

**MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
January 14, 2020 – 7:00 p.m.
363 West Independence Blvd
Harrisville, UT 84404**

- Present:** Mayor Michelle Tait, Council Member Rick Hendrix, Council Member Grover Wilhelmsen, Council Member Clark Beecher, Council Member Steve Weiss, Council Member Blair Christensen.
- Staff:** Bill Morris, City Administrator, Jennie Knight, City Recorder, Bryan Fife, Recreation Director, Rick Hill, Bailiff, Dennis Moore, Police Lieutenant,
- Visitors:** Ruth Pearce, Jeff Pearce, Lou Eddy, Amy Christensen, Bonnie & Bart Keller, Jennifer Moore, Tami Johnson, Cori Hendrix, Kevin Shakespeare, Rachel Schow, Joshua Tanner, Rick Scadden, Marvin Farrell.

7:00 P.M. CITY COUNCIL MEETING

1. Oaths of Office Administered.

Jennie Knight administered the oaths of office to Council Members Hendrix, Wilhelmsen, Weiss, and Christensen and Police Officer Jason Keller.

2. Call to Order.

Mayor Tait called the meeting to order and welcomed all visitors.

3. Opening Ceremony

Council Member Hendrix led the pledge of allegiance and conducted the opening ceremony.

4. Consent Items.

- a. Approve the minutes of December 10, 2019 as presented.

MOTION: Council Member Wilhelmsen motioned to approve the minutes of December 10, 2019 as presented. Council Member Hendrix seconded the motion. All Council Members voted aye. Motion passed.

- b. Discussion/possible action on advice and consent to Mayor's Appointment for:
- i. Mayor Pro Tem
 - ii. Planning Commissioner

Mayor Tait presented Steve Weiss as her appointment for Mayor Pro Tem and Kevin Shakespeare as Planning Commissioner. Kevin Shakespeare introduced himself and said he has been a resident for three years. He looks forward to serving.

MOTION: Council Member Beecher motioned to ratify the Mayor’s appointment of Steve Weiss as Mayor Pro Tem and Kevin Shakespeare as Planning Commissioner. Council Member Christensen seconded the motion. All Council Members voted aye. Motion passed.

5. Business Items.

a. Presentation of the FY2018-19 audit report.

Jeff Ambrose presented the latest fiscal audit report. He thanked staff for their help providing the appropriate documentation for the report.

He reviewed the independent audit report saying the financial statements are fairly stated and no adjustments were made other than pension numbers provided by URS.

The city received a clean audit opinion.

He reviewed the statement of net position, explaining there has been fairly significant construction within this fiscal year and the city purchased some assets. Net position is up; meaning total assets against total liabilities. No debt other than current operating debt, including no bonded debt or capital leases. The city owns about 94 percent of our assets, which is a nice position to be in. There was a \$117,000 increase to cash. The Statement of activities was reviewed, pointing out the net expenses. Expenses and business types were also reviewed, which includes specific charges for services and net cost to provide those services.

General revenues include revenue from property tax and sales tax. The overall expenses decreased over the year with operating grants and contributions. Additionally, road construction was completed with reimbursement from the County.

Accounts payable decreased, where some of the fund balance was used to balance out the previous year.

Capital assets and long-term debt were reviewed. Taxes were up, majority from sales tax. Licenses and permits were down over the year. Overall total revenue declined; expenditures were down as well. Detail statements from enterprise funds were reviewed, including the new street hydrant fund added this year. Resulting in a positive net income for the year in the enterprise funds. Statement of cash flows was reviewed; including road funds and purchases in motor pool with tractor and vehicles.

The required disclosure with our participation in the URS fund. This is if the city was to shut down what liability the city has with URS. Review of the schedule of expenses in the general fund. Two funds overspent the proposed budget; city administration and police. This amounts to 1.3% of the total expense; not something big but keep an eye on. GATSBY requirement was reviewed. State audit reports were reviewed.

Government auditing requirements; no issues with internal control were found.

There are no changes in scope, no disagreements, or significant audit adjustments. The city received some healthy grants from Weber County to help with construction costs.

Even with the change in net position, the city still has healthy numbers.

Mayor Tait thanked Jeff Ambrose for his effort and presentation.

b. Discussion/possible action to adopt Harrisville Ordinance 503: Mixed-Use and Infill Development.

Bill Morris reminded Council this item was tabled from the last meeting. He reviewed the changes made which includes the “findings and intent” section, making this clearer, and

the three types of sub zoning. The section regarding commercial mixed-use did not seem like a good fit for now; with concern to having bottom level commercial and 4-story buildings. The last section residential infill was left unchanged.

Council Member Hendrix asked if the intent of this ordinance is to keep things clear and not overwhelm and confuse people. He expressed concern with where the setbacks and standards will be included. Bill Morris said the development agreement will include all of these specifics. As application is made for zoning changes, they will meet in a work session to discuss the proposal. There is high level of discretion, since this is a legislative decision on the governing documents. He pointed out this does not restrict them from using current standards.

Council Member Hendrix asked about the mixed-use residential and what amenities would be included. Bill Morris responded if a club house was included in a development, a café or coffee shop would be allowed in a residential zone.

A typo was corrected in the fee schedule. The process in map such to the property was rewritten to “maps attached to the property”. Council Member Hendrix asked why the word “intensity” was used rather than “density”. Bill Morris explained this ordinance includes commercial developments as well as “intensity” seemed like a better fit.

Council Member Hendrix asked for clarification on the sections of the municipal code that will be repealed. Bill Morris reviewed these sections, which repeal the current limited mixed-use ordinance. The whereas clause was corrected to include this additional meeting date.

MOTION: Council Member Weiss motioned to adopt Harrisville Ordinance 503: Mixed-Use and Infill Development with amendments. Council Member Wilhelmsen seconded the motion. A Roll Call Vote was taken.

Council Member Christensen	Yes
Council Member Weiss	Yes
Council Member Beecher	Yes
Council Member Wilhelmsen	Yes
Council Member Hendrix	Yes

Motion passed 5-0.

c. Discussion/possible action to adopt the 2020 Meeting Schedule.

Bill Morris reviewed the 2020 meeting schedule. Mayor Tait pointed out the meeting schedule includes one meeting per month with additional meetings as optional.

MOTION: Council Member Hendrix motioned to adopt the 2020 Meeting Schedule. Council Member Beecher seconded the motion. All Council Members voted aye. Motion passed.

d. Discussion/possible action to address Playground Equipment.

Bryan Fife explained playground issues we are having in two out of three playgrounds. Historic records show the playground at Millennial Park is at least 18 years old and the playground at the Main Park is at least 23 years old. There are issues at both parks with

deteriorating equipment. The rubberized coating has hardened and is now cracking, causing sharp edges. Replacement parts for this older equipment is no longer available. His staff conducts daily inspections on the equipment. Although he has only received one complaint in October 2019, where a 4-year-old cut himself on a sharp edge, the playgrounds are in unusable condition. He has been researching what to do.

Bryan Fife checked with the supplier of new playground equipment who conducted a walk through to give suggestions of how to address this aging equipment. The playgrounds have served their purpose and expired the life of the parts. Whatever measures they take to repair the equipment will be temporary. He is recommending removal of existing equipment, even if they playground is not replaced at this time, due to the liability of the deteriorating equipment.

Jason Watterson from Utah Local Government Trust, who provides insurance to the city, also reviewed pictures of the equipment. He suggested grinding off the sharp areas and have them powder coated, or have them aerosol painted. Neither of these options would last long. Bryan Fife explained he did not receive a straight recommendation for removal. When he reached out for a quote for metal re-decking or sand blasting, the companies did not respond. This is a lot of work and they are not interested.

He is seeking approval to remove the equipment and not replace it until a future time.

He also mentioned with the possibility of the Golf Course seeking an access through Millennial Park, he would not want to replace equipment that would be removed.

Council Member Hendrix asked before making a recommendation for removal, he would like to install a new one, also stating he hopes no access with go through the Millennial Park, asking if there is any possibility of using a RAMP grant. Bill Morris responded there are grants through Game Time as well as RAMP. With removal, there would be one season with no playground equipment. Bryan Fife admitted he would leave the Main Park playground if told to, but recommends removing both. Council Member Weiss stated he would rather remove the equipment than risk injury.

Council Member Wilhelmsen asked what will be left. Bryan Fife said certified wood chips at Millennial Park. The Main Park has a swing set, disc golf, and tennis courts. There is a small playground at the cabin that is still in fair condition. Council Members discussed moving the cabin playground up to Millennial Park. Bill Morris suggested spending the year with public outreach to encourage residents to participate in selecting the new playground equipment.

MOTION: Council Member Hendrix motioned to approve removal of existing equipment and the older portion of the main park equipment with option of moving playground at cabin. Council Member Weiss seconded the motion. All Council Members voted aye. Motion passed.

Bryan Fife informed Council the price for new playground equipment is between \$40,000 to \$80,000 per playground. Council discussed taking funds from capital projects as matching funds for a RAMP grant next year. This will be budgeted appropriately.

e. 2020 Goals

Bill Morris reviewed goals from 2019 including the General Plan adoption, which was a significant expense, adopting a housing plan and annexation plan. Parks and recreation listed new playground equipment, fence project, bike park and basketball facility. Bryan Fife said he is finding there is not sufficient time to address the bike park, his staff is only able to maintain at this time. Public Works listed the 1100 North project and Larsen lane project, which was held up with UDOT for a property acquisition issue, and storm water utility update. Police had step in grade policy implementation, fleet replacement, FirstNet phone system, and hanging projector for the downstairs conference room. Bill Morris said admin goals for 2020 include creating community reinvestment agency projects, including survey areas. We still have a presentation next month of how to phase these projects. Fiscal conservation measures to put an end to carrying over fund balance, and installation of the sound system.

6. Public Comments - (3 minute maximum)

Rachel Schow explained she attended a previous council meeting on August 22, 2019 to bring attention to her subdivision north of the fairgrounds. There is a curve in her subdivision where within 10 houses there are 18 small children in the area. The issue is with speeding around the curve. There have been two accidents within a three-month period. Once hitting a power pole and another hitting a vehicle parked in a driveway. At any given time, there could be children crossing the road. She suggested solar signs be installed to deter speeding. The same day she made her complaint, resident Blaine Barrow also complained of speeding on 750 West. There is now a solar speed sign on 750 West, but they still do not have one in her subdivision. She is asking why. Winter has slowed down traffic but they anticipate this will increase again with good weather. She would hate to see a child injured.

Mayor Tait thanked her for input and explained the lack of installation of a sign is due to funding.

7. Mayor/Council Follow-Up:

Dennis Moore explained the police department is seeking a COPS grant, a federal grant that pays 75% of an officer's wage for three years. The grant application deadline is in March. He gave a quick review of why they need additional officers. He reviewed current police statistics which they currently cover with 8 officers. One officer is on light duty, and when vacations occur, they have coverage issues. Another reason they are seeking this funding is our city crime data, we are the 3rd highest in Weber County. He reviewed the surrounding police department staffing. The COPS grant would provide opportunity for additional service if we bring in two officers. Also, we are looking at additional needs with the golf course development. Our population is growing and our stats are increasing. Although 2018 crime was down in Harrisville, this is the year we brought back a 10-man force that fills out the coverage. Most of the time we only have one officer on duty.

Since he was hired, 23 officers have been hired and three officers are left. Considering this turn over, it takes 200 hours for FTO and \$700 to outfit. They cannot reissue vests, which cost about \$1,000. Adding up these costs, we are looking at \$172,000 in the last 10 years training officers. Officers are now hard to find. We typically cannot afford experienced officers, unless we luck out. Our crime rate does not say anything about

our residents of our city. We have a nice area, but we have increased crime from our commercial areas. He feels we are wasting money on training officers. Money is always an issue, with this grant coming back, he feels we need to push for this. One thing we are providing is the best service we can. They understand people are upset with speeding issues, but we are working with one officer on duty at a time. The department has received \$32,000 in grants so far, this fiscal year. He said we are on par with national averages with our crime rate; if anything, the crime index might be slightly lower. Mayor Tait asked when this will become effective if we receive the grant. Lt. Moore said likely in July. He pointed out we cannot keep up with Salt Lake City, because they are paying their officers more.

Mayor Tait asked Council to support application for this grant. Council Members agreed to apply for the COPS grant.

Jennie Knight explained she received an additional bid for the sound system from Music Village. When they conducted their onsite visit, they said they typically fix problems that occur with other providers. They provided three bids for three different types of upgrades. Council Members agreed to put this item on the February agenda as a discussion/action item.

Mayor Tait reminded Council of the mandatory training being held on January 29, 2020 combined with other entities.

8. **CLOSED EXECUTIVE SESSION:** Utah State Code §52-4-205(1)(a): The Council may consider a motion to enter into Closed Executive Session for the purpose of discussion of character, professional competence, or physical or mental health of individual(s).

MOTION: Council Member Weiss motioned to close the public meeting and enter a Closed Executive Session. Council Member Wilhelmsen seconded the motion. A Roll Call Vote was taken.

Council Member Christensen	Yes
Council Member Weiss	Yes
Council Member Beecher	Yes
Council Member Wilhelmsen	Yes
Council Member Hendrix	Yes

Motion passed 5-0.

Mayor and Council convened into a Closed Executive Session.

MOTION: Council Member Weiss motioned to close the Closed Executive Session and reopen the public meeting. Council Member Hendrix seconded the motion. A Roll Call Vote was taken.

Council Member Christensen	Yes
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Council Member Weiss	Yes
Council Member Beecher	Yes
Council Member Wilhelmsen	Yes
Council Member Hendrix	Yes

Motion passed 5-0.

9. Adjourn.

Mayor Tait declared the meeting adjourned at 8:50 p.m.

ATTEST:

MICHELLE TAIT
Mayor

JENNIE KNIGHT
City Recorder
Approved this 11th day of February, 2020