

MINUTES OF REGULAR CITY COUNCIL MEETING

6:30 P.M. ELECTRONIC MEETING

FEBRUARY 8, 2022

Council Present: Jim Dieter, "Chipper" Michael Fenn, Melissa Burke, Wilford Conetah, Larry Dye

Absent:

Mayor Present: Mayor Kathleen Cooper

Recorder Present: Kalecia Fowler

Visitors: Alan Allred, Cameron Olson, Cindy Gooch, Alea Neilson, Linda Harrington

Meeting was called to order at 6:31 P.M.

MOTION: MICHAEL "CHIPPER" FENN MOTIONED TO APPROVE THE JANUARY 11, 2022 MINUTES AS READ. MELISSA BURKE SECONDED. JIM DIETER VOTED AYE. MELISSA BURKE VOTED AYE. MICHAEL "CHIPPER" FENN VOTED AYE. THE MOTION CARRIED.

PUBLIC COMMENT

Mayor Cooper asked if there were any public comments for this meeting. There were no additional comments.

AYCOCK & MILES – PRESENTATION OF FISCAL YEAR END 2021 AUDIT

Mayor Cooper turned the time over to Cameron Olson from Aycock & Miles. Cameron Olsen stated we had a few decreases in funding over the year but other than that, Myton City is in good shape. There were a couple findings. The one finding was making sure the minutes are uploaded to the UPN every month. There were a couple that were missing when Aycock began the audit. The second finding was making sure the general fund balance stays below the 25% threshold. That involves calling Pelorus and transferring the excess funding to the capital projects fund. Kalecia stated she called Pelorus and did transfer money but it wasn't enough.

DISCUSSION AND ACTION ON MAIN STREET ROAD AND CULINARY WATER FUNDING – CINDY GOOCH

Mayor Cooper turned the time over to Cindy Gooch from JUB Engineering. Cindy Gooch stated Myton City has a very low MAGI number and we are eligible for 100% grant from the Drinking Water Board for the culinary water funding to redo the main street lines before reconstructing main street. Cindy Gooch stated she would like to add additional grant requests to the Drinking Water Board to redo the Culinary Water Master Plan; a grant application to install new culinary lines to the rest of the city, the main transmission line and secondary water system; another application to PCIB for a 70/30 grant/loan for the \$144,000 match for the Main Street Road Application instead of using the money set aside by Myton City during budget hearings.

Larry Dye entered the council meeting at 6:51 p.m.

MOTION: JIM DIETER MOTIONED TO ALLOW JUB ENGINEERING TO CONTINUE PREPARING AND TO SUBMIT THE FOUR FUNDING APPLICATIONS DISCUSSED ABOVE. MICHAEL "CHIPPER" FENN SECONDED. LARRY DYE VOTED AYE. MELISSA BURKE VOTED AYE. WILFORD CONETAH VOTED AYE. JIM DIETER VOTED AYE. MICHAEL "CHIPPER" FENN VOTED AYE. MOTION CARRIED.

DISCUSSION AND ACTION ON APPLICATIONS TO THE COUNCIL FOR OPEN TWO-YEAR TERM

Kalecia stated she should have put this first on the agenda. Mayor Cooper stated we have received three applications to the open two-year council position of the Myton City Council. Mayor Cooper stated Wilford did not put in an application during the election cycle, but he did express interest in continuing to serve on the council. Mayor Cooper stated she would like to reappoint Wilford Conetah to fill the open two-year council position.

MOTION: MICHAEL “CHIPPER” FENN MOTIONED TO APPROVE THE APPOINTMENT OF WILFORD CONETAH TO THE OPEN MYTON CITY COUNCIL TWO-YEAR TERM. MELISSA BURKE SECONDED. JIM DIETER VOTED AYE. MELISSA BURKE VOTED AYE. MICHAEL “CHIPPER” FENN VOTED AYE. MOTION CARRIED.

CITY DEPARTMENTAL REPORTS ON THE LAST MONTH’S ACTIVITIES

Alan Allred – Maintenance

Mayor Cooper turned the time over to Alan Allred for city maintenance. Alan Allred stated he finally got the fill station operational. A valve had worn out and caused a few leaks down the line that we have fixed and are continuing to watch.

Alan stated they will be starting to burn ditches next week to keep the water in the ditch instead of into yards. Melissa Burke asked if we could give better notice as some people can't be present if there is an open burn due to health concerns. Alan Allred stated he will post it to the city's Facebook page advising they will be starting open burning on the ditches.

Alan Allred – Fire Department

Chief Alan Allred stated he has a few issues with membership applications, and he would prefer an executive session to discuss those issues.

Mayor Cooper and the Council stated we will continue to let Chief Allred determine what is best for the department.

Mayor Cooper – Planning & Zoning Board Appointments & Training

Mayor Cooper stated two planning & zoning board members, Brandy Salazar and Julie Sloan are willing to continue. Kalecia reported that Joyce Havercroft is unable to continue her position at this time. Mayor Cooper would like to appoint Linda Harrington to be a member of the planning & zoning board. Mayor Cooper reported that Smith Hartvigsen will be offering trainings to this board so that the planning commission and council will know what their duties are in relation to Planning and Zoning.

MOTION: JIM DIETER MOTIONED TO ACCEPT THE APPOINTMENT OF LINDA HARRINGTON TO THE MYTON CITY PLANNING & ZONING BOARD. WILFORD CONETAH SECONDED. MICHAEL “CHIPPER” FENN VOTED AYE. WILFORD CONETAH VOTED AYE. MELISSA BURKE VOTED AYE. JIM DIETER VOTED AYE. MOTION CARRIED.

Discussion and Action on Renting out 160 East Main to Linda Harrington

Mayor Cooper stated Linda Harrington will be renting the old city hall at 160 East Main. Mayor Cooper stated Myton City will contribute the paint and flooring. Linda Harrington stated this will be under \$500. Mayor Cooper asked Linda if she would be offering lunches. Linda Harrington stated she is licensed as a bakery with the Utah Department of Agriculture, but she is working with TriCounty Health to offer lunches out of this location too.

APPROVAL AND SIGNING OF CHECKS

Kalecia stated the Expenditures lists will be available in the city office for council signatures.

**CLOSED EXECUTIVE SESSION – 52-4-205(C) AND (D)(II) STRATEGY
SESSION TO DISCUSS PENDING, REASONABLY IMMINENT AND
ONGOING LITIGATION, WATER RIGHTS OR SHARES**

Mayor Cooper stated there is no need for an executive session this evening regarding this matter.

**CLOSED EXECUTIVE SESSION – 52-4-205 (1)(A) – DISCUSSION OF
THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL
OR MENTAL HEALTH OF AN INDIVIDUAL(S)**

Mayor Cooper stated we need a motion to enter executive session to discuss the character, professional competence, or physical or mental health of an individual(s).

MOTION: JIM DIETER MOTIONED TO ENTER EXECUTIVE SESSION AT 7:32 P.M. TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL(S). MICHAEL “CHIPPER” FENN SECONDED. MELISSA BURKE VOTED AYE. WILFORD CONETAH VOTED AYE. LARRY DYE VOTED AYE. JIM DIETER VOTED AYE. MICHAEL “CHIPPER” FENN VOTED AYE. MOTION CARRIED.

MOTION: JIM DIETER MOTIONED TO EXIT EXECUTIVE SESSION AT 7:40 P.M. MELISSA BURKE SECONDED. MICHAEL “CHIPPER” FENN VOTED AYE. LARRY DYE VOTED AYE. WILFORD CONETAH VOTED AYE. JIM DIETER VOTED AYE. MELISSA BURKE VOTED AYE. MOTION CARRIED.

No motions made while in executive session.

ADJOURNMENT

There was no further business to discuss. Council adjourned at 7:48 p.m.