

Provo City Planning Commission

Report of Action

April 27, 2022

ITEM 3* Development Services requests an Ordinance Text Amendment to multiple titles of the City Code, including Titles 2, 4, 6, 7, 9, 14, 15 and 17, to replace the department name of Community and Neighborhood Services (CNS) with Development Services (DS). Citywide Application. Melissa McNalley (801) 852-6164 mmcnalley@provo.org PLOTA20220101

The following action was taken by the Planning Commission on the above described item at its regular meeting of April 27, 2022:

Recommend Approval

On a vote of 7:0, the Planning Commission recommended the Municipal Council approve the above noted ordinance text amendment to Provo City Code Titles 2,4,6,7,9,14,15 and 17.

Motion By: Brian Henrie

Second By: Peter Fife

Votes in Favor of Motion: Dave Anderson, David Knudsen, Laurie Urquiaga, Brian Henrie, Miles Miller, Daniel Gonzales, and Peter Fife

Laurie Urquiaga was present as Chair.

- Includes facts of the case, analysis, conclusions, and recommendations outlined in the Staff Report, with any changes noted; Planning Commission determination is generally consistent with the Staff analysis and determination.

STAFF/APPLICANT PRESENTATION

The Staff Report to the Planning Commission provides details of the facts of the case and the Staff's analysis, conclusions, and recommendations. Key points addressed in the Staff's presentation to the Planning Commission included the following:

- Community and Neighborhood Services department is now part of Development Services department.
- The code should be changed to be consistent with what is organizationally in place and reflective of department responsibilities.
- Combining Community and Neighborhood Services and Development Services into one department reduces confusion to the public.

NEIGHBORHOOD AND PUBLIC COMMENT

- There was no public comment on this item.

PLANNING COMMISSION DISCUSSION

Key points discussed by the Planning Commission included the following:

- Commissioner Laurie Urquiaga asked whether the change in departments had taken place already and was informed that it has. Community and Neighborhood Services is now effectively Development Services. Commissioner Urquiaga stated we should make the code consistent with what is already in place.



Planning Commission Chair



Director of Development Services Department

See Key Land Use Policies of the Provo City General Plan, applicable Titles of the Provo City Code, and the Staff Report to the Planning Commission for further detailed information. The Staff Report is a part of the record of the decision of this item. Where findings of the Planning Commission differ from findings of Staff, those will be noted in this Report of Action.

Legislative items are noted with an asterisk (*) and require legislative action by the Municipal Council following a public hearing; the Planning Commission provides an advisory recommendation to the Municipal Council following a public hearing.

Administrative decisions of the Planning Commission (items not marked with an asterisk) **may be appealed** by submitting an application/notice of appeal, with the required application and noticing fees, to the Development Services Department, 330 West 100 South, Provo, Utah, **within fourteen (14) calendar days of the Planning Commission's decision** (Provo City office hours are Monday through Thursday, 7:00 a.m. to 6:00 p.m.).

BUILDING PERMITS MUST BE OBTAINED BEFORE CONSTRUCTION BEGINS