioned how the Dutch John Advisory Board would be involved with decision making in Dutch John. Mr. Blanchard replied that they do not have authority to make decisions only recommendations and there has not been a meeting for 6 to 8 months. Mr. Olsen stated that he had talked to Mrs. Pallesen about identifying hours on time sheets for road work and it was determined that can be identified on the time sheets. Mr. Steglich mentioned that at the present time the Dutch John employees do not have a supervisor and suggests to make sure that they have one as they are needing supervision. He stated that he has been over there many times and has seen no productivity. Mr. Blanchard questioned hiring someone else to supervise those employees as they have a list of duties and oversee themselves and Mr. Steglich stated that Mr. Olsen is available to supervise them. Mr. Blanchard stated that he meets with them once a week and goes over the schedule for the following week and feels that they are doing their work. Mr. Steglich stated that he has been at the shop several times and Mr. Slaugh was working on his own equipment. Mr. Blanchard replied that prior Commissioners had given him permission to do that when he was hired. He was also given authority to store his equipment and tools there and if there is a need to change it needs to be a Commission decision. This matter will be handled administratively. Mr. Olsen then questioned the matter of the Dutch John employees working under the direction of the road department when working on the roads and under their own supervision. Mr. Blanchard stated that when Mr. Olsen noticed there being an issue with the roads, Mr. Olsen could provide timely notice to the employees of a job needing to be done. Mr. Olsen questioned if there could be an issue if the employees follow Mr. Olsen's direction for roads but their own supervisor for other things. Mr. Blanchard stated that they have criteria set up now for the Dutch John roads and if Mr. Olsen sees a need for a change to let them know. Mr. Steglich stated that there was just a need for coordination and communication to make things works. Mr. Olsen then questioned the opinion of plowing snow into the middle of the roads in Dutch John and questioned the liability for the county of doing this. Mr. Blanchard explained that the reasons for doing this was mainly the cost to haul the snow

out. Mr. Olsen stated that he does not want to be part of the liability. Mrs. Perry addressed her concern regarding this matter of putting the snow into the middle of the road. Mr. Blanchard stated that the snow has been plowed to the center of the street for the last 15 years that he is aware of and also prior to that and there has never been any accidents. This matter will be continued for discussion until next week.

The matter of the Emergency Cost Recovery Ordinance will be continued until next week.

Jeff Eggle, Utah Education Network, Associate Director with Technical Services with the Utah Education Network located at the University of Utah, was present to request support from the Daggett County Commission regarding a grant application to the CIB Board. Utah Education Network provides all the K-12 broadband connectivity to the school districts in the State. He stated that the University of Utah on behalf of the Utah Education Network (UEN) received a series of CIB grants in 2002-2005 for replacing analog microwave communication systems with digital microwave to serve schools, school districts, head start programs and higher education campuses in Daggett and San Juan Counties. They are currently looking at upgrades and to refresh the radios and upgrading the power system at Dutch John to a 200 Megabit service. They had met with Gayle Gardiner, CIB, and were informed that they were the last of the education site requesting and education requests tends to take a lower priority. They have contacted Cody Christensen, UBAG, and provided him the information for their request. The UEN's microwave system was installed almost ten years ago which are now experiencing problems with sustainability and reliability. Since these systems are critical for education and public safety, UEN will be applying to CIB for funding on October 1st to replace these systems. San Juan and Daggett County are the two areas that the State has continued to support their own infrastructure to support education. Mr. Eggle and Mr. Durrant were present to answer questions and request the support of the County Commission. The Commission stated that they are supportive of anything to do with education in the county but there are issues working with CIB. Upon review and discussion, motion by Mr. Blanchard to approve to add to the Community Impact Fund Board FY2013 Consolidated Local Capital Improvement List, One Year List the project as submitted from UEN with an estimated project cost of \$1,360,000.00 with a 20% State match of \$272,000.00 and a CIB Grant request in the amount of \$1,088,000.00. Seconded by Mrs. Perry, all in favor.

Mr. Steglich addressed the matter of the 2013 Secure Rural Schools revenues and expenses as reviewed. He explained that the three eligible expenses for Title III are as follows: 1. To carry out activities under the Firewise Communities program to provide to homeowners in fire-sensitive ecosystems education on, and assistance with implementing ,techniques in home sitting, home construction, and home landscaping that can increase the protection of people and property from wildfires, 2. To reimburse the participating county for search and rescue and other emergency services, including firefighting, that are A. Performed on Federal land after the date on which the use was approved under subsection (b), B. Paid for by the participating county; and 3. To develop community wildfire protection plans in coordination with the appropriate Secretary concerned. Mark Ward analysis has the September 30th deadline for submitting unobligated funds and Mr. Steglich questioned if there are prior year's unobligated funds and Mrs. McKee stated that there were no prior year's unobligated funds. The county has not published a notice for the 2013 SRS funds and provided a

45 day comment period and submitted it to the local RAC board. The county needs to make a record that a motion was made to spend the funds on a certain project and Mrs. McKee stated that the county has submitted the percentages for the funds but does not believe that the expenses for Title III were stated. Mr. Ward also stated that the Certification of Title III expenditures are to be submitted by February of the following year. Mrs. McKee will verify with the minutes if the Commission has determined how the Title III funds for 2013 are to be spent.

The matter of the discussion and approval of HR 1526 will be deleted and the bill had passed.

Mrs. Perry had requested the matter of the Flower Pots for 2014 to be on the agenda for review and discussion. She is requesting opinions from the Commission regarding maintaining the flowers for 2014 as done this year. Upon review and discussion it was determined that Mrs. Perry is to continue obtaining prices and information and Mr. Blanchard will check on the condition of the flowers in the county pots at the local businesses in Dutch John.

Motion by Mrs. Perry to go into Redevelopment Agency portion of the meeting. Seconded by Mr. Blanchard all in favor. Mr. Lund provided a Warranty Deed as worked on by Grant Charles, County Attorney, and Craig Smith. The deed is for Lot 2 Block 6 Township Dutch John but the document does not contain prices on any of the documents provided. The county owes Mr. Smith \$13,000.00 for services provided. The matter of the deed was reviewed and discussed and this matter will be continued until the next meeting.

With no further business, the meeting adjourned at 10:45 A.M.

/s/ Vicky McKee

/s/ Jerry Steglich

/s/ Karen Perry

/s/ Warren Blanchard