

MINUTES
AIRPORT BOARD MEETING
500 W AIRPORT ROAD, SANPETE COUNTY, UTAH
Tuesday, February 15, 2022
6:00 P.M.

Board Members Present: Chair Tom Herbert, Ted Meikle, Ephraim City Council Richard Wheeler, Scott Larson, Manti City Council Mary Wintch, Manti City Council Jeff Killian

Board Members Excused: Jeremy Hallows

Staff Present: Airport Manager Shaun Kjar, Candice Maudsley Secretary

Others Appearing:

CALL TO ORDER

The Manti Ephraim Airport Board convened on Tuesday, February 15, 2022. Board Chair Tom Herbert called the meeting to order at 6:00 p.m.

I. MOTION AGENDA

A. APPROVAL OF THE JANUARY 18, 2022, MINUTES

Board Member Wintch moved to approve January 18, 2022, meeting minutes. The motion was seconded by Board Member Wheeler. The vote was unanimous. The motion carried

APPROVAL OF THE FEBRUARY 1, 2021, MINUTES

Board Member Wintch moved to approve February 1, 2021, meeting minutes. The motion was seconded by Board Member Wheeler. The vote was unanimous. The motion carried

APPROVAL OF THE MARCH 30, 2021, MINUTES

Board Member Wintch moved to approve March 30, 2021, meeting minutes. The motion was seconded by Board Member Wheeler. The vote was unanimous. The motion carried

B. OPMA (OPEN AND PUBLIC MEETING ACT) TRAINING (CANDICE)

Candice did the annual OPMA training with the Board. Utah Code 52-4-101 was outlined. Members were trained in open meeting law as well as closed meeting law.

C. NEW HANGAR REVIEW AND APPROVAL (TERRELL SEELY)

Warren Rogers has purchased Ace Robertson's plane and is interested in building a hangar.

Terrell Seely will consider building a hangar at site twelve. This is a review and not an approval. He would like to use drill pipe as his building material. Shaun asked that the Board consider the location and the building material. Exhibit A currently shows a parking lot planned for the location. Shaun did receive an updated Exhibit A today. A maintenance shed is a desired option to locate at the end of the taxiway. The county would have to approve the hangar building plans according to building code. More detail and drawings are requested. Shaun has had quite a few inquiries about building new hangars.

D. PAPI LIGHTS DISCUSSION

The PAPI lights have been working intermittently. It seems to be affecting both runways. Cory Daniels with Ephraim City Power will investigate it. A quote is being put together for a runway light that was hit and broken as well. There are four or five runway lights that are not currently functioning, most of them are on the west side.

II. BOARD REVIEW ITEMS

A. AWOS UPDATE

- The AWOS will be diagnosed at the triannual inspection.
- The fuel reel was taken apart and it is missing a spring. Shaun will repair it tomorrow morning, but the 75-foot hose is cracked and needs to be replaced. The safety cap will not go back on the fuel nozzle because it was dropped. This is a safety issue.
- Jeff Killian will be the new Manti City representative to the Airport Board.
- **Parking** - Parking at the airport has no security. Outside the gate parking is acceptable. Inside the gate parking is not favorable. The option of doing a road base parking lot behind Baily's hangar was discussed.
- **Courtesy Car**- The solar charger was not working well. The city mechanic hardwired a charging cord to the battery of the car, and it needs to be plugged in after use.
- **Cabin Rentals**- Points of concern or detail that can be addressed: zoning, sanitation, maintenance, permanent or temporary structures, successful examples, location and space.
- The question was asked, "Is there a plan to bring water and sewer to the airport?" Several options were discussed. Water meter charges per hangar can be investigated. Options will be studied, and the subject will be addressed later.

Board Member Wintch moved to go into closed session pursuant to the provisions of the Utah State Code, Section(s) 52-4-205 for the purpose of discussing: (d) purchase, exchange, or lease of real property at 7:03 p.m. The motion was seconded by Board Member Wheeler. Those voting yes: Jeff Killian, Scott Larsen, Ted Meikle. The motion carried.

Board Member Wheeler moved to go back into open meeting at 7:18 p.m. The motion was seconded by Board Member Wintch. The vote was unanimous. The motion carried.

There being no further business to come before the Airport Board for consideration, Board Member Wheeler moved the Airport Board Meeting adjourn at 7:38 p.m. The motion was seconded by Board Member Killian. The vote was unanimous. The motion carried.

The next Airport Board meeting is scheduled to be held on March 15, 2022, starting at 6:00 p.m.

MINUTES APPROVED:

Tom Herbert, Chair

Date

ATTEST:

Candice Maudsley, Secretary

Date