



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, December 17, 2013**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 **RECOGNITIONS**
 - 2.1 **Administration of Oath of Office to New Police Officers**
(Joseph Incardine, Michaela Larrabee and Matthew Mann will be sworn in as police officers.)
 - 2.2 **Recognition of Finance Director Steve Fawcett – Sunil Naidu**
(Sunil Naidu, President-elect of the Utah Government Finance Officers Association, will present Steve Fawcett with the Distinguished Budget Presentation Award from the Government Finance Officers Association.)
 - 2.3 **Recognition of Police Chief Robby Russo**
(Chief Russo will be recognized for receiving an award from the Substance Abuse Advisory Commission.)
 - 3.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the Deputy City Recorder prior to noon the day before the meeting)
 - 4.0 **PUBLIC COMMENT**
 - 4.1 **Exotic Pet Ordinance**
(The city has proposed revisions to the Exotic Pet Ordinance limiting the number and manner in which exotic pets may be housed in a residential area. The Council will receive comments from the public regarding the ordinance. Comments will be limited to three minutes per person.)
 - 5.0 **REPORTS**
 - 5.1 **Fiscal Year 2013 Comprehensive Annual Financial Report**
(The city auditors, Larson & Rosenberger LLC, and the City Finance Director, Steve Fawcett, will present the audit findings and comments on the city's financial statements for the year ending June 30, 2013, which must be filed with the State Auditor's office by the end of December.)
 - 5.2 **Standing Monthly Reports**
 - 1. **Monthly Financial Report – Finance Director Steve Fawcett**
(The finance department will provide a report of the city budget as of November 30, 2013)
 - 2. **Unified Fire Report – Assistant Chief Mike Watson**
(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights stations during the month of November as well as other informational items from the Unified Fire Authority)
 - 3. **November Police Report – Sheila Jennings**
(Review of the Police Department statistics for the month of November)

6.0 **ACTION ITEMS**

6.1 **Consideration of Resolution No. 2013-53** Approving an Amended and Restated Interlocal Agreement with Valley Emergency Communications Center (VECC)

(The City will consider approving an amendment to an agreement with VECC and 16 other governmental agencies for the continued organization that provides 9-1-1 call taking and dispatch services for police, fire and emergency services.)

6.2 **Consideration of Resolution No. 2013-54** Approving Amendment No. 1 to Agreement for Public Works-Related Materials and Services Between Salt Lake County and Cottonwood Heights

(The City will consider approving an amendment to the agreement for public works-related materials and services between Salt Lake County and Cottonwood Heights. The purpose of the amendment is to modify the existing agreement to include fabrication and maintenance of street signs and regulatory signs, and maintenance of school zone signs and lights.)

7.0 **CONSENT CALENDAR**

Approval of Minutes for November 26, 2013, December 3, 2013 and December 5, 2013

8.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, December 16, 2013, at 3:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 16th DAY OF DECEMBER 2013

Kory Solorio, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ksolorio@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, December 17, 2013**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review Business Meeting Agenda (10:00)**
 2. **Public Relations Report (20:00)**
 - a. Media Coverage
(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)
 - b. Valley Journal
(A review of the upcoming articles for future editions)
 3. **Public Works Report (15:00)**
(Public Works Director, Mike Allen, will report on public works activities, other than snow removal, including repairs being done by SLC Water to their infrastructure in the city.)
 4. **Planning Department Report (30:00)**
 - a. Economic Development Strategies
(Staff has met with a video production company to look at creating a video about the city's business development program. The video would highlight various aspects of the community and show people why Cottonwood Heights is business friendly and a great place to have a business.)
 - b. University of Utah Student Study of Fort Union Corridor
(City representatives met with university students to review their final proposals about future development of the Fort Union corridor. The students have come up with different scenarios for transportation and land use options. They have identified catalyst sites for redevelopment or form-based/Transit Oriented Development codes.)
 5. **Public Safety Reports (30:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week)
 1. Report on UFA Board Meeting held December 17, 2013
 2. Report on UFA Finance Committee Meeting held December 9th
 - b. Police Department
(Report from Chief Robby Russo on noteworthy events of the week.)
 6. **City Manager Report (30:00)**
 - a. Snow Removal
(City Manager, John Park, will report to the Council on Meetings held with TerraCare regarding snow removal and discuss strategic plans for the rest of the snow removal season)
 7. **Mayor/City Council Reports (20:00)**
 - a. Wasatch Summit Executive Committee Meeting – Mayor Cullimore
(Mayor Cullimore is a member of the Wasatch Summit Executive Committee that is working on long term Solutions to transportation needs for the Wasatch Canyons. He will report on the meeting held December 9.)

b. Legislative Policy Committee – Councilman Tyler & Manager Park
(A brief follow up to the written report sent out will be provided regarding the LPC meeting last Monday)

8. **Calendar of Events (10:00)**
 - a. Councilmember Schedules for the next week
 - b. 2014 Calendar
 - c. No City Council Meetings on December 24th or 31st.
 - d. City Offices Closed for Christmas holiday – December 25
 - e. City Offices Closed for New Year's holiday - January 1
 - f. Legislative Breakfast – January 7 @ 7:30 am – Market Street
 - g. Swearing in of elected officials – January 7th @ 5:00 p.m.
 - h. City Offices Closed for Martin Luther King Day – January 20
 - i. Volunteer Appreciation Dinner – January 25 @ 6:00 pm – Heritage Gardens
 - j. Elected Officials Day at the Legislature – January 29th
 - k. City Council Retreat – February 4th
 - l. City Offices Closed for Presidents Days – February 17
 - m. ULCT Spring Conference – April 9-11, 2014

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**