**South Salt Lake Valley Mosquito Abatement District**

**Board Meeting Minutes**

**February 14, 2022 at 2:00pm**

The Board of Trustees of the South Salt Lake Valley Mosquito Abatement District, Salt Lake County, State of Utah, met in an electronic board meeting via Zoom with an anchor location established at the District offices at 7308 Airport Road, West Jordan, Utah.

The following board members were present: Jeff Bossard (Brighton), Tish Buroker (Riverton), Silvia Catten (Millcreek), Don Christensen (West Valley), Gene Drake (West Jordan), Paul Fotheringham (Holladay), Jeff Gaston (Bluffdale), Brad Gilson (Draper), Paul Glover (Midvale), Kristie Overson (Taylorsville), Doug Petersen (Cottonwood Heights), Linda Price (White City), Florence Reynolds (Sandy), Ilene Risk (Salt Lake County), Steve Shields (Herriman), and Laverne Snow (Murray).

The following board members were absent: LeAnne Huff (South Salt Lake), Tamara Zander (South Jordan).

Also attending were Brian Hougaard, Dan McBride and Kassie Draper.

1. Welcome. Price duly called the meeting to order and welcomed everyone.
2. Citizen Comments. No members of the public were present to comment.
3. Board Conflicts of Interest Disclosures. No board members had any agenda conflicts to disclose.
4. Approve Minutes. Bossard moved to approve and adopt the January minutes. Reynolds seconded the motion. The motion carried with all in favor (Buroker, Drake, Fotheringham, and Shields were absent for vote).
5. Safety Manual Review. Hougaard reviewed the manual editing process and highlighted additions made. A few additional edits were suggested. Petersen moved to adopt the updated Safety Manual. Catten seconded the motion. The motion carried with all in favor.
6. Legislative Review. Hougaard reviewed a number of bills that may potentially impact the District.
7. Conditions of the District. Hougaard reported on the following items.
	* District Activities include training/education, facility/equipment maintenance, winter goals, school presentations, policy review and adjustments, 2022 season preparation, purchase of pesticide and supplies, seasonal recruitment.
	* Manual/Policy Review. Next month the Employee Handbook will be reviewed and Board Members can suggest policy changes.
	* 2022 Conferences
		+ AMCA Annual Meeting – Feb 28-Mar4 (Jacksonville, FL). Only staff members attending this year.
		+ UMAA Annual Meeting – Oct 23-25 (Park City, UT)
		+ UASD Annual Conference – Nov 2-4 (Layton, UT)
	* Public Hearing noticed to solicit comments on the proposed UPDES Pesticide General Permit. Link will be sent to Board who wish to comment before March 7 deadline.
	* Safety Report. No incidents were reported.
8. Open and Public Meetings Act Training. In accordance with requirements regarding annual board training on the open and public meetings act, the training video prepared by the Office of the State Auditor was shared to satisfy this requirement for all in attendance (Fotheringham absent).
9. Board Member Items for the March 14th IN-PERSON Meeting. No additional agenda items were requested.
10. Approve Bills. The bills were presented for approval and payment. Glover moved to pay the bills. Risk seconded the motion. The motion carried with all in favor (Fotheringham was absent for vote).
11. Adjourn. Buroker moved to adjourn and meeting was adjourned at 2:54pm.