

JANUARY 12TH, 2022

MINUTES- EMERY TOWN COUNCIL MEETING

Members Present:

Mayor B. Jack Funk, Councilpersons: Mike Christensen, Lindsay Edwards, Kim Hansen, Patrick Sundstrom

Others in Attendance

Tammy Funk, Julie Johansen, Scott McClaughry, Matt Birch, (more people attended)

1. Meeting called to order at 7:01 pm- Councilperson Kim Hansen led the Pledge of Allegiance.

2. Oaths of Office- Municipal Clerk/Recorder Amy Sundstrom swore Mayor B. Jack Funk, Councilpersons Kimberly Hansen, Michael Christensen, and Lindsay Wilson Edwards into their respective positions.

Review/Approve Minutes- January 12th, 2022. Councilperson Patrick Sundstrom made a motion to approve the minutes with one correction. Councilperson Mike Christensen Seconded the motion. Ayes: Unanimous.

3. Open Invoice Report: Councilperson Lindsay Edwards made a motion to pay the bills for the month of January: Councilperson Patrick Sundstrom seconded the motion. **Roll call vote:** Patrick: Aye; Lindsay: Aye; Mike: Aye; Kim: Aye, Jack: Aye. Motion to pay the bills passed.

4. Mayor Jack Funk: Mayor Funk took a minute to express his gratitude for being elected as Mayor of Emery Town. He stated that he will be approachable at all times but asked that if it is a non-emergency to do so between 7am and 7 pm.

4.1 & 4.2 Council Assignments/Committees: Mayor Funk then had each member of council explain their current position and the purpose it serves for the Town.

Councilperson Mike Christensen stated he is over Planning and Zoning which approves building permits and helps coordinate between citizens in town and the county.

Councilperson Lindsay Edwards explained that she is over Beautification and the Historical committee. Currently the main focus of the Historical Committee is the Old Church restoration project. She coordinates things on the project between Mary Ann Wright and the Mayor. Beautification: Not a lot going on right now but in Spring will ask for volunteers to adopt planter boxes.

Councilperson Patrick Sundstrom: explained that he is over Animal Control. He also sits on the Castle Valley Special District Board that meets once a month.

Councilperson Kim Hansen: Being a newly elected council person she did not have a position to explain but Mayor Funk stated that he is placing her as the Councilperson over Budget/Finance.

4.3 Goals: Mayor Funk instructed the council to think about projects in each of their respective areas they are in charge of and then come back with those ideas at a future date.

4.4 Job Description-Maintenance: Mayor Funk stated that the town has job descriptions for the Clerk/Recorder and Treasurers position but they do not have one for the Maintenance position. A lot of people have approached the Mayor stating opinions of what they feel the maintenance person should be doing. Mayor would like to create a description to clarify what is and isn't in his scope of responsibilities. He asked the council to think about what the job description would entail. Mayor will meet with Terry to see what he does every day and then they will add to that to see what he needs as far as help.

4.5 Town Fees: Mayor Funk asked what the fees were for this year or if they needed updated. The Recorder explained that the Auditor recommended going through the fees and creating a fee schedule to post in the office; currently the fees are scattered and often have to be looked up. These fees need to be reviewed and updated by the council.

4.6 Community Activities/Pioneer Days: Mayor Funk asked if the town has a Pioneer Day Committee. Councilperson Edwards informed him they do not, but she would like to create one to be able to plan the celebration well in advance. There was a brief discussion about the Pioneer Church Committee if they would be willing to help. Councilperson Edwards explained they have been losing some members but would talk to them.

4.7 Council Meeting Schedule 2022: Mayor Funk asked if the council would prefer to keep it on the current schedule being the second Wednesday of every month at 7pm. There was a mention that during the Winter meetings have been held at 6pm, but overall opinion was that 7pm is preferred. Meeting will remain on the current schedule.

5. Fire Department-Chief's Report: Chief McClaughry stated that the Fire Department has responded to 27 calls last year, only 4 of them being fire related. They will be attending ELS training, Fire School is this month on the 18th -22nd. both he and Kyla will be attending. He is working on having the entire department obtain their Red Cards. He would like them to get their Firefighter I & II done. Mayor stated that he would like to meet and share some ideas for some fundraisers to help raise money for some of the equipment they are requesting. Mayor instructed the Chief to come up with a dollar amount so that they would have a better idea on how much money they would need to raise.

6. Councilperson Lindsay Edwards: Mayor Funk stated he had been in communication with Mary Ann Wright about the current contract for the Pioneer Church. Councilperson Edwards stated that she will get with Mary Ann and go over and review as well as what they want to do moving forward. They have done a fundraiser dance every year but this year Councilperson Edwards would like to hold it in March with the theme of people picking an era of prom they would like to attend instead of a Winter Ball which tends to be more formal.

7. Councilperson Mike Christensen-Expansion Plan: Glenys Sitterud, Josh Gardner, Melissa Durfey, and Liberty Mason have expressed an interest in being on the Planning and Zoning Committee. Liberty Mason indicated that Susan Matonis may want to be one the committee as well. Councilperson Chrsitensen explained that they are needing to form this committee to plan for some options for growth. The Expansion Plan will help streamline the process for people wanting to annex into town limits. Clint Payne is in the process of getting a building permit to work on his property.

8. Councilperson Patrick Sundstrom-CVSSD: Councilperson Sundstrom stated that he informed the District Board the town has passed the Cross-Connection Ordinance back in November. He noted that most of the towns in the county do not have this ordinance and Emery already had one in place. The mayor asked about the storage ponds and if they were going to line them. Councilperson Sundstrom explained that no, what they will be doing is some concrete work done in lining the pond right behind the water plant itself, and the other ponds will be done later down the road. The other project that will be done is the curb and gutter up by the cemetery.

The Mayor asked if there were any questions from the council for him, then asked if there was any from the public. There was none.

9. Open Agenda

9.1 Old Business- None

9.2 New Business- Amy and Councilperson Kim Hansen will get together after the meeting and Amy will instruct her on her responsibilities.

10. Adjournment- Councilperson Sundstrom made a motion to adjourn the meeting; Councilperson Edwards seconded the motion. Ayes: Unanimous. Meeting was adjourned

Approved:

Attest:

Patrick Sundstrom 2.9.2022