

**Minutes of the North Logan City
Planning Commission
Held on January 20, 2022
At the North Logan City Library, North Logan, Utah**

**(The time stamps throughout the minutes below, located next to an item, indicate the time an item begins in the recording of the meeting.)*

***00:00:01**

The meeting was called to order by Nan Isaacson at 6:35 p.m.

Commission members present were: Nan Isaacson, Jeff Coleman, Dwight Whittaker and Herond Hoyt. (Eric Hansen was excused.)

Others present were: Emily Schmidt, Sabine Barcatta, Barbara Middleton, Spencer Burt and Marie Henschman.

The Pledge of Allegiance was led by Nan Isaacson.
An invocation was given by Dwight Whittaker.

Adoption of Agenda

00:02:22

Herond Hoyt made a motion to adopt the agenda as presented. Jeff Coleman seconded the motion. A vote was called and the motion passed unanimously.

Approval and Follow-up of Minutes for November 4, 2021 Planning Commission Meeting

00:02:54

Herond Hoyt made a motion to approve the minutes as presented. Jeff Coleman seconded the motion. A vote was called and the motion passed unanimously.

Follow-up

00:03:28

Spencer Burt said that the Wilson-Strebel request for post division approval of an improper subdivision was denied by the City Council at their meeting last night with a three-to-one vote. He explained further.

New Business

Item #1:

Discussion about a potential modification of North Logan City Code 12D-207 Post-Division Approval of Improper Subdivision to clarify requirements for Post-Division Approval Applications.

00:04:06

Spencer Burt explained the situation and reviewed the proposed changes.

The Planning Commission discussed and reviewed the modifications, and made recommendations for revisions.

Spencer addressed various questions and comments from the commission and they continued their review.

Spencer said this will be on the agenda for the next meeting, and there will be a public hearing at the meeting after that.

Item #2:

Discussion about a potential modification of North Logan City Code Title 12 to modify the requirement for paper copies to be submitted for Subdivision, Design Review, and other applications to allow for plans to instead be submitted as a PDF.

00:37:11

Spencer Burt explained the recommended change, and that this is being done for efficiency and cost-savings.

Item #3:

Discussion of the 2022 Planning Commission meeting schedule and training opportunities calendar.

00:40:54

Spencer Burt discussed the schedule for the year and some of the upcoming trainings and meetings, including changing the schedule for the March meetings.

The Planning Commission generally agreed with the schedule changes.

Training was also discussed, briefly.

Spencer asked for feedback from the commission regarding holding workshops with the City Council and discussing potentially holding three workshops with them. This was discussed further, including what items should be on the list for discussion at these workshops.

Various, related items were discussed further.

Staff Business:

Staff Business/Discussion

00:53:12

Spencer Burt discussed the two public hearings taking place at the next meeting, and explained further. He addressed questions from the commission.

Set Next Agenda and/or Adjourn

00:55:21

Dwight Whittaker made a motion to adjourn the meeting. Herond Hoyt seconded the motion. A vote was called and the motion passed unanimously.

The meeting adjourned at: 7:29 p.m.

Approved by Planning Commission:

March 24, 2022

Transcribed by Marie Henchman

Recorded by



Scott Bennett/City Recorder