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Jami J. Van Huss, Director

Museum Board Members
Steven W. Downs, Chairman
John A. Petersen, Vice Chair
Douglas R. Nielsen
Kathy Kingsbury
Chelsea Moultrie
Linda Christiansen
Curtis Parkinson

MINUTES OF THE HYRUM CITY MUSEUM BOARD MEETING **AUGUST 11, 2020** AT THE MUSEUM BOARD ROOM 50 WEST MAIN STREET, HYRUM, UTAH

CONVENED: 6:05 pm

ROLL CALL, CALL TO ORDER, and WELCOME: Chairman Downs welcomed everyone and called the meeting to order.

THOSE IN ATTENDANCE: Kathy Kingsbury, Steve Downs, John Petersen, Elisabeth Cropper, Leisha Kunz, and Craig Rasmussen. Jami Van Huss, Curtis Parkinson, Patt Hansen, and Linda Christiansen were excused.

REVIEW OF MINUTES: John motioned to approve the minutes of June 9, 2020. Leisha seconded. All voted aye and the minutes were approved unanimously as written.

BUSINESS:

1. Passport to Summer Fun Report

The program ended last week and overall, it went really well. About thirty children from eight families earned enough stamps to get prizes, including donated coupons from Dominos so they could go pick up a free pizza (since we couldn't host a pizza party this year). Jami and Elisabeth set-up tables outside the museum with the prizes displayed, and the kids really liked picking out their prize and the staff enjoyed seeing our patrons.

It's about half the participation we had last year, but those who participated provided very positive feedback. Participants really enjoyed ideas for fun activities and the virtual activities (in lieu of the drop-in activities) because they were all safe and easy to do during the pandemic.

2. StEPs-UT Report

Jami and Elisabeth attended the final meeting of the two-year program in late June and are working to finish up their projects from the Interpretation Module. Jami submitted the final report for the Year I grant, which paid for the museum's new 16-camera security system. Jami will be applying for the Year II grant and hopes to receive funding to pay for new display cases, muslin, and polyester batting to create a safer environment for our collections on exhibit. We achieved at least Bronze level in all six modules and museum staff will continue to complete projects in the workbook to achieve higher levels (as outlined in the strategic plan). Jami and Elisabeth also met with the evaluation director and had a productive conversation about how participating in StEPs-UT helped us better employ best practices. Craig added that it was very enlightening for him and that he felt that it has been very advantageous for the museum.

3. Curator Update

Elisabeth has finished processing the Ted Kindred collection. It took her about two years to go through everything and it has already been helpful for researchers of local history. We don't have any of it digitized, but hope to secure funding to accomplish that in the next few years. The storage room is finished and the shelves have been assembled and installed. Elisabeth is now working on organizing and arranging the collection. All objects will have a documented place in their own appropriate storage container. Finally, Elisabeth reported that while it isn't official, she has new employment prospects that are full-time and so it is likely that she will be leaving the Hyrum City Museum before the end of the year and we will need to hire a new curator.

4. Director Update

Since Jami was unable to attend the meeting, Elisabeth read her report. Jami's presentation to the city about our updated 2020--2025 Strategic Plan and Phased Re-opening Guidelines went really well and was approved by the city council. Craig mentioned that he thought the report went really well and that the council is very supportive of the museum, but that there is still some question about usage of such a small museum. He is trying to stress to them that our services aren't just to people who walk in the door to look at exhibits, but that we also provide many other resources to people in our community and beyond. John mentioned we could potentially invite council members to be more involved with museum activities.

Mayor Miller decided to keep the museum closed to walk-ins until COVID numbers stabilize, so museum staff is currently on-site Tuesday to Thursday 10:00 am—2:00 pm to be available to call-ins and also accommodates groups by appointment. Additionally, we cannot host any activities with large numbers or where we cannot be socially distant. Accordingly, we have had to cancel the Fall Festival at Elite Hall and the driving tours of Historic Hyrum. Jami is planning on offering Back in Time activities online, but will not make that decision until early September.

6. Other Reports from Board Members

John found his notes from the very first meeting in the summer of 2012 with the new board and he read some aloud to show which topics were covered and to highlight how far we have come since that time. John asked if we could ask if anyone has a picture of the Sparta Theater. Craig stressed the importance of recording a video of John and Steve narrating their driving tour of Historic Hyrum. John mentioned that there are a few more people he would like to interview.

ADJOURNMENT: 6:43 pm

Following the meeting, the board toured the new secure storage area and work room.

Dates to Note:

September 8	Board Meeting, 6:00 pm, at the museum with online option
September 15	Back in Time, <i>Where's the Beef?</i> , virtual post at 1:00 pm
Sept 29—Oct 2	Utah Museums Association Virtual Conference
October 13	Board Meeting, 6:00 pm, at the museum with online option

ATTEST:

Steven Downs
Chairman

Jami J. Van Huss
Museum Director

Approved:
As Written: _____