

HighMark Charter School Board of Directors Meeting

March 14, 2022

Location: 2467 E. South Weber Drive, South Weber, UT 84405

In Attendance: Richard Bigler, Lori Drake, Rory Ukena, Blake Petersen

Others In Attendance: Shawn Mielke, Krystal Taylor, Janey Stoddard, Ryan Smith, Brad Taylor

Excused: David Garrison



MINUTES

CALL TO ORDER

Richard Bigler called the meeting to order at 7:32PM.

PUBLIC COMMENT (Comments limited to three minutes)

- 2022/2023 Fee Schedule & Fee Waiver Policy
This was the second opportunity for the public to comment on the 2022/2023 Fee Schedule and Fee Waiver Policy. There was no public comment.

REPORTS

- Director's Report
Shawn Mielke provided an overview of recent activities happening at the school. Testing windows will be opening shortly.
- Budget Report
Blake Petersen reviewed the budget. Certain items are different than anticipated, however overall items have balanced out.

VOTING AND DISCUSSION ITEMS

- 2022/2023 Fee Schedule & Fee Waiver Policy
There was no further discussion regarding the above item.
Rory Ukena made a motion to approve the 2022/2023 Fee Schedule & Fee Waiver Policy. Blake Petersen seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Lori Drake, Aye; Rory Ukena, Aye.
- Tuition Reimbursement
Shawn Mielke discussed the plans David Strait has to complete further courses which fall under the Tuition Reimbursement Policy.

Blake Petersen made a motion to approve the tuition reimbursement for David Strait per the Tuition Reimbursement Policy. Rory Ukena seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Lori Drake, Aye; Rory Ukena, Aye.

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

At 7:56PM Richard Bigler made a motion to move into closed session. Lori Drake seconded. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Lori Drake, Aye; Rory Ukena, Aye. Motion passed unanimously

At 8:17PM Richard Bigler made a motion to move out of closed session. Lori Drake seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Lori Drake, Aye; Rory Ukena, Aye.

The Board took a break at 8:20PM.

The Board returned from break at 8:35PM.

VOTING AND DISCUSSION ITEMS

- Building Refinance Options
 - Lewis Young Robertson
 - CS Financial Services

Brad Taylor and David Robertson reviewed the next steps that will need to happen to bring options of refinance to the Board. Information will continue to be gathered. The Board discussed moving forward with engaging with services to explore possibilities.

Rory Ukena made a motion to approve the building refinance options with Lewis Young Robertson and CS Financial Services. Lori Drake seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Lori Drake, Aye; Rory Ukena, Aye.

ADJOURN

At 8:42PM Rory Ukena made a motion to adjourn. Blake Petersen seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Lori Drake, Aye; Rory Ukena, Aye.

HighMark Charter School
Board of Directors Closed Session
Meeting Date: March 13, 2022
Location: 2467 E. South Weber Drive
South Weber, UT 84405



CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for HighMark Charter School entered a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 13th day of March, 2022, at, 2467 E. South Weber Drive South Weber, UT 84405 Utah.

Richard Bigler, Board Chair

A handwritten signature in black ink, appearing to read 'Richard Bigler', is written over a large, light gray 'DRAFT' watermark.

Signature