

STATE OF UTAH
COUNTY OF SEVIER
TOWN OF ANNABELLA

TOWN COUNCIL MEETING
March 10, 2022

Minutes for the Annabella Town Council Meeting held Thursday, March 10, 2022, beginning at 6:00 p.m. in the Town Council Chambers, located at 295 East 300 North, Annabella, Utah. Mayor Brent Christensen conducting.

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| 1. ROLL CALL | 8. UPDATE CEMETERY FEES |
| 2. OPENING REMARKS | 9. CAPITAL PROJECTS FOR CIB FUNDING |
| 3. PLEDGE OF ALLEGIANCE | 10. PRESSURIZED IRRIGATION AND WATER RESTRICTIONS |
| 4. APPROVAL OF MINUTES | 11. MOTORIZED TRAIL GRANT APPLICATION |
| 5. APPROVAL OF WARRANT REGISTER | 12. DEPARTMENT BUSINESS |
| 6. GENERAL PLAN ADOPTED | 13. ADJOURN |
| 7. UPDATE CEMETERY POLICY TABLED | |

TOWN COUNCIL 6:00 p.m.

Public in attendance:

Officer Murdock

Eric Nielson

1. ROLL CALL. Roll call was taken by Mayor Christensen. In attendance were Councilmembers Jill Anderson, Ken Blackburn, Hayven Dunn and Kelvin Johns. Tina Mitchell, Clerk, and Scott Thomsen, Maintenance Supervisor, were also in attendance.
2. OPENING REMARKS. Councilmember Dunn led the group in a prayer.
3. PLEDGE OF ALLEGIANCE. Councilmember Blackburn led the group in the Pledge of Allegiance.
4. APPROVAL OF MINUTES. Minutes from the February Town Council meeting were presented for approval. **Councilmember Blackburn made a motion to approve the minutes as presented. Councilmember Dunn seconded the motion and it carried unanimously.**
5. APPROVAL OF WARRANT REGISTER. The Town Council reviewed the printed and corrected warrant register from February and the current warrant register. **Councilmember Dunn made a motion to formally approve the February warrant register as well as the current March warrant register as**

presented. The motion was seconded by Councilmember Anderson and the motion carried unanimously.

6. **GENERAL PLAN ADOPTED.** Councilmember Johns explained that the Planning Commission has worked with the Six County Association of Governments to update the General Plan. The process to update the plan has taken over a year and included as much public input as possible. Tina Mitchell explained that the updated plan has been advertised in the newsletter and a link to view it is available on the Town website. She also noted that the Planning Commission has held the required public hearing and voted in favor of recommending that the Town Council adopt the updated General Plan as presented. **Councilmember Blackburn made a motion to replace the General Plan that was adopted July 10, 1995 with the General Plan presented. The motion was seconded by Councilmember Anderson and the motion carried unanimously.**

7. **UPDATE CEMETERY POLICY.** Tina Mitchell reviewed the updated cemetery policy with the Town Council and discussed notable changes. Notable changes include:

Ownership and Privileges: A maximum of four (4) spaces shall be purchased by any one individual, who is head of household, on a one-time basis. Husband and wife or a domestic partnership are considered an individual. Any request for more than four (4) spaces must be approved by the Town Council.

Transfer of Burial Right: Transfer for burial rights cannot take place within 12 months of burial right purchase. Tina Mitchell explained that this discourages a resident from purchasing a plot at a discounted resident price and transferring it to a non-resident so they can receive the lower rate.

Burials Per Grave: No more than two urns may be placed in one space.

Monuments and Markers: Only one marker allowed per burial space unless two cremations or a combination of a burial and cremation are buried in the same space. A second marker can be installed but **MUST** be a flat stone installed at ground level.

The Town Council agreed to take another month to review the changes, along with cemetery fees and table a final decision until next month. Tina Mitchell noted that the proposed policy will remain on the Town website for the public to view.

8. **UPDATE CEMETERY FEES.** The Town Council reviewed Annabella's current cemetery rates, as well as the rates of neighboring communities. Scott Thomsen and Eric Nielsen, Town Maintenance workers, explained that the actual

cost of opening/closing and maintaining a grave has increased substantially since the fee was last set. It was also noted that the fee structure included a burial plot rate for an Annabella descendent. Tina Mitchell noted that the word "descendent" is too broad of a term and that the rates should be limited to resident and non-resident, as other cities and Town's have defined. The Town Council discussed rate increases and agreed on increasing plot rates for residents by \$100 and plot rates for nonresidents by \$300. Opening and closing fees are set to increase \$100. Tina Mitchell, Clerk, will prepare the policy and resolution for final consideration at the April meeting.

9. **CAPITAL PROJECT FOR CIB FUNDING.** Mayor Christensen reminded the Town Council of the upcoming meeting with the Six County Association of Governments and to complete the survey for projects they would like to have funded by CIB within the next year. Mayor Christensen noted that the Town has completed a lot of big projects recently and that the Town won't be able to shoulder more debt without raising taxes. Councilmember Johns stated that replacing the spring heads needs to be a priority. Pressurized irrigation meters are also a priority, as the state is beginning to require them, but is also providing grants up to 70%. Mayor Christensen noted that he is in favor of the projects but would like to find funding sources so that taxes and rates are not increased. Councilmember Johns explained the process for getting the spring boxes and noted that they cannot be shipped; the Town would need to pick them up. Councilmember Blackburn will get an estimate on the boxes and report to the Town Council.

10. **PRESSURIZED IRRIGATION AND WATER RESTRICTIONS.** The Town Council discussed possible dates to activate the pressurized irrigation system. Scott Thomsen, Maintenance Supervisor, suggested that the Town wait until mid-April because of the cold weather. Mayor Christensen stated that he understands waiting, but also doesn't want to lose any water runoff. **Based on another potentially tough water year, the Town Council unanimously agreed to adhere to the same water restrictions as last year:**

- Watering only allowed on Monday, Wednesday and Friday
- No outside watering between 10:00 a.m. and 6:00 p.m.
- No outside watering in windy or rainy conditions
- Water not to be left in one place for more than one hour

The Town Council also agreed on Monday, April 18th to turn on the pressurized irrigation system.

11. **MOTORIZED GRAIL GRANT APPLICATION DISCUSSED.** The Town Council reviewed a proposal from Jones and DeMille for two single use outside accessible ADA restrooms at the Old Town Hall. The preliminary opinion of probable cost was \$114,000. Councilmember Johns explained that restrooms

are an eligible project for the Recreational Trail Program Motorized Trail Grant, provided the ATV trail head is moved to the Old Town Hall. Councilmember Johns explained some of the grant guidelines as they relate the project. Mayor Christensen asked the Town Council if they would like to move forward in pursuing the RTP grant, it was the Town Council's consensus to do so.

Note: Because the RTP grant is quarterly, Councilmember Anderson will work with Councilmember Johns on different design ideas and proposals before applying.

12. DEPARTMENT BUSINESS.

Councilmember Johns explained that Sevier County is in the process of updating their Transportation Master Plan. He asked that the Town Council review the transportation questionnaire and return the survey to him before March 31st.

Councilmember Anderson reported that the new refrigerators for the Community Center kitchen are ordered and should be delivered soon.

Scott Thomsen reported that the middle cemetery road has been cleared and graveled.

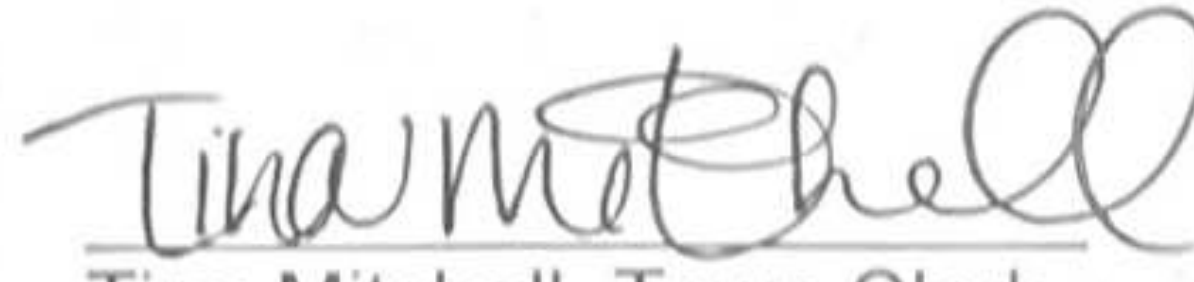
Councilmember Johns asked about the possibility of having the trees at the Old Town Hall trimmed. He noted that the overhanging tree limbs pose liability issues and need to be taken care of. Mayor Christensen asked Scott Thomsen to get estimates on trimming the trees.

13. ADJOURN. At 7:04 p.m. Councilmember Anderson made a motion to adjourn the meeting. Councilmember Blackburn seconded the motion and the motion carried unanimously.

Minutes of the Town Council meeting held Thursday, February 10, 2022, were approved this 10th day of March 2022.



Brent Christensen, Mayor



Tina Mitchell, Town Clerk