

Memo

To: USD Board of Education

From: Julie Wilde

CC:

Date: 3/9/2022

Re: Fee Schedule

The board is required to approve the school fees by April 1st each year

From first reading the following changes were made:

1. Added Robotics/TSA Nationals
2. Also highlighted and bolded the fundraiser statements in two places
3. Suspended Saturday School Fees after discussion with business dept.
4. Deleted Fee for fighting after discussion with business dept.

1st Reading	2/9/22	New	
2 nd Reading	3/9/22	Revised	X
Approved	3/9/22	Substitute	
Effective Date	7/1/22		

007.0505 MAXIMUM PARTICIPATION COSTS/FEE SCHEDULE (FEES AND FUNDRAISING)

REVISES FEE SCHEDULE (LAST APPROVED 8/11/21)

Extracurricular fees are supplemented with individual and group fundraiser opportunities for all students to lower the out-of-pocket amount for students. A complete accounting of projected expenditures may be reviewed on the district webpage. [LINK](#)

Qualifying for free lunch does not guarantee qualifying for fee waivers. Students must apply for fee waiver, with documentation, prior to the due date for fees.

All fees are the minimum requirement to participate fully in each course or program. Discretionary projects above and beyond the minimum requirement will be at the expense of the student. Discretionary projects are not required or a condition for successful completion of any course or program.

Non-Resident Student Tuition (K-8)	\$4000.00
Non-Resident Student Tuition (9-12)	\$4570.00

	Middle Schools 6 th - 8 th	UHS 9 th - 12 th Ashley Valley Education Center
General Registration		
Activity Fee	\$5	\$20
Class Fee		\$5
Security Fee		\$30
Middle School Swag	\$45	
Yearbook		\$60
AVEC/Adult Ed		
Activity Fee		\$25
Adult Ed Fee		\$75
Adult Ed Packet Fee		\$20
Combined Enrollment - Multiple Classes		\$15
Combined Enrollment - Single Classes		\$10
ESL Adult Enrollment (per enrollment)		\$50
ESL Preschool and Daycare (per enrollment)		\$20
ESL Books		\$35
Enrollment Fee at AVEC and UON		\$60
GED Prep Students		\$20
Lost or Unreturned Packet Fee		\$5
Night School		\$15
Re-enrollment Fee at AVEC and UON		\$30
Re-enrollment Fee for Adult Ed		\$20
Summer School (per ½ credit)		\$50
Drivers' Education		
Drivers Education Fee (behind the wheel)		\$200
Online Drivers Education Fee		\$60
Fine Arts		
Art	\$10	
Band Classes	\$35	
Crafts/3D Design		\$20
Basic Drawing I		\$5

	Middle Schools 6 th –8 th	UHS 9 th –12 th Ashley Valley Education Center
Drawing II		\$20
Jewelry Making		\$25
Painting I		\$20
Painting II		\$20
Healthy Lifestyles		
Outdoor Recreation		\$20211
P.E. Uniforms	\$12	\$13
Math/Science		
Anatomy and Physiology		\$15
Astronomy		\$10
AP Biology (Includes AP test Fee)		\$15105
AP Chemistry (Includes AP test Fee)		\$15110
Chemistry Lab Fee		\$15
Chemistry II Lab Fee		\$15
Geology		\$15
Physics Lab Fee		\$15
Earth Science/Biology Lab Fee		\$10
Science Fee	\$10	
Wildlife Biology		\$10
Zoology		\$9091
CTE		
Automation and Robotics	\$10	
Engineering Technology Courses	\$10	\$1520
CTE/STEM per course offering	\$10	
Design and Modeling	\$10	
FACS Exploration	\$15	
Photography I		\$12
Photography II		\$25
Sewing Classes		Not to exceed \$250
Advanced Placement Classes		
A.P. Book		Actual Cost of Book (Not to Exceed \$180)
A.P. Test		Not to Exceed \$100
Elective Class Fees		
Broadcasting		\$330
Extra-Curricular Activities		
All activities provide fundraising opportunities for individuals and groups to reduce the total fee amount.		
Athletics		
Baseball		Not to exceed \$8651575
Boys' Basketball	Not to exceed \$100	Not to exceed \$5301745
Boys' Golf		Not to exceed \$1550
Boys' Soccer		Not to exceed \$480540
Boys' Tennis		Not to exceed \$10001600
Cheer		Not to exceed \$2500
Cross Country	Not to exceed \$100	Not to exceed \$755710
Drill Team		Not to Exceed \$16753134
Football		Not to exceed \$8001345
Girls' Basketball	Not to exceed \$100	Not to exceed \$9351670
Girls' Golf		Not to exceed \$7881645
Girls' Soccer		Not to exceed \$480540
Girls' Tennis		Not to exceed \$10301340
Girls' Wrestling		Not to exceed \$1322

	Middle Schools 6 th -8 th	UHS 9 th -12 th Ashley Valley Education Center
Softball		Not to exceed \$ 9351400
Swimming		Not to exceed \$6251245
Track		Not to exceed \$8501000
Volleyball	Not to exceed \$100	Not to exceed \$5501143
Wrestling	Not to exceed \$100	Not to exceed \$700 1025
Wrestling (Jr. High Program)		Not to exceed \$175
Boys Wrestling Invitational Tournament		Not to exceed \$2400
Boys National Tournament		Not to exceed \$2400
All high school student fees need paid prior to athletic/club participation/student council (as part of the clearance to play/participate).		
Fine Arts		
Instrumental Music		
Band (marching)		Not to exceed \$9501035
Band (jazz)		\$540 570
Winter Guard		Not to exceed \$6551000
Percussion Ensemble	\$75	Not to exceed \$185 per Trimester665
Honor Band	\$30	
Orchestra	\$35	\$370
Theater Production	Not to exceed \$50	Not to exceed \$55
Musical Production Participation Fee		Not to Exceed \$510 400
Vocal Music		
All State Choir		\$185200
General Choir	\$15-10	\$3027
Honor Choir		\$150210
Luiminosa (Women's Choir)		Not to exceed \$430264
State Solo Ensemble		Not to exceed \$205
SoVoce		Not to exceed \$350321
Virsonum		Not to exceed \$440-264
HiLites Polyphony		Not to exceed \$525509
Winter Guard		Not to Exceed \$400
Club Fees		
Coding Club	\$43	
DECA Dues		Club Only \$250815 Nationals Not to exceed \$1735-1500
FBLA Dues		Club Only \$412 Nationals Not to exceed \$1200
FCCLA/FACS		Club Only \$420 Nationals Not to exceed \$1420
FFA Dues		Club Only \$650-965 Nationals Not to exceed \$13001615
French Club		\$10
German Club		\$7775
Heritage Club		\$10
Honor Society		\$15-50
Hope Squad		\$60
Lacrosse		Not to exceed \$1350
Math Club		Not to exceed \$70100
Science Club Dues	\$15	Not to exceed \$260130

	Middle Schools 6 th –8 th	UHS 9 th -12 th Ashley Valley Education Center
Sewing Club	\$20	
Spanish Club		\$10
Strength Club		\$3082
Student Council	\$50	Not to exceed \$550
TSA/Robotics Club		Club Only \$300 Nationals Not to exceed \$1500
Thespian Society Initial Member		\$35
Thespian Society Returning Members		\$15
Yearbook Club		\$1000
Rooms for Overnight Travel	Not to Exceed \$40 per Student per Night	Not to Exceed \$40 per Student per Night
Fines		
Alcohol/Under the Influence/Possession of Drugs or Paraphernalia	\$50	\$50
Fighting/Assault	\$50	\$50
Lost PE Locker Lock	\$56	\$56
Parking Rule Violation		\$50
Saturday/After school Sessions Fee Suspended for 2022-2023	-\$15	-\$15
Tobacco and/or Vape Violation	\$50	\$50
Additional Fees		
Admission to Banquets, Elementary Pictures (K-6)	Basic Package Not to Exceed \$10	Not to Exceed \$22 each
Elementary Yearbook	Not to Exceed \$25	
Formal or Semi-Formal Dances		Not to Exceed \$30 each couple
Informal Dances		Not to Exceed \$10 each couple
Reserved Student Parking Permit		\$25 Per Trimester
Senior Class Trip		Not to Exceed \$100
Student Parking Permit		\$2
Transcript processing fee for graduated students (per transcript)		\$5
Transportation for Students (including field trips)		Not to Exceed \$20 each

Specialized Pre-School

Non-Disable Students – Tuition	Not to exceed \$90 per month (2 day program) Not to exceed \$165 per month (3 day program)
Supply Fee	\$ 25

CEPP (Community Employment Placement Program)

Tuition Students	\$30 per day
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Connections Fee Schedule

Student Fee	K-12 Students During School Year	\$135 per Year
Fee for students who qualify for reduced lunch.	K-12 Students During School Year	\$90 per Year
Fee for students who qualify for free lunch.	K-12 Students During School Year	No Fee

Student Fee	K-12 Students During Summer Sessions	\$40
Fee for students who qualify for reduced lunch.	K-12 Students During Summer Sessions	\$25
Fee for students who qualify for free lunch.	K-12 Students During Summer Sessions	No Fee

School Food Program Charges

Breakfast	Elementary	\$1.20
	Secondary 6-8	\$1.40
	Secondary 9-12	\$1.55
	Second Student Breakfast	An amount equal to the federal reimbursement for free student breakfast, rounded up to the nearest 5 cents
Lunch	Adults	An amount equal to the federal reimbursement for free student breakfast, rounded up to the nearest 5 cents
	Elementary	\$1.90
	Secondary 6-8	\$2.10
	Secondary 9-12	\$2.25
Snacks After School	Second Student Lunch	An amount equal to the federal reimbursement for free student lunch, rounded up to the nearest 5 cents
	Adults	An amount equal to the federal reimbursement for free student lunch, rounded up to the nearest 5 cents
	Students	\$.90
	Adults	\$1.15

****Note: Exceptions for UHS Schedule Changes (after school starts)**

Schedule changes at UHS at no cost to the student:

- | | |
|--|--|
| 1. Student fails course and/or is not recommended to continue; | 2. Illness or injury prevents participation; |
| 3. Student is placed inappropriately; | 4. Course is overcrowded or cancelled; |
| 5. Student needs to add to an incomplete schedule. | |

Depending on the number of activities and types of classes a student participates in; i.e. region, state, nationals, etc. the maximum annual cost for participation could be up to \$3000. Out of pocket expenses will be less if students participate in fundraising opportunities.

Memo

To: USD Board of Education
From: Julie Wilde
CC:
Date: 3/7/2022
Re: Attendance Policy

Policy updated to reflect the Legislative update through June 2022 regarding compulsory education.

Other minor changes addressed as well in 3.0 making the policy more clear. 3.2 and 3.3 were moved to make them their own line under 3.0 instead of part of 3.1 listing reasons for parent excusal.

School aged minor definition is updated to reflect state code.

4.5 and 4.6 are added to reflect state code

UINTAH SCHOOL DISTRICT POLICY ACTION REVIEW

1st Reading	6/16/213/9/22	New	
2nd Reading	8/11/21	Revised	X
Approved	8/11/21	Substitute	

007.0810 ATTENDANCE POLICY

REVISES POLICY 007.0810 ATTENDANCE (LAST APPROVED 10/10/188/11/21)

1.0 COMPULSORY ATTENDANCE

Attendance at school is required by Utah State law and is considered critical to academic success. Utah State law requires that parents and guardians having control of a minor between six and eighteen years of age shall send the minor to a public or a regularly established private school of the district in which the minor resides.

2.0 ATTENDANCE EXEMPTIONS

Students who meet one or more of the following conditions to the satisfaction of the Board and agree to the terms and conditions set forth in an agreement provided by the District shall be exempt from compulsory attendance requirements and shall be given a letter of approval, issued by the Board, stating that the minor is excused from attendance during the time specified on the certificate.

2.1 A student over the age of 16 may receive a partial release from school to enter employment if the minor has completed the eighth grade, or if the minor's services are required for the support of a parent. Minors receiving this exemption must still attend school or home school part-time as required by the Board. Utah Code Ann. 53G-6-204.

2.2 On an annual basis, a minor between six and 18 years of age may receive a full release from attending a public, regularly established private or part-time school or class if one of the following is established to the Board's satisfaction:

2.2.1 The minor has already completed the work required for graduation from high school or has demonstrated the required skills and competencies under the early graduation program.

2.2.2 The minor is in a physical or mental condition, certified by a licensed physician, which renders attendance inexpedient and impracticable.

2.2.3 The district superintendent has determined that a school-age minor over the age of 16 is unable to profit from attendance at school because of inability or a continuing negative attitude toward school regulations and discipline.

2.2.4 The minor between the ages of 16 and 18 years of age has agreed to and received the support of their parents, the administration of the high school, the adult education director and the superintendent or his/her designee to attend the adult education program, where they will receive their diploma. Utah Code Ann 53G-6-204.

2.3 On an annual basis, a minor between six and 18 years of age shall be released from full or part-time attendance at a public, regularly established school or class if the student's parent or guardian files a signed affidavit with the District affirming that the minor will attend a home school.

2.4 For a student enrolled in a nontraditional program the district shall:

- 2.4.1 document each student's continued enrollment status in compliance with the continuing enrollment policy at least once every ten consecutive school days; and
- 2.4.2 appropriately adjust and update student membership records in the student information system for students that did not meet the continuing enrollment measurement.
- 2.4.3 The continuing enrollment measurement will be determined by the LEA and be in accordance with R277-419-5.

3.0 ATTENDANCE EXPECTATIONS

Students in Uintah County School District will be expected to be in attendance a minimum of 93% in any and all classes. ~~This allows parents to excuse students up to six (6) days a semester or four (4) days a trimester.~~

3.1 Students will be excused by their parents within five (5) school days of the absence by phone or written approval for the following reasons:

3.1.1 Illness, ~~which may be either mental or physical, regardless of whether the school-age child or parent provides documentation from a medical professional; medical or dental appointment,~~ death in the family, family emergency, court subpoena or prearranged absences approved by parent and principal.

3.1.2 ~~Mental or behavioral health of the school-age child~~

3.1.3 Participation in school-sponsored or Board of Education approved activities which require absence from school for all or a portion of the day shall not be considered an absence on the district records kept for Weighted Pupil Units (WPU).

3.1.4 Assignments and instructional materials missed as a result of the excused absences or school activity will be provided by the school as outlined in Uintah School District Student Policy 006.500.

3.2 No person shall be allowed to remove a student from school during the school day unless that person first reports to the principal or the school's Administrative Office and one of the following circumstances is true:

- 3.2.1 The person positively identifies him or herself as the student's custodial parent or legal guardian or designee identified by custodial parent or legal guardian.
- 3.2.2 The person is in possession and possesses a valid subpoena or Court Order instructing the school to deliver the student to the person named in the subpoena and the person can positively identify him or herself as the person named to receive the student in the subpoena or order.
- 3.2.3 The person is a properly identified law enforcement officer in possession of a valid warrant naming the student, and the principal or his designee examines the warrant and is satisfied that the student is properly and sufficiently identified.
- 3.2.4 The parent or legal guardian authorizing or requesting the release of the student during the school day assumes full and complete responsibility for

the actions of the student and for any harm or injury that may come to the student after release by the School Administrator or the Attendance Office.

- 3.2.5 Parents may not excuse a student leaving class or campus during the school day without permission, after the fact.

4.0 TRUANCY

A student not properly excused will be considered truant. Truancy is defined as missing part of or a full day of school without authorization.

- 4.1 The school district shall make efforts to resolve the school attendance problems of each school-age minor who is, or should be, enrolled in the school district.

The efforts shall include, as reasonably feasible:

- 4.1.1 counseling of the minor by school authorities;
- 4.1.2 issuing a notice of truancy to a school-age minor who is ~~at least 12 years old~~ **in grade 1 through 6** in accordance with Section 53G-6-203~~2~~;
- 4.1.3 issuing a notice of compulsory education violation to a parent of a school-age child (under 14 years of age), in accordance with Section 53G-6-202;
- 4.1.4 making any necessary adjustment to the curriculum and schedule to meet special needs of the minor;
- 4.1.5 considering alternatives proposed by a parent;
- 4.1.6 monitoring school attendance of the minor;
- 4.1.7 voluntary participation in truancy mediation, if available; and
- 4.1.8 providing a school-age minor's parent, upon request, with a list of resources available to assist the parent in resolving the school-age minor's attendance problems.
- 4.1.9 enlisting the assistance of community and law enforcement agencies as appropriate and reasonably feasible in accordance with Section 53G-8-211.

- 4.2 When a student is truant, the principal or his/her designee is authorized to issue:

- 4.2.1 a Notice of Truancy to school-age minors who are **in grade 1 through 6** ~~at least 12 years old~~ in accordance with Section 53G-6-202 if the student has been truant at least five times during the school year.
- 4.2.2 a Notice of Compulsory Education Violation to a parent of a school-age child **in grade 1 through 6** ~~under 14 years old~~, in accordance with Section 53G-6-202 if the student has been truant at least five times during the school year.
- 4.2.3 The notices shall direct the school-age minor and/or parent to meet with school authorities to
 - 4.2.3.1 discuss the truancies;
 - 4.2.3.2 cooperate with school district in securing regular attendance;
 - 4.2.3.3 and shall be mailed to, or served on, the parent.

- 4.3 Court referrals for truancy may only be issued in accordance to State Code ~~6~~**53G-8-211-4(a)**.

- 4.4 The parents, guardians, or person having control of a truant student shall cooperate with school authorities in resolving attendance problems. If the behavior is not corrected after earnest and persistent efforts are made by those parties, or, if the parents, guardians or person having control refuse to cooperate after earnest and persistent efforts are made by school authorities, the truant student may be referred to alternative school-related interventions.

- 4.5 Except during the period between March 17, 2021 and June 1 2022, it is a class B misdemeanor for a parent of a school-age child to intentionally or without good cause fail to enroll the school-age child in school., unless the school-age child is exempt from enrollment under Section 53G-6-204 or 53G-6-702.
- 4.6 Except during the period between March 17, 2021 and June 1, 2022, it is a class B misdemeanor for a parent of a school-age child who is in grade 1 through 6 to, after being served with a notice of compulsory education violation, intentionally or without good cause:
- 4.6.1 fail to meet with the school authorities designated in the notice of compulsory education violation to discuss the school-age child's school attendance problems; or
 - 4.6.2 fail to prevent the school-age child from being truant five or more times during the remainder of the school year.
- 4.7 Except during the period described in Subsections (5) and (6), a local school board, charter school governing board, or school district shall report violations of this section to the appropriate county or district attorney.

5.0 MONITORING ATTENDANCE FOR ONLINE/REMOTE AND BLENDED LEARNING

- 5.1 USD may offer its students digital or online remote learning in lieu of on-site learning. Under these circumstances, the school will take regular attendance of its students as per best practices for online instruction and will report attendance as required to the Utah State Board of Education through its regular tools and interface.
- 5.2 Students' attendance in USD's online or remote classes will be taken by students' presence in the classroom and/or their participation. Students' regular participation as described will constitute attendance and will be logged as such by teachers.
- 5.3 Presence and participation will be monitored and assessed in any of the following or similar ways determined by school and district administration:
 - 5.3.1 Software and Online Learning Applications,
 - 5.3.2 communications, (Phone, email, or other electronic communication)
 - 5.3.3 discussion boards,
 - 5.3.4 submitted assignments or responses,
 - 5.3.5 students' participation in live sessions,
 - 5.3.6 one-on-one interactions between teachers, students, and staff.
 - 5.3.7 attendance in online class meetings/check-ins
- 5.4 Under emergency circumstances, and if appropriate, USD may offer its students a modified, traditional learning program off-site, as directed by USD's district leadership team and for a period determined by the board. Under these circumstances, the school will take regular attendance of its students by the pick-up, delivery, and/or return of hard copy educational materials, devices, or other curriculum, and will report attendance as required to the Utah State Board of Education through its regular tools and interface.
- 5.5 Student membership eligibility and calculations will be based on the same metrics as described elsewhere in this policy using the attendance data gathered from the adjusted monitoring procedures as described above.
- 5.6 Students who fail to participation as described in 5.3 may be subject to the consequences for truancy in 4.0.

6.0 DUE PROCESS

(See 007.0900 Due Process for Students approved 6/21/05.)

¹ Educational neglect means that, after receiving notice that a minor has been frequently absent from school without good cause or that the minor has failed to cooperate with school authorities in a reasonable manner, a parent or guardian fails to make a good faith effort to ensure that the minor receives an appropriate education. [78-3a-103(1)(q)(ii)]

Memo

To: USD School Board
From: Dr. Mistalyn Leis, HR Director
cc: Phyllis
Date: 03/02/2022
Re: Policy 009.0250 Nutrition/Physical Wellness Policy-2nd Reading

The following edits/changes were made to policy 009.0250:

- General statement was edited for conciseness.
- Section 2.2
 - The Nutrition/Wellness policy committee suggested making a change here. Principals and teachers on the committee felt like 30 minutes of sit down time was too much for students and didn't reflect actual practice; 30 minutes is a suggestion not mandated by federal regulation. The committee felt like 20 minutes of sit down time for lunch and 10 minutes of sit down time for breakfast was sufficient.
- Section 2.3.9
 - Added to reflect a new requirement by the state.
- Section 2.3.10
 - Addition made as per federal requirement. This is not new, but it has not been in our policy, the committee wanted it added.
- Section 4.1 Expectations of this policy
 - The list from 4.1.1-4.1.7 was kept as is based on the recommendation from the wellness committee and using USBE model policy as a guide. There is no specific handbook for these items therefore it is appropriate to keep them as outlined.

UINTAH SCHOOL DISTRICT POLICY ACTION REVIEW

1st Reading	<u>2/9/22</u>	New	<u> </u>
2nd Reading	<u>3/9/22</u>	Revised	<u> </u>
Effective Date	<u> </u>	Substitute	<u> </u>

REVISES POLICY 009.0250 NUTRITION/PHYSICAL WELLNESS POLICY (LAST APPROVED 6/20/173/9/22)

009.0250 NUTRITION/PHYSICAL WELLNESS POLICY

1.0 GENERAL STATEMENT

Uintah School District recognizes the need to promote healthy schools, by supporting wellness, good nutrition, and regular physical activity as part of a total learning environment. The district supports a healthy environment where children learn and participate in positive dietary and lifestyle practices. Schools contribute to the basic health status of children by facilitating learning through the support and promotion of good nutrition and physical activity. ~~The district believes significant research~~ indicates there is a positive relationship between adequate nutrition, physical activity, and academic success. **Students who are physically, mentally, emotionally, and social healthy during and after the school day have positive outcomes.** The district knows education in wellness will optimize student performance potential and directs each building administrator to establish a plan for measuring implementation of this wellness policy.

2.0 NUTRITION

The board supports the principles of proper nutrition and believes support must be a district wide commitment. In an effort to support the consumption of nutrient dense foods in the school setting, the district adopts the following nutrition standards governing the sale and consumption of food and beverage during the school day.

- 2.1 Quality School Meals - The Food Service Department will operate in accordance with USDA Federal Regulations that govern the National School Lunch, Breakfast and After-School Snack Programs.
 - 2.1.1 The Food Service Department shall conform to good menu planning principles, and feature a variety of healthy choices that are tasty, attractive and of excellent quality.
 - 2.1.2 The menus will include the use of nutrient dense foods that emphasize fruits, vegetables, whole grains and dairy foods which are low in fat, added sugars and sodium.
 - 2.1.3 Beverages will only include a variety of milk, 100% fruit juices, or water.
 - 2.1.4 A la carte options should emphasize a variety of choices of tasty, nutritious foods and beverages which are in compliance with Federal Smart Snacks (competitive foods) requirements. (Information about Smart Snacks regulations can be found on the United States Department of Agriculture website www.usda.gov. Once on the website type "Smart Snacks" in the search box).

- 2.2 Adequate Time to Eat – Schools shall allow students no less than ~~30 minutes per lunch period~~ 10 minutes to consume breakfast, either in the cafeteria or the classroom, and no less than 20 minutes of sit-down time per lunch period. Students shall be given the opportunity, but are not mandated, to sit for the entire allotted time to consume their meal.
- 2.3 Other Healthy Food Options – Uintah School District is a sponsor of the National School Lunch and Breakfast Programs. All foods sold on school grounds and at school sponsored activities, during the school day, should meet or exceed the district nutrition standards, including Smart Snack requirements, and not be in direct competition with the National School Lunch or Breakfast Programs of the school. The USDA defines “school day” as midnight the night before to 30 minutes after the end of the instructional day.
- 2.3.1 School staffs should be encouraged to decrease the use of food and drinks as rewards for students.
- 2.3.2 Schools should encourage organizations to sell non-food items or nutritious food items which comply with Smart Snacks requirements as fundraisers of choice.
- 2.3.2.1 In an effort to comply with USBE Board Rule 277-719 the school principal shall designate an individual to monitor and maintain records of all food and beverage sales and fundraisers which are sold to students at the school level during the school day, which are not part of the National School Breakfast, Lunch, and Snack Programs.
- 2.3.2.2 In accordance with USBE Board Rule 277-719 each school may hold specifically exempted fundraisers no more than three times per year, with each fundraiser lasting no longer than five consecutive school days.
- 2.3.2.3 CTE programs may submit a written fundraiser request to the USBE Child Nutrition Program Director in addition to the three allowed exempted fundraisers in R277-719-5.
- 2.3.2.4 School Site Fundraiser Application templates may be provided by the USD Child Nutrition Coordinator to provide assistance in documenting exempted, non-exempted and CTE exempted fundraisers.
- 2.3.2.5 No type of food product may be sold during school lunch time without prior approval of the School Foods Coordinator and principal of the school.
- 2.3.3 If vending machines are placed in the elementary schools they will only sell non-food items, water, milk, or juices, which are in compliance with Smart Snacks requirements.
- 2.3.4 Vending machines and student stores at secondary schools shall only dispense offerings which are in compliance with Smart Snacks requirements.
- 2.3.4.1 Vending machines shall be placed in selected areas at the discretion of the building administrator to minimize facility concerns and to better serve after-school activities.

- 2.3.5 For food safety concerns, all persons or groups must obtain proper Health Department Permits before serving TCS Foods* at school events or on school grounds. Someone who holds a ServSafe or Food Safety Manager Certificate must oversee all such events.
- 2.3.5.1 *TCS food is defined by the ServSafe and Safety Manager programs as the kinds of foods which are most likely to become unsafe due to improper time and temperature control. Examples of TCS Foods include items such as meat, milk, fish, sliced or cut fresh vegetables, eggs, poultry, and cooked vegetables.
- 2.3.6 School staffs are encouraged to practice good nutritional habits as examples for their students and their own well-being.
- 2.3.7 If food or beverages are provided, but not sold, to students during the school day, (e.g., in classroom parties, classroom snacks, or other foods given as incentives), efforts shall be made to provide foods and beverages which promote good health.
- 2.3.8 All marketing and advertising of food and beverages on school campus, during the school day, shall only support those foods and beverages which meet Smart Snacks requirements.
- 2.3.9 Students will be allowed to visit the water fountain throughout the school day and carry a water bottle in class.
- 2.3.10 Meals may be provided for students who have special dietary needs. For details please see district policy # 009.0400.

3.0 PHYSICAL ACTIVITY

A quality education program is an essential component for all students to learn about and participate in physical activity. Physical activity should be included in a school's regular education program from grades pre-K through 12. Uintah School District shall provide physical activity and physical education opportunities, aligned with the USBE core curriculum that provides students with the knowledge and skills to lead a physically active lifestyle.

- 3.1 Physical Education – A sequential, developmentally appropriate curriculum shall be designed, implemented, and evaluated to help students develop the knowledge, motor skills, self-management skills, attitudes, and confidence needed to adopt and maintain physical activity throughout their lives.
- 3.1.1 Physical education classes and physical activity opportunities will be available for all students. The guidelines for appropriate levels and types of activity are outlined by NASPE ~~are recommended~~ Utah State Core Standards.
- 3.1.2 Staff supervised physical activity opportunities may be offered regularly before school, during school, or after school.
- 3.1.3 Programs will introduce developmentally appropriate components of a health-related fitness assessment, (e.g. SPARKS, FitnessGram, Physical Best, Lifetime Fitness, or President's Council) to the students starting with their first year of school to prepare them for future assessments.
- 3.1.4 Health-related fitness assessment or activity logging should begin in middle school and continue throughout high school PE classes. Efforts

should be made to assist students to interpret their personal attainments and compare them to national physical activity recommendations.

3.2 Extracurricular Physical Activity Programs: (See district policy ~~007.0600~~ 007.0605)

3.2.1 Other Opportunities for Physical Activity –

3.2.1.1 Intramurals -Elementary, middle, junior high and high schools are encouraged to offer intramural physical activity programs that feature a broad range of competitive and cooperative activities.

3.2.1.2 Elementary Recess - School authorities shall encourage and develop schedules that provide time within every school day for preschool, kindergarten, and elementary school students to enjoy supervised recess.

- Every school shall have playgrounds, other facilities, and equipment available for free play.
- Recess shall compliment, not substitute for, physical education classes.
- Elementary school principals shall assist all teachers in developing a plan where students miss minimal recess or physical activity as a form of discipline or punishment.

3.2.1.3 Community Wellness Programs -Schools shall work with after school programs, recreation agencies and other community organizations to coordinate and enhance opportunities available to students and staff for physical activity during their out-of-school time. (See district policy # ~~10.0020~~ 010.000)

- Schools are encouraged to negotiate mutually acceptable, fiscally responsible arrangement with community agencies and organizations to keep school- or district-owned facilities open for use by students, staff, and community members during non-school hours and vacations.
- School policies concerning safety shall apply at all times.

3.2.1.4 Staff Physical Activity - The school/district shall plan, establish, and implement activities to promote physical activity among staff and provide opportunities for staff to conveniently engage in regular physical activity.

4.0 NUTRITION/PHYSICAL EDUCATION

Nutrition and physical activity education opportunities will be provided by ~~all~~ school staff at each level of the educational system. These educational opportunities may include, but not be limited to, the distribution of educational and informational materials and the arrangement of presentations and workshops that focus on nutritional value and healthy lifestyles, health assessment, fitness activities, and other appropriate nutrition and physical activity related topics. All teachers will ~~teach~~ be held accountable to teaching the **Utah Core Standards for Health Education** core curriculum that pertains to their area of instruction which may encompass nutrition and healthy lifestyle information.

4.1 Expectations of this policy include:

- 4.1.1 Students in grades pre-K -12 receive nutrition education that is interactive and teaches the skills they need to adopt healthy eating behaviors.
- 4.1.2 Nutrition education is offered in the school dining room as well as in the classroom, with coordination between the food service staff and teachers.
- 4.1.3 Students receive consistent nutrition messages throughout the school, classroom, and cafeteria.
- 4.1.4 Utah State Core curriculum directs that physical and nutritional education be integrated into the health education curricula as well as other areas of the curriculum. (i.e.: math, science, social studies, and language arts).
- 4.1.5 Schools link nutrition education activities with the coordinated school health program.
- 4.1.6 Staffs that provide nutrition and physical activity education must have appropriate training.
- 4.1.7 Schools are encouraged to share nutrition education activities and promotions that involve parents, students, and the community.

5.0 NUTRITION/PHYSICAL WELLNESS POLICY COMMITTEE

A formal review of the policy will be conducted every 3 years, at a minimum, by the USD Nutrition/Physical Wellness Policy Committee. However, if circumstances dictate review of the policy due to changes in law or other pressing matters, the committee will meet as often as necessary to update the policy. At a minimum the assessment will determine:

- Compliance with the policy,
- How the policy compares to model wellness policies, and
- Progress made in attaining the goals of the policy.

5.1 The committee will encourage representation of all school levels and include to the extent possible, but not limited to, parents, students, school nutrition program representatives, physical education teachers, health education teachers, school administrators, school board members, general public, and community council members.

5.2 The committee will assess district compliance by reviewing the Nutrition/Physical Wellness Policy Implementation Reports submitted by each school and the USD Child Nutrition Coordinator.

5.2.1 The Nutrition/Physical Wellness Policy Implementation Report template will be provided to each principal by the Child Nutrition Coordinator approximately 30 days before the committee meets. The report may be filled out by the school principal or his/her designee.

5.2.2 The committee shall notify the superintendent of concerns regarding compliance with the Nutrition/Physical Wellness Policy

6.0 The USD Child Nutrition Coordinator will make the following information available to the public:

- The Nutrition/Physical Wellness Policy, including updates to and about the policy, on an annual basis, at a minimum.
- The Triennial Assessment, including progress toward meeting the goals of the policy.

DRAFT

Memo

To: USD School Board
From: Dr. Mistalyn Leis, HR Director
cc: Phyllis
Date: 03/02/2022
Re: Policy 009.0700 District Owned Vehicles-2nd Reading

The Uintah School District Personnel Policy Committee is seeking the approval of policy 009.0700 District Owned Vehicles (White fleet) on 2nd Reading.

Currently USD does not have a policy governing the use of white fleet vehicles, or vehicles when available are authorized for work related assignments. The transportation committee requested the policy be in place so that the committee can govern decision making and procedures for the use of the district owned vehicles.

In collaboration with Mark Rich, Transportation Director, the policy committee has reviewed the policy and have networked it through district employees. No input, concerns, or comments were received by committee members.

UINTAH SCHOOL DISTRICT POLICY ACTION REVIEW

1st Reading	2/9/22	New	X
2nd Reading	3/9/22	Revised	
Approved	3/9/22	Substitute	

009.0700 DISTRICT OWNED VEHICLES

NEW POLICY

1.0 Uintah School District maintains a fleet of District owned vehicles for approved use, when available and authorized, for work related assignments. Use of District owned vehicles will be governed by the following:

- 1.1 Generally, District vehicles are to be operated by approved District employees only. However, non- employee adults (21 years of age and older) may operate District vehicles if the person has been designated as an official volunteer (as defined by Utah Code 67-20-3). In order to drive District vehicles, both approved employees and non-employee adults must pass the defensive driving test provided by Risk Management and provide a copy of the test results to the Transportation Department along with a copy of a valid driver license.
- 1.2 An approved District employee or non-employee adult may transport other adults, however they can only transport minors if they have successfully passed a criminal background check along with the other requirements above. A District employee shall complete the "Request For Permission To Take A Non-District Employee In A District Vehicle" and have it signed by the Superintendent or Business Administrator when a non-district family member is riding in a District vehicle.
- 1.3 District employees approved to travel on official District business may be furnished a District owned vehicle. If a District vehicle is unavailable or other extenuating circumstances exist which require the use of a privately-owned vehicle, reimbursement will be made at the current District approved rate. Reimbursement will occur only if permission has been obtained in advance from the District supervisor responsible for the program for which the travel is to be undertaken. For additional information about travel expense reimbursement, please refer to Uintah School District policy 004.0520 Travel Expense/Reimbursement.
- 1.4 The Transportation Department will be responsible for scheduling the use of District vehicles and will oversee maintaining the vehicles in safe and reliable condition. Person(s) who drive the District vehicle will make certain the vehicle is returned cleaned and with a full tank of gas.
- 1.5 With the exception of the reasonably implied personal use listed in section 2.0, District vehicles are to be used for designated district purposes only. Employees authorized to use District vehicles shall use the vehicles within the scope of work for which the vehicle is required and thereafter the vehicle shall not be used for any other purpose. Unauthorized use of District vehicles may result in disciplinary action as determined by the Superintendent and Board of Education.

- 1.6 District vehicles are not to be driven by students except as part of the regular instructional program in driver's education. Vehicles designated as Driver's Education vehicles are to be properly marked.
- 1.7 The District reserves the right to revoke or deny an employee or volunteer the privileges of operating District vehicles.
- 1.8 In an emergency, a District vehicle may be used by law enforcement personnel or other persons for the purpose of saving a life to the extent made necessary by extenuating circumstances, but all reasonable efforts shall be made to comply with District policy governing vehicles and the operation of such vehicles and to protect District vehicles and other District property from harm.
- 1.9 Transportation of Students: See policy 009.0100

2.0 Reasonably Implied Personal Use

- 2.1 An employee traveling such distance as to require stop for meals and/or rest breaks is authorized to make such stops as is reasonable.
- 2.2 An employee spending at least one night on approved travel may use a district vehicle in the general vicinity of the overnight lodging for the following approved activities:
 - 2.2.1 travel to restaurants and stores for meals, breaks and personal needs;
 - 2.2.2 travel to grooming, medical, fitness or laundry facilities; and
 - 2.2.3 travel to and from recreational activities, such as theaters, parks, or to the home of friends or relatives, provided said employee has received approval for such travel from his or her supervisor.

Memo

To: USD School Board
From: Dr. Mistalyn Leis, HR Director
cc: Phyllis
Date: 03/02/2022
Re: Policy 009.0100 Student Transportation -1st Reading

The following edits/changes were made to policy 009.0100:

- Section 1.0
 - references to Utah Code updated
- Section 2.0
 - wording changed and a sentence was added to clarify definitions
- Section 3.0
 - 3.9 was added to reference the District Activity/Field Trip Guidelines document which is part of the procedures process.
- Section 7.0
 - 7.2 was added to emphasize specific items and add clarification to align with district safe school policies
 - renumbered to account for addition
- Sections 8.0
 - added to notate behavior incidences
- Section 9.0
 - added to reflect HB 369-requiring bus drivers to inspect buses after every route
- Section 10.0
 - clarifies transporting students in passenger vehicles, a memo was received by USBE on 10/7/21 added clarification and supporting this addition. This section also addresses the need for policy governing the transportation of students in passenger vehicles

009.0100 STUDENT TRANSPORTATION

1.0 PURPOSE

1.1 It is the intent of the Uintah School District Board of Education to provide appropriate, safe transportation to and from school for eligible students of the District. This provision is made in accordance with Utah administrative Code R277-600, R277-601, R909-3, and Utah Code 53A17a-127 41-6a-13, 76-10-15.

2.0 DEFINITIONS

2.1 "Primary Residence" means the place where the parent/legal guardian of the student lives. Proof of residency (e.g., recent utility bill) must be provided at the time of student enrollment registration. Student transportation is based on primary residence in the student information system.

2.2 "Assigned Bus Stop" means the designated stop closest to the rider's Primary Residence or as determined by the Transportation Department.

2.3 "Assigned Bus" means the bus on which a student rides based on their Assigned Stop.

2.4 "Designated School" means the school within whose boundaries a student's Primary Residence is located.

2.5 "District" means Uintah School District.

2.6 "Distance" is defined as the shortest public road route from the student's Primary Residence to the nearest public opening of their Designated School.

2.7 "Eligible Rider" means

2.7.1 a student enrolled in kindergarten through grade six whose Primary Residence is at least 1-1/2 miles in Distance from their Designated School;

2.7.2 a student enrolled in grades seven through twelve whose Primary Residence is at least two miles in Distance from their Designated School;

2.7.3 a student enrolled in an elementary school whose Primary Residence is along a state highway, or requires the student to cross a state highway to attend their Designated School, regardless of Distance;

2.7.4 a student enrolled in a special program offered by Uintah School District and approved by the State Board of Education for trainable, motor, multiple-disability, or other students with severe disabilities who are incapable of walking to school or where it is unsafe for students to walk because of their disabling condition, without reference to distance from school as approved by the Uintah School District Special Ed Coordinator.

2.8 "Ineligible Rider" means any student who is not an Eligible Rider.

2.9 "Parent Responsibility Zone" means

2.9.1 the area that is less than 1-1/2 miles in Distance from the student's Primary Residence to their Designated School for schools housing kindergarten through grade six; or

2.9.2 the area that is less than 2 miles in Distance from the student's Primary Residence to their Designated School for schools housing grades seven through twelve.

3.0 GENERAL

3.1 The District reserves the right, within the limits prescribed by law, to either provide or pay in lieu of transportation for all Eligible Riders.

3.2 The school bus is an extension of the school building and campus. All District and school rules are in effect on the school bus. The District reserves the right to suspend bus privileges to ensure the safety of all riders. Riding the school bus is a privilege not a right.

3.3 Parents/legal guardians are responsible to get their Eligible Rider(s) to and from assigned bus stops.

3.4 Parents/legal guardians are responsible for their Eligible Rider's safety and conduct until the Eligible Rider steps on the school bus to go to school and after the Eligible Rider disembarks from the school bus at the end of the school day.

3.5 A student may only ride their Assigned Bus.

3.6 A student may only board or exit their Assigned Bus at a different designated bus stop with a note to the bus driver signed by the parent/legal guardian.

- 3.7 Transportation may make adjustments to ridership on any bus in order to accommodate school sponsored programs.
- 3.8 If a school's configuration is such that there are different Distances (e.g., a school housing grades 6 and 7), the shortest Distance shall apply.
- 3.9 Activity/Field trips will be governed by the District Activity/Field Trip Guidelines document.

4.0 DESIGNATED BUS STOPS/ROUTES

- 4.1 District school buses will take the most efficient route to pick up Eligible Riders.
- 4.2 A bus stop may be up to 1-1/2 miles from an Eligible Rider's Primary Residence. The distance between the Eligible Rider's Primary Residence and the bus stop is considered Parent Responsibility Zone.
- 4.3 Bus stops will not be closer than 3/10 of a mile apart, and will be situated to pick up the greatest number of Eligible Riders as determined by the Transportation Department.
- 4.4 At each stop, the bus must be visible for 500 feet to approaching vehicles on the same roadway.
- 4.5 Transportation may consider the age of the Eligible Rider(s) when determining the location of a bus stop.
- 4.6 One additional stop may be added on each bus route within the Parent Responsibility Zone as long as there is available space on the bus and making the stop falls within the time constraints of the route as determined by the Transportation Coordinator.
- 4.6.1 No stop will be added until after final enrollment counts are obtained. Final enrollment counts are to be determined within three weeks after the first day of kindergarten.
- 4.6.2 Each school's Community Council will **may** assist the Transportation Coordinator in determining the location of the stop.
- 4.6.3 If it is determined that the number of Ineligible Riders exceeds the space available on the bus, the school principal, with the assistance of the school Community Council, will **may** determine which Ineligible Riders will be able to ride the bus.
- 4.6.4 The stop will be eliminated from the bus route if space becomes unavailable.
- 4.6.5 Additional stops must be on the normal route of the bus. District school buses will not go outside of their normal progression to accommodate stops in the Parent Responsibility Zone.

5.0 REQUEST FOR TRANSPORTATION CHANGE

- 5.1 This section only applies to an Eligible Rider as defined in Section 2.7.
- 5.2 The school bus transportation system should not be expected to absorb the liability of serving as a flexible transportation (taxi-type) service for parents/legal guardians. Flexibility to this policy may be provided if it is warranted by true need. However, flexibility should not be expected for convenience.
- 5.3 A parent/legal guardian may request that an Eligible Rider be allowed to ride a bus other than their Assigned Bus by submitting a Request for Transportation Change Form ("Request") to the Transportation Coordinator. No more than three (3) such Requests may be submitted each year.
- 5.4 The parent/legal guardian must provide proof of identification (valid state issued picture ID) and a current photograph of the Eligible Rider when submitting a Request.
- 5.5 Requests must be submitted to the Transportation Coordinator at least ten (10) school days prior to the date of the requested change. Emergency exceptions to this will be decided by the Transportation Coordinator or his/her designee.
- 5.6 Requests may be made for short or long term, but must be for consecutive (2 or more) days to the same destination.
- 5.7 Transportation changes will only be granted if space is available on the requested bus. If the Request is granted, it may be revoked at any time due to an increase in Eligible Riders assigned to the bus based on their Primary Residence.
- 5.8 Bus stops will not be added or bus routes will not be changed to accommodate a Request. There must be an existing bus stop within 1½ miles of the requested pick up/drop off location.

5.9 No Request will be granted until after final enrollment counts are obtained. Final enrollment counts are to be determined within three weeks after the first day of kindergarten.

5.10 Preference of ridership will be given in the following order:

1. Eligible Riders within a Designated School boundary.
2. Ineligible Riders within a Designated School boundary.
3. Eligible Riders attending a school outside of their Designated School boundaries.

5.11 In non-emergency situations, the parent/legal guardian will be notified by the Transportation Coordinator or his/her designee if the Request has been approved or denied at least 3 days prior to the requested date of the change.

5.12 For purposes of this section only, if a Request is denied, the parent/legal guardian may appeal the decision in writing to the Superintendent of Schools or his/her designee.

6.0 PAYMENT IN LIEU OF TRANSPORTATION

6.1 In the event an Eligible Rider lives in an area where it is impractical to establish bus routes because of unreasonable distance, **safety**, or inadequate public roads, the Eligible Rider or his/her parent or legal guardian may provide their own transportation and receive payment in lieu of transportation. Payment in lieu of transportation will be for mileage incurred one way (less 1-1/2 miles) from the Eligible Rider's Primary Residence to either the nearest bus stop or the Designated School, whichever is closest, to the nearest tenth of a mile. The mileage may be claimed up to four (4) one-way trips per day.

6.2 An "Application Packet for In Lieu of Transportation **Application**" must be submitted to the District Transportation Department. Eligibility will be determined after all of the required paperwork is submitted.

6.3 Once eligibility is determined, the parent or legal guardian of the Eligible Rider must submit to the transportation office an "In Lieu of Transportation Payable Voucher" with attached attendance verification sheet from the Designated School. Payment vouchers are to be turned into the transportation office or at the Designated School at the beginning of each month. Vouchers requesting payment for more than the previous month will not be approved.

6.4 If a parent or legal guardian chooses to enroll the Eligible Rider in a school that is not their Designated School, they will forfeit their eligibility for payment in lieu of transportation.

6.5 The rate per mile for payment in lieu of transportation will be set by the Uintah School District Board of Education in accordance with State standards and regulations.

7.0 ITEMS ON THE SCHOOL BUS

7.1 No hazardous items shall be carried on the bus, including but not limited to, animals (excluding service animals), insects, skateboards, snowboards, rollerblades, glass objects, **lighters**, flammables, weapons, laser lights, balloons, and plants.

7.2 The use, possession, or exchange of a controlled substance (tobacco products, alcohol, illegal drugs, etc.) is prohibited and fall under District Safe Schools Policies.

~~7.2~~ **7.3** Students will only be allowed on the bus with projects or treats that will transport in their book bag.

~~7.3~~ **7.4** Any item that is considered a nuisance by or causes behavior that is a distraction to the driver will not be permitted on the bus.

~~7.4~~ **7.5** Students are only permitted to carry aboard the bus objects that fit within their own seating area or can be held on their lap without obstructing the center aisle, emergency exits, or windows used by the driver.

~~7.5~~ **7.6** The underneath storage will not be used to transport items on a route bus.

8.0 BEHAVIOR ON THE SCHOOL BUS

8.1 Students being transported are under the supervision of the bus driver.

8.2 Orderly behavior is expected at the bus stop including, but not limited to, respect for others and private property.

8.3 Students shall remain properly seated while the bus is in motion, keeping aisles and exits clear.

- 8.4 Students may be assigned seats by the bus driver.
- 8.5 The bus driver shall instruct students how to safely load/unload and to cross the road.
- 8.6 Students shall not extend their hands, arms, or head through bus windows nor shall they receive or throw anything through the window.
- 8.7 Students are expected to converse in normal tones; loud or vulgar language is prohibited.
- 8.8 Sexual conduct on a school bus is prohibited.
- 8.9 Students shall be courteous to the driver, fellow students, and passersby. Harassment and bullying will not be tolerated.
- 8.10 Distracting behavior that creates an unsafe environment will not be tolerated.
- 8.11 No eating or drinking is allowed on the bus without driver approval.
- 8.12 The emergency door shall be opened only in the case of an emergency or when instructed by bus driver.
- 8.13 Students shall keep the bus clean and must refrain from damaging it. Any damage to the bus must be paid for by the offending student or his/her guardian.
- 8.14 Students are required to comply with State mandates and/or District directives.
- 8.15 Students who refuse to comply promptly to the directions of the driver or refuse to follow regulations forfeit their privilege to ride the bus.
- 8.16 School buses may be equipped with an audio and video recording system.
- 8.17 School buses are an extension of the school, therefore; students are expected to adhere to school rules and may be subject to school or district administrative discipline.

9.0 SCHOOL BUS INSPECTION

- 9.1 School bus drivers are required to inspect the entire length of the interior of a school bus at the end of every route for any remaining students.
- 9.2 Failure to inspect the entire length of the interior of the school bus at the end of every route will result in disciplinary action pursuant to District policies.

10.0 LARGE PASSENGER VEHICLES FOR TRANSPORTING STUDENTS

- 10.1 An education entity may not use a vehicle with a seating capacity of 11 or more, including the driver, for the transportation of students unless the vehicle meets federal and state school bus safety standards. (Utah Code 53-8-211.5)
- 10.2 Removing seats from a vehicle to reduce capacity is not acceptable as this law applies to the manufactured design of the vehicle and not the number of seats within the vehicle.
- 10.3 LEA's may use 11+ passenger vans for uses other than transporting students such as: maintenance, transporting equipment, etc.
- 10.4 Acceptable Vehicle Options:
 - 10.4.1 Vehicles designed for 10 passengers or less including the driver are allowed and acceptable by the law.
 - 10.4.2 Vehicles that meet federal and state school bus safety standards such as:
 - 10.4.2.1 Multifunction School Activity Bus (MFSAB) is a school bus whose purposes do not include transporting students to and from home or school bus stops. This subcategory of school bus meets all Federal Motor Vehicle Safety Standards for school bus except the traffic control requirements, alternately flashing signal, stop arm and paint color. If the MFSAB is designed to transport 15 or less passengers including the driver no Commercial Driver's License (CDL) required. If it is designed for transporting passengers greater than 15 it will require heightened driver's license requirements.
 - 10.4.2.2 Class A school buses designed for to and from school transportation requires school bus endorsements and school bus driver certifications.
- 10.5 It is required of all District employees or approved volunteers to complete all required training by State Risk Management and Uintah School District before transporting students in a District passenger vehicle.

10.6 It is required of all District employees or approved volunteers to adhere to all traffic law while driving a District passenger vehicle and have valid Driver's License.

10.7 It is required of all passengers to adhere to state law regarding seat belts, when riding in a district passenger vehicle.

10.8 District employees or approved volunteers transporting students in a District passenger vehicle will be periodically audited by a GPS monitoring system. Violations may be subject to disciplinary action per USD policy 005.1200.

10.9 Grievances or concerns about transporting students in a passenger vehicle shall be made to the District Transportation Coordinator or school Principal.

DRAFT

**Uintah School District
Vernal, Utah**

These are the minutes from **February 9, 2022, Work Session** of the Uintah School District Board of Education. The meeting was held at the **District Office Board Room** located at 826 South 1500 East, Naples, UT 84078. Meeting began at **4:00 p.m.**

Board Members Present: President Dave Chivers, Vice President Robin McClellan, Harlan "Scoot" Wilkins, Tawnya McKee, and Todd Massey

Others Present: Superintendent Dr. Rick Woodford, Business Administrator Jason Johnson, and others.

1. INTRODUCTION/OPENING

A. Welcome/Called to Order: Board President Dave Chivers Time Stamp (0:34)

B. Reverence: Tawnya McKee, Uintah School District Board Member

C. LEADERSHIP GOVERNANCE – Dr. Rick Woodford, Superintendent Time Stamp (1:58)

Each Board Member was assigned to review Chapter 4, of Leverage Leadership 2.0, share one core concept and provide feedback on the reading assignment. Harlan "Scoot" Wilkins began the discussion by emphasizing the importance of practice. A teacher should have the opportunity to practice one-on-one with their peers before implementing what they have learned in the classroom. Robin McClellan explained that continuing education and professional development are both important to any business or trade. The chapter focused on leadership and providing professional development for teachers through practice and preparation. Robin appreciated the core idea that focused on allowing time to learn the concept of the specific professional development before implementing it. Superintendent Dr. Rick Woodford mentioned recently had the opportunity to observe several classrooms at the high school and it was the different teaching styles that stood out to him. Teachers have different philosophies about what makes a "good teacher", but the more we encourage professional development and get teachers to collaborate on which practices work in their school, the greater the potential is for growth. Todd Massey provided an example of perfect practice followed by a discussion of the value of allowing students or teachers to fail. Todd explained that we must simplify the complex and make the simple powerful. We must allow our students to perfect the simple and allow them to feel that sense of accomplishment. In his explanation of the concept of practice, Jason Johnson pointed out the importance of competency, and as leaders, we should refrain from talking too much and not allowing time for practice. Dave Chivers feels we often put too much pressure on ourselves and are concerned about making mistakes when we strive for our students to be successful. As leaders, we must allow our students to "pull the lever" or make mistakes so they can learn and grow from them. It is also not possible to do the same thing every year and expect different results; we must try new approaches and keep striving for improvement. Tawnya McKee agrees that we not only learn from experience, but we also improve from valuable feedback. Successful people are very accurate in their assessment of themselves, identifying their weaknesses, and working on them. So, we must be open to evaluations and feedback.

President Dave Chivers was requested to lead the next discussion during the next Regular Board Meeting in March.

2. POLICY REVISIONS Time Stamp (20:56)

A. Policy 007.0505 Minimum Participation Costs/Fee Schedule (Fees and Fundraising), First Reading
Julie Wilde, Student Services Director

Julie Wilde provided the new proposed fee schedule to the Board that must be approved by April 1, 2022. Julie explained that everything the district charges a fee for must have a spend plan associated with it. The spend plans are linked within the policy and outline each fee and how the funds will be spent. Julie then explained some of the increasing fees and why they seem expensive. Fees had to be reevaluated in the wake of a statewide audit a few years back. Schools were not being transparent on the actual cost of each activity. The current extracurricular fee schedule now truly reflects all costs associated with each activity. Jason Johnson explained the difference between individual and group fundraising and how fee waivers are applied. In a group activity, fundraising must be distributed equally to all participants. Jason then mentioned several training sessions have been held regarding school fees, in addition to developing processes to ensure compliance. Julie Wilde stated she will revise the fee schedule to highlight the extracurricular fees and how they are supplemented.

B. Policy 009.0250 Nutrition/Wellness Policy, First Reading Time Stamp (38:42)
Rick Johnson, Human Resources Director

Rick Johnson presented the first reading of the policy, explaining the USD Foods Department is required to examine this policy regularly. The nutrition committee and the USD policy committee have reviewed the policy and made their recommendations for changes. Suggested changes include revising the lunch period timelines, access to water fountains/water bottles, and special dietary needs. These changes were then sent out for public input. Superintendent Dr. Rick Woodford stressed the importance of providing adequate time for our students to eat.

C. Policy 009.0700 District Owned Vehicles, First Reading Time Stamp (45:53)
Rick Johnson, Human Resources Director

Rick Johnson presented the new policy to the board and explained the district currently does not have a policy in place that governs the use of white fleet vehicles. Superintendent Woodford explained this policy falls in line with the district's current practices. Mark Rich had developed this policy utilizing examples from other school districts. Todd Massey feels this policy will help the misuse of district vehicles. Todd then inquired about the approval process that allows passengers not affiliated with the district to ride in the white fleet vehicles.

3. DISCUSSION ITEMS REQUIRING FUTURE BOARD ACTION Time Stamp (53:51)

A. Minutes (January 12, 2022, Work Session; January 12, 2022, Business Meeting)

Jason Johnson, Business Administrator

Jason then asked if there were any recommended changes to the meeting minutes presented for approval. A reminder the minutes are not written verbatim. Those interested can review the entire meeting by listening to the recordings. There were no requested changes to the Board Meeting Minutes.

B. Purchases Over \$50,000 and/or Contracts Needing Board Approval Time Stamp (54:24)

Jason Johnson, Business Administrator

Jason Johnson presented one purchase item over \$50,000 and one contract for the board to review and approve. The Uintah High School Theatre Department wishes to replace the lighting in the auditorium. The funding for the lighting will come from the approved FY22 Capital Outlay Budget and the cost was under budget. The contract is a service agreement for the repurposing of the Uintah High School Gym floors. Assistant Principal Bill Sivert recommended a service

agreement to level pricing and establish a schedule to provide continuous maintenance due to the heavy usage and safety risks associated with gym floors.

C. Approval of Sub Incentive Plan Time Stamp (57:24)

Rick Johnson, Human Resources Director

Rick Johnson explained that due to the pandemic, the district has been experiencing a high number of absences and the schools are struggling to fill substitute positions. To help reduce unfilled substitute positions, they authorized a temporary incentive of \$100 for every time a substitute filled 5 full-day sub positions. Rick is requesting board approval to continue this incentive through the remainder of the school year. The funding for this incentive comes from ESSER III funds. Superintendent Woodford recommended we continue to monitor and track the impact of this incentive.

D. Approval of UHS Administration Restructuring (Assistant Principal/Athletic Director) Time Stamp (1:04:48) Dr. Rick Woodford, Superintendent

Superintendent Dr. Rick Woodford requested approval to restructure the current Assistant Principal/Athletic Director position at Uintah High School and split the responsibilities into two separate positions. Superintendent Woodford explained when the high school added 9th grade, the activities director was reassigned to an assistant principal/AD position. Upon re-evaluating this position, it was determined that the position was overloaded due to increased enrollment and moving to a 5A school. Bill Sivert will remain Assistant Principal and the district will hire a new full-time activities director. The position will be paid as a coordinator on a 220-day contract.

E. Selection of Construction Management Firm Time Stamp (1:15:31)

Jason Johnson, Business Administrator

Jason Johnson noted that the district has recently put out a bid on three projects. The bid had been presented to a selection committee, however after they had met new alternatives had been presented regarding the projects. Superintendent Dr. Rick Woodford explained the district has recently discovered a potential partnership with Utah State University and the possibility of creating a lab school for early childhood education. The university would be able to extend its early childhood education program locally. Superintendent Woodford would like to put the Central Cove Preschool project on hold until the district determines if the partnership with Utah State comes to fruition. If the partnership is established, Utah State would need to be involved in the building process. Superintendent Woodford also received an email from the state reporting a recent study of thirteen school districts in Utah and capital construction and facilities. The report includes new recommendations for construction management/general contractor methodology. Superintendent Woodford suggests that the RFP be canceled, separate the preschool project from the current bid, and then pursue the other two projects. President Dave Chivers recommends pulling this item from the Business Meeting agenda.

F. CRA City of Vernal Time Stamp (1:31:14)

Jason Johnson, Business Administrator

Uintah School District has been requested to enter into an Inter Local Agreement (ILA) for the purpose of revitalizing the historic downtown area in Vernal. Jason Johnson presented the final draft of the ILA to the board, which has been reviewed by our legal counsel. Jason explained the Finance Committee has been working with Quinn Bennion, Vernal City Manager, and Mayor Hamond to mitigate potential risks associated with the ILA.

Time Stamp (1:36:17) Quinn Bennion thanked the board for their consideration of the ILA. Quinn explained that the CRA area represents about 3% of the district's total taxable area and the current taxable income the district is receiving will continue to be paid. Funding for the CRA is only through future tax revenues generated by the new development.

President Dave Chivers explained the board has been presented with the final Inter Local Agreement and can approve the ILA as presented during the business meeting.

4. INFORMATIONAL ITEMS Time Stamp (1:48:24)

A. Updated 2022-2023 Academic Calendar

Julie Wilde, Student Services Director

Julie Wilde explained a minor change was made to the academic calendar and the parent conference trade day was moved from April 14, 2022, to April 10, 2022.

B. Enrollment Projections Time Stamp (1:49:42)

Jason Johnson, Business Administrator

Jason Johnson presented the FY23 Enrollment Projections to the board and explained the process of predicting future enrollment. The projections are based on current enrollment, rolling them forward, and then project what kindergarten enrollment will be. When the economic downturn started, they started reducing the student population by 2%. Jason explained he has held the percentage flat this year due to the COVID 19 impact and the local real estate market. Jason then reviewed the district-wide enrollment trends and the tentative enrollment projections. Jason predicts the district will have 17 fewer students next year.

C. Committee Reports Time Stamp (1:58:10)

Due to time constraints, Board President Dave Chivers requested to cancel the committee reports.

5. ADJOURNMENT Time Stamp (1:58:15)

Motion: A motion was made to adjourn the meeting by Todd Massey seconded by Tawnya McKee. Motion Carried (5:0)

Meeting adjourned at approximately 5:59 p.m.

Uintah School District
Vernal, Utah

These are the minutes from **February 9, 2022, Business Meeting** of the Uintah School District Board of Education. The meeting was held at the **District Office Board Room** located at 826 South 1500 East, Naples, UT 84078. Meeting began at **6:06 p.m.**

Board Members Present: President Dave Chivers, Vice President Robin McClellan, Harlan "Scoot" Wilkins, Tawnya McKee, and Todd Massey

Also Present: Superintendent Dr. Rick Woodford and Business Administrator Jason Johnson.

Quorum Present (3): Yes

1. INTRODUCTION Time Stamp (0:35)

- A. Welcome/Called to Order: Board President Dave Chivers**
- B. Reverence: Mary Moulton, Teacher at Uintah High School**
- C. Pledge of Allegiance: Kara Monfredi, Student of the Month at Uintah High School**

D. Student Board Member Report – Bryson Allan Time Stamp (3:39)

Bryson reported that the Sterling Scholars just finalized composing their portfolios and competition will be coming up soon. DECA attended region and state competition with many of our students placing first. Students are preparing for the glow-in-the-dark dance that is sponsored by the sophomore class. Bryson then provided a sports report for the winter sports teams. The boys' swim team won the Region 7 title and the girls' swim team won third in the region. Both teams are preparing for state competition. The drill team competed at the 5A State Drill Finals and Kenzi Brown placed third overall in 5A Drilldown. The boys' and girls' wrestling teams are preparing for the 5A State Wrestling Tournament. The boys' basketball team is currently 9-8 overall and 3-5 in the region, and the girls' basketball team is 9-9 overall and 6-3 in the region.

E. Celebrations – Superintendent Dr. Rick Woodford Time Stamp (6:16)

1. Student of the Month - Marianna Romero (Central Cove Preschool); Ruby Owens (Ashley Elementary); Oscar Francisco (Davis Elementary); Zachary Reynolds (Discovery Elementary); Alano Warenski (Eagle View Elementary); Jackson Wooley (Lapoint Elementary); Julianna Richards (Maeser Elementary); Clinton Arnold (Naples Elementary); Taiylor George (Uintah Middle School); Hazel Orton (Vernal Middle School); Kara Monfredi (Uintah High School); Katie Csere (Ashley Valley Education Center/Uintah Online).

F. Patron Input: Board President Dave Chivers Time Stamp (27:15)

Each patron is allotted 3 minutes.

Time Stamp (27:25) Wendy Johnson, Vice President of the Local Teachers Association, discussed the current Friday remote-only schedule and the consideration for additional prep time for teachers.

2. BUSINESS/ACTION ITEMS Time Stamp (28:48)

- A. Consent Calendar**

Motion: A motion was made by Robin McClellan to approve the consent calendar, seconded by Harlan "Scoot" Wilkins with the Board unanimously approving. Motion Carried (5:0)

1. Minutes (January 12, 2022, Work Session; January 12, 2022, Business Meeting) - Jason Johnson, Business Administrator
2. Policy 007.0505 Minimum Participation Costs/Fee Schedule (Fees and Fundraising) first reading - Julie Wilde, Student Services Director
3. Policy 009.0250 Nutrition/Wellness Policy first reading - Rick Johnson, Human Resources Director
4. Policy 009.0700 District Owned Vehicles first reading - Rick Johnson
5. Approval of Sub Incentive Plan - Rick Johnson
6. Approval of UHS Administration Restructuring (Assistant Principal/Athletic Director) - Dr. Rick Woodford, Superintendent
7. Purchases over \$50,000 and/or Contracts Needing Board Approval - Jason Johnson

**B. Selection of construction Management Firm – Jason Johnson, Business Administrator
Time Stamp (30:02)**

Motion: A motion was made by Todd Massey to cancel the RFP agreement, seconded by Harlan "Scoot" Wilkins with the Board unanimously approving. Motion Carried (5:0)

**C. CRA City of Vernal – Jason Johnson, Business Administrator
Time Stamp (30:40)**

Motion: A motion was made by Todd Massey to approve the Vernal Downtown CRA Inter Local Agreement as written, seconded by Tawnya McKee with the Board unanimously approving. Motion Carried (5:0)

D. Personnel Changes – Rick Johnson, Human Resources Director Time Stamp (31:47)

Motion: A motion was made by Tawnya McKee to approve Personnel Changes, seconded by Todd Massey with the Board unanimously approving. Motion Carried (5:0)

Rick Johnson requested the approval of fifteen candidates to fill new-hire positions and one candidate to fill the extracurricular coach position. Rick then addressed the list of thirty-four notifications of separation of employment from the school district, explaining nineteen of those individuals have announced their retirement. Those resignations are normally announced this time of the year due to the Letters of Intent that are sent out in January.

3. INFORMATIONAL/DISCUSSION ITEMS Time Stamp (35:19)

A. Calendar Items – Superintendent Dr. Rick Woodford

1. SEOP Trade Day (no school) – Friday, February 18, 2022
2. President's Day – Monday, February 21, 2022
3. Maeser 4th & 5th Grade vs. Local Law Enforcement Dodgeball Tournament (Red Ribbon Week – "Dodge Drugs") – Friday, March 4, 2022, 8:45 am-10:15 am
4. AVEC At-Risk Conference – Friday, April 8, 2022, 8:00 am-4:00 pm

B. Superintendent and/or Board President follow-up or clarification on items discussed during the meeting. Time Stamp (37:41)

Superintendent Dr. Rick Woodford wanted to clarify that due to the realignment of the school board voting districts, District #2 now has a vacancy for a school board member. By state statute, the board will need to appoint a sixth board member to fulfill the term until the next regular election. President Dave Chivers will be the incumbent board member, and Harlan "Scoot" Wilkins will be the "at large" board member. Superintendent Woodford explained that once the sixth board member is appointed, the new quorum will be four. The board will schedule a Special Board Meeting to appoint the sixth board member.

Jason Johnson reminded the board that a Special Board Meeting has been scheduled for February 23, 2022, at 4:30 p.m.

4. ADJOURNMENT Time Stamp (1:01:01)

A. Meeting Adjourned

Motion: A motion was made to adjourn the meeting by Tawnya McKee seconded by Robin McClellan. Motion Carried (5:0)

Meeting Adjourned at approximately 7:06 p.m.

Uintah School District
Vernal, Utah

These are the minutes from **February 23, 2022, Special Business Meeting** of the Uintah School District Board of Education. The meeting was held at the **District Office Board Room** located at 826 South 1500 East, Naples, UT 84078. Meeting began at **4:30 p.m.**

Board Members Present: President Dave Chivers, Vice President Robin McClellan, Harlan "Scoot" Wilkins, Tawnya McKee, and Todd Massey.

Also Present: Superintendent Dr. Rick Woodford and Business Administrator Jason Johnson.

Quorum Present (3): Yes

1. INTRODUCTION Time Stamp (0:39)

- A. Welcome/Called to Order: President Dave Chivers**
- B. Reverence: Superintendent Dr. Rick Woodford**
- C. Pledge of Allegiance: Rick Johnson, Director of Human Resources**

D. Capital Outlay Forecast and 5-Year Strategy Time Stamp (4:10)
Jason Johnson, Business Administrator

Jason Johnson started the meeting by sharing how the MBA Debt was paid off this year, reducing the district's debt obligation. In addition to paying off the debt levy, the district lowered the capital levy by the same amount to simplify budgeting and forecasting. As the district continues to pay off debt, there will be an automatic tax reduction for the community. The board also approved last year for a blended model to manage the district's capital outlay funds. The board's objective was to help mitigate the risk of an up-and-down economy and keep adequate funds in the reserves to cover the cost of a new elementary school. The facilities committee is targeting 4.5 million dollars as the ongoing capital commitment each year.

Jason requested the board keep in mind certain factors as he reviews the capital outlay forecast and capital outlay requests. Those factors include the CEC project, population growth and capacity of our facilities, and upcoming debt. Jason notified the board they are seeking out a 3rd party to conduct a thorough assessment of all district facilities to help with future budgeting.

Time Stamp (13:45) Jason presented the Uintah School District Capital Outlay Forecast for the next 5 years. Jason explained the purpose of this forecast is to provide direction and understanding of where we are going as a district. Jason reminded the board these are estimated figures and subject to change each year. Jason reviewed capital expenditures, revenue estimates, and potential costs for future projects. The board then had a brief discussion regarding the forecast and the assessment of district facilities.

Time Stamp (29:30) Tawnya McKee asked if Utah State was still interested in partnering on the CEC project. Superintendent Dr. Rick Woodford reported that he submitted an application for facility use for the district to lease the land next to the college. The application is scheduled to go in front of the Board of Trustees for consideration.

Time Stamp (32:17) Jason Johnson presented the Uintah School District Facilities Update report. During the presentation, Jason provided an overview of each of the District's locations. Including a five-year forecast of major repairs, current enrollment, a layout of each property, and life expectancy of major building components. The board then had a brief discussion regarding the presentation.

E. Approval of Capital Outlay Requests for FY23 Budget Time Stamp (58:38)

Jason Johnson presented the Board with the Capital Outlay Requests for the FY23 budget year. Jason explained that each year a survey is sent out to all administration requesting capital outlay needs assessments. Once the capital outlay requests are compiled, they are reviewed by a sub-committee. The sub-committee then grades each request by importance and then prepares them for the Facilities Committee to review. The Facilities Committee has reviewed the requests twice before presenting them to the Board. This process is done before the approval of the budget; allowing ample time for maintenance to prepare for and complete projects before the next school year. Jason explained that he has highlighted line items/projects that were not completed in this year's budget that will be rolled over to next year. Jason recommended that the board approve the projects listed under the "administration recommended" column totaling \$6,563,947.

Time Stamp (1:06:05) Tawnya McKee requested Mark Rich provide explanation on the following line items #31, #47, #108, #109, #110 and #87. These line items include white fleet vehicles, maintenance vehicles, and buses that are scheduled for replacement. Jason Johnson explained traditionally the district budgets to replace a few vehicles/buses each year based on recommendation. The replacement cycle for white fleet vehicles and student buses is based on their age and mileage. Todd Massey requested Mark Rich provide a fleet report on district vehicles. Donny Laws explained they are scheduled to replace two maintenance vehicles. Tawnya McKee then requested classification on the requested amount of buses needing replacement. Mark Rich explained the normal replacement of a school bus is based on 12 years or 200,000 miles. Robin McClellan requested the Transportation Department provide a ridership report for Fridays before the end of the school year.

Time Stamp (1:20:48) Robin McClellan requested clarification on line item #30, uniforms for UHS. Bill Sivert, UHS Assistant Principal explained this line item includes \$18,000 to cover the replacement of helmets and shoulder pads for football. All uniforms are typically replaced every three to four years and follow the National Federation of State High School Associations' safety guidelines. Robin then requested information on line item #41. Bill Sivert explained the sound system in the main gym and the small gym are terrible and need to be replaced. The bid on the new sound systems includes an upgrade with blue tooth technology. Robin then asked for information on the shot clock. Bill Sivert confirmed the bid for \$11,500 will provide a shot clock for both gyms.

Time Stamp (1:28:32) Robin McClellan asked for an update on the UMS asphalt track. Robin feels this is a major safety issue and needs to be addressed. Jason Johnson noted that this item was budgeted at \$100,000 last year however, this was not enough funding to replace the running track. Sharon Shipton notified the board that UMS physical education teachers utilize the running track during class and have requested the replacement. The biggest concern is the safety of the students. Jason recommends the Board approve the requested \$550,000 budget for this project

and he will request bids for the Board to review at a later date. Robin mentioned we will want the bid to include the maintenance and lifespan of the track.

Time Stamp (1:36:46) Robin McClellan thanked the Uintah Recreation Center for partnering with the district to purchase a swim timing system. Bill Sivert explained the cost for the timers did increase from \$20,000 to \$25,000. The total cost of the project is \$50,000, and Uintah Recreation Center will be covering the other half of the cost.

Time Stamp (1:38:34) Todd Massey asked for clarification on line item #103 for 600 Chromebooks. Kent Mansfield explained the Chromebooks will be paid out of ESSER funds and this straight Chromebook rotation for our students. Todd also requested clarification on line item #102. Kent explained the E-Rate Switch Upgrade total cost is \$325,400 however, the district will be reimbursed for 70% of the total cost through federal funding.

Time Stamp (1:40:10) Todd Massey then requested a breakdown of maintenance and repairs, the total budget of \$300,000. Donny Laws explained this amount is to cover his department's operating expense. This amount will cover general maintenance and unexpected repair costs. Todd then requested clarification on line item #78, large custodial equipment. Donny explained this amount will cover normal rotation of custodial equipment which includes big area vacuums, ride-on vacuums, and auto floor scrubbers. Donny did provide an itemized list of equipment for the board to review.

Time Stamp (1:42:45) Harlan "Scoot" Wilkins requested the running track at UMS be replaced and be available for public use. Superintendent Dr. Rick Woodford insisted that the project would be prioritized and they would research the best possible solution for replacing the old track with a quality track.

Time Stamp (1:47:03)

Motion: A motion was made by Robin McClellan to approve the Line Item Capital Outlay Budget for FY23 with no line item changes recommended by the committee, seconded by Harlan "Scoot" Wilkins with the Board unanimously approving. Motion Carried (5:0)

4. ADJOURNMENT Time Stamp (1:52:46)

A. Meeting Adjourned

Motion: A motion was made to adjourn the meeting by Tawnya McKee seconded by Todd Massey. Motion Carried (5:0)

Meeting Adjourned at approximately 6:23 p.m.

Uintah School District
Vernal, Utah

These are the minutes from **March 3, 2022, Special Business Meeting** of the Uintah School District Board of Education. The meeting was held at the **District Office Board Room** located at 826 South 1500 East, Naples, UT 84078. Meeting began at **5:00 p.m.**

Board Members Present: President Dave Chivers, Vice President Robin McClellan, Harlan "Scoot" Wilkins, Tawnya McKee, and Todd Massey. Board President Dave Chivers was not able to attend.

Special Attendance: Judge Clark McClellan

Also Present: Superintendent Dr. Rick Woodford and Business Administrator Jason Johnson.

Quorum Present (3): Yes

1. INTRODUCTION Time Stamp (0:36)

- A. Welcome/Called to Order: President Dave Chivers**
- B. Reverence: Robin McClellan, Board Vice President**
- C. Pledge of Allegiance: Harlan "Scoot" Wilkins, Board Member**

D. Interviews of Board Member Candidates Time Stamp (4:27)

Board President Dave Chivers informed the board they had only received one application for the District #2 vacancy. The board then conducted a brief interview with candidate Denise Maynard. During the interview, Denise was requested to introduce herself, provide her motivation to apply for the vacancy, and her personal vision for the district.

E. Selection of Board Member Time Stamp (11:21)

Motion: A motion was made by Todd Massey to appoint Denise Maynard to the Uintah County School District Board of Education to fill the vacancy representing District #2, for the remainder of the term ending effective December 31, 2022, seconded by Harlan "Scoot" Wilkins.

Roll Call Vote:

Todd Massey, "Aye"
Tawnya McKee, "Aye"
Harlan "Scoot" Wilkins, "Aye"
Robin McClellan, "Aye"
Dave Chivers, "Aye"

With the Board unanimously approving. Motion Carried (5:0)

Superintendent Dr. Rick Woodford provided Denise with helpful resources from the Utah School Board Association and a copy of the book, Leadership Leverage 2.0. Superintendent Woodford also reminded the board there is a scheduled school board training on March 15, 2022. The board then reviewed the mission statement and strategic plan.

Each Director then introduced themselves to the new board member and briefly outlined their roles and responsibilities. Those Directors include Jason Johnson, Business Administrator; Jayme Leyba, Curriculum Director; Julie Wilde, Student Services Director; Misatlyn Leis, Human Resources Director; and Mindy Merrell, Support Services Director.

F. Swearing-In of New Board Member Time Stamp (30:00)

Judge McClellan swore in the new board member, Denise Maynard.

4. ADJOURNMENT Time Stamp (48:03)

A. Meeting Adjourned

Motion: A motion was made to adjourn the meeting by Robin McClellan seconded by Denise Maynard. **Motion Carried (6:0)**

Meeting Adjourned at approximately 5:47 p.m.

**Uintah School District
Transportation**

Memo

To: USD School Board
From: Mark Rich, Transportation Coordinator 
cc:
Date: March 3, 2022
Re: Approval of Edulog 3-year Service Agreement for Athena System.

The transportation department has been utilizing the Edulog Routing System for 5 years now. The transition to Edulog five years ago moved our school district into the 21st century regarding bus route design, route analysis, public access, and the ability to interface with our Student Information System. Currently the Edulog system is installed on our local district servers. This model has work pretty well for us the last 5 years, with the help of our technology team. We now are at a crossroad, we need to replace our current servers hardware and software, which could cost up to \$20,000. The other problem is transportation is needing to upgrade to a better version of Edulog called Athena. Athena is a web-based solution hosted by Edulog, so local server hardware and software will not be needed saving us \$20,000. The implementation cost and first year system fees will be \$15,500, which is an increase of \$5,500, from our current cost structure, but the additional \$5,500 is for Edulog to provide the hosting service for Athena. I have listed a few of the additional features Athena will provide.

- All system features in one application (Edutracker, MARIS, and reporting).
- Web-based program creating a more user-friendly environment, hosted by Edulog.
- Eliminates the need to install software clients.
- Better Mapping System (Combines GIS and Google Maps).
- Better integration of our GPS system (Zonar), so our comparative analysis of our routes is real-time.
- Interfaces better with our Student Information System (Aspire), so we can assign new students to a bus easier and reports new students in Athena instead of having to run a daily report to reconcile.

Uintah School District, UT

EduLog Price Proposal

February 16, 2022



Sales Representative: Cole Helmer
Main Phone: 406.728.0893
Mobile Phone: 406.546.7877
Email: chelmer@edulog.com

	Unit Price	Units	Total First Year Price	Annual Price Each Subsequent Year (Before CPI Adjustment)
EduLog Route Management System				
Software and Services				
Additional Software License Price for Athena Route Management Upgrade, includes:				
Google Suite - Geocode Upgrade	\$ 4,500.00	1	\$ 4,500.00	\$ 4,500.00
Athena Route Management				
Additional Software License Price for Athena WebQuery Upgrade	\$ 1,000.00	1	\$ 1,000.00	\$ 1,000.00
One-Time Athena Route Management Upgrade Implementation and Project Management Service Fee	\$ 5,000.00	1	\$ 5,000.00	
Software Hosting	\$ -	1	\$ -	\$ -
Online Training	\$ -	1	\$ -	\$ -
Additional Route Management Software Total			\$ 10,500.00	\$ 5,500.00
EduLog GPS/AVL System				
Software and Services				
Software License Price for Upgrade from EduLog EduTracker to EduLog Athena Telematics (without substitution)	\$ -	1	\$ -	\$ -
One-Time Athena Telematics Upgrade Implementation and Project Management Service Fee	\$ 5,000.00	1	\$ 5,000.00	
Software Hosting	\$ -	1	\$ -	\$ -
Online Training	\$ -	1	\$ -	\$ -
Additional Telematics (GPS/AVL) Software Total			\$ 5,000.00	\$ -
Grand Total for Software, and Services			\$ 15,500.00	\$ 5,500.00

These prices and fees are in addition to all previously agreed-to prices/fees between EduLog and the Customer.

The Term for this proposal shall be for a period of three (3) years.

All costs and fees are valid for thirty (30) days.

Memo

To: Uintah School District Board Members
From: Jayme Leyba
Date: March 9, 2022
Re: ESSER III Update

In fall 2021, USD solicited feedback from community members regarding ESSER III funding. One response is to provide an update to the Board in November, March, and June.

USD response to input:

1. All plans will be posted on USD's website
2. Adjustments to the funding percentages. Increase funding to schools from 30% to 40%.
3. School plans will have input from community council
4. Superintendent or his designee will provide updates to USD School Board in November, March, and June
5. Schools will have minimum funding provided with opportunities to submit a proposal for additional funding

[Click here to view intended uses of ESSER III funds](#)