

**MINUTES  
UTAH ELECTRICIAN  
LICENSING BOARD**

**March 16, 2022**

**Electronic Meeting**

**CONVENED:** 9:06 a.m.

**ADJOURNED:** 9:53 a.m.

**Bureau Manager:**  
**Board Secretary:**

Stephen Duncombe  
Katie Corak

**Board Members Present:**

John Simonsen, Chairperson  
Justin May  
David Alger  
Justin Parker  
Steve Woodman

**Board Members Absent:**

Sean Conlon  
Mike Hartwell

**Guests:**

Mike Lanoue, UETA  
Carl Brailsford, UETA  
Cindy Hansen, SLCC  
David James, SLCC  
Ashlee Tengberg, Dixie Tech  
Mitch Pali, OWTech  
Cody Eaton, Hunt Electric  
TJ Empey, Dixie Tech  
Kyle Smith  
Brant Monsen  
Tim Miller, UB Tech  
Cliff Carron-Campbell, MTech

**DOPL Staff Present:**

Bobby Main, Investigations Supervisor  
Lisa Lynn, Compliance Specialist  
Boyce Barnes, Continuing Education  
Jenna Mayne, Testing Program Manager  
Ashley Beyer, Outreach Coordinator

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:**

Approval of Minutes  
Time: 2:24

Mr. May made a motion to approve the January 20, 2022 minutes. Mr. Alger seconded the motion. The motion passed unanimously.

Investigation Update  
Time: 2:48

Mr. Main provided an update on investigations. Items noted with no action taken.

Continuing Education Update  
Time: 7:10

Mr. Barnes reviewed the continuing education courses that have been approved since the last meeting. Item noted with no action taken.

Compliance Update  
Time: 7:56

Ms. Lynn provided the Board with a compliance update. There are currently 37 electricians on probation. Two probationers are missing employer reports for this month. Item noted with no action taken.

## **DISCUSSION and ACTION ITEMS:**

Electrician Education Fund/Media Campaign:  
Time: 13:28

Ms. Beyer, DOPL Outreach Coordinator, gave an update to the Board on the strategic marketing and outreach plan on licensing. The tv commercials on the importance of verifying a license on the DPL website will begin airing next month on KUTV2, ABC4UTAH, FOX13, and PBS Utah. Radio ads will also start airing next month on 94.1fm and 105.9fm. These ads will be paid for with equal portions from the Electricians Education Fund and the Plumbers Education Fund. Ms. Beyer will begin working on advertisements for various social media platforms next month. After that, Ms. Beyer will begin work on the educational videos on licensing. Item noted with no action taken.

Testing/Exams Update  
Time: 20:48

The Board reviewed the results of examinations taken since the last meeting. Mr. Parker inquired about offering the practical exam in the Uintah Basin on a regular basis. Ms. Mayne will coordinate with the faculty at UB Tech College to begin the process of making their facility an official practical exam testing site. Item noted with no action taken.

Master Theory and  
Master Code Exams Ad Hoc Committee:  
Time: 30:10

Ms. Mayne reviewed the objectives and processes of the ad hoc committee that was formed after the last board meeting to create a content online for a law and rule exam to measure whether a candidate can perform at a master level of competency within the electrical industry. The

ad hoc committee's process included clarifying the objective of the committee, defining the scope of work for an electrician, determining the relevancy of each content area identified in the 2020 Job Task Analysis, identifying the content areas most needed in a new exam, and exploring the basis of a law and rule exam and how that may affect current endorsement laws. Ultimately, the ad hoc committee developed a content outline for a Utah specific law rule exam consisting of 51% Utah law and rule and 49% electrical code and theory questions. This exam would be required for all applicants who wish to obtain a master electrician license in Utah. Prov Exam's psychometrician recommends that the exam be 80 questions and have a time allowance of four hours. Mr. May made a motion to recommend to the Utah State Construction Services Commission, the replacement of the current Master Code and Theory exams with the new Utah Master Electrician law and rule exam. Mr. Simonsen seconded the motion. The motion passed unanimously. If the Construction Service Commission approves the change, the rule change process will begin. The anticipated publication date is July 1, 2022. Production of the exam would begin as early as next week with the previously scheduled exam review.

**ADJOURN:**

Adjourned at 9:53 a.m.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

Date: 04/21/2022

X John Simonsen  
Electrician Licensing Board Chairperson

Date: 04/21/2022

X Stephen Duncombe  
Bureau Manager, Division of  
Occupational & Professional Licensing

