Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, April 26, 2022 in** the Commission Chambers in the Daggett County Courthouse 95 N 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippets and Randy Asay were present in person and Commissioner Jack Lytle was excused to attend UAC meetings in Ogden. Attorney Niel Lund, Clerk Brian Raymond, Recorder/Treasurer Brianne Carter and Sheriff Erik Bailey attended in person. The meeting was called to order at 9:00 am by Commissioner Tippets. The Invocation was given by Brian Raymond and Commissioner Tippets led those in attendance in the Pledge of Allegiance.

Present In Person: Brandi Pearson, Kris Anderlin, Amber Kelly, Vicky Nelson

Present Online or by Phone: Bryan Meier of Sunrise Engineering

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Asay motioned to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Tippets seconded the motion. Commissioners Tippets and Asay were in favor and since Commissioner Lytle was excused, the motion carried.

Approve Minutes: There were minutes available for the April 19, 2022 Commission Meeting. Commissioner Asay motioned to approve the minutes for the Tuesday, April 19, 2022 Commission Meeting. Commissioner Tippets seconded the motion. Commissioners Tippets and Asay were in favor and the motion carried.

Issues Updates: Commissioner Tippets said he would follow up with Commissioner Lytle on the Subdivision process for the airport in Dutch John. The Sheriff said there are two in EMT class, which is almost done. Jeanette Hileman will take over the full-time CEM/EMS position on May 16th. The Sheriff's Office will be picking up the boat today, so it will be in the water and ready to go tomorrow.

Commissioner Asay said that the Clinic is closed, and Brandi spoke with Monique and they have posted a sign on the door and will have staff here on Thursday the 28th, so people can call and get scheduled. They can also call for telehealth and prescription refill appointments. The PA can not be there by himself, so that is why they are struggling to get open again and they've only had one application for an office person. The cost is up again this month.

Citizen Comments: Sheriff Bailey said that in speaking with Keri the budget needs to be opened for some grants he has received and for the cadastral grant for the Recorder's office and Brian's new position. Niel was asked if posting it today would be sufficient and he thought if it was posted before the starting time next week we should be okay. We will post it today and hold it at 11:00 am next week.

Cash Summary And Expected Revenues Report Review: The Cash Summary Reports were provided by the Recorder/Treasurer's Office. Recorder/Treasurer Brianne Carter said that the Aging Report is the new Expected Revenue Report, but it's not showing everything the way she wants so she will continue to work with Kyle of Pelorus on this. Brianne said Gidget and Lynette are very good at getting their information to her. Commissioner Tippets asked Brian to change the agenda to reflect the new name. Brianne did not think we could change the name.

Commissioner Asay motioned to acknowledge receipt of the Cash Summary for all bank accounts as of April 25, 2022 and the Aging Account. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

Approve Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office. Commissioner Asay motioned to approve the Open Invoice Register for normal invoices dated April 25, 2022 in the amount of $23,505.42. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

Disbursement Listing: The Disbursement Listing was provided by the Auditor's Office for review. Commissioner Asay motioned to approve the Disbursement Listing for Zion's Checking dated April 15, 2022 to April 24, 2022 in the amount of $83,096.88. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

Purchase Request Approvals: There were no purchase requests to consider.

Correspondence: Commissioner Tippets brought up the draft Attorney Vacancy Notice prepared by Mr. Raymond. Attorney Niel Lund reviewed it and thought it was good. It only needs to be open for a couple of weeks. Commissioner Tippets asked where it would be posted and Brian said the State Bar Association and the County website. Niel said he would send it to the Director of the Utah Prosecution Council. It should state that it is to fill the remaining term. Niel said he would work with Brian on it.

There were other items in the packet for correspondence. There was a handout from Public Surplus as they have partnered with UAC and if we re-signed with them they would drop the fee charged to the purchasers from 10.5% to 10% and UAC would get 10% of the fee. Commissioner Tippets thought it would be good to consider if it helps UAC, so Brian can get a hold of them to get more information and put it on the agenda again.

Commissioner Asay said the water issue has been discussed and is all over the news and TV. Commissioner Tippets clarified that it is 500,000 acre feet over the next 10 months and it will be at its low next February or March at around 6009'. It is not great news, but it could be worse. The state will be monitoring the effectiveness of the transfer of water and hopefully the precipitation will improve. Commissioner Asay said there are other forms of energy that would not have so much of an effect on the water levels.

Calendar Review: Commissioner Asay said he will be gone through Thursday at UAC in Ogden. Commissioner Tippets will be going to UAC on Thursday and stay over Friday for a UDOT meeting in Salt Lake. There is a Community Awareness meeting on Thursday at 4 pm. Commissioner Lytle is already on his way to the UAC public lands meeting being held today.

Policy and Legislation Items:

Discussion And Consideration Of Completed Business Licenses For Searle Gas/Sav On Propane, Cove Storage LLC, G&H Garbage Service, Mountain West Pipeline, And Bonnie's Acre/ Youngberg Properties: Commissioner Tippets read the list of applicants. Commissioner Asay motioned to approve the licenses for Searle Gas Co/Sav On Propane, Cove Storage LLC, G&H Garbage Service, Mountain West Pipeline, Bonnie's Acre/Youngberg Properties. Commissioner Tippets seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Independent Contractor Agreement For Justice Court Clerk Services: Attorney Niel Lund said this is the same as was already approved. Brian thought this was a permanent contract instead of a temporary contract as previously approved. In reading through it, it is for a year, so it's still temporary, but the interviews have been held and Jill

Chavez has signed it and we need to approve it. Commissioner Asay motioned to approve the Independent Contractor agreement for Justice Court Services with Jill Chavez. Commissioner Tippets seconded the motion. All were in the favor and the motion carried.

Discussion And Consideration Of Transfer Of Burial Rights And Caretaker Responsibilities In Manila Cemetery From Les Schofield To Wendell Schofield For Section 7, Lot 11, Graves 3-6: And Section 7, Lot 12, Graves 1-2 & 7: Commissioner Asay motioned to transfer Burial Rights and caretaker responsibilities in the Manila Cemetery from Les Schofield to Wendell Schofield for Section 7, Lot 11, Graves 3-6: and Section 7, Lot 12, Graves 1-2 & 7. Commissioner Tippets seconded the motion and asked Brian if he was okay with this. Brian said Wendell is Les' brother and they are splitting the existing graves. All were in favor and the motion carried.

Discussion And Consideration Of Bus Use Indemnity Agreement Between Daggett County And Daggett School District For 2022 Tower Rock Run: Commissioner Tippets turned the time over to Amber Kelly and she said this is similar to last year when the County requested the rental of the Buses for the Tower Rock Run from the School District. It was really good last year and so we want to do it again.

Commissioner Asay motioned to approve the Bus Use Indemnity Agreement between Daggett County and Daggett School District for the 2022 Tower Rock Run. Commissioner Tippets seconded the motion. Commissioner Tippets gave Amber kudos for doing this in advance. All were in the favor and the motion carried. Amber thanked the Commission for their support.

Discussion And Consideration Of Daggett County Street And Road Standards For Planning And Zoning: Commissioner Tippets asked Vicky Nelson of Planning and Zoning to speak to this item. Vicky said that the last Planning and Zoning meeting Chad requested this be reviewed as the ordinance mentions standards and there aren't any. This sheet has been looked at by the Zoning Commission and there is grant money to get the codes set up so that they have backbone. Niel said that it could be added into the ordinance or it could be something that is separate that could be approved by the Commission. Niel said that they would probably want to have a public hearing anyway for the public to be aware. Commissioner Tippets asked where it came from and Vicky said Chad Reed, the Zoning Commission Chair and James Olsen of the Road Department have been working on this. Niel thought it was from a manual of standards and some of the items were deviations from the standards set. It could be reviewed and if it was the same as the American Public Works Association or APWA standards then you could refer to their standards instead of having the table, but these items seem to be exceptions. Commissioner Tippets asked if this applies to dedicated streets or private streets and Vicky thought it applied to both. Commissioner Tippets thought that the requirement for pavement may be problematic and he wanted to make sure there weren't unintended consequences. Vicky thought there might be some contradictions and she was excited to get the contradictions dealt with through the grant with PLPCO. Commissioner Tippets said there is some ambiguity in the ordinance. Vicky said that is why she is so excited to work with PLPCO to get these ambiguities taken care of. Commissioner Tippets said he wanted to know how it applies to all types of roads. Vicki said that it doesn't have to be decided on today, but she would like the Commission to review it and give comments on how we can clean things up before the next Planning and Zoning Commission meeting. Commissioner Asay thought that the types of roads we have are identified, but he wasn't sure we want curb and gutter on everything.

Commissioner Tippets asked Mr. Raymond if there were any closed sessions and he wasn't aware of any. Bryan Meier was asked if he had any business for the Commission and he did not, so Commissioner Tippets adjourned the meeting at 10:02 am. The MBA will meet at 11:30 am.

/s/ Matt Tippets
Commissioner Matt Tippets

/s/ Brian Raymond
Clerk/Brian Raymond

/s/ Randy Asay
Commissioner Randy Asay

/s/Excused
Commissioner Jack Lytle