

# Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on Monday, February 7, 2022, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106 and participated electronically via GoToMeeting.

## PRESENT:

### Board Members

#### *In person*

Dan Dugan, Chair, *Salt Lake City*  
Drew Quinn, *Holladay*  
Emily Quinton, Secretary, *Summit County*  
Christopher Thomas, *Salt Lake City*

#### *Electronic*

Angela Choberka, Vice Chair, *Ogden*  
Luke Cartin, *Park City*  
Glenn Wright, *Summit County*  
Kalen Jones, *Moab*  
Randy Aton, *Springdale*  
Michael Shea, *Salt Lake County*  
Samantha DeSeelhorst, *Cottonwood Heights*  
Sarah Stock, *Grand County*  
Roger Bourke, *Alta*  
Ann Granato, *Salt Lake County*  
Jeremy Rubell, *Park City*  
Mila Dunbar-Irwin, *Moab*  
Mara Brown, *Ogden*  
Patrick Schaeffer, *Kearns*  
Cheri Jackson, *Millcreek*  
Suzanne Elger, *Springdale*

### Staff

Elyse Sullivan, Millcreek City Recorder  
Kurt Hansen, Millcreek Facilities Director

Electronic Attendees: Amy Rydalch, Ross Watkins, Nicole Cottle, Monica O'Malley, Sara Montoya, Janene Eller-Smith

Minutes by Elyse Sullivan, Millcreek City Recorder.

## REGULAR MEETING – 1:00 p.m.

### TIME COMMENCED: 1:03 p.m.

#### 1. Welcome, Introduction, and Preliminary Matters

##### 1.1 Purpose and Overview of Meeting

Chair Dan Dugan called the meeting to order.

### **1.2 Identification and Update on Community Participation in Community Renewable Energy Agency (Welcoming New Members if Any) and Review list of Remaining Eligible Communities**

Chair Dugan reviewed the list of anchor communities which include Castle Valley, Grand County unincorporated, Millcreek, Moab, Park City, Salt Lake City, and Summit County unincorporated. Communities that have elected to participate as non-anchor communities include Alta, Cottonwood Heights, Francis, Holladay, Kearns, Ogden, Salt Lake County unincorporated, and Springdale. Communities eligible to join include: Bluffdale, Coalville, Emigration Canyon Township, Kamas, Oakley, Orem, West Jordan, and West Valley City.

### **1.3 Current Participation Percentages Included in Board Packet. No updates since January 10, 2022, Community Renewable Energy Agency Board meeting**

### **1.4 Written Briefing: Copy of Submitted Community Renewable Energy Agency comments to the Office of Energy Development's Request for Comments on the Future State Energy Plan**

Chair Dugan said the Board submitted comments to the State and any additional comments could be provided to Board Member Emily Quinton or Board Member Christopher Thomas.

### **1.5 Response to Question Raised at Last Meeting, How a Party Would Call for a Weighted Vote**

Chair Dugan explained that before a motion is taken, a voting board member may request a weighted vote. Weighted votes require two municipalities to participate. Upon agreement of a second community, the next motion would be weighted.

## **2. Business Matters**

### **2.1 Approval of January 10, 2022, Meeting Minutes**

**Board Member Quinn moved to approve the January 10, 2022 meeting minutes. Board Member Jones seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.**

### **2.2 Treasurer Report (Year-to-Date Contributions and Expenses)**

Board Member Cheri Jackson did not have a report to share. Secretary Emily Quinton said Millcreek did provide the information and there were no changes from the last meeting though there was a second payment made to outside counsel.

### **2.3 Reports From Committees (Communications, Low-Income Plan, Program Design)**

Board Member Mila Dunbar-Irwin reported on the Communications Committee. The committee membership consists of Alta, Cottonwood Heights, Moab, and Salt Lake City. The committee last met on January 12, 2022. They drafted three more entries for the frequently asked questions (FAQ) page that were ready for review and posting on the [utah100communities.org](http://utah100communities.org) website. They created an Instagram Account for the Agency and would be ready to post soon. They also reviewed the draft Agency comments on the State's Energy Plan. The purpose of those comments was to inform the State about the organization and include the Agency in the plan. The

committee was also tracking sustainability bills (S.C.R. 3, H.C.R. 1, H.J.R. 3, H.B. 54, H.B. 189, and H.B. 221) in the 2022 legislative session though they did not directly affect the program. The committee would continue to update the FAQ webpage, start posting to the Instagram account, send out the Agency's first e-newsletter, and work on a possible future collaboration with the Low-Income Plan Committee on public outreach. The newsletter would go to participating and eligible communities, though others could sign up online.

Board Member Samantha DeSeelhorst reported on the Low-Income Plan Committee. That committee membership consists of Castle Valley, Cottonwood Heights, Kearns, Ogden, Park City, Salt Lake City, and Summit County. The committee last met on January 24, 2022 and discussed a request for aggregated data from Rocky Mountain Power (RMP) to inform low-income planning efforts. The utility was receptive to and supportive of the data request. RMP will internally test out various reporting options and notify the Agency as to what is available and at what intervals. RMP showed the committee a preliminary set of data related to low-income customers within current communities. She presented a table graph of electric usage by the participating communities to the Board and said based on the information there was a good indication of RMP's willingness to assist with low-income efforts. The next committee meeting would be February 14, 2022 and they would follow up with the utility to facilitate a data request, draft a work plan to guide committee efforts moving forward, review content from low-income survey responses, and meet with community partners to learn about current low-income assistance programs.

Board Member Quinn asked about the 0.00% total on the "low income % bill count" column on the graph presented. Board Member DeSeelhorst felt it was a typographical error but would double check. Kurt Hansen asked about RMP's definition of low-income because he expected the represented percentages to be greater. Board Member DeSeelhorst said it reflected customers who were enrolled in the existing low-income program. Board Member Christopher Thomas said there were multiple programs, so it may not encompass all of them. He felt there may be more customers who were eligible but did not participate in the program. Board Member DeSeelhorst said she would find out how the numbers were quantified and would help to identify barriers as to why more people were not participating in the program.

Board Member Quinton asked about the agency e-newsletter sign up link. Board Member Dunbar-Irwin would provide the link to the Board. Board Member DeSeelhorst would also include a link to the referenced low-income engagement survey.

Board Member Kalen Jones, in the electronic meeting chat function, asked, "to what extent do you think it's worth communities' time to comment on the state energy policy, independent of CREAB's collective letter?" Board Member Thomas said the formal comment period on the State's Energy Plan had closed. He hoped the Agency's letter would introduce them to a state level policy discussion.

Board Member Thomas reported on the Program Design Committee. The membership consists of Summit County, Holladay, Millcreek, Ogden, Park City, Salt Lake City, and Springdale. The committee met three times in January. The committee executed a confidentiality and non-disclosure agreement with RMP, proposed a new draft work plan to RMP for its consideration, held a meeting with RMP to learn how the company ascribes to and solicits new energy resources, and paid a second invoice to James Dodge Russell and Stephens. He said the Board Chair executed the agreement on behalf of the Agency. Individuals must sign Exhibit A of the agreement to view confidential information or take part in meetings where confidential information is shared. Exhibit A says the individual has read the agreement and agrees to be bound by its terms. He noted that confidential information could only be shared with others who had signed Exhibit A and that information could not be shared in a public meeting. Violation of the agreement could give the utility opportunity to not want to continue negotiations. He said the general non-confidential information may be disclosed for the purpose of “keeping constituents and other stakeholders generally apprised of the status of Settlement Discussions” and that the Agency and RMP will “endeavor to identify Settlement Information that is and is not reasonably understood to be sensitive or confidential outside the context of settlement negotiations.” He requested that board members refer specific questions to the Program Design Committee, who would seek guidance from the Agency’s outside counsel. The committee would work to finalize the shared work plan with RMP and hold a third program design meeting with RMP on February 18<sup>th</sup> to discuss program size, participation estimates, and termination fees.

Board Member Thomas said he was made aware of a request from the State Office of Energy Development that Emery County was interested in meeting with the Agency to discuss resource development. He suspected Emery County was looking for in state development of renewable resources. He wondered how the Board should handle that request. Board Member Glenn Wright said he could reach out to Emery County. Board Member Thomas pointed out that there may be a lot of counties who may be interested in the conversation. Board Member DeSeelhorst asked about a general timeline for resource procurement. Board Member Thomas said it depended on the size and type of resource, but it could be a couple of years. Board Member Luke Cartin said the first request for proposal framework could be developed and preapproved then the Agency would wait on the market to release it. Board Member Sarah Stock said counties should be approached early. Board Member Thomas suggested some board members get together to discuss options.

Board Member Thomas said he provided the latest draft of the proposed work plan to the Board with the fully executed confidentiality and non-disclosure agreement in Addendum 2.

Board Member Jones asked how the Board would be engaged in critical decision-making. Board Member Thomas said two parts would come to the Board for a vote. The first would be the draft ordinance language that each individual community would adopt since it would be part of the application to be submitted to the Public Service Commission. The other is the utility agreement. There would also be five or six major decisions, but he could not articulate what they would be yet, such as cost

projections, and rate design. Board Member Quinn said the Board could reach out to the Design Committee to weigh in on the decisions. Board Member Thomas said it may make sense for the Program Design Committee to have meetings with the whole Board for open discussion. Chair Dugan liked the idea.

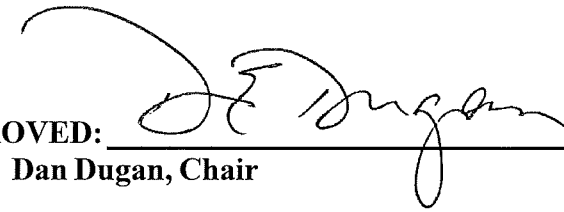
**2.4 Board Member Comments**

There were no comments.

**3. Adjournment**

**Board Member Quinn moved to adjourn the meeting at 1:58 p.m. Board Member Wright seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.**

APPROVED: \_\_\_\_\_



Dan Dugan, Chair

Date 04/19/2022

ATTEST:

  
Emily Quinton, Secretary

