

MOUNTAIN HEIGHTS ACADEMY BOARD OF TRUSTEES MEETING



Date: Friday, April 15, 2022

Location: 9067 S. 1300 W. #204; West Jordan, UT 84088

Board Members in Attendance: Gavin Hutchinson, Kari Malkovich, Quinn Sutton, Wade Glathar

Board Members Excused: Royce Kimmons

Others in Attendance: Dr. DeLaina Tonks, Gabe Clark, Kara Finley, Cathie Hurst

*VISION: We are the leader in digital education.
MISSION: To develop connected and successful learners.*

MINUTES

CALL TO ORDER

- Gavin Hutchinson called the board meeting to order at 9:39 AM.

CONSENT ITEMS

- **February 11, 2022 Board Meeting Minutes**

Kari Malkovich made a motion to approve the February 11, 2022 Board Meeting Minutes; Quinn Sutton seconded. Motion passed; the votes were as follows:

- *Gavin Hutchinson – AYE*
- *Kari Malkovich – AYE*
- *Quinn Sutton – AYE*
- *Wade Glathar – AYE*

PUBLIC COMMENT

- No public comment.

REPORTS

- **Finance Report**

Cathie Hurst reviewed the financial reports and the expenses to date. The full budget breakout was provided, and areas of note were explained.

- **Director Report**

Dr. Tonks provided an update on the current state of the school, including student recognitions, the Washington DC trip, student performance data, and enrollment. The faculty and staff were able to attend the DLAC conference. The organizational infrastructure for next year has been adjusted. The school goals have been updated through 2025 along with how the school is meeting the goals.

- **RDA Letter**

The school was awarded a great risk score and the school puts a great emphasis on

serving students with disabilities. The indicators that were high are being evaluated and a testing committee has been formed to determine barriers and how the school can support testing.

VOTING ITEMS

- **Teacher Salary Schedule**

A salary audit was conducted, and the proposal outlines the recommended salary schedules. The history of adjusting salaries was discussed.

Kari Malkovich made a motion to approve the Teacher Salary Schedule; Quinn Sutton seconded. Motion passed; the votes were as follows:

- Gavin Hutchinson – AYE
- Kari Malkovich – AYE
- Quinn Sutton – AYE
- Wade Glathar – AYE

- **Achieve3000 Actively Learn**

The use of Actively Learn for dictation is helpful for teachers and students.

Wade Glathar made a motion to approve the Achieve3000 Actively Learn subscription expenses; Kari Malkovich seconded. Motion passed; the votes were as follows:

- Gavin Hutchinson – AYE
- Kari Malkovich – AYE
- Quinn Sutton – AYE
- Wade Glathar – AYE

- **The Chariot Group Technology Purchase**

A study concluded the quality of the microphone helps with student information retention and to build teacher credibility. It is recommended to purchase high quality microphones for teachers to support learning.

Quinn Sutton made a motion to approve the Chariot Group Technology Purchase of microphones; Wade Glathar seconded. Motion passed; the votes were as follows:

- Gavin Hutchinson – AYE
- Kari Malkovich – AYE
- Quinn Sutton – AYE
- Wade Glathar – AYE

Quinn Sutton stated a potential conflict of interest with Logitech. The school will consider this further.

- **Amended LEA-Specific License Policy**

The changes to the policy include removing LEA-specific special education licenses.

Wade Glathar made a motion to approve the amended LEA-Specific License Policy; Kari Malkovich seconded. Motion passed; the votes were as follows:

- Gavin Hutchinson – AYE
- Kari Malkovich – AYE
- Quinn Sutton – AYE
- Wade Glathar – AYE

- **Amended Procurement Policy**

The revisions update the procurement rules and laws and includes additional bid

requirements and procedures.

Quinn Sutton made a motion to approve the amended Procurement Policy; Wade Glathar seconded. Motion passed; the votes were as follows:

- *Gavin Hutchinson – AYE*
- *Kari Malkovich – AYE*
- *Quinn Sutton – AYE*
- *Wade Glathar – AYE*

- **Sex Education Curriculum Materials Review Committee**

The membership of the sex education review committee and the responsibilities of the committee were discussed.

Kari Malkovich made a motion to approve the Sex Education Curriculum Materials Review Committee membership; Wade Glathar seconded. Motion passed; the votes were as follows:

- *Gavin Hutchinson – AYE*
- *Kari Malkovich – AYE*
- *Quinn Sutton – AYE*
- *Wade Glathar – AYE*

CALENDARING

- The annual Board Meeting will be held June 17, 2022 at 9:30 AM in person at Mountain Heights Academy.

ADJOURN

- *Kari Malkovich made a motion to adjourn the board meeting.*
Board meeting adjourned at 10:22 AM.