



Board Meeting Minutes by
Amy George

REGULAR MEETING

March 23, 2022

4:00 pm MT

[Link](#) to recording

[February 24, 2022 - Approved](#)

March 23, 2020 Minutes approved 3-30-22

Called to Order: Jana Stout, Board Chair	Adjourned: 4:00 p.m. MT – 4:44 p.m. MT
The quorum was established as follows: Board Members Present Amy George, Secretary Jana Stout, Chair Molly Foster, Vice Chair Rick Westmoreland Joseph Neratko	Board Members Absent Natalie Boyack
Guests Present Peter Jensen, Executive Director LAU Anya Yeagar, Williamsburg Learning John Tripp, newly hired Executive Director starting in July Shelly Jenkins, Director of Operations Sharla Nelson Richelle Kimball Tamara Atkin, WL rep	

Time & Speaker	Item
4:00 - 4:05 pm Jana Stout, Chair	Opening <ul style="list-style-type: none">• Welcome, Call to Order, Roll Call• Board Member Bright Spots• Approval of Feb. 24 Board Meeting Minutes<ul style="list-style-type: none">• Motion to approve the February 24, 2022 Minutes

	<ul style="list-style-type: none"> • Made by: Molly Foster • Second: Joseph Neratko <p>Vote: Unanimously Approved by</p> <ul style="list-style-type: none"> • Jana Stout • Molly Foster • Amy George • Rick Westmoreland • Joseph Neratko
<p>4:05- 4:13 pm Pete Jensen, Executive Director</p>	<p>Executive Report: (Slides)</p> <ul style="list-style-type: none"> • Cheyenne Ruiz - Wrestling Athlete took first in the 16U Girls Folkstyle Nationals and placed second in the junior division among other achievement • RFP (Request for Proposal/ bids) out for advertisement <ul style="list-style-type: none"> ◦ If you pass the \$50,000 threshold, you need to reach out and take bids from other organizations. • Open to bids for activities outside of WL. • Notice of Concern: <ul style="list-style-type: none"> ◦ Informed that the notice was removed the 18th of February due to corrections made by our school to be in compliance • ACT 2022 - held at the clearfield office <ul style="list-style-type: none"> ◦ It went well. • RISE and Utah Aspire Plus testing starting this week <ul style="list-style-type: none"> ◦ Various locations in the state over the next four weeks ◦ Our school has struggled to get a high opt-in rate so we have expanded the number of locations to make it more accessible. • Enrollment Update: <ul style="list-style-type: none"> ◦ 2022/23 <ul style="list-style-type: none"> ■ Returning 315 ■ New 117 ■ Total 432 ◦ We are running lower than last year due to our discontinuance of the ILC program. ◦ <p>Williamsburg Learning Report</p>
<p>Anya Yeagar, Williamsburg Learning</p> <p>Matt Lovell, Red Apple</p>	<p>Financial Committee Report</p> <p>ED Monitoring Reports per annual agenda</p> <ul style="list-style-type: none"> • Adjustments made to forecast <ul style="list-style-type: none"> ◦ Increase of expenses around salary and expenses ◦ 5.4% Operating Margin ◦ Federal requests coming in soon ◦ Schools revolving loan payment will be paid off soon

<p>Pete Jensen, Executive Director</p>	<ul style="list-style-type: none"> ■ We've been paying \$70, 000 per year toward that ■ Pay off will free up \$60,000 in the next fiscal year <p><u>2.3_Policy Monitoring Report_Compensation and Benefits</u></p> <ul style="list-style-type: none"> ● We maintain across the board a fair and equitable accommodation plan for himself and others. ● Maintain financial responsibilities ● Pete is responsible for making sure to handle these things <p>Proposed Board Actions</p> <p><u>Update to Bylaws Article IV, paragraph 5</u></p> <ul style="list-style-type: none"> ● No financial impact ● Motion to approve the update to bylaws article IV, PAragraph 5 <ul style="list-style-type: none"> ○ Made by: Rick ○ Second: Joseph Neratko <p>Vote: Unanimously Approved by</p> <ul style="list-style-type: none"> ● Jana Stout ● Molly Foster ● Amy George ● Rick Westmoreland ● Joseph Neratko <p><u>Fee Schedule review/approval</u></p> <ul style="list-style-type: none"> ● \$250 Shakespeare Festival fee ● Variety of fees for activities that vary on activity ● Outside partnership fees <ul style="list-style-type: none"> ○ Dixie state ○ Cap and gown ○ Year book etc ● Fee waiver is available ● Motion to adopt the new fee waiver schedule for 2022/23 <ul style="list-style-type: none"> ○ Made by: Rick ○ Second: Joseph Neratko <p>Vote: Unanimously Approved by</p> <ul style="list-style-type: none"> ● Jana Stout ● Molly Foster ● Amy George ● Rick Westmoreland ● Joseph Neratko <p><u>School Land Trust</u></p> <ul style="list-style-type: none"> ● We doubled the state standards in L.A. ● We still have a need in math ● We want to continue to use the majority of these funds on
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	<p>mentors to assist youth in math</p> <ul style="list-style-type: none"> ○ Buy additional resources for families ● Goal: is to increase proficiency among the Middle and High School students ● Joseph asked: how do we rate in comparison to other online schools <ul style="list-style-type: none"> ○ Pete has those numbers and will send them to Joseph when he gets them. ○ For math and science among online schools we are at the top, but among all charter schools we rate below the average. ○ Pete will send the numbers to the board at a later time through email. <p>Motion to approve the School Land Trust</p> <ul style="list-style-type: none"> ● Made by: Molly Foster ● Second: Joseph Neratko <p>Vote: Unanimously Approved by</p> <ul style="list-style-type: none"> ● Jana Stout ● Molly Foster ● Amy George ● Rick Westmoreland ● Joseph Neratko <p>RHS Curriculum discussion/approval</p> <ul style="list-style-type: none"> ● Will add links to the curriculum in the zoom chat ● Link to Mind & Body curriculum ● Link to Updated Leadership Curriculum <p>Motion to approve RHS curriculum discussion</p> <ul style="list-style-type: none"> ● Made by: Jana Stout ● Second: Molly Foster <p>Vote: Unanimously Approved by</p> <ul style="list-style-type: none"> ● Jana Stout ● Molly Foster ● Amy George ● Rick Westmoreland ● Joseph Neratko <p>Public comment (The Board will not take action on an item introduced during this portion of the agenda)</p> <ul style="list-style-type: none"> ○ <p>Public Comment: None</p>
4:13 -4:44 pm Jana Stout, Chair	<p>Closing</p> <ul style="list-style-type: none"> ● Next Board Meeting March 30, 2022, 4:00 pm

	<ul style="list-style-type: none">● Adjournment<ul style="list-style-type: none">○ Motion to adjourn the meeting○ Made by: Jana Stout○ Second: Joseph Neratko○ Vote: Unanimously Approved By<ul style="list-style-type: none">■ Amy George■ Molly Foster■ Jana Stout■ Joseph Neratko■ Rick Westmoreland
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- Adjournment

- **Motion to adjourn the meeting**
- **Made by: Jana Stout**
- **Second: Joseph Neratko**
- **Vote: Unanimously Approved By**
 - Amy George
 - Molly Foster
 - Jana Stout
 - Joseph Neratko
 - Rick Westmoreland