

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board, Tuesday, October 1, 2013. All members were present. Vicky McKee, County Clerk, was present as board secretary. The meeting was called to order at 9:00 A.M. by Chairman Steglich.

Also present were: Niel Lund and Chad Woolley-County Attorneys, Brain Raymond-Economic Development, Cindy Keller and Keri Pallesen-Auditor/Recorder.

With regards to old business, Mrs. Perry addressed the issue of flower pots and stated that she had received a price for planted flower pots, the same as in Vernal, in the amount of \$38.00 per pot or a total of \$4,560.00 for the number of county owned pots. She is considering buying flower pots for some of the county buildings or a total of around 9 sets of pots this year and then provide delivered flowers and soil to the other businesses with the condition that they plant them. Next year, she would take the pots back for repotting and to try to buy a few more pots along with the additional flowers and soil. Following this process, she believes that the cost each year should be about the same as it was this year through TRT funds. Mr. Blanchard suggested for the county to not plant flowers in Dutch John as the deer will just eat them. She feels that the government buildings and other locations where people go need to look inviting. It was determined that the proposal could be presented during the budget process and Mr. Steglich suggested that Mrs. Perry also give the businesses the ability to pay for the pots themselves. Mrs. Perry will make phone calls to determine the willingness of the county businesses. There was discussion of moving the flower pots to alternate locations.

There was no one else present with old business nor citizens comments.

The minutes of the September 24, 2013 meeting were provided by the County Clerk's office for review and approval. Mrs. Perry provided the following revisions: Page 1, Paragraph 5, the word "was" needs to be changed to "were". Page 2, Paragraph 4, Sentence 4 needs to be revised to read; There is a lot of work to be done for the Burbot Bash and there are part time people that could be doing that job instead of hiring someone new. Page 4, Paragraph 1 should be revised to read; Mr. Blanchard explained that the reasons for doing this were mainly the cost to haul the snow out. Mr. Blanchard questioned the wording for the first full sentence on Page 5, and Mrs. McKee suggested a revised wording as follows: The county has not published a notice for the 2013 SRS funds and provided a 45 day comment period and submitted it to the local RAC board. Upon review and discussion, motion by Mr. Blanchard to approve the minutes as revised. Mr. Steglich stated that there needs to be clarification on the amount that the county owes Craig Smith as he believes that the amount listed in the minutes is incorrect. Seconded by Mrs. Perry, all in favor. Mrs. Pallesen provided information showing that as of today's date, Craig Smith has a credit balance in the amount of \$19,402.75 and Rex Falkenrath has \$8,675.00 in credit. The amount provided in September 24<sup>th</sup> meeting minutes was incorrect, but that was the amount stated during the meeting.

The Open Invoice Report was submitted by the County Auditor's office for review and approval in the amount of \$24,144.92. Mr. Steglich questioned the matter of the invoice on the report for Smuin, Rich and Marsing in the amount of \$350.00 and if they had sent another invoice. Mrs. Pallesen stated that she would like the issue to be cleared up and Mr. Blanchard stated that they had been the county's

contract auditors and they have been helpful in getting the Bureau of Reclamation issue settled. Upon review and discussion, motion by Mr. Blanchard to approve the Open Invoice Report in the amount of \$24,144.92. Seconded by Mrs. Perry, all in favor.

With regards to correspondence, the county had received a letter from Tammy Twitchell stating that she feels that the employees should be parking in the back. It was determined that there does need to be a sign incorporated along with the Museum sign which also states that there is additional parking available behind the Courthouse. Mr. Blanchard stated that he had received a letter from Bob Weidner providing information and requesting the annual payment. This matter will be added to the next agenda.

There were no business license applications provided for approval.

Motion by Mr. Blanchard to approve the liability insurance for both the Manila and Dutch John Airports as provided. Seconded by Mrs. Perry, all in favor.

Mrs. Perry provided the following information regarding the VAWA Grant which would allow Deb Bergmeier to continue her victim advocate program. Mrs. Bergmeier is in Salt Lake today attending a meeting regarding this grant and it is the same application as she did last year. The Commission needs to approve for her to submit the grant application. Motion by Mrs. Perry to approve for Mrs. Bergmeier to submit the VAWA (Violence Against Women Act) Grant application to the State of Utah. Seconded by Mr. Blanchard, all in favor. Mr. Blanchard will be able to sign the grant application when completed.

The matter of merging Fund 29 was on the agenda for discussion and Mr. Blanchard suggested to take this matter off the agenda and to let Fund 29 run its course. He stated that there had been a pre-budget decision to put \$400,000.00 into that fund as a way to show what the town's actual expenses are in case there is an Incorporation Petition filed. Mrs. Pallesen suggested for the fund to be left as is in a separate fund which would make it easier to determine actual expenses. This matter will be deleted from the next agenda.

It was determined that the County Commission meetings on October 8<sup>th</sup> and October 29<sup>th</sup> will be cancelled and the next regular meeting is set for Wednesday, October 16, 2013 since Monday is a holiday.

The matter of discussion of the 2014 Budget for Division of Forestry, Fire and State Lands was on the agenda. There was discussion regarding this being a yearly matter that is dealt with and the paperwork reflects a small increase due to inflation. Mrs. Perry questioned if the county was to receive an exemption for 2014 and Mrs. Pallesen stated that Mr. Raymond works with Mrs. Asay, County Assessor, and determines the amount of the exemption around January or February and then submit that information to the State. Mr. Raymond stated that the information as provided is to let the county know what is to be budgeted for 2014 and he will be working on the amount of the exemption whereupon the county will receive a final billing. Mr. Raymond will check with the State to see if they want this approved as submitted.

Mr. Steglich questioned if the blanks in the deed for the Left Hand Fork had been resolved and filled in. Mr. Lund stated that there are still issues needing to be resolved so this matter will be continued. Mrs. McKee will provide Mr. Lund copies of the agreements with Smith Hartvigsen and Rex Falkenrath.

Motion by Mr. Blanchard to go into Closed Session at 9:35 A.M. for pending litigation and requested that Cindy Keller, Planning & Zoning Secretary be in attendance. Seconded by Mrs. Perry, all in favor. Those present for the Closed Session were County Attorneys Lund and Woolley, Mr. Raymond, Commissioners Blanchard, Steglich and Perry, Cindy Keller, Auditor Pallesen and Clerk McKee.

The regular meeting reconvened at 9:45 A.M. and with no further business, the meeting adjourned at 9:45 A.M.

/s/ Vicky McKee

/s/ Jerry Steglich

/s/ Karen Perry

/s/ Warren Blanchard