

**MOUNTAIN HEIGHTS ACADEMY
BOARD OF TRUSTEES
MEETING MINUTES**

9067 S. 1300 W. #303; West Jordan, UT 84088



November 4, 2013

ATTENDANCE

Board Meeting called to order at 4:00 PM by Kelley Broadbent.

In Attendance: Jen Christensen, Kelley Broadbent, Bart Barker, Gwendolyn Smith

Excused: Deidre Henderson, David Wiley

Others in Attendance: DeLaina Tonks (Director), Gabe Clark (AW), Kara Finley (AW), Charné Adams

CONSENT ITEMS

Board Meeting Minutes

Bart Barker moved to approve the October 7, 2013 Board Meeting Minutes; Jen Christensen seconded. Motion passed unanimously.

VOTING ITEMS

SIS Genius Invoice

Bart Barker moved to approve the SIS Genius Invoice for \$9,878; Gwendolyn Smith seconded. Motion passed unanimously.

Referral Program Purchase

DeLaina Tonks reviewed the referral program for students and the rewards that are available to students that participate if their reference is enrolled during Spirit Week. Eighty-four students were enrolled based on the program referrals.

Bart Barker moved to approve the Referral Program Purchase up to \$12,000; Jen Christensen seconded. Motion passed unanimously.

DISCUSSION ITEMS

Credit Recovery Proposal

DeLaina Tonks discussed the proposal as being under the Open High School of Utah umbrella and keeping students in-house for credit recovery. Courses would include math, English, social studies, science, health, and technology. The program includes a course play list, email access to teachers, and limited live access to teachers. The courses will be open entry with a four-month completion rate. Course conversion timelines were discussed including managing teachers workloads. The cost of the courses and the student's barriers to entry was considered. The second phase of the proposal is to consider open entry and open exit courses for original credit. The proposal will be reviewed and voted on at the December Board Meeting.

REPORTS

Outreach and OER

The Governance Committee reviewed the Strategic Plan including the committees and school goals. The statuses of the goals were discussed, including how the goals will be reviewed further at future Board Meetings. DeLaina Tonks discussed iNACOL and the shift of the conference to blended learning.

Director Report

DeLaina Tonks reviewed the status of the school, including marketing, students, and faculty and staff updates. As part of the marketing plan, student-sourced marketing materials are being created. Marketing was effective this last year and will be reviewed in preparation for creating next years marketing plan.

The Annual Timelines for the school were reviewed for legacy planning purposes. Standard Operating Procedures

will be linked to each timeline item to help with school sustainability. Student interventions are being implemented for junior high students. The presentations from iNACOL are available on the courses site, and the school is looking at releasing educational modules. A copy of the annual report was provided to the Board and will be posted for public consumption.

PUBLIC COMMENT

No public comment was made.

CALENDAR ITEMS

Open Education Conference November 6-8, 2013
Board Meeting December 2, 2013 at 4:00 PM

ADJOURN

Jen Christensen moved to adjourn the Board Meeting; Gwendolyn Smith seconded. Motion passed unanimously. Board Meeting adjourned at 4:59 PM.