



CLEARFIELD PARKS & RECREATION COMMISSION AGENDA APRIL 20, 2022

Meetings of the Parks & Recreation Commission of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established in City Code § 1-6-4H for electronic meetings.

Multipurpose Room, 2nd floor
55 South State Street
Clearfield, Utah

CALL TO ORDER: Thomas Mayer
APPROVAL OF MINUTES: March 23, 2022

1. Welcome New Commissioners
2. Open Comment Period
The Open Comment Period provides an opportunity for the public to address the Commission regarding concerns or ideas on any topic. Participants are to state their names for the record.
3. Staff Reports
Community Services department managers have an opportunity to provide the Commission with an update on initiatives within the division. Jackie Christensen, the Recreation Manager, is scheduled to attend.
4. Park Watch Report
Commissioners have an opportunity to report back on issues and concerns that they have identified during their visits to their assigned areas during the month.
5. Commissioners Organizational Items
 - Park Watch Assignments
 - Discuss Yard of the Week
 - Water conservation efforts by the City
 - The effect/changes this brings to judging yards this year
 - Photos taken for City ID badges

COMMUNICATION ITEMS:

Council Liaison Minute
Commissioners' Minute
Deputy Director's Report
Director's Report

****PARKS AND RECREATION COMMISSION MEETING ADJOURNED****

Dated this 13th day of April, 2022
/s/Jennie Laub, Secretary



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PRESIDING:	Thomas Mayer	Chair
PRESENT:	Jim Cordeiro	Vice-Chair
	Matthew Mangum	Commissioner
	Connie Dooley	Commissioner
	Paul Nielson	Alternate Commissioner
STAFF PRESENT:	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Director
	Clint Warnick	Aquatic and Fitness Center Manager
	Vern Phipps	Council Liaison
	Jennie Laub	Secretary
ABSENT:	Tony DeMille	Commissioner
	Aubrie Miller	Youth Commissioner

Call to Order

- Chair Meyer called the meeting to order at 7:05 p.m.

Approval of Minutes

- Commissioner Cordeiro moved to approve the minutes from February 16, 2022, as written. This was seconded by Commissioner Mangum. Voting was unanimous to approve.

Open Comment Period

- Chair Meyer acknowledged no public were present at the meeting.

Staff Reports

- Clint Warnick, the Aquatic and Fitness Center Manager updated the commissioners on the Aquatic Center's staffing improvements, upcoming events, and equipment upgrades.
 - Staffing has greatly improved since the compensation study resulted in better wages. Eight new swim instructors have been hired and several new lifeguards. While not 100% staffed, the center is approaching full staffing.
 - The enrollment fee paid by members when they purchase a membership goes into the fund for replacing cardio and weight equipment, as they reach their 3 to 5 year lifespan. Replacing 2 treadmills, 2 incline trainers and adding 2 more incline trainers. Adding a Hydro (rowing machine). Also replacing squat racks in the weight room. The School District pays 25% of all weight room equipment costs.
 - In the budget for FY23, anticipating adding WAVE technology. It is a sensor worn by younger swimmers, that detects if the swimmer has been under water for more than 15 seconds. Park City has been implementing the technology, and Mr. Warnick has communicated with Park City staff regarding the benefits of using this technology.
 - Egg Dive is on April 16th, with 2 different sessions. Registration is in process.
 - Summer Blitz is on April 29th, giving residents the opportunity to sign up with some discounts for summer programs before the programs are publicly available to non-residents.



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Park Watch Reports

- Commissioner Mangum reported Kiwanis Park has an increased amount of graffiti on the playgrounds and tables.
- Commissioner Dooley inquired as to when the restrooms and drinking fountains will be turned on. Mr. Dickson stated it is generally opened up April 1st.

Yard of the Week

- Chair Meyer requested to move this topic of discussion to the April meeting, so the three new commissioners can participate in the discussion.

Council Liaison Minute

- Clearfield Junction is finally moving forward. Contracts have been signed. Mr. Phipps answered questions regarding the plans for the site. It is a balance of office buildings, commercial, and residential. There will be some parks in the plans. Over the next year or so all work on the site will be putting in infrastructure, i.e., the roads, water, power. The city will be receiving some funding from the state for the project.
- The Fire Station has been vacated, and the process is beginning for demolition of the old building. The Fire Department is temporarily using facilities at Freeport Center while the new fire Station is built.

Commissioners' Minute

- No additional comments were made.

Deputy Director's Report

- Mr. Dickson spoke with the commissioners about volunteering for the Egg Dive and the Easter Egg Hunt on April 16th. All commissioners volunteered for time slots and parks.
- Update on projects:
 - The mega-bid projects will now be able to be completed, due to a change in funding. Mr. Dickson briefly reviewed the projects.
 - The City Council voted to *not proceed* with the Cemetery Expansion project. They will still widen the entrance off of State Street, due to safety issues.
- Centennial items: Street banners are here, the time capsule as been delivered, the Centennial Coin design is complete.
- Commissioner Nielson inquired about plans for remodeling the amphitheater. In open discussion, the responses were that the old library has been sold to the local church Nations for Christ. The City Council has not yet decided if the funds from the sale will go to updating the amphitheater.

Director's Report

- The Facilities Manager, Martin Higley, will be retiring June 1st. They are posting his job as soon as possible, and hope to have time for him to help train his replacement. Jayden Martin, the Community Services Marketing Coordinator has taken a full time position with the City Communications Department, so they will be looking for a replacement for that position as well.
- Discussed the big improvement in staffing; now have eight seasonal Park employees, and a substantial number of new hires in Recreation.



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- The planned mountain bike trails on the south end of the Rail Trail remains held up due to soil samples required by UTA. Soil samples were provided, and UTA then asked for more.
- Dog Park Equipment has been ordered.
- I-15 Landscape project still in the contract phase. Will soon be moving to the design phase.
- Park tables, benches & garbage cans will be ordered soon. Working through some quote issues.
- Trailside exercise equipment has been ordered.
- The new playgrounds for Jacobsen and Kiwanis parks have been ordered.
- The next park improvements will be pavilions and signage.
- Discussion of drought implications
 - Due to new restrictions on watering this coming year, and the potential for damage to the playing fields, field use may be restricted later in the year. Ben Frye, the Parks Manager, will be the final decision maker regarding field use. The fields have been overseeded with RTF grass seed, which is hardier, and uses 30% less water.
 - Weber Basin has required the City to cut back an additional 60% on water use, over the cutbacks made last year. If they exceed the allotted use, there will be severe penalties.
 - The UTE Conference football association is asking the City council for reduced field use fees. Since this would be considered a donation, there will be a public hearing. The date is not scheduled yet. The council was not unanimous in this decision.

Adjourn

- Vice-Chair Cordeiro moved to adjourn, seconded by Commissioner Dooley. The meeting adjourned at 8:40 p.m.