

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, March 7, 2022**, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, Chair, *Salt Lake City*
Samantha DeSeelhorst, *Cottonwood Heights*
Glenn Wright, *Summit County*
Emily Quinton, *Summit County*
Christopher Thomas, *Salt Lake City*
Jeff Silvestrini, *Millcreek*

Electronic

Angela Choberka, Vice Chair, *Ogden*
Roger Burke, *Alta*
Ann Granato, *Salt Lake County*
Drew Quinn, *Holladay*
Kalen Jones, *Moab*
Randy Aton, *Springdale*
Sarah Stock, *Grand County*
Jeremy Rubell, *Park City*
Patrick Schaeffer, *Kearns Metro Township*
Cheri Jackson, *Millcreek*
Michael Shea, *Salt Lake County*
Chris Cawley, *Alta*
Luke Cartin, *Park City*
Holly Smith, *Holladay*
Mila Dunbar-Irwin, *Moab*
John Guenther, *Grant County*

In Person Attendees: Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*; John Brems, *Millcreek*

Electronic Attendees: Monica O'Malley, *Salt Lake City Staff*; Janene Eller-Smith, *Ogden*; Ross Watkins, *Ogden*; Jeremy Shinoda

Minutes by Alex Wendt, Millcreek Deputy Recorder.

REGULAR MEETING – 1:00 p.m.

TIME COMMENCED: 1:03 p.m.

- 1. Welcome, Introduction, and Preliminary Matters**
 - 1.1 Purpose and Overview of Meeting**

Chair Dan Dugan called the meeting to order.

2. Business Matters

2.1 Approval of February 7, 2022, Meeting Minutes

Board Member Wright moved to approve the February 7, 2022, meeting minutes. Board Member DeSeelhorst seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

Secretary Emily Quinton received the treasurer report from Millcreek, and it is in the packet. The Board is up to date on phase 1 and anchor payments are received. Invoices to the attorneys are tracked on there as well.

2.3 Reports From Committees (Program Design, Low-Income Plan, Communications)

Communication Committee Member Chris Cawley gave the update. Board Member Cawley said they did discuss the value of providing more updates from the Program Design Committee and Low-Income Plan Committee. There will be changes made in the Program Design Committee. They have been working on social media platforms, frequently asked questions, and developments. Chair Dugan asked if the Communication Committee is sending reports to communities that are still eligible to join the Program. Board Member Cawley said they have not discussed sending the material to communities that have not joined, yet are eligible. Chair Dugan asked the Communication Committee to do this. Board Member DeSeelhorst said they had discussed sending a newsletter that is public facing, that could go out to eligible communities.

Board Member DeSeelhorst gave the update from the Low-Income Plan Committee. The most recent meeting was on February 14, 2022. They discussed the low-income engagement survey. They also discussed the overlap between the low-income plan committee and the program design committee. Some low-income efforts may need to be coordinated as part of the Program Design Committee's negotiations with Rocky Mountain Power, while others can be part of the Public Service Commission application process. They also discussed the data request that they sent to Rocky Mountain Power. The total percentage of low-income bills from participating communities is 2.83% of electric customers. The next meeting is March 14, 2022. The Low-Income Plan Committee plans to meet with members of the Utah Department of Workforce services and other community stakeholders that offer low-income energy programs. Chair Dugan said the 2.83% number of low-income customers seems low. Board Member DeSeelhorst that it does seem low, but to be counted in this category you must be enrolled in a Rocky Mountain Power low-income program. There are certainly more people that would meet requirements based on income.

Christopher Thomas gave the Program Design Committee update. The committee met twice in February, held their third meeting with Rocky Mountain Power to discuss program size and termination fees. The Program Design Committee received and processed the third invoice to James Dodge, Russell, and Stephens (outside counsel). The Program Design Committee discussed transparency. Mr. Thomas explained one option is

an email sent out with a short list of what the committees are working on, an estimated timeline to send to the communities who are part of the Board. The Program Design Committee also explored the possibility of holding one meeting publicly, this will require public noticing. They could not talk about confidential material in that meeting, but the Program Design Committee has not received confidential documents from Rocky Mountain Power. For non-confidential educational presentations from Rocky Mountain power, they will include slides in the board packet and have a presentation as the last item at the monthly board meetings. Next steps include finalizing the shared work plan with Rocky Mountain Power, holding a program design meeting with Rocky Mountain power on March 23rd on the utility agreement. The Program Design Committee will also meet with Rocky Mountain Power to discuss educational presentations at Board Meetings. Finally, they will schedule the first publicly noticed program design committee meeting. No confidential information will be shared in that meeting.

Mr. Thomas shared an estimated timeline designed to allow for the Program Application submission to occur by July 31, 2022. The goal for March 2022 is for the Program Design Committee to draft the ordinance that each community would need to pass to finalize their participation in the Program. The ordinance language must go in the application to the Utah Public Service Commission. The Community Energy Board will request input from councils and commissions in April. This is input from communities, not voting on the finished product. The plan is then for the Community Energy Board to vote on the proposed ordinance language and this ordinance language would go into the application to the Public Service Commission. If the Public Service Commission approves this a 90-day clock starts for communities to join the program for good. Board Member DeSeelhorst asked if House Bill 411 required all the communities to adopt the same ordinance. Mr. Thomas said that because cities and counties have slightly different ordinance regimes the ordinances would vary. Board Member Rubell said that City Councils will want cost projections, will that be available? Mr. Thomas said that cost projections will be available in May or June. The various local legislative bodies will vote on the final ordinance and that will have the cost projections. There are still eight remaining eligible communities who could still join the Community Renewable Energy Board. Chair Dugan said that Mr. Thomas can meet with local legislative bodies to answer more questions. Mr. Thomas explained the Program Design Committee can include slides along with the proposed wording. Mayor Silvestrini said he foresees more meetings with local legislative bodies, so councils fully understand before they must act.

The Program Design Committee will bring an overview of termination fees to the April meeting and ask for informal input from the Board. In May they will bring an overview on how to meet the net 100% target. The Community Energy Board could vote on the Utility Agreement in June. Each community would then present the utility agreement to their communities. Board Member Wright said he would like to take slides from the recent Program Design Committee and present them to the Summit County Council for their input. The Program Design Committee plans to give a general overview on rate design and the application package in June. Then the Community Energy Board can vote on the rate design and program application package in July. This is an aggressive timeline, but the agreement can take six months to review. Chair Dugan explained there are 15 communities in the program now, with the possibility for 23 total. When and how do communities submit requests to the Program Design Committee for rates? Mr.

Thomas said on the Low-Income side, the Low-Income Plan Committee can offer up a menu of options to participating communities for them to pick from. There is also the possibility that some options may require all communities to act in concert. Either they all adopt that plan, or no one is. In terms of communications, when the program launches perhaps Salt Lake City would want to start holding meetings four months ahead of time for further discussion. Board Member DeSeelhorst said that the low-income plan needs to be ready when the application is submitted to the Public Service Commission.

2.4 Discussion and Consideration of Resolution 22-02 Requesting that Millcreek Invoice Participating Communities for Phase 2 Initial Payments

Board Member Silvestrini moved to approve Resolution 22-02, Requesting that Millcreek Invoice Participating Communities for Phase 2 Initial Payments. Board Member Wright seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.5 Ogden Presents Information about their Community Survey

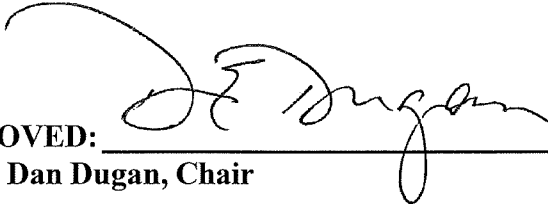
Janene Eller-Smith, Ogden City Council Executive Director said that the main concern from Ogden when they adopted the resolution to join, was cost to Ogden residents and Ogden City itself. Ogden commissioned a survey to gauge community interest. Weber State University is conducting the survey. Key questions included are whether businesses and residents are interested in participating, what financial burden business owners and residents are willing to bear, and whether Ogden City should participate even if the business or resident was not personally interested. Ogden's population is 89,000, 10,000 postcards were mailed, 1,511 responses were needed for plus or minus 2.5 percent confidence rate. Weber State planned on over-sampling in areas where poverty levels are higher in Ogden. The survey included input from the City Council, Sustainability Committee, business owners, and residents. Ogden used a variety of methods to promote the survey. As of last Thursday, Ogden had received 600 survey responses from residents and 160 from businesses. Ogden hopes to have this done by April. Secretary Quinton asked if other communities could use these outreach methods and who should they contact at Ogden City to replicate these efforts. Board Member Eller-Smith said that Weber State has no issues giving out the survey to other communities but wanted to wait until their analysis is done. Secretary Quinton said that if your community is doing something unique as part of the Community Renewable Energy Program that you share it with the Board. Chair Dugan said he is looking forward to the survey results.

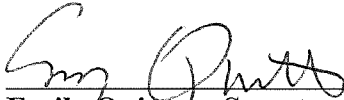
2.6 Board Member Comments

Mr. Thomas said that Salt Lake City is finalizing a list of questions for their survey. Salt Lake City hopes to field the survey next month. Mr. Thomas gave a presentation to the West Valley City Council in February. Chair Dugan said spring is very busy so communication with local legislative bodies is very important.

3. Adjournment

Board Member Wright moved to adjourn the meeting at 2:01 p.m. Board Member DeSeelhorst seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

APPROVED:  Date 04/19/2022
Dan Dugan, Chair

ATTEST:

Emily Quinton, Secretary

