

Garland Library Board Meeting Notes

Thursday, March 10, 2022 | 7:00 pm

Garland public Library | 86 West Factory Street | Garland Utah

1. **Opening:** The meeting was called to order and opened at 7:14 pm by the Chairperson- Kami Kaufman
2. **In attendance:** Kami Kaufman, Deon Miller, Marci Cox, Tate Atkin, Merinda Brighton, Donnie Howell, Breanna Parker, and Linda Bourne. Benjamin Winn attended the last part of the meeting.
3. **Welcome.**
4. **Public Comments:** No comments were made as no one from the public was in attendance.
5. **Library Business:**
 - a. **1000 Books**

Tate offered a thank you to all that have been working on getting donations. Lots of letters have been sent out and more can easily be sent out.
 - b. **The Maker Cart Grant**

It was suggested that we look into doing a sound booth or video recording area for those that could use it for social media, book readings and other options. Tate said that he would look into this but has done some research but it is very expensive and may not be in the scope of the grant.
 - c. **National Library Days**

This came and went without much happening- possible improvement for next year.
6. **Policies and Procedures**
 - a. **The Long Range Plan**

The Policies and Procedures document was sent to each board member, and changes were suggested.

Suggestions included updating the landscaping to a zero-scape, since we will be working on the area and will be making changes with the elevator, it was suggested that we include the remaining landscaping to make it more usable. Possibly a cement area in the front with a pergola and table were given as ideas and a minimalist landscaping as well. Ideas for shade and usability for programs were suggested

as the front of the building gets very hot, and animal droppings have been an issue in the past.

b. The Internet Use Policy

The internet policy was discussed, and Tate informed us that it is compliant and that all the information that it needed to contain is already in it.

Suggestions were made to add verbiage for the hot spots and was agreed that it should include the hot spots as part of the library internet use policy.

Some concerns and comments were made on how to protect the library when and if a problem arises with someone abusing the privilege. Tate noted that the computers have not had much use since COVID and that we have not had problems with anyone abusing the policy.

It was suggested that a library worker could help the kids set up the computer and then watch, and that Tate does have access to see what people on the computers see, but there were limitations with program.

It was also discussed about the last time they had a problem with inappropriate internet usage and the iPads were brought up. The library currently has iPads but they are not in use because they need to be cleaned properly to ensure safe viewing. Donnie offered to clean all of the iPads so that they could circulate again.

7. Library Board Business

a. Garland City Days

The Garland City Days committee has not met, but Kami will be attending the meeting and will bring up questions about Friday night and the cook shack, and if anyone else will be serving real food. She will also find out who had planned on contacting Kents about dough, and the Pie Dump about cinnamon rolls and rolls and gravy.

We will discuss this further at the next meeting.

i)Fun Run

(1) Benjamin Winn

Benjamin Winn is scheduled to come in and offer suggestions for this years Fun Run.

(2) Planning

We would like to wait on planning until the next meeting, as Donnie has volunteered to implement the ideas that Benjamin offered.

(3) Prizes

We will also wait until the next meeting to work on getting prizes from the community. So that businesses are not being asked multiple times.

iii) Breakfast

Breakfast was discussed and the idea of Cinnamon rolls and rolls and gravy are still in the plan. Details will be discussed at the Garland City Days meeting, and Kami will get back to us one how the rest of the board can help

iv) Dinner

It was discussed again if we would be doing the Navajo taco stand or not. It was suggested that we do something that would not need as much time or pre-cook as much as we could.

It was also suggested that we get a certain number of items and when it was gone it was gone.

Other suggestions were given, and Kami will find out if there will be other dinner food served and we will meet next month to take ideas of what would be the best to serve.

8. Donnie Howell - City Council Information

a. Library Long Term Goals- Wish List

Donnie wanted to follow up on the progress of the bids. The blinds have received one bid and that will be emailed to Donnie so that he can present that to the city. Four carpet companies have been contacted, two (Hales and Custom Interiors) agreed to do measurements by the end of the week, but they had not been there as of today. Deon will follow up with the companies and contact a few more for bids.

The bid for the blinds came in quite high and so we are hoping to get at least one more bid.

9. Benjamin Winn

Benjamin Winn came to offer his professional advice and opened the floor to questions. He has been participating in our 5k for 13 years and always comes in first. We appreciate him coming to help us.

Run Suggestions

He suggested that we have only two runs, a 5k and a mile.

He suggested that we should advertise more and suggested that we use runningintheusa.com. It is a free platform that runners use to find races and it is a great way to get information out about the race and link to a form that they can pre-register. This is the standard and should be used.

He also suggested that we advertise and advertise the prizes. It should be publicized as that will bring out a bigger crowd. He also suggested that we reach out to sporting stores in Logan and post flyers in Logan and not just at the grocery stores.

He suggested no sharp turns at the beginning or end of the run. It was discussed that the run should be more of a see Garland and the route should begin and end at the Library.

He also suggested that we have a midway timer- with someone to call out times at the midway point. It was also suggested that a little Gatorade or water table be at the midway point but it was not necessary just a nice thing to offer.

The timer is important to competitive runners and he offered multiple ways to help the runners know their times. He also suggested that after the race, that the names and times be posted at Garland City Days, that it is important for people to know their times and how they did against others. Especially the kids.

He also has access to a click timing system that the high school would not be using and we may be able to use.

It was suggested that we could contact the schools and find out about possibly using the Peach Jar system to get the word out about the run.

When asked about the age ranges his suggestions were: 11 and under, 12-15, 16-19, 20-29, 30-39, 40-49, 50-59, and 60 and up.

It was asked if a theme or more serious run would be best, He suggested more serious for the summer one and if you do one in the fall or winter that one could be themed.

It was communicated that we should have a bigger prize for each group to entice the runners and make it something that they would come for. Donnie suggested we look into the budget and possibly pull money for \$25 Amazon gift cards along with the small local coupons and freebies.

10. Other

Donnie volunteered to head the Fun Run and will set up the posting, get the route and timing system. It was also discussed that each board member would bring at least three donations for the fun run. Donnie will organize and get a list of possible companies to reach out to so that we do not contact each company more than one time. The board will meet next month to get assignments and aide Donnie with the Fun Run.

11. Adjourn

It was proposed by the Chairperson, Kami, to adjourn. Deon Seconded the motion and the meeting was closed at 8.:33 pm.

The next meeting to be held:

Thursday, May 12, 2022, at 7:00 pm