

CITY OF NORTH SALT LAKE
PARKS TRAILS ARTS & RECREATION
ADVISORY BOARD MEETING MINUTES
MARCH 29, 2022

FINAL

Tammy Clayton called the meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT: Tammy Clayton, Dallas Golden, Rachel Shumway, Ted Knowlton

STAFF PRESENT: David Frandsen, Public Works Director; Jon Rueckert, Assistant Public Works Director; Randy Simmons, Public Works Operations Manager; Carmen Wilson, Public Works Office Manager; TJ Riley, Parks Superintendent

1. ADMINISTRATIVE UPDATES

- A. Tammy Clayton welcomed City Council Member Ted Knowlton as the City Council's representative on the Parks, Trails, Arts & Recreation Board.
- B. Minutes Approval – The Parks, Trails, Arts and Recreation minutes of February 22, 2022, were reviewed and approved as written.
- C. Update on Appointing new members – Council Member Lisa Watts Baskin was planning to recommend her appointment to the Board and have it ratified by the City Council at a meeting in April. Council Member Natalie Gordon was working to appoint a new board member since her current appointment had resigned.
- D. Open and Public Meetings Act – Tammy Clayton explained all meetings of the Board were subject to the Open and Public Meetings Act and should be open to the public, noticed 24 hours in advance, have written minutes kept and be recorded. She requested the Board members let her or staff know if they would need to be excused from a meeting so cancellation notices could go out if needed at least 24 hours in advance.

2. PUBLIC WORKS UPDATE

TJ Riley reported his top three priorities for park repairs and improvements for this budget year. His first priority was resurfacing the tennis courts at Tunnel Springs Park which had an estimated cost of \$31,000. Second priority was placing park signs at all parks with an estimated cost of \$5,000 to \$7,000 per location. Third priority was a pump at Wildrose Park with an estimated cost of \$15,000 to \$18,000. TJ Riley recommended the remaining budget be distributed between maintenance improvements and new themed playground equipment. He reported the current pocket park playground equipment did not pose a danger but was outdated and faded. Cost for

new playground equipment was estimated at \$55,000 to \$75,000 per park. He stated the irrigation systems at Hatch Park and Parkway were old and inefficient. The cost to improve irrigation systems was very expensive and would likely take the whole budget.

3. CITY COUNCIL UPDATE

Ted Knowlton indicated the City Council had a Budget Retreat on March 26, 2022. Budget details will be available in May. He stated two new employees had been requested for the Parks department. He also said there was interest in the Wetlands Park. Council Member Knowlton reported the City Council had approved an application to pursue a grant to improve Porter's Landing Boat Launch. He stated there might be a conversation starting with Bountiful City about resurfacing the Wood Museum on Eaglewood Drive. The museum was in Bountiful and was privately owned, but the North Salt Lake Parks Department maintains the park strip.

4. CHAIR UPDATES

Tammy Clayton updated the Board on the following information:

- a. Assignments – North Salt Lake staff would send out a list of parks and priorities to Board members. All members are asked to survey the parks and bring recommendations to the next meeting.

5. UPCOMING EVENT UPDATES AND BUDGET

a. JULY 3RD CELEBRATION VOLUNTEERS

Tammy Clayton stated did not have an update on how many volunteers were needed for this event. She said the Board needed to follow up with Julie McLachlan to get a volunteer count.

b. KITE FESTIVAL

Rachel Shumway reported the Kite Festival would be held at Tunnel Springs Park on May 14, 2022. She stated there were enough kites left from last year, so she would not need to order any additional kites. She asked Midway Bakery to bring cinnamon rolls for purchase and would be requesting a balloon wall. Tammy Clayton said she would reach out to a DJ to provide music for the event.

c. PHOTO CONTEST

Dallas Gordon explained that the Photo Contest would be separate from the NSL Reads this year. He said he would be starting the planning earlier this year.

d. NSL READS UPDATE

Tammy Clayton stated the new appointed Board member would be assigned to the NSL Reads.

e. HALLOWEEN FUN EVENT

Tammy Clayton reported the Halloween Fun Event would be held on October 29, 2022 at Hatch Park.

Dallas Golden suggested having a paint night at the park for artists as a social gathering event. Rachel Shumway suggested waiting until Hatch Park was redesigned and have an art festival there. Council Member Knowlton stated the Amphitheater at City Hall would be a good location to hold school plays, music events and art shows. He agreed to take pictures of the Amphitheater and bring them back to the next Board meeting for review about holding events there.

Council Member Knowlton stated North Salt Lake was the narrowest place in Utah from the Bonneville Shoreline Trail and the Jordan River. He suggested the City have a family bike ride event, possibly from those two points. Tammy Clayton reported she would reach out to the Health and Wellness Board about putting an event together.

6. REVIEW ACTION ITEMS

Tammy Clayton stated the next meeting would be held on Tuesday, April 26th at 6:00 pm at the Public Works Building.

7. ADJOURN

The meeting was adjourned at 7:10 p.m.

The foregoing was approved by the Parks, Trails, Arts and Recreation Advisory Board of the City of North Salt Lake on April 26, 2022, by unanimous vote of all members present.


Wendy Page, City Recorder