

**MINUTES OF THE  
SOUTH OGDEN CITY COUNCIL MEETING  
Tuesday, November 19, 2013– 6:00 p.m.  
Council Chambers, City Hall**

**COUNCIL MEMBERS PRESENT**

Mayor Pro Tem Wayne Smith, Council Members Sallee Orr, Russell Porter, Bryan Benard, and Brent Strate

**COUNCIL MEMBERS EXCUSED**

Mayor James F. Minster

**STAFF MEMBERS PRESENT**

City Manager Matthew Dixon, City Attorney Ken Bradshaw, Parks and Public Works Director Jon Andersen, Chief of Police Darin Parke, Deputy Fire Chief Rick Rasmussen, Special Events Coordinator Jill McCullough, Good Landlord Program Coordinator Ben Robbins and Recorder Leesa Kapetanov

**CITIZENS PRESENT**

Jim Pearce, Seth Isom, Stockton Buckway, Caleb Nelson, Matthew Story, JJ Wolford, Kaiden Thomas, Robin Holley, Patrick O’Leary, Caleb Wood, Tate DeGroot, Tyler DeGroot, Mike Amaral, William Rylander, Shalyce Heywood, Jarom Strate, Spencer Heywood, Ronalee Heywood

**I. OPENING CEREMONY**

**A. Call to Order**

Mayor Pro Tem Wayne Smith called the meeting to order at 6:01 p.m. and asked for a motion to convene.

**Council Member Porter moved to convene as the South Ogden City Council, seconded by Council Member Orr. Council Members Orr, Strate, Benard, Smith and Porter all voted aye.**

**B. Prayer/Moment of Silence**

The mayor pro tem led those present in a moment of silence.

**C. Pledge of Allegiance**

Council Member Orr directed everyone in the Pledge of Allegiance.

Mayor Pro Tem Smith invited anyone who wished to come forward for public comments to do so.

## II. PUBLIC COMMENTS

**Robin Holley, 886 E 4500 S**, came forward to ask if anything had been done to allow fences on corner lots closer to the property line. He was told to speak with City Manager Dixon.

### A. Recognition of Scouts/Students

The mayor pro tem invited all scouts and students, as well as their leaders, to come forward and introduce themselves. Jason Buckway, leader of Troop 262, came forward; other members from Troop 262 who introduced themselves were: JJ Wolford, Austin Buckway, Caleb Wood, Caden Thomas, and Seth Isom. From Troop 255 were Jarom Strate, Tate DeGroot, and Spencer Heywood. From Troop 263 were Caleb Nelson, and Matt Storey.

Students who came forward were Sheridan Heywood and Shelyce Heywood.

## III. CONSENT AGENDA

### A. Approval of October 15, 2013 Council Minutes

### B. Approval of October Warrants Register

### C. Approval of Beer License for The Horse, A Private Club Located at 3611 Washington Blvd.

### D. Declaring Certain Property as Surplus

Mayor Pro Tem Smith read through each item individually. He asked if there were any concerns with the minutes. Council Member Orr stated that line 233 should read "there are no positive West Nile mosquito pools in Weber County".

Mr. Smith then asked if there were questions about the October Warrants Register.

Council Member Orr asked what the capital outlay was on line item 10-55-750. Chief Parke answered it was for the police dog.

There were no questions concerning the beer license or the surplus items. Mayor Pro Tem Smith called for a motion to approve the consent agenda.

**Council Member Benard moved to approve the consent agenda, with a second from Council Member Strate. The mayor pro tem then called a voice vote. Council Members Benard, Smith, Porter, Orr and Strate all voted aye. There were no nays.**

The mayor pro tem announced it was time to enter a public hearing, and called for a motion to do so.

**Council Member Orr moved to leave the council meeting and enter into a public hearing. Council Member Strate seconded the motion. Council Members Porter, Strate, Benard, Orr and Smith all voted aye.**

## IV. PUBLIC HEARING

### A. To Receive and Consider Comments on the Proposed Adoption of a Storm Water Capital Facilities and Impact Fee Study

City Manager Matt Dixon gave a brief overview of the Storm Water Capital Facilities Plan and impact fee study. He informed the council the discussion on the impact fees would be held at another meeting so they could determine what the impact fees should be. The time was then given to the public for comment.

**Mike Amaral** came forward and asked if the impact fees were for new construction or if they would be assessed on new businesses. City Manager Dixon answered it was only on new construction, not on new businesses.

There were no more comments or questions from the audience. Mayor Pro Tem Smith called for a motion to leave the public hearing.

**Council Member Benard moved to leave the public hearing and move back into a council meeting, followed by a second from Council Member Porter. All present voted aye.**

Council Member Benard asked if the concerns of Uintah City concerning storm water had been resolved; he did not see anyone from Uintah at the meeting. City Manager Dixon explained South Ogden officials had met with Uintah officials, as well as representatives of Weber County, many times over the issue of storm water drainage. South Ogden had verified that its storm water system was designed to the proper standards and that it functioned according to how it was designed. There were, however, some issues with the county’s retention pond at the bottom of the hill on the Uintah side that needed to be addressed.

Mayor Pro Tem Smith moved to the next item on the agenda.

**V. DISCUSSION/ACTION ITEMS**

**A. Consideration of Ordinance 13-24 – Rezoning the Properties Located at 454 37<sup>th</sup> Street and Approximately 3672 Ogden Avenue from C-2 to R-2**

Mr. Dixon gave the history of the rezone request and invited City Planner Mark Vlastic to comment. Mr. Vlastic explained his original recommendation had been to deny the application based on the fact the request was only for two small lots; however, after having a discussion with City Attorney Bradshaw, Mr. Vlastic had learned that a request cannot be denied based on its size. The planning commission had also thought that since the neighborhood was a stable residential area, perhaps the whole street should be rezoned to residential. It was determined however, that since the city would probably designate this area as a mixed use zone in the near future, they should approve this request for only the two lots and then the whole neighborhood would be rezoned to mixed use when the city got to that point. The planning commission determined the rezone should take place, and recommended the city council approve the request.

The council asked Mr. Vlastic several questions about what the different zones allowed. They also discussed mixed use zones and what they might look like in the future. The council concluded their discussion, so Mayor Pro Tem Smith called for a motion.

**Council Member Porter moved to approve Ordinance 13-24, followed by a second from Council Member Orr. The mayor pro tem asked if there was further discussion on the motion. There was no more discussion, so the vote was called:**

<b>Council Member Porter-</b>	<b>Yes</b>
<b>Council Member Orr-</b>	<b>Yes</b>
<b>Council Member Benard-</b>	<b>Yes</b>
<b>Council Member Strate-</b>	<b>Yes</b>
<b>Mayor Pro Tem Smith-</b>	<b>Yes</b>

**The rezone was approved.**

They then moved to the next item on the agenda.

**B. Consideration of Resolution 13-30 – Approving the Canvass of Election**

City Recorder Leesa Kapetanov pointed out a correction that needed to be made in the resolution concerning when the canvass needed to take place, and asked that the change be included in the motion. The resolution should read that the canvass be held no sooner than seven days after the election, but no later than fourteen days. She then reported the votes had been counted, including all the provisional and absentee ballots, and she felt the count had been fair and accurate. She recommended the council approve the canvass of the election. Mayor Pro Tem Smith called for a motion concerning Resolution 13-30.

**Council Member Orr moved to approve Resolution 13-30, with the revisions that had been mentioned. Council Member Strate seconded the motion. Mayor Pro Tem Smith asked if there were further discussion, and seeing none, he called the vote:**

<b>Council Member Orr-</b>	<b>Yes</b>
<b>Council Member Strate-</b>	<b>Yes</b>
<b>Council Member Benard-</b>	<b>Yes</b>
<b>Council Member Porter-</b>	<b>Yes</b>
<b>Council Member Smith-</b>	<b>Yes</b>

**The canvass of election was approved.**

**C. Discussion on Bike/Alternative Transportation Plan**

City Planner Mark Vlastic presented the Bike Transportation Plan, reviewing the different types of bike lanes allowed according to the width of the street. He reported the planning commission had suggested some additions to the plan, including a crossing at 4400 South and Washington Boulevard to coincide with the school crossing located there. He also pointed out staff had looked at other bike routes in surrounding communities to make sure our bike routes linked up with theirs.

Council Member Orr suggested that the route going down 5600 South link up with Chambers Street. Council Member Benard also asked that the bike route connect with the Junior High. He also asked if some of the yellow paths should be connected for more consistency; he pointed the areas out on the map. Mr. Vlastic said he would study the suggestions to see if they would work and add them to the map.

**D. Presentation of 40th Street Concept Drawings**

City Planner Vlastic presented the concept drawings (see Attachment A), explaining they were the result of the council's direction from a previous work session. City Manager Dixon informed the council that since the packet had been sent out, several departments had written reports concerning the proposed median and how it affected safety. The reports had been added to the packet and the council could view them on their monitors.

Mr. Vlastic pointed out the different features of each concept. He said UDOT had reviewed the concept drawings. They felt the median with minimized access points was a positive attribute, as it affected traffic flow less. Mr. Vlastic knew that a raised median offered challenges for things like snow removal and emergency vehicle access, but he felt there was plenty of time to address the issues and determine exactly what the city needed and wanted for 40<sup>th</sup> Street. The concept drawings would put the city at an advantage when actual engineering for the street began.

The council asked several questions concerning the median. The point was brought out that the median would exist no matter what, however, whether it was simply painted on the road or raised was what needed to be determined. Council Member Porter said he was concerned with how the median would affect access to future businesses on the road, as well as how it would affect the emergency vehicles that traveled to McKay-Dee Hospital. City Manager Dixon reminded the council of an economic study done by Zion's Bank for 40<sup>th</sup> Street which determined that the presence of a median increased pedestrian traffic and had a positive economic effect on businesses. Mr. Dixon asked the council what they would like staff to do next; would they like staff to hold off until funding for the project became available, or was there some additional work staff should be doing. The council discussed the matter and determined that staff should begin to address the problems brought up by the different departments concerning a raised median and how best to address them. City Planner Vlastic suggested that a traffic engineer look the concept drawings and give a review.

## **VI. DEPARTMENT DIRECTOR REPORTS**

### **A. Parks and Public Works Director Jon Andersen-Project Updates**

Mr. Andersen reported all road projects had been completed. He also said the Doren Drive Water Project was 90% done, but construction had been stopped because of the weather. The remainder would be completed in the spring. Mr. Andersen reported the Public Works Rodeo had been a success and thanked the council for allowing them to kick off the winter season with the rodeo.

### **B. Police Chief Darin Parke – Code Enforcement Quarterly Report**

Chief Parke began his report by saying it covered the period from July through September. In that time 130 cases had been generated; 101 by patrol and 29 by the code enforcement officer. Twenty seven of the cases had been parking issues which were corrected almost immediately; the rest were weed and junk issues. The quarter ended with 17 cases still open. Mayor Pro Tem Smith asked about some specific cases and if they were being addressed, then moved to the next item on the agenda.

### **C. Deputy Fire Chief Rick Rasmussen – NIMS Training**

Mr. Rasmussen encouraged those who still needed to get their NIMS 100 and 700 training to complete it by the end of the year. He informed the council they could log on to FEMA's website and determine what training they had already completed.

### **D. Mark Vlastic – Update on Planning Commission Projects**

Mr. Vlastic reported on what the planning commission had been working on the last few months, including the bike transportation plan and the 40<sup>th</sup> Street Project. He also reported there had been a major increase in applications to the planning commission. The commission had been working on a mixed use ordinance as well, and was in the process of creating a first draft. They had also looked at the landscape ordinance and were making changes to make it more water wise. Projects for the 2014 year included an update to the land use master plan drawing, a walkability audit, changes to the sign ordinance to make it more clear, and an update to the uses in the commercial zones to reflect present uses. Council Member Orr commented on the move to form based zoning, and asked if South Ogden should look into it. Mr. Vlastic said the city was 95% built out, and to redo the

zoning ordinance to form based zoning might not be the best use of the city's money. The council could consider using it in specific areas of the city, like the downtown area and along 40<sup>th</sup> Street. It was something the council might want to discuss at their upcoming retreat.

- E. **Good Landlord Program Coordinator Ben Robbins – Good Landlord Program Report**  
Mr. Robbins gave the council some handouts (see Attachment B) and reported that approximately 475 letters had been sent out to potential landlords in the city. Approximately 25% of those contacted had responded back to the city. Staff had met to determine the next step in contacting potential landlords and how best to do it. The goal was to have 75% compliance by April 1, 2014.
- F. **Special Events Coordinator Jill McCullough – 2014 Multi-Cultural Events Proposal**  
Ms. McCullough gave the council some handouts (see Attachment C) concerning South Ogden Days and year round events in the city. She showed the council some changes she was proposing for South Ogden Days, saying the changes were designed to create increased attendance, amplify exposure of sponsors, and implement cost effective ways to manage city staff, security and resources.  
Ms. McCullough then reviewed with the council some ideas she had for monthly events for the city. The events would benefit a group or organization in need, while celebrating the diversity in the community.  
Mayor Pro Tem Smith suggested she add the Polynesian community to one of the events as well. Council Member Porter said advertising would be very important for the events. Council Member Benard pointed out that with the Chinese Immersion Program at Uintah Elementary; perhaps there should be a way to integrate that into the events as well.

## VII. **REPORTS**

A. **Mayor** – not present

B. **City Council Members**

**Mayor Pro Tem Smith** – thanked staff for their extra work with elections. He also reported the many positive comments he had received concerning the road project on Glasmann Way.

**Council Member Benard** – also thanked staff for the extra work that went into their reports to the council.

**Council Member Strate** – thanked staff and also those who put themselves on the line to run in the election.

**Council Member Porter** – thanked staff for their attendance at the meeting. He also felt the election indicated resident's satisfaction with what was happening in the city.

**Council Member Orr** – had met with the Communities That Care Program, who would be holding a community town hall meeting on January 7, 2014, at 7 pm. It would be for parents and students of junior high and high school age. She asked everyone present to support the program.

Ms. Orr also asked that planning commissioner's pay be looked at, and a discussion concerning it be added to the agenda for a future meeting.

- C. **City Manager** – apologized to Council Member Orr for not putting the planning commission compensation on the agenda for this meeting, as she had discussed with him.

Mr. Dixon then reported that February 7<sup>th</sup> and 8<sup>th</sup> looked like they would work best for the council retreat, and asked everyone to put it on their calendars. He was in the process of drafting the agenda, and told the council that if they wanted anything added to the agenda to contact him.

- D. **City Attorney Ken Bradshaw** – commented that the level of cooperation between departments and the organized direction staff and council was moving in, had never been, in his eighteen years with the city, as good as it was now. He wanted to make sure the council was aware of how good the staff was and how things were being accomplished.

Mayor Pro Tem Smith then announced it was time to move into a work session and called for a motion to do so.

**At 7:52 pm, Council Member Porter moved to adjourn council meeting and move into a work session. The motion was seconded by Council Member Benard. Everyone present voted aye.**

#### **VIII. ADJOURN CITY COUNCIL MEETING AND CONVENE INTO WORK SESSION**

Note: Council and staff moved into the EOC for the work session. The work session began at 8:05 pm.

City Manager Dixon thanked David Sandberg from Plan and Execute, for being in attendance to facilitate the meeting and turned the time over to him.

Mr. Sandberg did a quick review of the previous discussion on mission, vision and values. He asked if the council still liked the pared down version of the mission statement they had created at the last meeting. The council discussed the mission statement and made a few changes to it. The final version was “South Ogden is dedicated to preserving and enhancing quality of life, promoting fiscal responsibility and professionally meeting the expectations of every resident, business, employee and visitor”.

They then discussed a motto for the city. They looked at several suggestions from employees. They compared it to the mottos they had come up with at the last meeting, “South Ogden – You’re Home” for residents and “Quality employees serving quality people” for employees. The motto “S.O. Great!” was also suggested. After discussion, it was determined that a motto was not needed for the employees, but that the mission statement should be used. The council then discussed the two mottos and which would be best for the city as a whole. City Manager Dixon suggested that they discuss the vision of the city, and perhaps a motto would present itself that covered the vision as well.

Mr. Sandberg then presented several vision statements from other businesses and to give the council an idea of what a vision statement should be. He asked what vision the council had for the city, and how it would affect residents, as well as employees and the council themselves. Mr. Sandberg then showed a video from the city of Leeds, England, which told of their vision for the city. He went over their vision statement and pointed out that it contained a vision but also several obtainable goals.

Mr. Sandberg gave the council the assignment of thinking about what their vision for the city was and how they would reach that vision. They needed to ask what they wanted to accomplish for the city in the next five years.

Mayor Pro Tem Smith, seeing the discussion was finished for the evening, called for a motion to adjourn.

**Council Member Benard moved to adjourn the work session, followed by a second from Council Member Porter. All present voted aye.**

The work session adjourned at 9:19 p.m.

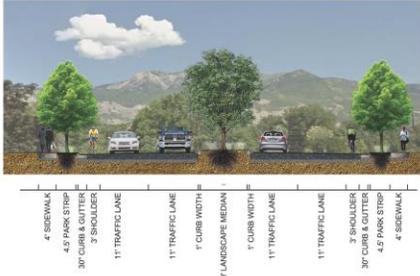
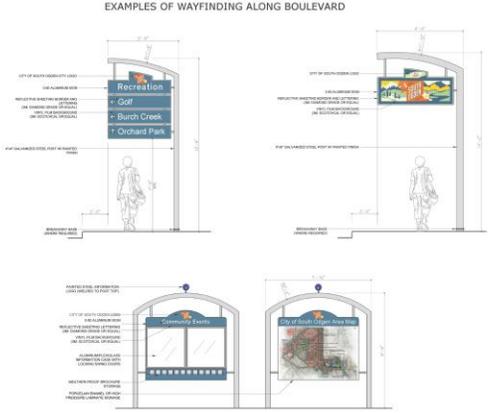
I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Council Meeting held Tuesday, November 19, 2013.

  
Leesa Kapetanov, City Recorder

Date Approved by the City Council December 3, 2013

**Attachment A**  
40<sup>th</sup> Street Concept Boards

# SOUTH OGDEN 40TH STREET - CONCEPT 1: LANDSCAPE MEDIAN WITH TREE GRATE EDGE



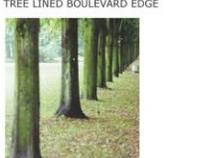
MIXED USE



TREE GRATE EDGE

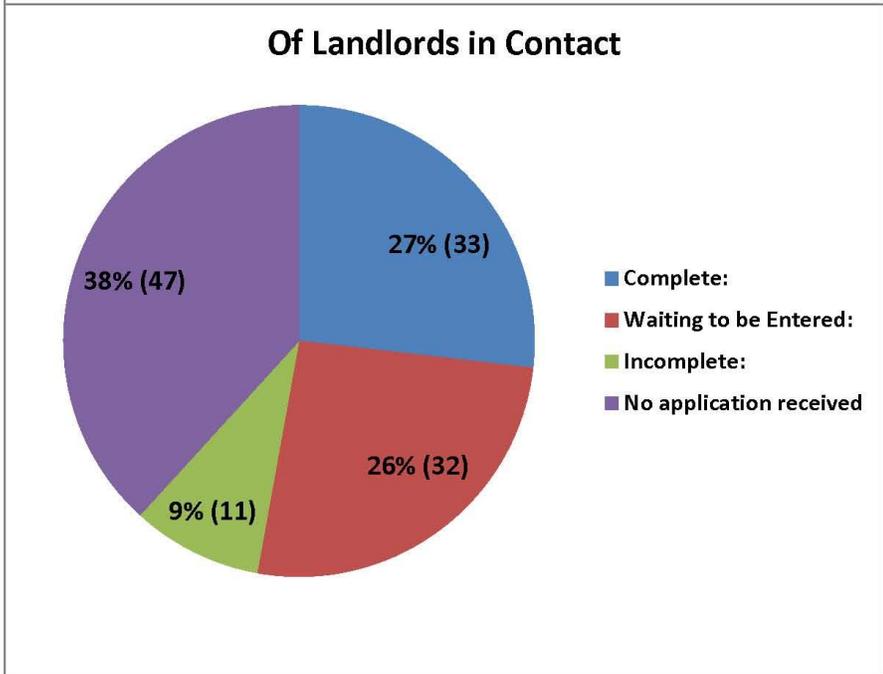
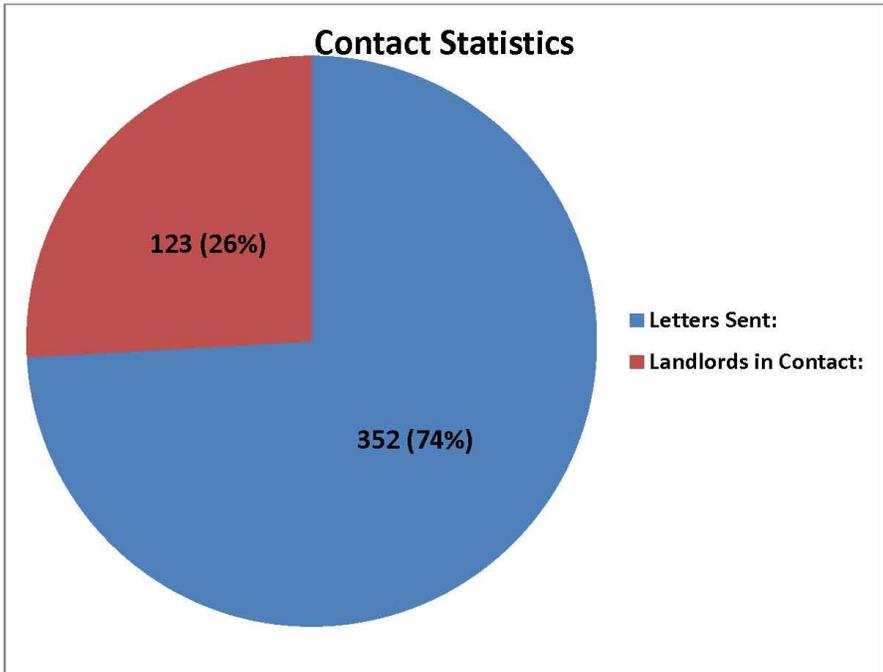


# SOUTH OGDEN 40TH STREET - CONCEPT 2: BOULEVARD WITH ART/ SCULPTURE MEDIAN AND TREE LINED EDGE



# **Attachment B**

Ben Robbins Handout



# **Attachment C**

Jill McCullough Handout

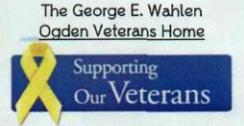
The slight changes in South Ogden Days are designed to create increased attendance and amplify exposure of sponsors while providing a cost effective way to manage city staff, security and resources.

<u>Day</u>	<u>SOD's Events</u>
Monday	Golf Tournament
Tuesday	Basketball Tournament
Friday	4pm - Park Opens to public 4pm - Car Show opens for registration 5:30pm - Police vs. Fire Softball Game 5:30pm - Employee/Volunteer Appreciation Picnic 6pm - AAR Registration 6:30pm - AAR Begins 8pm - AAR Awards and Prize Drawings 8:30pm - Car Show Awards 9pm - Cars exit the park 9:30pm - Movie at the Park 11pm - Carnival & Park Close
Saturday	7am - Jungle Jog Registration 7:30am - Jungle Jog Begins 8am - Parade check-in and Line-up 9am - Parade Begins 10am - Parade Ends, Park Opens 10:30am - Mud Volleyball Begins 11am - Local Entertainment on Stage Begins 4pm - Mud Volleyball Winners Announced 4:30pm - Local Entertainment Continues 6pm - Local Entertainment Ends 6pm - VIP Dinner Begins 7pm - Opening Band begins 8pm - Mayors Remarks & Opening of Concert by MC 10:15pm - Concert Ends with Fireworks show 11pm - Park Closes

# 2014 Proposed Events

Month	Day	Celebration	Description	Group/Charity Benefitted
January	1/20/2014	MLK Day of Service	-Service Projects around town will be available for families/organizations to participate in -Donuts and drinks will be served in the morning to kick off the day of service.	Local families/organizations in need of service 
February	2/7/2014	<i>Taste of Love Event</i> Sampling of Local Desserts	-Sampling of desserts from local South Ogden Businesses -Free bag of goodies for the first 500 participants	Local South Ogden Businesses 
March	3/15/2014	Going Green Breakfast with Irish Entertainment	-Free green breakfast -Entertainment from Irish band and an Irish Dancing team -Leprechaun hats for sale, benefitting the BAGC -Going Green student video competition	 <b>BOYS &amp; GIRLS CLUBS</b> OF WEBER-DAVIS
April	4/19/2014	Egg Hunt & Bunnies on Bikes Motorcycle Ride	-Egg Hunt -Pictures with the Easter Bunny -Prize Give-aways -Bunnies on Bikes Motorcycle Ride benefitting the "Make a Wish" Foundation	
May	5/5/2014	KODOMO-NO-HI Japanese "Children's Day" Festival & Nature Walk	-Japanese Story telling -Haiku Poetry Readings/Contest -Japanese Art Display -Japanese artifacts for sale -Free Japanese arts & crafts for children -Nature Walk benefitting Autism Research	
June	6/16 to 6/21	South Ogden Days	Events (12): -Golf Tournament -3 on 3 Basketball Tourn, -Amazing Adventure Race -Movie in the Park -Police vs. Fire Softball Game -Car Show -Mud Volleyball -Local Community Entertainment -The Jungle Jog -Parade -Carnival -Concert -Fireworks	Organizations Benefitted at <i>South Ogden Days</i> :  <b>UTAH FOOD BANK</b> -Bonneville High PTA -Bonneville High Theater Dept. -The Fire Explorers -South Ogden Jr. High -Local Businesses -Weber County Mounted Sheriff's Posse



July	7/23/2014	Let the Good Times Roll- Midnight Bike Ride	<ul style="list-style-type: none"> <li>- \$5 registration fee donated to the YCC</li> <li>- Midnight bike ride through the city ending with a free ice cream party</li> <li>- Collecting athletic items for the YCC</li> </ul>	
August	8/9/2013	"Remembering Gandhi" Indian Culture Celebration	<ul style="list-style-type: none"> <li>- Indian Food/Clothing Vendors</li> <li>- \$5 Henna Tattoos benefitting the George E. Wahlen Ogden Veterans Home</li> <li>- Indian Culture Presentation</li> <li>- Movie at the amphitheater "Gandhi"</li> <li>- Holi Color Activity</li> <li>- "I Pledge for Peace" Art Stroll</li> </ul>	
September	9/19/2014	Fiesta Fiestal Dinner and Dance	<ul style="list-style-type: none"> <li>- \$5 Mexican Dinner with proceeds benefitting Weber School District</li> <li>- Latin Dance Lessons</li> <li>- Latin Baile (Dance) for Adults &amp; Children</li> <li>- Live Mariachi Band</li> </ul>	
October	10/14 to 10/18	Community Scarecrow Contest	<ul style="list-style-type: none"> <li>- Community Scarecrow Contest</li> <li>- \$5 contest registration, benefitting the United Way</li> </ul>	
November	11/8/2014	Pink Saturday Event benefitting Breast Cancer Research	<ul style="list-style-type: none"> <li>- Fundraising event for Breast Cancer Research Foundation</li> <li>- Crafts, Clothing, Beauty &amp; Jewelry vendors</li> <li>- Free Crafting Project</li> <li>- Free Hair &amp; Nail Styling</li> <li>- Fashion Show</li> <li>- Free massages</li> <li>- \$3 Lunch, benefitting Breast Cancer Research Foundation</li> </ul>	
December	12/13/2014	An Old Fashioned Family Holiday	<ul style="list-style-type: none"> <li>- Tree Lighting by the Mayor &amp; Santa</li> <li>- Free chili &amp; hot chocolate</li> <li>- Caroling and entertainment by Local Schools</li> <li>- Gove and Hat drive for the Ogden St. Anne's Shelter</li> </ul>	