

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board, Tuesday, September 17, 2013. All members were present. Vicky McKee, County Clerk, was present as board secretary. The meeting was called to order at 9:00 A.M. by Chairman Steglich.

Also present were: Stew Leith, Brian Raymond-Economic Development Director, James Olsen, Niel Lund-County Attorney, Stephen Foote- County Attorney, Mechelle Miller, Tammy Twitchell and Jerry Taylor.

Mr. Steglich reported that the county had held their auction for the surplus desks and shelving On Friday, September 13, 2013 which resulted in \$5.00 receipts. Mr. Steglich called the School District and they took one desk that did not sell. He then asked Commissioner Perry to have Kelly Wilde haul the rest of the items away.

There was no one present with old business nor citizens comments.

The minutes of the September 10, 2013 meeting were submitted by the County Clerk's office for review and approval. Mr. Steglich addressed a couple of revisions to the minutes as follows: Page 2, paragraph 4 – the word turn needs an "s" added and the same page, paragraph 6, second sentence – needs a "d" added to the word approve. Mrs. Perry stated that on the second page, paragraph 4, first sentence should have the word "that" changed to "why". Motion by Mrs. Perry to approve the minutes as revised. Seconded by Mr. Blanchard, all in favor.

The Open Invoice Report was submitted by the County Auditor's office for review and approval. Since there is no one from the Auditor's office present in the meeting, this matter will be tabled until someone comes in to answer questions.

With regards to correspondence, Mrs. McKee reported that she had received an email from the Lt. Governor's office stating the Lt. Governor Bell would be stepping down upon appointment and confirmation of his replacement. Brian Raymond stated that he had emailed information to the Commission regarding a Wilderness Study.

A letter had been prepared by Mrs. Perry regarding the request made by Jerry Taylor for a letter of support from the Commission for his business. Upon review Mr. Blanchard stated that he could support the letter as written and Mr. Steglich stated that he cannot support it but his decision is not personally against Mr. Taylor. Mr. Steglich stated that he had gone on the tour and after looking at the state of the campgrounds after 10 years of management under Flaming Gorge Rec. and AL&L he cannot support either of them. Mr. Steglich also read the portion of the letter that stated that Flaming Gorge Corporation is always current on their appropriate taxes and business licenses and stated that was not a true statement. Mrs. Perry suggested changing the letter to state that the company is current deleting the word always and questioned if Mr. Steglich would support that change in the letter. He replied that he would not be able to support either company because after the years of management and the phone calls that he receives continually regarding complaints about the campgrounds. Motion by Mr. Blanchard to approve the letter as revised to state that Flaming Gorge Corporation is current rather than always current. Seconded by Mrs. Perry and Mr. Steglich called for a roll call vote. Mrs. Perry – Aye, Mr. Blanchard – Aye and Mr. Steglich – Nay. Mr. Steglich stated that he would be writing a letter to the Forest Service explaining why his signature was not included on the letter.

The matter of the Amended Resolution #13-19 – Dutch John Utility Rates was on the agenda at the request from the last meeting. Mrs. McKee explained that the resolution as signed and recorded was proper it was just that the resolution had been revised after approval and prior to recording by adding the rates for the Communal Restroom Facility and that the Commission needed to make a motion approving the document as complete. Motion by Mr. Blanchard to approve the addition of the rates for the Communal Restroom Facility as added to Resolution #13-19. Seconded by Mrs. Perry, all in favor.

Mrs. Pallesen had provided the information regarding the County Treasurer's Bond from UCIP stating that the bond as provided by them was sufficient.

Cindy Keller was present from the County Auditor's office to answer questions regarding the Open Invoice Report as submitted in the amount of \$33,791.14. Mr. Blanchard questioned why the county had put new tires on a vehicle that the county was getting rid of and Mr. Steglich stated that Jim from Ken Garff had said that the tires can be taken off and put on the new vehicle when they trade it off. Mr. Blanchard questioned the amount of funds as shown on the Account Balance Report and the amount shown on the Open Invoice Report how was the county going to make payment on them. Mrs. McKee replied that, she would not be releasing the checks until there was sufficient funds in the bank, as that was her job as county treasurer. Mr. Steglich questioned the matter of the credit amount on the Physio Control invoice and Mrs. Keller stated that it was resubmitted from last week's invoice. Mrs. Perry addressed the matter of the non-fuel purchases on the Wex Bank billings from the ambulance and "B" Roads. Mr. Steglich requested that Mr. Olsen provide receipts from now on for non-fuel receipts charged on the Wex Bank cards. With no further questions or concerns, motion by Mr. Blanchard to approve the Open Invoice Report in the amount of \$33,791.14 as provided. Seconded by Mrs. Perry, all in favor.

Mr. Taylor arrived at the meeting and Mr. Steglich stated that the matter of his request for a letter had already been discussed and that two of the Commissioners had supported the letter but he had not. If Mr. Taylor would like to talk to Mr. Steglich regarding this they could visit later or he could review the minutes once they were approved and posted. Upon request from Mr. Taylor, Mrs. Perry will email the letter to him upon completion.

The matter of merging Fund 29 was on the agenda for discussion. Motion by Mr. Blanchard to table this matter until Keri can be here. Mr. Blanchard stated that upon visiting with Mrs. Pallesen she had stated that until after receiving the money from the Bureau of Reclamation, the fund needs to be left active until the end of this year so that the county can show where the expenditures of those monies are. Mr. Steglich stated that he would like to have some discussion regarding the issue of

Fund 29 since he has invited James Olsen and Stew Leith to the meeting to talk about it. He stated that since the county is out of contract with the BOR there is a need to combine the county and bring it together as a whole. Upon Dutch John incorporating the Commission will deal with that at that time. There was discussion regarding the number of employees needed in Dutch John and their existing and future duties. The issue of the "B" Road monies currently apportioned to the Dutch John fund and discussions of having Jesse under the road department and the "B" Road money apportioned to the "B" Road fund was reviewed and discussed. Mr. Steglich suggested having Jesse be under the management of Mr. Olsen and subcontract hourly to Dutch John for his other duties as needed but Mr. Blanchard replied that 75% to 90% of Jesse's time in the summer is other duties and in the winter most of his duties would be plowing roads and etc. Mr. Blanchard stated that Doug Sands is tied up with the water/sewer plants and the matter of the amount of time spent when both plants are automated was discussed. The question of continuing with the maintenance of the vehicles was reviewed as only about 10% of Jesse's time is vehicle maintenance. The expense and reasons for continuing with the use of the hangar was discussed and it was determined that it would be needed for storage of the sand truck in the winter and the hanger is more efficient since it was closed off. It was suggested that for a better method of tracking the money would be to apportion the Dutch John "B" Road money to the "B" roads and pay their road wages from the Road Department. The matter of consolidating the road equipment and selling off the older equipment as a way to save money was also discussed. It was determined that all the "B" Road money would be apportioned into the "B" Road Fund under the supervision of James Olsen. Mr. Steglich questioned what would happen with the "B" Road money upon Dutch John incorporating and it was determined that the incorporated Town of Dutch John would receive "C" Road money from the State for the Dutch John roads rather than "B" Road money. Mr. Blanchard questioned the maintenance of the Little Hole Road by the county and Mr. Olsen stated that per the agreement between the county and the Forest Service, the Forest Service does their own snow removal on their roads. Mr. Olsen also stated that he just found out that due to the cold temperatures, the Forest Service will not be doing the paving on the Sheep Creek road this year. This matter will be continued until the next meeting for discussion.

Mr. Raymond addressed the matter of the revisions of the terms as discussed at the last meeting and he provided a revised copy of the Memorandum of Understanding with the changes highlighted in yellow. One of the changes as reflected is that the County Commission will make the recommendation to the Community Foundation of the board members and the Board of Directors will make the appointments. Mr. Foote suggests that Mr. Raymond uses the same term for the first board members (original/initial) and he also questions how the board members will be nominated after their first time is up as it is not outlined in the MOU. These matters were discussed and reviewed. Mr. Blanchard questioned #7F and Mr. Foote replied that the services are not to be provided by the county but by the Community Foundation to the local board and Mr. Raymond will be working directly with the Community Foundation. Mr. Raymond stated that once this is set up there would be a total separation from the county and the county would not be involved at all. They would be another group working towards improving the economy of the county and they can get grants that the county cannot touch. Upon discussion, motion by Mrs. Perry to approve the Memorandum of Understanding Establishing the Flaming Gorge Country Affiliate Fund between the Community Foundation of Utah and Daggett County as revised and with the addition of the recommendations made by Mr. Foote and reviewed by him. Seconded by Mr. Blanchard, all in favor.

Mrs. Perry stated that she had requested the matter of Consolidation of Forest Service Housing be placed on the agenda for discussion after a conversation with Rowdy Muir, Forest Ranger. He had informed her that they plan to liquidate the quarter acre lots with the houses and will give first option of fair market price to the town and county. The matter was reviewed and discussed with an option of discussing the matter with Uintah Basin Association of Counties for CDBG Grants for a Down Payment Closing Cost Assistance. Mr. Steglich stated housing is a challenge but questioned that the county has denied using any county monies for five years that is proven and wanting to invest in something for 30 years that is not being rented now. Mrs. Perry stated that she was not in favor of the county renting she was just providing the information. Mr. Leith suggested for the county to say "No". Mr. Steglich stated that there are people in the community that do housing rental and the assistance from UBAG might be of help to them.

The Commission had received an email from Arie Van De Graaff, Utah Association of Counties requesting for them to review the attached study proposal with Zions Bank for county jail costs as recommended by USACCC/Sheriff's Joint Jail Committee. Mr. Blanchard questioned why all the counties that have a jail are being charged the same rate when the number of beds varies so much. Mr. Steglich replied that the previous study with Zions was based on the same rates. They are just trying to get something solidified with the contracting that the State of Utah is paying. Mr. Foote provided the following information from the Attorney's Association regarding the matter: He stated that Brent Gardner, UAC, was trying to push a bill that would require judges to sentence everyone to prison and then the Board of Pardons would decide where they go and how long they stay. This is how they plan to get more inmates into the county jails and the counties would then get reimbursed for them. He voiced his concern with what the legislature might do with the figures once they get them. Mr. Steglich stated that this has not been brought before the counties and the Commissioners are aware of what is going on with the situation. The Commissioners are seeing this as support and backing to get the \$2.00 increase and a yearly increase and Sheriff Jorgensen is in support of paying for the study. Upon review and discussion, motion by Mr. Blanchard to approve the payment of the \$432.00 for the jail funding study with Zions Bank. Seconded by Mrs. Perry, all in favor.

Motion by Mrs. Perry to go into Closed Session at 10:05 A.M due to pending litigation. Seconded by Mr. Blanchard, all in favor. Those present for the closed session were James Olsen, County Attorneys Foote and Lund, Commissioners Blanchard, Steglich and Perry and Clerk McKee.

The regular session continued at 10:15 A.M. with all those present as well as Tammy Twitchell-CEM and Mechelle Miller-Emergency Management.

Mr. Blanchard reported that he had made contact with a Mountain Biking Club that is willing to bring in 1,500 to 2,000 bikers next fall for a bicycle race. They will be in the county next month to look at the trail at Red Canyon. He has contacted Mr. Muir, Forest Service, regarding this and he stated that the horse access can be closed down on the trail during the race.

Michelle Miller, Emergency Management, was present to provide an update to the Commission. There was discussion regarding the current weather conditions in the surrounding areas. Mr. Blanchard stated that even Daggett County has been affected because the fish guides cannot get on the "B" section of the river because of the mud in the river. Mrs. Twitchell stated that they are doing a traffic study through the State of Utah for the next two days where they will be checking for what types of hazardous materials are going through the county by reading the placards as they go by. If they detect anything suspicious they will contact dispatch and the local law enforcement can be reimbursed through the HMEP Grant. When completed they will give a report so the county can become prepared to handle an emergency for those types of hazardous materials in the future. There was discussion regarding a Cost Recovery Ordinance which, in an emergency, would allow the county to be reimbursed for expenses. There was also discussion of the county charging for an oversize permit. Mrs. Twitchell will obtain a copy of the ordinance from Jason so the county can copy it if determined. Ms. Miller stated that the State Emergency Response Commission is looking at LEPCs and what their role is and they will then provide education and training. They had conducted a flow study in the county a few years back and there were 900+ trucks that came through Daggett County in the 8 hour period which were paid for with HMEP funds. The HMEP Grant can pay for planning & Training. Daggett County does not have any firefighters that are OPS level trained and Emergency Management could pay for someone to get OPS training. Mr. Blanchard suggested that some of the Search & Rescue members might be interested in training for OPS and CERTS. Ms. Miller stated that CERTS stands for Community Emergency Response which is to take care of families in remote areas and to help them be prepared for an emergency and September is preparedness month. The matter of fire extinguishers was discussed for both Manila and Dutch John. Ms. Miller stated that there were 990 fires in the State of Utah as of August 21, 2013 with a cost of \$4M and 34% of them were man started. The SHSP Grant for 2013 was accepted which is in the amount of approximately \$28,000.00 for 100% for equipment. The county has plans for 12 radios for Towns of Manila Fire Department, a booster for S.O., generator for S.O. and two switches with one for the clinic and one for the S.O. They have also been working with Questar concerning their surplus generators from their out buildings. Upon approaching Troy Gale and Questar, they are considering donating them to the county for the medical

center. They have also received a \$2,000.00 grant for the Hover Craft for a mobile radio, electric wench and life jackets. Ms. Miller stated that the Final Award to the region is September 23rd and by October 14th the Award Document and the Articles of Agreement. The Articles of Agreement that are signed by the county states that the county is NIMS compliant. The CCDC meeting is October 3rd at the Zermot in Midway and the URCC meeting is October 2nd. Ms. Miller provided a copy of the newsletter for the Commission. The FBI is doing a training in Vernal next week on explosion training. She also provided information on the 72 hour kit for Preparedness Month. Ms. Miller at the next LEPC meeting plans to make the determination of what training and exercises are needed. Mrs. Twitchell stated that the first week of February there is an IMT Training (Incident Management Training) scheduled at the Public Safety Building at South Salt Lake.

Mr. Foote stated that he had talked to Grant Charles and he is still waiting on some revisions on the deed for the Left Hand Fork, Inc. This should be complete for the next meeting.

With no further business, the meeting adjourned at 11:00

/s/ Vicky McKee

/s/ Jerry Steglich

/s/ Warren Blanchard

/s/ Karen Perry