

1 **R277. Education, Administration.**

2 **R277-911. Secondary Career and Technical Education.**

3 **R277-911-1. Authority and Purpose.**

4 (1) This rule is authorized by:

5 (a) Utah Constitution [Article X, Section 3](#), which vests general control and
6 supervision over public education in the Board;

7 (b) Subsection [53E-3-401\(4\)](#), which allows the Board to make rules to execute
8 the Board's duties and responsibilities under the Utah constitution and state law;

9 (c) Section [53E-3-507](#), which allows the Board to establish minimum standards
10 for CTE programs in the public education system; and

11 (d) Sections [53F-2-311](#) and [53G-6-708](#), which direct the Board to distribute
12 specific amounts and percentages for specific CTE programs and facilitate
13 administration of various programs.

14 (2) This rule establishes standards and procedures for LEAs seeking to qualify
15 for funds administered by the Board for CTE programs in the public education system.

16

17 **R277-911-2. Definitions.**

18 (1) "Added instructional costs" means program expenses beyond those normally
19 encountered at the secondary level resulting from higher program operations,
20 maintenance, and improvement expenses. Expenses charged to state CTE Add-on
21 funds must be directly related to approved CTE programs and shall be used to
22 supplement, not supplant, other LEA funding resources. Added instructional costs are
23 limited to:

24 (a)Approved CTE Programs grades nine through twelve;

25 (b)Instructional and program materials and supplies;

26 (c)Equipment necessary to the program above and beyond equipment provided
27 to non-CTE classrooms;

28 (d)CTE Instructor salaries;

29 (e)Contracted services for equipment service and specialized program needs;

30 (f) Professional expenses for CTE-related professional learning, professional
31 organizations, and CTSOs

32 (g) Restricted indirect cost rates

33 (2) "Advisory committee" means a group of individuals working in the
34 occupational area which provide industry feedback for each state-funded approved CTE
35 program at the LEA or regional level

36 (3) "Aggregate membership" means the sum of all days in membership during a
37 school year for:

38 (a) the student;

39 (b) the program;

40 (c) the school;

41 (d) the LEA; or

42 (e) the state.

43 ~~[(2)3]~~ "Approved program" means a program annually approved by the Board
44 through the consent calendar process that meets or exceeds the state program
45 standards or outcomes for career and technical education programs.

46 ~~[(3) "Bureau of Apprenticeship and Training" means a branch office for~~
47 ~~apprenticeship administered by the United States Department of Labor and located in~~
48 ~~Salt Lake City.]~~

49 (4)~~[(a)]~~ "Career and technical education" or "CTE" means organized educational
50 programs that:

51 ~~[(i)a]~~ prepare individuals for a wide range of high-skill, high-demand or
52 emerging careers;

53 ~~[(ii)b]~~ provide all students with a seamless education system from public
54 education to post-secondary education, driven by a Plan for College and Career
55 Readiness; and

56 ~~[(iii)c]~~ provide students competency-based instruction, hands-one experiences,
57 and certified occupational skills, culminating in further education and meaningful
58 employment.

59 ~~[(b) CTE areas of study include:~~

60 ~~——(i) agriculture;~~

61 ~~——(ii) business;~~

62 ~~——(iii) family and consumer sciences;~~

63 ~~——(iv) health science;~~

64 ~~——(v) information technology;~~

65 ~~——(vi) marketing;~~

66 ~~——(vii) skilled and technical sciences; and~~

67 ~~——(viii) technology and engineering education.]~~

68 (5) "CTE career cluster" means approved CTE programs with related knowledge
69 and skills organized into industry sectors.

70 (6)(a) "CTE pathway" means a planned sequence of courses within a program
71 of study to assure strong academic and technical preparation connecting high school
72 course work to work beyond high school.

73 (b) A CTE pathway ensures that a student will be prepared to take advantage of
74 the full range of post-secondary options, including:

75 (i) on-the-job training;

76 (ii) certification programs; and

77 (iii) two- and four-year college degrees.

78 ~~[(6)Z](a) "Course" means an individual CTE class structured by state-approved~~
79 core codes standards.

80 (b) An approved course may require one or two periods for up to one year.

81 (c) Courses may be completed by demonstrated competencies or by course
82 completion.

83 ~~[(7)(a) "Entry-level" means a set of tasks identified and validated by workers-~~
84 ~~and employers in an occupation as those of a beginner in the field.~~

85 ~~——(b) Entry-level skills are a limited subset of the total set of tasks performed by-~~
86 ~~an experienced worker in the occupation.~~

87 ~~——(c) Competent performance of entry-level tasks enhances employability and-~~

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88 initial productivity.

89 ~~——(8) "Extended year program" means CTE programs no longer than 12 weeks in~~
90 ~~duration, offered during the summer recess, and supported by extended year or other~~
91 ~~CTE funds.]~~

92 ([9]8) "CTE Maintenance of Effort" or "MOE" means the expenditure plan
93 outlined in Subsection R277-911-4(1).

94 ([10]9) "Program" means a combination of CTE courses within a pathway that[:
95 ~~——(a)]~~ provides the competencies for specific job placement or continued related
96 training[; and

97 ~~——(b) is outlined in the Plan for College and Career Readiness using all available~~
98 ~~and appropriate high school courses].~~

99 (1[4]0) "Program completion" means the student completion of a sequence of
100 approved courses, work-based learning experiences, or other prescribed learning
101 experiences within a pathway[~~as determined by the Plan for College and Career~~
102 ~~Readiness].~~

103 [~~(12) "Regional consortium" means the LEAs, applied technology colleges,~~
104 ~~colleges and universities within the regions that approve CTE programs.~~

105 ~~——(13) "Registered apprenticeship" means a training program that:~~

106 ~~——(a) includes on-the-job training in a specific occupation combined with related~~
107 ~~classroom training; and~~

108 ~~——(b) has approval of the Bureau of Apprenticeship and Training.~~

109 ~~——(14) "Related training" means a course or program that is:~~

110 ~~——(a) directly related to an occupation;~~

111 ~~——(b) compatible with apprenticeship training;~~

112 ~~——(c) taught in a classroom; and~~

113 ~~——(d) approved by the Bureau of Apprenticeship and Training.~~

114 ~~——(15) "Scope and sequence" means the organization of all CTE courses and~~
115 ~~related academic courses into programs within the high school curriculum that lead to:~~

116 ~~——(a) specific skill certification;~~

117 ~~——(b) job placement;~~

118 ~~——(c) continued education; or~~

119 ~~——(d) training.]~~

120 (11~~[6]~~)(a) "Skill certification" means a verification of industry standard
121 knowledge and skills~~[-competent task performance]~~.

122 (b) Skills certification is provided by an approved state or national program
123 certification process.

124 (c) Skill Certification is an integral part of CTE curriculum, program improvement
125 and accountability.

126 (12) "Summer Agriculture Program" means a teacher supervised, intensive,
127 individualized, and experiential education experience that includes the practical
128 application of the formalized instructional competencies in agriculture education.

129 (13~~[7]~~) "Weighted pupil unit" or "WPU" means the same as the term is defined
130 in Subsection 53F-2-102(5)~~[-basic unit used to calculate the amount of state funds for-~~
131 ~~which an LEA is eligible].~~

132 (14~~[8]~~) "Work-based learning" or "WBL" means the same as the term is defined
133 in Section R277-915-2~~([a continuum of awareness, exploration, preparation, and-~~
134 ~~training activities that combine structured learning and authentic work experiences-~~
135 ~~implemented through industry and education partnerships].~~

136

137 **R277-911-3. CTE Program Approval.**

138 (1)(a) The Superintendent shall approve CTE programs based on verified
139 training needs of the area and the competencies necessary to provide occupational
140 opportunities for students.

141 (b) Programs are supported by a data base, including:

142 (i) local, regional, state, and federal ~~[manpower]~~workforce projections;

143 (ii) local needs assessment with stakeholder engagement;

144 (iii) annual program self-evaluation;

145 (iv~~[i]~~) student occupational~~[/]~~ or interest aptitudes~~[surveys];~~

- 146 ~~[(iii) regional job profile;]~~
147 ~~[(i)v] advisory committee information; and~~
148 ~~(vi) follow-up evaluation and reports.~~

149 (2) An LEA ~~[CTE directors-]~~ shall meet the requirements specified in R277-911.

150 (3) Within available resources, instructional materials, including textbooks,
151 reference materials, and media, shall reflect current industry standards~~[technology,-~~
152 ~~processes, and information]~~ for the CTE programs.

153 (4)(a) An LEA shall provide CTE guidance, counseling, and Board approved
154 ~~[testing]~~certification opportunities for students enrolled in CTE programs.

155 (b) An LEA shall submit to the Superintendent the results of an annual
156 placement survey for 12th grade CTE concentrators from the prior school year~~[develop a~~
157 ~~written plan for placement services with the assistance of local advisory committees,-~~
158 ~~business and industry, and the Department of Workforce Services].~~

159 (c) An LEA shall have~~[develop]~~ a Plan for College and Career Readiness
160 consistent with Sections 53E-2-304 and R277-462-5.~~[for all students, which shall~~
161 ~~include:~~

- 162 ~~——(i) a student's education occupation plans (grades 7-12), including job-~~
163 ~~placement when appropriate;~~
164 ~~——(ii) all Board, local board and local charter board graduation requirements;~~
165 ~~——(iii) evidence of annual parent, student, and school representative involvement;~~
166 ~~——(iv) attainment of approved workplace skill competencies; and~~
167 ~~——(v) identification of a CTE post-secondary goal and an approved sequence of~~
168 ~~academic and CTE courses.]~~

169 (5)(a) An LEA shall use curricula and instruction that is directly related to
170 business and industry validated competencies.

171 (b) An LEA shall use an approved ~~[valid-]~~skill certification ~~[process]~~ to verify
172 successful completion of competencies.

173 (c) An LEA shall provide instruction in proper and safe use of ~~[any]~~ equipment
174 required ~~[for skill certification-]~~within the approved program.

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175 (6) An LEA shall provide and safely maintain equipment and facilities,
176 consistent with the validated competencies identified in the instruction standard and
177 applicable state and federal laws.

178 (7)(a) ~~[Counselors and i]~~ instructional staff shall hold valid Utah teaching
179 licenses with endorsements appropriate for the programs they teach.

180 (b) Licenses and endorsements required under Subsection (7)(a) may be
181 obtained as described in R277-301~~[through an institutional recommendation or through~~
182 ~~occupational and educational experience verified by the Board's licensure process].~~

183 (c) CTE program instructors shall keep technical and professional skills current
184 through professional learning, business and industry partnerships~~[-involvements]~~ in
185 order to ensure that students are provided industry standard programs~~[-accurate-~~
186 ~~state-of-the-art information].~~

187 (8) An LEA shall conduct CTE programs consistent with Board policies and
188 state and federal laws and regulations pertaining to program~~[-en]~~ access that prohibit
189 discrimination on the basis of:

- 190 (a) race;
- 191 (b) creed;
- 192 (c) color;
- 193 (d) national origin;
- 194 (e) religion;
- 195 (f) age;
- 196 (g) sex; and
- 197 (h) disability.

198 (9)(a) An LEA shall establish an active advisory committee to inform~~[council to-~~
199 ~~review]~~ all CTE programs annually.

200 (b) An advisory committee~~[council]~~ may serve several LEAs or a region.

201 (c) An advisory committee~~[council]~~ reviews:

- 202 (i) program offerings;
- 203 (ii) work-based learning opportunities~~[quality of programs];~~ and

204 (iii) equipment needs.

205 ~~[(10) A program advisory committee made up of individuals who are working in~~
206 ~~the occupational area shall support each state-funded approved CTE program at the~~
207 ~~LEA or regional level.]~~

208 (10[4]) An LEA is [are-]encouraged to make training available through
209 nationally-chartered CTE student leadership organizations for each career cluster
210 offered by the LEA[in each area of study].

211 ~~[(12) An LEA, with oversight by local program advisory committee members,~~
212 ~~shall make an annual evaluation of its CTE programs.]~~

213

214 **R277-911-4. Disbursement and Expenditure of CTE Funds -- General Standards.**

215 (1) To be eligible for state CTE program funds, an LEA shall first expend for
216 CTE programs an amount equivalent to the regular WPU for students in approved CTE
217 programs, grades nine through twelve, based on prior year aggregate membership in
218 funded CTE programs, times the current year WPU value, less the amount for:

- 219 (a) college and career awareness;
- 220 (b) work-based learning; and
- 221 (c) school counseling[comprehensive counseling and guidance].

222 (2) An LEA may thereafter expend State CTE program funds only for approved
223 CTE programs, grades nine through twelve.

224 (3) If an LEA's carryforward exceeds the LEA's CTE budget by an amount
225 greater than 40% of the CTE budget, the LEA shall

226 (a) submit a spend plan for the excess funds to be approved by the
227 Superintendent by October 1st annually; or

228 (b) the Superintendent shall recoup funds in excess of the 40% carryforward and
229 redistribute the funds to approved CTE programs.

230 ([3]4) An LEA that does not meet MOE may be subject to a corrective action
231 plan and potential reduction of funds or penalty in accordance with [R277-114](#).

232

233 **R277-911-5. Disbursement of Funds -- Added Cost Funds.**

234 (1)(a) WPU's shall be allocated for the added instructional costs of approved
235 CTE programs operated or contracted by an LEA.

236 (b) Programs and courses provided through technical colleges and higher
237 education institutions do not qualify for added cost funds except for specific contractual
238 arrangements approved by the Superintendent~~[Board]~~.

239 (2)(a) ~~[Computerized or manually produced]~~Electronic records for CTE
240 programs shall be kept by:

- 241 ~~[(i) teacher;~~
- 242 ~~—(ii) class; and~~
- 243 ~~—(iii) core code]~~
- 244 (i) LEA;
- 245 (ii) School;
- 246 (iii) teacher;
- 247 (iv) course name;
- 248 (v) core code;
- 249 (vi) section;
- 250 (vii) semester;
- 251 (viii) period;
- 252 (ix) enrollments; and
- 253 (x) Membership hours.

254 (b) Records described in Subsection (2)(a) shall show clearly and accurately
255 the entry and exit date of each student and whether a student has been absent from a
256 CTE class ten consecutive days.

257 (3) Added cost funds shall not be generated:

- 258 (a) during ~~[bus-]~~travel time;
- 259 (b) until a student starts attending an approved CTE course;
- 260 (c) when a student has been absent, without excuse, for the previous 10
261 days~~[-]~~; and

262 (d) outside of the regular school day and year.

263 (4) Approved CTE programs shall receive funds determined by prior year hours
264 of membership for approved programs.

265 (5) Allocations under this R277-911-5 are computed using grades nine through
266 twelve aggregate membership in approved programs for the previous year with a growth
267 factor applied to LEAs experiencing growth of ~~[one percent]~~1-10% ~~[or greater]~~ in grades
268 ~~[nine through twelve]~~9-12 except as provided by [R277-462](#), [R277-915](#), and [R277-916](#).

269 (6) Added cost funds shall be used to cover the added ~~[CTE program]~~
270 instructional costs of an LEA's grade 9-12 CTE programs.

271 (7) An LEA that does not comply with the requirements of this Subsection may
272 be subject to a corrective action plan and potential reduction of funds or penalty in
273 accordance with [R277-114](#).

274

275 **R277-911-6. Disbursement of Funds -- Skill Certification.**

276 (1) An LEA that demonstrates approved student skill certification may receive
277 additional compensation.

278 (2)(a) To be eligible for skill certification compensation, an approved LEA shall
279 show ~~[its]~~ the LEA's students ~~[completer has]~~have demonstrated mastery of standards,
280 as established by the Board.

281 (b) An authorized test administrator shall follow test administration and ethics
282 requirements identified in [R277-404](#) ~~[verify student mastery of the skill standards]~~.

283 (3) The Superintendent may only disburse skill certification compensation if an
284 approved skill certification assessment is developed for the program.

285 (4) The Superintendent shall distribute funds to an LEA by the following formulas:

286 (a) first, to an LEA using a count of total students certified by June 15 annually;
287 and

288 (b) second, a proportionate amount of the available funding based on the LEA's
289 number of skill certifications earned proportionate to the total number of skill
290 certifications earned in the state for the prior year.

291

292 **R277-911-7. Disbursement of Funds -- CTE Leadership Organization Funds.**

293 (1) ~~[Participating]~~Approved LEAs sponsoring Career and Technical Student
294 Organizations (CTSO)~~[CTE leadership organizations]~~ shall be eligible for a portion of
295 funds set aside for these organizations.

296 (2) Qualifying CTE leadership organizations shall be nationally and state
297 chartered by March 15th each year and include:

298 (a) SkillsUSA (an association of Skilled and Technical Sciences Education
299 students);

300 (b) DECA (Distributive Education Clubs of America);

301 (c) FFA (Future Farmers of America);

302 (d) HOSA (Health Occupations Students of America);

303 (e) FBLA (Future Business Leaders of America);

304 (f) FCCLA (Family, Career and Community Leaders of America); ~~[and]~~

305 (g) TSA (Technology Students Association)~~[.];~~ and

306 (h) Educator's Rising.

307 (3) Up to 1% of the state CTE appropriation for LEAs shall be allocated to
308 eligible approved LEAs based on documented prior year student membership in
309 approved CTE leadership organizations as defined in R277-914.

310 ~~(4)[(a)—A portion of funds allocated to an LEA for CTE leadership organizations—
311 shall be used to pay the LEA's portion of statewide administrative and national—
312 competition costs.~~

313 ~~——(b)—~~An LEA shall use the ~~[remaining amount]~~ available funds for the LEA's CTE
314 leadership organization expenses.

315 (5) The Superintendent shall distribute funds to approved LEAs by the following
316 formula:

317 (a) first, to an LEA using a count of total CTSO student members by March 15th
318 annually.

319 (b) second, a proportionate amount of the available funding based on the LEA's

320 number of CTSO members proportionate to the total number of student members in the
321 state for the prior year.

322

323 **R277-911-8. Disbursement of Funds -- School District and Charter School WPU.**

324 (1)(a) The Superintendent shall allocate WPUs for costs of administration of
325 CTE programs as described in this section~~[-]~~and

326 (b) All CTE administrative assignments must appear in the educator licensing
327 system to qualify for administration WPUs.

328 (2)(a) The Superintendent shall distribute Twenty (20) WPUs to a school district
329 for costs associated with the administration of CTE.

330 (b) To qualify, a school district shall employ a minimum one-half time CTE
331 director.

332 (3)(a) To encourage multidistrict CTE administrative services, the
333 Superintendent shall distribute 25 WPUs to a school district that consolidates CTE
334 administrative services with one or more other school districts;

335 (b) To qualify, a participating school district shall employ a full-time CTE
336 director.

337 (4)(a) The Superintendent shall distribute [~~Twenty-five (25)~~] WPUs to a single
338 charter school acting as fiscal agent, to provide CTE administrative services to a group
339 of at least 10, but no more than 15, charter schools offering approved CTE
340 programs~~[pathways]~~, grades 9-12.

341 (b) If more than 10 charter schools offer CTE pathways, the Superintendent
342 shall distribute an additional 5 WPUs for each additional charter school over 10.

343 (c) To qualify, the charter school acting as fiscal agent must employ a full-time
344 CTE director.

345 (5)(a) A district or charter school receiving additional WPUs under Subsection
346 (3)(a) or (4)(a) shall annually submit to the Superintendent a Memorandum of
347 Understanding with each partnering district or school, which shall include:

348 (i) a scope of work to be performed by the full-time CTE director for each LEA

349 or school involved;

350 (ii) provisions for sharing data under the agreement, including provisions for
351 protecting the privacy of student education records under FERPA;

352 (iii) maintenance of effort requirements; and

353 (iv) other information as directed by the Superintendent.

354 (b) The Superintendent may withhold funds from a district or charter school
355 under Rule [R277-114](#) for failure to submit a memorandum of understanding as required
356 by this rule.

357 (6)(a) The Superintendent shall distribute 10 WPU's to a small school district
358 consisting of only necessarily existent small high school(s), where multi-district CTE
359 administration is not feasible.

360 (b) To qualify, a small school district shall assign a CTE director to a minimum
361 of part-time CTE administration.

362 (7) To qualify for 10, 20 or 25 CTE administrative WPU's as provided in this
363 Subsections (1) through (6), a CTE director shall:

364 (a) hold or be in the process of completing requirements for a Education
365 Leadership License Area of Concentration described in [R277-301](#)~~[505]~~;

366 (b) have an endorsement in at least one career and technical area listed in
367 ~~[Rule]~~ [Subsection R277-309-4\(8\)\(a\)](#)~~[518]~~; and

368 (c)(i) have four years of experience as a full-time career and technical educator;

369 or

370 (ii) complete a prescribed professional development program provided by the
371 Superintendent within a period of two years following board appointment as an LEA
372 CTE director.

373 (8) In addition to WPU's appropriated under Subsections (1) through (6), the
374 Superintendent shall allocate funds to each approved high school as described in
375 Subsections (9) through (16):

376 (9) The Superintendent shall distribute 10 WPU's to a high school that:

377 (a) conducts approved programs in a minimum of two CTE areas specified in

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378 Subsection R277-911-1(4)(b);

379 (b) conducts a minimum of ~~[six]~~6 different state-approved CTE courses
380 including at least the ability to concentrate in 2 CTE pathways and complete 1 pathway
381 ~~[at least one CTE pathway]~~; and

382 (c) has at least one approved career and technical student leadership
383 organization that aligns with the pathways offered by the LEA.

384 ~~[(10)—Consolidated courses in small schools may count as more than one-~~
385 ~~course as approved by the Superintendent.]~~

386 (10~~[4]~~) The Superintendent shall distribute 15 WPU's to a high school that:

387 (a) conducts approved programs in a minimum of ~~[three]~~3 CTE career cluster
388 areas specified in Subsection R277-911-2(4)(b);

389 (b) conducts a minimum of ~~[nine]~~9 different state-approved CTE courses
390 including at least the ability to concentrate in 4 CTE pathways and complete 2 pathways
391 ~~[at least one CTE pathway]~~; and

392 (c) has at least ~~[three]~~two approved CTE student leadership organization that
393 aligns with the pathways offered by the LEA.

394 ~~[(12)—Consolidated courses in small schools may count as more than one-~~
395 ~~course as approved by the Superintendent.]~~

396 (11~~[3]~~) The Superintendent shall distribute 20 WPU's to a high school that:

397 (a) conducts approved programs in a minimum of four CTE career cluster areas
398 specified in Subsection R277-911-2(4)(b);

399 (b) conducts a minimum of ~~[twelve]~~12 different state-approved CTE courses
400 including at least the ability to concentrate in 6 CTE pathways and complete 3 pathways
401 ~~[at least one CTE pathway]~~; and

402 (c) has at least ~~[two]~~3 approved CTE student leadership organization that aligns
403 with the pathways offered by the LEA.

404 ~~[(14)—Consolidated courses in small schools may count more than one course-~~
405 ~~as approved by the Superintendent.]~~

406 (12~~[5]~~) The Superintendent shall distribute 25 WPU's to a high school that:

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407 (a) conducts approved programs in a minimum of [~~five~~]5 CTE career cluster
408 areas specified in Subsection R277-911-2(4)(b);

409 (b) conducts a minimum of [~~fifteen~~]15 different state-approved CTE courses
410 including at least the ability to concentrate in 8 CTE pathways and complete 4 pathways
411 [~~at least one CTE pathway~~]; and

412 (c) has at least [~~three~~]4 approved CTE student leadership organizations that
413 aligns with the pathways offered by the LEA.

414 [~~(16) Consolidated courses in small schools may count more than one course-~~
415 ~~as approved by the Superintendent.]~~

416 (13[7])(a) A maximum of one approved alternative high school per school
417 district may qualify for funds [~~, as outlined in Rule R277-730, per school district may~~
418 ~~qualify for funds under Subsection (12).~~

419 ~~——(b) LEAs sharing an alternative school shall receive a prorated share.]~~

420 (14[8]) Programs and courses provided through school district technical centers
421 may not receive funding under this section.

422

423 **R277-911-9. Disbursement of Funds -- School District Technical Centers.**

424 (1)(a) The Superintendent may award a maximum of forty WPU's for each
425 school district operating an approved school district center.

426 (b) To qualify under the approved school district technical center provision, the
427 school district shall:

428 (i) provide at least one facility other than an existing high school as a
429 designated school district technical center;

430 (ii) employ a full-time CTE administrator for the center;

431 (iii) enroll a minimum of 400 students in the school district technical center;

432 (iv) prevent unwarranted duplication by the school district technical center of
433 courses offered in existing high schools, applied technology colleges, and higher
434 education institutions;

435 (v) centralize high-cost programs in the school district technical center;

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- 436 (vi) conduct approved programs in a minimum of ~~[five]~~5 CTE career cluster
437 areas specified in Subsection R277-911-1(4)(b); and
438 (vii) conduct a minimum of ~~[fifteen]~~15 different state-approved CTE concentrator
439 and completer courses.

440

441 **R277-911-10. Disbursement of Funds -- Summer CTE Agriculture Programs.**

442 (1)(a) To receive state summer CTE agriculture program funds, an LEA shall
443 submit to the Superintendent, an application for approval of the LEA's program.

444 (b) An LEA shall submit its application prior to the annual due date specified by
445 the Superintendent each year.

446 (c) The Superintendent shall send notification of approval of an LEA's program
447 within ten calendar days of receiving the application.

448 (2) A teacher of a summer CTE agriculture program shall:

449 (a) hold a valid Utah teaching license, with an endorsement in agriculture, as
450 outlined in Subsection R277-911-3(7);

451 (b) develop a calendar of activities which shall be approved by LEA
452 administration and reviewed by the Superintendent;

453 (c)~~[(i)]~~ work a minimum of ~~[eight]~~360 hours ~~[a-day]~~ in the summer CTE
454 agriculture program;

455 ~~[(ii) An LEA may approve exceptions which shall be reflected in the calendar of~~
456 ~~activities;]~~

457 (d) not engage in other employment, including self-employment, which conflicts
458 with the teacher's performance in the summer CTE agriculture program;

459 (e) develop and file a weekly schedule and a monthly report outlining
460 accomplishments related to the calendar of activities with:

461 (i) the school principal;

462 (ii) the LEA CTE director; and

463 (iii) the Superintendent; and

464 (f) enroll a minimum of 35 students in the summer CTE agriculture program;

465 and

466

467 (g) visit the participating students a minimum of two times during the summer
468 program with a minimum average of four on-site visits to students.

469 (3) College interns may be approved to conduct summer CTE agriculture
470 programs upon approval by the Superintendent[-.] and shall:

471 (a) be enrolled in an approved postsecondary Agricultural Education-Teacher
472 Preparation program, in at least the junior or senior levels;

473 (b) under the guidance of the supervising teacher, develop a calendar of
474 activities which shall be approved by LEA administration and reviewed by the
475 Superintendent;

476 (c) work a minimum of 360 hours in the CTE summer agriculture program;

477 (d) not engage in other employment, including self-employment, which conflicts
478 with the teacher's performance in the CTE summer agriculture program;

479 (e) under the guidance of the supervising teacher, develop and file a weekly
480 schedule and a monthly report outlining accomplishments related to the calendar of
481 activities with:

482 (i) the school principal;

483 (ii) the LEA CTE director; and

484 (iii) the Superintendent; and

485 (g) enroll a minimum of 20 students in the summer CTE agriculture program; and

486 (h) visit the participating students a minimum of two times during the summer
487 program with a minimum average of four on-site visits to students.

488 (4) Students enrolled in the summer CTE agriculture program shall:

489 (a) have on file in the LEA office the student's Plan for College and Career
490 Readiness goal related to agriculture;

491 (b) in conjunction with the student's parent or employer and the teacher,
492 develop an individual plan of activities, including a supervised occupational experience
493 program;

494 (c) have completed the eighth grade; and

495 (d) have not [~~have~~] graduated from high school.

496 (5)(a) The Superintendent shall collect data from the program and staff of each
497 LEA to ensure compliance with approved standards.

498 (b) An LEA shall submit to the Superintendent a final program report, on forms
499 provided by the Superintendent due August 31st each year~~[on the annual due date-~~
500 ~~specified by the Superintendent]~~.

501 (6)~~[(a)]~~ The Superintendent shall allocate Summer CTE agricultural funding to
502 each LEA conducting an approved program for ~~[a minimum of]~~ no more than 360 hours
503 and 35 students~~[-lasting nine weeks.~~

504 ~~——(b) An LEA may receive funding for no more than nine weeks or 35 students.]~~

505 (7) An LEA operating a program with fewer than 35 students per teacher or for
506 fewer than ~~[nine weeks]~~360 hours may only receive a prorated share of the summer
507 CTE agricultural allocation with prior approval from the Superintendent for extenuating
508 circumstances.

509

510 **R277-911-11. Disbursement of Funds - Comprehensive Counseling and**
511 **Guidance; College and Career Awareness, and Work-Based Learning Programs.**

512 (1) The Superintendent shall distribute funds to LEAs consistent with Section
513 53F-2-311.

514 (2) An LEA shall spend funds distributed for school counseling~~[comprehensive-~~
515 ~~guidance]~~consistent with Subsection [53E-2-304\(2\)\(b\)](#) and [R277-462](#), which explain the
516 purpose and criteria for student Plans for College and Career Readiness.

517 (3) An LEA may spend funds allocated under this section to fund work-based
518 learning programs consistent with Rule[s] [R277-915](#)~~[-and R277-916]~~.

519 (4) An LEA may spend funds allocated under this section to fund College and
520 Career Awareness programs consistent with Rule [R277-916](#).

521

522 **KEY: career and technical education**

DRAFT 1

March 30, 2022

523 **Date of Enactment or Last Substantive Amendment:** ~~[August 7, 2017]~~2022

524 **Notice of Continuation:** ~~[June 6, 2017]~~2022

525 **Authorizing, and Implemented or Interpreted Law:** [Art X Sec 3](#); [53E-3-507](#);

526 [53F-2-311](#); [53G-6-708](#)

527

528