

# Minutes

North Summit Fire Service District  
Administrative Control Board  
Special Meeting  
Executive Conference Room  
60 N Main St  
Coalville, UT 84017  
**February 22, 2022**

1 Chair Andersen called the meeting to order at 8:35AM

2 **Board Members Present**

3 Chair Michelle Andersen

4 Vice Chair Jim Rees

5 Treasurer Michael Novak

6 Melanie Bosworth

7 Don Winters

8

9 **Item 2 Roll Call**

10 A quorum was present.

11 **Item 3 Appoint an interim District Clerk for February 28 – March 4, 2022**

12 Vice Chair Rees motioned to appoint Board Member Bosworth as interim clerk,  
13 Board Member Winters seconded the motion, a vote was called all ayes, motion  
14 passed.

15 **Item 4 Closed-door meeting in compliance with Utah Code §52-4-205(1)(a) –**  
16 **Personnel**

17 Board Member Bosworth made a motion to go in to closed door for personnel,  
18 Vice Chair Rees seconded the motion, roll call vote.

19 Board Member Bosworth Aye

20 Board Member Winters Aye

21 Chair Andersen Aye

22 Vice Chair Rees Aye

23 Treasurer Novak Excused

24 Motion passed, in closed session at 8:36AM

25 All board members present, David Warnock, 9-10am Jack Love, 10-11am Bob Wirtz,  
26 12-1pm Lunch Break, 1-2pm Michael Walsh

27 a. Reconvene in Open meeting 2:46PM

28 **Item 5 Adjourn**

29 Board Member Winters motioned to adjourn, Treasurer Novak seconded the motion,  
30 a vote was called, all ayes, motion passed adjourned at 2:47PM