

# MINUTES CHIROPRACTIC PHYSICIANS LICENSING BOARD

## JANUARY 27, 2022

Electronic Meeting

Convened: 9:02 A.M.

Adjourned: 9:43 A.M.

### DOPL STAFF PRESENT:

Lynne Anthony, Bureau Manager  
Tracy Naff, Compliance Specialist  
Tynisha Lutz, Board Secretary  
Bernice Palama, Compliance Specialist

### BOARD MEMBERS PRESENT:

Kristina Stitcher, DC, Chair  
Terry Martin, DC, Chair  
Dan S. Monson, DC  
Larry Vance, DC

### BOARD MEMBERS ABSENT:

None

### ADMINISTRATIVE BUSINESS: (00:02:00)

#### Read and approve Minutes from November 2, 2021 (00:03:00)

Dr. Martin moved to approve the minutes from November 2, 2021 meeting, Dr. Monson seconded. The motion passed unanimously.

### COMPLIANCE UPDATE: (00:03:55)

Ms. Palama provided a report on the probationers being seen today. Questions were asked and answered.

### APPOINTMENTS:

#### Kent Pollock (00:09:30)

Dr. Stitcher interviewed Dr. Pollock and asked how he was doing.

Dr. Pollock stated he is doing well and working with Dr. Freeze on Mondays, Wednesdays and Fridays. He stated he sees an average of 25 clients but saw 54 the day before. He explained that he mostly focuses on "PI" patients and that Dr. Freeze's office does the billing for him. He just puts the codes for what services were provided.

Dr. Stitcher stated there was some confusion from not receiving his employer's quarterly report. She asked what the status of it was.

Dr. Pollock stated he spoke with Dr. Freeze about it and the new compliance specialist change to Ms. Palama. He stated he gave Dr. Freeze the documents and presumed it was completed.

Dr. Stitcher asked how he was coming with CE credits.

Dr. Pollock stated that he had 52 CE credits over the last 2 years and is scheduled for additional seminars that will be done by summertime.

Dr. Stitcher reminded Dr. Pollock that renewal period is in May and that all credits taken the past 2 years will be able to be used for renewal.

Dr. Pollock asked if there were any restrictions for the general supervision requirement.  
Ms. Anthony stated that for general supervision his employer just needs to be available for consult rather than directly there.  
Dr. Pollock was found to be non-compliant due to not receiving the employer quarterly report.  
Dr. Pollock agreed to reach out to Dr. Freeze and Ms. Palama about the quarterly report.

**Troy Graf (00:17:00)**

Dr. Martin interviewed Dr. Graf and asked how he was doing.  
Dr. Graf stated he was doing well and that he was practicing.  
Dr. Martin asked if he was keeping up to date on continuing education.  
Dr. Graf stated he is and will be flying out of state to complete some of them.  
Dr. Graf was found compliant.

**DISCUSSION ITEMS:**

**Board Training: (00:20:55)**

Ms. Anthony asked the board members if they had all completed the required board training on the website.  
The Board members said yes.  
Ms. Anthony stated the next trainings are due before the fiscal year in July.

**Board Meeting Schedule: (00:22:00)**

Dr. Stitcher proposed that the board meetings should be held on Thursdays and the 2022 dates would be changed to April 28 2022, July 28 2022 and November 17 2022.  
Dr. Vance, Dr. Martin and Dr. Monson agreed those dates will be sufficient.  
Ms. Anthony stated that we will confirm those dates and get them set up before the next meeting.

**CE Requirements: (00:24:20)**

Ms. Anthony stated that DOPL has received many phone calls about live CE classes being cancelled due to the pandemic. As such, Mr. Steinagel issued a waiver of in person requirements for continuing education which allows Chiropractors to complete their CE's online through the end of 2022. Ms. Anthony stated the notice is posted on the DOPL website.

**CE Broker Update: (00:26:17)**

Regarding the presentation on November 2, 2021 by Mr. Donald Oliva representing the company CE Broker, Ms. Anthony stated that she does not have the authority to approve DOPL's use of CE Broker as a way of keeping track of CE courses. She stated that the information has been forwarded to DOPL's operation's manager. Due to the upcoming legislative session, the decision to adopt CE Broker may not happen until after the legislative session is complete. Ms. Anthony stated that none of the other professions DOPL licenses use a service's like the one CE Broker provides.  
Dr. Stitcher asked if individuals being audited would be notified in March.  
Ms. Anthony clarified that the renewal email notices will be sent out at the beginning of March which will include a list of renewal requirements.  
Dr. Stitcher asked if there was a way for licensee's to go online to update required information.  
Ms. Anthony stated that on the website [Dopl.utah.gov/chiro](http://Dopl.utah.gov/chiro) there is a section where licensees can login to the DOPL EGov and update their address. She also reiterated that DOPL will not be sending anything via mail. Everything will be emailed moving forward.

**April Formal Hearing Cancelled: (00:30:00)**

Ms. Anthony stated that the individual set to attend the formal hearing signed a voluntary surrender of licensure which is why the hearing was cancelled.

**Additional Items: (00:40:00)**

Ms. Anthony noted that Senate Bill 43 modifies provisions pertaining to licensed professions. As it relates to Chiropractic Physicians, the bill will change physical therapy to physiotherapy. Ms. Anthony stated that the bill will make the statute and rules more user friendly and less repetitive.

Dr. Stitcher noted on Senate Bill 84 additional changes included updating the advanced imaging section.

The next scheduled Chiropractic Physicians board meeting will be on April 28, 2022.

**TENTATIVE MEETING DATES**

April 28, 2022

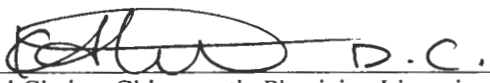
July 28, 2022

November 17, 2022

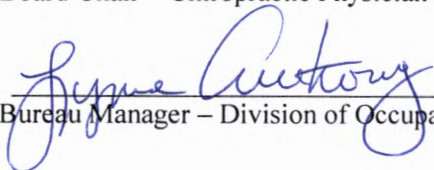
ADJOURN: 9:43 A.M. (no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessary shown in the chronological order they occurred.

4/28/22  
Date Approved

 D.C.  
Board Chair – Chiropractic Physician Licensing Board

4/28/22  
Date Approved

  
Bureau Manager – Division of Occupational & Professional Licensing