

MOUNTAIN HEIGHTS ACADEMY BOARD OF TRUSTEES MEETING



Date: Friday, February 11, 2022

Location: 9067 S. 1300 W. #204; West Jordan, UT 84088

Board Members in Attendance: Gavin Hutchinson, Royce Kimmons, Kari Malkovich, Quinn Sutton, Wade Glathar

Others in Attendance: Dr. DeLaina Tonks, Gabe Clark, Kara Finley, Cathie Hurst, Chelse Shaum, Cecilia Acosta

*VISION: We are the leader in digital education.
MISSION: To develop connected and successful learners.*

MINUTES

CALL TO ORDER

- Gavin Hutchinson called the board meeting to order at 9:32 AM.

CONSENT ITEMS

- **December 17, 2021 Board Meeting Minutes**
Quinn Sutton made a motion to approve the December 17, 2021 Board Meeting Minutes; Royce Kimmons seconded. Motion passed; the votes were as follows:
 - *Gavin Hutchinson – AYE*
 - *Royce Kimmons – AYE*
 - *Quinn Sutton – AYE*

PUBLIC COMMENT

- **2022-2023 Fee Schedule and Fee Waiver Policy**
This was the second public comment period for the fee schedule and Fee Waiver Policy.
Wade Glathar joined the board meeting at 9:33 AM.

VOTING ITEMS

- **2022-2023 Fee Schedule**
Wade Glathar made a motion to approve the 2022-2023 Fee Schedule; Quinn Sutton seconded. Motion passed; the votes were as follows:
 - *Gavin Hutchinson – AYE*
 - *Royce Kimmons – AYE*
 - *Wade Glathar – AYE*
 - *Quinn Sutton – AYE*

- **Fee Waiver Policy**

No changes were made to the policy, and it has been reviewed.

Royce Kimmons made a motion to reapprove the Fee Waiver Policy; Wade Glathar seconded. Motion passed; the votes were as follows:

- *Gavin Hutchinson – AYE*
- *Royce Kimmons – AYE*
- *Wade Glathar – AYE*
- *Quinn Sutton – AYE*

REPORTS

- **Finance Report**

Cathie Hurst reviewed the financial statements as of December 31st and the budget is as anticipated. The 990 has been provided for board review and filed.

Kari Malkovich joined the board meeting at 9:41 AM.

VOTING ITEMS

- **Positive Behaviors Plan**

The need to adopt a positive behaviors plan was provided and the plan components and reporting requirements were outlined.

Kari Malkovich made a motion to approve the Positive Behaviors Plan; Quinn Sutton seconded. Motion passed; the votes were as follows:

- *Gavin Hutchinson – AYE*
- *Royce Kimmons – AYE*
- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Quinn Sutton – AYE*

Chelse Shaum and Cecilia Acosta joined the board meeting at 9:45 AM.

STUDENT SPOTLIGHT

- Chelse Shaum explained the significance of the Springville Art Show, the jury process, and the honor to have Cecilia’s art piece recognized. Sterling Scholar student Cecilia described her piece and the history behind its development. The Springville Art Show is currently running, and Cecilia’s art is a beautiful representation. Cecilia will be pursuing graphic design and animation after she graduates.

Chelse Shaum and Cecilia Acosta left the board meeting at 9:54 AM.

REPORTS

- **Director Report**

Dr. Tonks provided an update on the current state of the school, including early graduates, Sterling Scholars, the STEM program, and the annual National History Day program. Student performance, enrollment, and the pages on the USBE website for the portrait of a graduate. Goals from the strategic plan are a primary focus and progress is being made with professional development occurring. Upcoming events for the rest of the school year were discussed and board members were invited to the Gala and Graduation. The board thanked

Dr. Tonks for the report and outstanding work being completed at the school.

VOTING ITEMS

- **School LAND Trust Plan**

The School LAND Trust Plan outlines goals and measurements for the allocated funding. *Wade Glathar made a motion to approve the School LAND Trust Plan; Kari Malkovich seconded. Motion passed; the votes were as follows:*

- *Gavin Hutchinson – AYE*
- *Royce Kimmons – AYE*
- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Quinn Sutton – AYE*

- **Course Curriculum Development Addendum**

The additional courses as recommended were discussed.

Royce Kimmons made a motion to approve the Course Curriculum Development Addendum; Wade Glathar seconded.

Dr. Tonks discussed the ability for SOEP students to now take concurrent enrollment courses through Mountain Heights Academy.

Motion passed; the votes were as follows:

- *Gavin Hutchinson – AYE*
- *Royce Kimmons – AYE*
- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Quinn Sutton – AYE*

- **Course Credit Proposal for Concurrent Enrollment**

Digital Literacy (0.5 credit) and Computer Tech Ed (1.0) are current graduation requirements. As the school is growing and developing the Concurrent Enrollment program, it was proposed to add Computer Information Systems (CIS) 1200 to be accepted as the fulfillment of the 0.5 Digital Literacy credit requirement and 0.5 of the 1.0 CTE credit requirement. CIS 1200 would be worth 1.0 credit total. This is industry standard at other schools offering this CE course.

Kari Malkovich made a motion to approve the Course Credit Proposal for Concurrent Enrollment; Wade Glathar seconded. Motion passed; the votes were as follows:

- *Gavin Hutchinson – AYE*
- *Royce Kimmons – AYE*
- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Quinn Sutton – AYE*

- **ETS Chromebook Purchase**

Chromebooks are needed to be purchased for next year and due to supply chain disruption it is proposed to purchase order them now. Each student can receive a Chromebook and they are checked out from the school and includes software to monitor appropriate content. The school utilizes an asset management system to remotely manage the devices.

Wade Glathar made a motion to approve the ETS Chromebook Purchase up to \$105,200;

Royce Kimmons seconded. Motion passed; the votes were as follows:

- *Gavin Hutchinson – AYE*
- *Royce Kimmons – AYE*
- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Quinn Sutton – AYE*

- **School Supply Purchasing Plan**

Each spring the school inventories supplies and the need for the upcoming school year. *Kari Malkovich made a motion to approve the School Supply Purchasing Plan up to \$100,000; Quinn Sutton seconded.*

Wade Glathar thanked Dr. Tonks for her foresight in evaluating need and planning.

Motion passed; the votes were as follows:

- *Gavin Hutchinson – AYE*
- *Royce Kimmons – AYE*
- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Quinn Sutton – AYE*

- **Rose Van Moorlehem Tuition Reimbursement Agreement**

The reimbursement agreement for coursework was reviewed.

Quinn Sutton made a motion to approve the Rose Van Moorlehem Tuition Reimbursement Agreement; Wade Glathar seconded. Motion passed; the votes were as follows:

- *Gavin Hutchinson – AYE*
- *Royce Kimmons – AYE*
- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Quinn Sutton – AYE*

- **Lisa Boucher Study**

Lisa Boucher is working on her master's capstone project and has requested a study including ninth grade students.

Kari Malkovich made a motion to approve the Lisa Boucher Study; Quinn Sutton seconded.

Motion passed; the votes were as follows:

- *Gavin Hutchinson – AYE*
- *Royce Kimmons – AYE*
- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Quinn Sutton – AYE*

CALENDARING

- The next board meeting is scheduled for April 15, 2022 at 9:30 AM.
- The legislative session is underway and there are bills that will impact education.
- Board members were encouraged to attend the National Charter School Conference and let Dr. Tonks know if they are available.

ADJOURN

- *Wade Glathar made a motion to adjourn the board meeting; Quinn Sutton seconded.*

Motion passed; the votes were as follows:

- *Gavin Hutchinson – AYE*
- *Royce Kimmons – AYE*
- *Kari Malkovich – AYE*
- *Wade Glathar – AYE*
- *Quinn Sutton – AYE*

Board meeting adjourned at 10:22 AM.