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Jami J. Van Huss, Director

Museum Board Members
Steven W. Downs, Chairman
John A. Petersen, Vice Chair
Kathy Kingsbury
Linda Christiansen
Curtis Parkinson
Leisha Kunz
Patt Hansen

**MINUTES OF THE HYRUM CITY MUSEUM BOARD MEETING JANUARY 14, 2020 AT
THE MUSEUM BOARD ROOM 50 WEST MAIN STREET, HYRUM, UTAH**

CONVENED: 6:07 pm

ROLL CALL, CALL TO ORDER, and WELCOME: Chairman Downs welcomed everyone and called the meeting to order.

THOSE IN ATTENDANCE: Jami Van Huss, Elisabeth Cropper, Steve Downs, Craig Rasmussen, Curtis Parkinson, John Petersen, Leisha Kunz, Patt Hansen, and Kathy Kingsbury. Linda Christiansen was excused.

REVIEW OF MINUTES: John motioned to approve the minutes of December 10, 2019. Curtis seconded. All voted aye and the minutes were approved unanimously as written.

BUSINESS:

1. 2020 Officer Election

It was motioned for everything to stay the same by Curtis and Patt seconded

Chair- Steve Downs

Vice Chair- John Petersen

Recorder-Leisha Kunz

2. Bylaw Review

John read through the bylaws. The board proposed that Section 5.a, which gives the board authority to authorize purchases be removed since that is a function of the governing authority (Hyrum City Council). Jami will add it to the agenda for next month for formal approval.

3. 2020 Schedule and Collections Plan

Jami distributed and went over the schedule, including explaining the color-coding system and reminding the board that the yellow events (board meetings) are the most important for board members to attend.

Jami thanked all who attended the Object Marking Workshop and announced that we are going to start our collections marking and cataloging project this Thursday, January 9th. The project will be a long-term, ongoing project and all board members and museum docents and interns are invited to come to the museum on Thursday afternoons at 1:00 pm to properly mark objects, fill-out condition reports, and start object files.

4. Exhibit Update

The traveling *Utah Women Making History* exhibit has been installed and will be on display until January 30th. Jami was pleasantly surprised to find out that the illustrations were the original pieces of artwork and not copies. Brooke Smart, Naomi Watkins, and Katherine Kitterman came in to see it and were pleased we're able to exhibit all 50 of the pictures since most other museums don't have enough room.

Jami and Elisabeth are finishing up the next Community Exhibit, which will focus on Historic Hyrum Women. It is scheduled to open February 11th. They also moved the Firefighter/Police Exhibit to the back and Elisabeth will be finishing it up. The Timeline Exhibit is nearly finished and Jami will be installing it next week and anticipates receiving updated drives from former fellow Zach Larsen so the Shoshone Exhibit will also re-open by the end of the month.

Jami will be traveling to Richfield at the end of the month for Water Ways meetings and is super excited to learn more about the exhibition and will report out at the next meeting.

5. Strategic Plan Overview

Jami hasn't finished this yet so it was deferred to the February meeting.

6. Annual Board Training and Dinner, January 31 @ 6:30

Everyone needs to come and bring your binders.

OTHER REPORTS FROM BOARD MEMBERS:

We have a new intern: Beth Hartford. She is from Anchorage Alaska and will be helping primarily with the Water Ways Exhibition

Jami explained/re-capped what the StEPs program is and why it is important.

John got the railroad stuff back to Tom. He was really happy that it went as well as it did He also spoke with Jason Miser, who brings a tractor to HWHD, about bringing his hit-and-run engine this year and the board agreed that it would be a neat addition.

ADJOURNMENT: 7:03 PM

Dates to Note:

Feb 7:	Friday Family Movie Night @ Elite Hall, 7:00 pm, <i>The Addams Family</i>
Feb 11:	Board Meeting, 6:00 pm
Feb 10--15:	Museum Closed for construction
Feb 13--15:	Jazz Nights at Elite Hall
Feb 18--20:	Back in Time, 1:00--1:30 pm each day
Mar 6:	Friday Family Movie Night @ Elite Hall, 7:00 pm, <i>Frozen II</i>
Mar 10:	Board Meeting, 6:00 pm
Mar 11:	Cache Valley Historical Society Lecture at Elite Hall, 7:00 pm

ATTEST:

Steven Downs
Chairman

Jami J. Van Huss
Museum Director

Approved:

As Written: _____