

Thursday, March 24, 2022

1:00 PM Charles Hunter Room, Hunter Alumni Center

ACTION

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|---|---|-----------------------|
| 1 | Welcome | Verbal |
| 2 | Approval of Minutes from January 21, 2022 | Tab A |
| 3 | Policy 6.26 Credit Hour Loads | Tab B |
| 4 | Policy 11.1 SUUSA Constitution | Tab C |
| 5 | R401 - Master of Science in Dietetics (2nd Reading) | Tab D |
| 6 | Program/Course Fees Proposal | Tab E |
| 7 | Surplus Property | Tab F |
| 8 | Land Acknowledgement | Tab G |

CONSENT

- | | | |
|----|---|-----------------------|
| 9 | Investment Reports (November - January) | Tab H |
| 10 | Personnel - Tenure & Rank Advancements | Tab I |
| 11 | Personnel - Recommendation for Appointment | Tab J |
| 12 | Personnel - Early Retirements | Tab K |
| 13 | R401- New Program - MSN in Leadership (1st Reading) | Tab L |
| 14 | R401 - Notification Items | Tab M |

INFORMATION & REPORTS

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| 15 | Legislative Session Financial Summary | Verbal |
| 16 | Board Member Reports: Eric Schmutz (School of Business), Jodi Hart Wilson (COECS & USF) | Verbal |
| 17 | President's Report | Verbal |

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| 18 | Motion to Adjourn | Verbal |
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Regular Business Meeting

Trustees Present: Chair Rich Christiansen, Vice Chair Jodi Hart Wilson, Beverly Burgess, Nouman Kante, Eric Schmutz, Marilee Eyre, Sydney Nakken, Shannon Dulaney, Myndee Kay Larsen **Trustees Excused:** Michael Wankier. **Others Present or Listening Remotely:** President Mindy Benson, Provost Jon Anderson, Vice Presidents Marvin Dodge, Jared Tippets, Athletic Director Debbie Corum, General Counsel Maureen Redeker, Faculty Senate President Rheana Gardner, Staff Association President Dan Camp, Board of Higher Education Members Stacey Bettridge and Nina Barnes, Matt Zufelt, Mary Jo Anderson, David Bishop, Linda Font, Mitch Bealer, Tasha Seegmiller, David McGuire, Michael Ostrowsky, Amanda Healey, Nate Esplin, Mary Pearson, Jamie Campbell, Heather Ogden, Natalie Christensen, Meb Anderson, Laura Walker, Steven Swift, Jean Boreen, Patricia Palmer, Landry Igiraneza, Matt Nickerson, Frank Hall, Jake Johnson, Christy Florence, James Sage, Belinda Singleton, Lindey Matheson, Shawn Christiansen, Dan Anderegg, Ann Oberhelman, Lucia Maloy, Camille Thomas, Chris Hall, Shauna Mendini, Steve Carpenter, Heather Callison, Bill Heyborne, Katya Konkle.

Welcome by Chair Christiansen

The meeting was called to order by Chair Christiansen at 9:05 AM.

Oath of Office – Trustee Eric Schmutz

Bailey Bowthorpe administered the oath of office to Eric Schmutz.

ACTION ITEMS

Minutes from previous meeting

The minutes of the December 2, 2021 meeting were presented for approval by Chair Rich Christiansen.

Motion to approve the minutes as presented made by Marilee Eyre; second by Myndee Kay Larsen. Vote was unanimous.

Policy 5.18 Nepotism

VP Marvin Dodge discussed both 5.18 Nepotism and 5.63 Faculty and Staff Relationships with Subordinate Employees. These policies go hand in hand and were part of an in-depth review of our Title IX policies by the legal affairs office. Policy 5.63 is language we pulled out of our Title IX policy in an effort to separate out the federal title IX issues from personnel matters that are largely governed by state law. During the campus 21-day review of Policy 5.63, questions arose about spouses who work on campus and how we handle that differently, which spurred us to take a look at our nepotism policy and make sure it was updated. Marvin reviewed the main changes of both policies outlined in his memo to the Board including making sure someone isn't directly

reporting to a spouse. Maureen added that when there are two spouses who work in the same department (often happens with faculty who work in the same field), there is a management plan put in place so they are routed to a different supervisor. Rich Christiansen asked whether the president can grant spouses the ability to work in the same department and if that would change with a new president. Marvin and Maureen explained that a management plan could be worked out they would work out a management plan with those employees instead of through a president's exemption. Rheana Gardner said that from the faculty perspective these policies provide more clarity and help outline a clear process for those who may fall into this category.

Motion to approve Policy 5.18 from Trustee Sydney Nakken, seconded by Trustee Beverly Burgess. Vote was unanimous.

Policy 5.63 Faculty/Staff Relationships with Subordinate Employees

This policy was discussed with the previous agenda item. Motion to approve Policy 5.63 from Nouman Kante, second by Jodi Hart Wilson. Vote was unanimous.

Policy 5.67 Clery Act

Marvin Dodge presented this policy includes Clery Act. SUU had a federal financial aid (title 4) audit Federal Government is paying a lot of focus to campus safety. SUU had 7 findings related to our Clery Act reporting and weaknesses for how we report the Clery Act. This was handled by our Public Safety Office. As a result of this audit, we decided to create the Office of Equal Opportunity and Clery Compliance. Jake Johnson has been hired as the director in charge of Title IX, Title 7 and the Clery Act. This policy creates a place for SUU employees to find information about Clery without having to sort through all of the federal regulations. It also specifies how all of these federal rules apply to the SUU campus and our employees and becomes a tool for campus training efforts. Jake Johnson added that the federal government takes a wide lens on who is likely to receive reports of a crime on campus, so this establishes policy expectations for when, how, and what campus entities should report to the office of equal opportunity. The first round of training will go out to about 200 employees on campus. Jake Johnson spoke and shared that he is sending out campus security authorities it will be about 200 employees on campus. One areas of compliance that we are sharing

Eric Schmutz asked if there is any risk mitigation through insurance policies for errors or omissions for members of the institution have to enforce this? Marvin explained that the university has liability insurance that covers the employees and their responsibilities through the state risk management office but there is not a specific policy for the Clery Act. Jodi Hart Wilson asked about whether we looked to other schools or USHE as we created the policy? Or did we write independently? Jake Johnson said USHE has a campus safety policy that informed ours, and we also looked at other institutions while developing our version, as well as the regulatory guidance from the Department of Education and handbooks. This policy condenses and focuses the information for here at SUU so employees can find answers easier

than looking through federal regulations. The policy can be found on SUU's policy website and also at suu.edu/safety.

Motion to approve Policy 5.67 Clery Act from Shannon Dulaney, second by Nouman Kante. Vote was unanimous.

Policies 6.11, 13.1, 13.29 REPEAL

Provost Anderson is requesting the board approve repealing 3 policies that haven't been updated for many years or are duplicative of other policies –

- 6.11 Academic Advisement – hasn't been updated since 2008 and during that time advising has shifted to student affairs and enrollment management. This policy is no longer in effect.
- 13.1 Academic Standards Committee – we already have Policy 6.31 in place that deals with academic standards that supersedes 13.1
- 13.29 Institutional Effectiveness – Refers to a committee that is no longer in effect. It is a duplicative policy.

Motion to approve repealing policies 6.11, 13.1, and 13.29 from Jodi Hart Wilson, second by Eric Schmutz. Vote was unanimous.

Policy 6.13 Grading

Provost Anderson said this is an update to our overall grading policy. USHE policies have been updated so we needed to align our grading policy with those changes. We have also updated our academic calendar to reference semesters and sessions so we needed to align this policy these changes as well. We have a separate grading strategy for certain types of graduate level courses and that grading practice has been implemented in this policy.

Motion to approve policy 6.13 by Marilee Eyre second by Sydney Nakken. Policy was approved unanimously.

Policy 6.27 Faculty Workload and Repeal of Policy 6.35

Provost Anderson presented about this policy and invited Dean Jean Boreen to join in the discussion. The provost gave context on how this policy was initially developed and how it compared to the USHE policy on workload. Over several years, there developed institutional practices that didn't align with the policy or fill in policy gaps. There were also exceptions to the practices that became exceptions to the policy which created three different levels within the organization which became really problematic when we had to translate all of that back into USHE language so they could identify how they were practicing faculty workload on campus. The provost asked Dean Boreen to chair a committee. The Provost publicly thanked the members of the committee: Jean Boreen, Donna Lister, Brian Swanson, Dave Berri, Brandon Wiggins, Joel Judd, Andrew Marvick, Daniel Bishoff, Lisa Swanson, Rheana Gardner, Christian Reiner, and Maureen Redeker advised the committee. The group was charged with aligning SUU

policy and integrating all the practices. Each iteration when through our institutional research group. After many versions and a year's work of work, faculty senate was very involved in the policy we are bringing it forward for approval. The policy identifies every type of course that we offer, practices, and exceptions have been incorporated into the full policy. Much simpler to follow, easier to calculate, and easy to understand across campus.

Dean Boreen said the committee wanted to make this policy more transparent and easily understood for faculty and staff, and connected to payment. Took into consideration teaching issues, accreditation etc. This has looked at from every possible angle and consideration. Had very spirited meetings about this. While we won't solve every problem, everyone felt comfortable that this was an equitable approach.

Rheana Gardner echoed what the Provost and Dean said, it's been through a lot of versions and the committee tried to solve as many issues as we could and we got to a really good place. The faculty senate is happy with it.

Marvin Dodge said he is supportive and brings the policy into a structure. It will be a tremendous help to the HR office as well on processing workload and overload courses. On the budget impact side, very minimal impact in costs. The provost has worked hard to make sure faculty are in the classroom and cognizant of not asking too much of the faculty outside of their teaching.

Trustee Sydney Nakken was supportive of the whole process and encouraged that the faculty senate were heavily involved. Working together to ensure issues were addressed so that faculty feel justified in their concerns and feel heard in the process.

Provost Anderson noted that this request also includes repealing policy 6.35 which has been included in 6.27.

Motion to approve Policy 6.27 and repeal Policy 6.35 by Myndee Kay Larsen and second by Sydney Nakken. Vote was unanimous.

Policy 6.48 Distance Education

Provost Anderson presented this policy. It was last updated in 2004. Processes have substantially changed in that time. Updates to the policy include all of those changes. The Department of Education federally is very concerned about the online student experience. Institutions must document when students attend online and face-to-face and also enforce very heavily substantive interaction between a faculty member has to engage at certain times. Online teaching and learning group audits every online class and provides training to make sure that we stay in compliance.

Motion to approve policy 6.48 by Jodi Hart Wilson and second by Beverly Burgess. Vote was unanimous.

2022-2024 Academic Calendar

The Provost complimented Associate Provost James Sage and the academic calendar committee for their work on this very challenging task. We are requesting the Trustees approve the 2022-2024 academic calendar. This new version allows us to have 6 seven-week sessions. After fall of 2021 it became clear that we needed a fall break in the semester. These revisions include the addition of a 2 day fall break and a full week of thanksgiving week. We moved start day to the Wednesday before Labor Day. We will start one week earlier. We also reviewed the work that has to happen between semesters such as grades, canvas, etc. Jodi Hart Wilson asked about student involvement in this process. Yes, they were very involved in the process. Nouman said students really missed having a fall break and were involved and in favor of this change. Rich asked about faculty and staff workload with 3-year degree (7 week sessions). Rheana Gardner said the biggest concern for faculty were about keeping instructional days and finals and the tight transition time between August and Fall Semester. Faculty could see that students were worn out without having a fall break. The benefits outweigh the concerns about this new version of the calendar.

Motion to approve the 2022-2024 academic calendar by Beverly Burgess. Second from Eric Schmutz. Approved unanimously.

Purchase/Bonding Authorization for Cottages on Shakespeare Lane

Marvin Dodge apologized that we are out of sync the approvals for this process. We must have legislative authorization to issue bonds. It normally has to go to USHE, legislative, and trustees. The Cottages are just south of the Beverly Center and across the street from Shakespeare Festival Offices. There are 53 Units and 3 separate buildings. This proposal includes the purchase at the home on 93 S 200 W immediately south of the Cottages. Possible uses for this housing include transitional housing for new university hires, Airbnb rentals during the summer months, student housing, Shakespeare Festival housing, and a university Guest house. Seeking authorization from the Trustees to issue 30-year revenue bonds to pay for the cost. The property itself appraised for \$10.26 million. The total cost of this acquisition is for \$11.5 million. We would like to have control of the cottages this summer. Bonding will take 2-3 months so we can complete the transaction. Upon legislative authorization we will sign a lease agreement. Putting it on our housing website so we can rent in fall semester.

Beverly Burgess asked about the house that is part of the sale. Could someone buy the house without a backyard (backyard is currently used for parking)? Marvin explained that the backyard really is intended to be part of the cottages parking. The land and the lot will just be the home and the ground immediately surrounding the home. Sydney Nakken asked how feasible is this for student housing, especially to keep the rate as high as it is now. Will USF be able to afford that kind of housing for their actors? Marvin said we have had international students and other students living in the cottages every year since it opened, and we have also had faculty/staff members who have moved into town use these units as temporary housing until they can find a

place. These are the historical uses. It is pricey, but would still have to be a higher rate than what we charge for our current on-campus student housing in order to make the bond payments.

Eric Schmutz said he likes this proposal and thinks it's a critical and strategic that the university picks up the cottages given its location. He also mentioned that the private sector in the community are helping to provide more affordable housing options to community members and students.

Motion to approve and ratify purchase/bond authorization for the Cottages on Shakespeare Lane by Beverly Burgess second by Marilee Eyre. Vote was unanimous.

CONSENT ITEMS

- Investment Report – October 2021
- Personnel – Recommendations for Appointment
- Recommended Sabbatical Leaves for AY22-23 – The Provost said we have 13 sabbaticals requested this coming year. There was one correction to the agenda on sabbatical leaves for Dr. Samuel Wells that was updated.
- R401 – Notification of Various Changes – The Provost quickly ran through the R401 proposals.

Motion to approve consent items by Trustee Shannon Dulaney, second from Nouman Kante. Vote was unanimous.

INFORMATION & REPORTS

Annual Financial Report FY21

Marvin Dodge expressed thanks to the entire team in accounting services who put this together each year. This is a summary of where we are as an institution. We are doing well and stable financially. There were no findings in our state financial audit. Marvin went through the highlights of our report and the support of our state legislature.

Faculty Senate Report – Rheana Gardner

This is a challenging time with COVID right now. A lot of faculty who are sick. Faculty burnout is prevalent. It's a ever-evolving situation with COVID and we are doing the best we can. We feel supported from administration to have the option of shifting to remote which we are appreciative of that option.

Staff Association Report – Dan Camp

Staff are doing well. Grateful to be a part of a healthy, growing university. Cost of living and compensation issues are causing challenges for staff.

Board Member College Reports

• **Nouman Kante, Students**

President Nouman Kante expressed thanks to Rheana and Dan for their collaboration and leadership. It has been an interesting year. We came into this year hoping COVID wasn't going to be as much of a deal. We have shifted the way we do things with activities. Our #1 goal is to reach the 80% of the student body that aren't as involved on campus to try to engage them. Our second initiative was to address mental health challenges on campus – allocated resources to health and wellness center and CAPS on campus. Those were bills from the student senate to help students in need of more resources. The 3rd initiative was to collaborate and support other office on campus. We have partnered with many offices and groups on campus to do events with and share resources. Those are the 3 big initiatives that SUUSA has focused on this year. We have tried to do everything we can with COVID. Moving to this semester, it is a challenging environment. SUUSA is currently working through student fee reviews. We are hoping that the university will get back a health clinic and has been highly recommended by the student body and it is going through our fee process.

Vice Chair Jodi Hart Wilson expressed appreciation to the students and to the student leaders for their work.

• **Shannon Dulaney, College of Humanities and Social Science**

Trustee Dulaney shared some highlights and updates from the College of Humanities and Social Sciences. The college continues to plan for the PsyD program (they have 12 applicants and another 60 in process). Dr. Steve Barney will serve as the chair of the program. Getting policies and process ready to welcome their first class of PsyD students in the fall. Exciting time for this program and so needed in southern Utah. The interdisciplinary filmmaking degree is starting in fall 2022 and they are really excited about that. The English department faculty have been prolific this year, 4 faculty have published books, and Dr. McCown gave the Tanner Center Distinguished Faculty Lecture. The HSS faculty have been publishing at an impressive rate in the last year and committed to undergraduate resources despite the pandemic. Mentorship between faculty and students and the collaboration for research is much appreciated. SUU's speedway program is housed in the college and it continues to grow at a phenomenal rate and they have someone who is helping to hire adjuncts to keep up with demand. Project Archeology and anthropology department got a grant from National Endowment for the Humanities Grant which brought 36 K-12 teachers to campus last summer to enhance K-12 educators to learn about native American cultures in our area. The college has the highest number of study abroad opportunities for students. The Grace A. Tanner Center is celebrating 40 years at SUU and is celebrating through a series of events throughout the year. Dean Boreen has started an advisory group for the college that is extremely active and has also set up a Deans Fund for Excellence allows her office to support student and faculty projects.

• **Sydney Nakken, College of Performing and Visual Arts**

Sydney talked with Dean Mendini who is most excited about SUU in this legislative session hoping to be granted the renovation and expansion of the music building. The structure was built 55 years ago. It was built for 50 majors and it has grown 400% over that time. This is critical to

address needs even ADA/Fire Safety. CPVA is anticipating getting space in academic classroom building. The art and design, film program will be housed there. CVPA is navigating COVID as best they can. In the performing arts, there are increased challenges but they are striving to stay face-to-face safely. Artists in her college are resilient and flexible have learned to do a lot with a little. Dean Mendini is so proud of faculty, staff, and students. Trustee Nakken expressed her appreciation and kudos to the faculty, staff and students of the college.

President's Report & Campus Updates

President Benson started her remarks by addressing the representatives from the faculty staff students, in the meeting. We hear you and appreciate you. The legislative session is happening. Our priorities include compensation, growth funding (\$2.7 million on going), performance funding (\$1.7 ongoing), the music building renovation and expansion (\$19.5 million), flood mitigation and damage repair at the stadium (\$10.2 million), bonding for the Cottages, USF funding, and USHE federal funds for research and teaching labs, O&M and looking to discontinue contract with Confucius institute, we will still maintain the Chinese language and culture. SUU day on the hill is on January 27th. Spring Enrollment – we are up 5.9% from last spring (headcount PIT) and up 6% budget related FTE. There is a housing shortage and we are sensitive to that and are working to limit face-to-face growth and really paying attention to online growth. President Benson asked each of the cabinet members to take a few minutes to highlight and report what they are doing.

Jared Tippetts shared about the mental health task force that has been convened. We have been working hard to find what practices we can put in place to help make things better for students as well as employees from a mental health standpoint. There is a significant need that we can't keep up with demand. We are looking at partnering with outside vendors. Pairing up with counselors. It will help wait list that we have at our CAPS center. We can help students connect with a professional counselor within 6-12 hours via virtually. This service will be effective and help us serve students effectively. We will also help train faculty/staff on how to refer students to resources. Growing the student mental health peer support programs. We will find ways to fund this and it is a number one priority. We will also explore how we can use these services to help employees who are struggling. Trustee Sydney Nakken commented about a meeting she was involved with at the high school and they said one of the biggest challenges they are seeing right now among young people is apathy. Becoming overwhelming in all aspects for faculty and staff both in K-12 and at SUU. Jared agreed and said that apathy is a strong manifestation of mental health challenges. We have the COVID pandemic and we also have an equal pandemic of mental health. Utah is way behind on how we address mental health. Bootstrap it and solve issues right here. Jodi Hart Wilson – we are aware and support fully, it is vital to the community, institution, students, faculty staff success.

Jared also shared about enrollment numbers – really strong interest in persistence. This is a direct result of student resources and support in and out of the classroom. There is a reason why SUU

has grown. There is a full campus cultural shift that keeps pushing toward students and their success.

Marvin Dodge shared an update about the academic classroom building. We are thrilled for legislative funding that came along with this project. Questions about costs and supplies. We are doing well thanks to Layton Construction. They have ordered things far in advance to deal with supply chain issues. MHTN architects have done a good job of turning around questions as we walk through construction. The state DFCM has been proactive and involved with unique payment situations. At this point in the project, the schedule has slipped about 30 days. It does not appear that it will be ready for classes in January 2023, but we'll try to get it done as quickly as possible. We are tracking okay on budget and we'll keep watching it.

Provost Anderson spoke about SUU's COVID response as the chair of SUU's COVID task force. He publicly thanked SUU's COVID task force which has become very close over the last almost 2 years. Membership: Bill Heyborne, Brandon Wright, Dan Camp, Emily Dean, Tiger Funk, Heather Ogden, Jared Tippetts, Maureen Redeker, Meb Anderson, Mike Humes, Nikki Koontz, Nouman Kante, Parker Grimes, Rheana Gardner, Mindy Benson, Todd Brown, Jim Mullenaux, and Trisha Robertson. This group has met once or twice a week for a year and a half. The group has discussed 33 pages of agenda line items over that time. Refined the work of the task force as the pandemic has gone on. This has been an enjoyable group to work with despite challenges. He went through some of the actions the task force has put in place like vaccine clinics, on campus testing site, how to navigate the legal environment, and keeping our campus healthy and safe. Currently, by the end of last semester we felt great. We had good plans in place and then omicron starting spreading. We ramped up testing hours we received notice from state health department to cut back testing because of availability. Looking at alternative sources for these tests. We are still open and testing symptomatic cases. We have a very refined notification system if someone tests positive on campus. We have had an uptick on campus. We have really tried to trust and work closely with staff and faculty. We have more face-to-face classes today than the spring of 2019. Overall, we are dealing and navigating omicron the best we can and have been able to stay open. Kudos to the great work of the task force and all of the faculty and staff on campus.

Debbie Corum has been busy at the NCAA convention. You may have seen that SUU has a new football coach, Delane Fitzgerald. He has a lot of energy and we are excited to have him on campus. Email from the WAC about a new member of the conference. Debbie shared that sometimes we forget that student athletes are students. COVID has added pressure on mental health for our athletes, because we have to cancel games and lose opportunity for competition. There is also some guilt if you are the athlete that makes the team miss a competition. Debbie said we have an awesome group of coaches that have been holding these student athletes together and publicly thanked them for their work.

Wrapping up, President Benson shared that founders week is coming up in March. This is also when we will kick off the 125th anniversary of SUU. We want this to be a community and regional celebration. Myndee Kay Larsen also has some amazing alumni initiatives involved in

that. April 29th is SUU’s Commencement – Former Secretary of State Dr. Condoleezza Rice is our speaker. Thanks to our cabinet and campus. We have a remarkable university and it’s because of the people.

Vice Chair Jodi Hart Wilson expressed thanks to the team, and recognized how the faculty and staff has gone above and beyond. President Benson recognized State Board of Higher Education Stacey Bettridge on the call. He expressed his thanks and appreciation for all at SUU.

MOTION TO ADJOURN

Motion to adjourn by Nouman Kante. Vote was unanimous. The meeting was adjourned at 11:53 AM.

MOTION TO GO INTO EXECUTIVE SESSION

Motion to move into executive session for the sole purpose of discussing the purchase, exchange, and lease of real property by Trustee Sydney Nakken. Vote was unanimous to move to a closed session.

DRAFT

Date: March 7, 2022
To: Board of Trustees
From: James Sage, Associate Provost
RE: Policy Revision 6.26 - Credit Hour Loads



We are submitting for your consideration and review revisions to SUU Policy 6.26 - Credit Hour Loads.

The Office of the Provost has worked closely with the Registrar's Office in order ensure this student-facing policy has been updated to reflect current practices and procedures related to serving students and to be in alignment with other SUU policies.

In addition to the new policy format and completing general editorial updates, key revisions to this policy include:

- various new definitions of key terms in this policy that are consistent with Federal guidelines, such as a credit hour, as well as definitions of "semester" and "session" (with changes made throughout);
- adjustments to policy language that reflect current practices within the Registrar's Office;
- alignment of credit limits in the Summer semester with Fall and Spring limits, as well as a recommendation that students attempt no more than half of their total credits in each individual session;
- removing references to artifacts of our previous academic calendar, such as "Maymester";
- clarification that students admitted to the University under special circumstances are subject to additional restrictions as outlined in Policy 6.31 or their individual college/school's probation policy; and
- additional information on tuition charges, specifically that additional tuition and/or fees may be applied to a student's account if they enroll in credits above their tuition plateau.

Thank you for considering this revision to SUU Policy 6.26. Please let us know if you have any questions or concerns about the proposed revision.



POLICY NUMBER: 6.26
SUBJECT: Credit Hour Loads

I. PURPOSE

The purpose of this policy is to provide parameters on the maximum amount of credits an SUU student can ~~earn~~ enroll in at SUU each ~~semester~~ academic term.

II. REFERENCES

- A. Southern Utah University Policy 6.31 Academic Standards

III. DEFINITIONS

- A. **Credit Hour:** A Credit Hour of work is the equivalent of approximately 50 minutes of class time or 60 minutes of independent study work. A minimum of 45 hours of work by each student is required for each unit of credit.
- B. **Credit Hour Load:** The total number of Credit Hours a student is, or may be, enrolled in during a Semester.
- C. **Good Standing:** A status for students who maintain a cumulative and Semester grade point average of 2.0 or higher.
- D. **Semester:** An academic term that is approximately one-third of the academic year, either Fall, Spring, or Summer.
- E. **Session:** An academic term that a portion of a full academic Semester.
- F. **Tuition Plateau:** A set tuition price for students within a set range of Credit Hours. Tuition Plateaus vary by student level, campus, and residency status.

IV. POLICY

A. General

1. Credit Hours listed in Session courses are counted in students' total Semester Credit Hours. It is not recommended that students attempt to complete more than half of their maximum Credit Hour Load in an individual Session.

B. Undergraduate Students

1. Undergraduate students in Good Standing may enroll in up to 19 Credit Hours during each Semester. The ~~normal-typical~~ eCredit Hhour HLoad for full-time undergraduate students ~~who are not on academic probation~~ in Good Standing is 12-18 Ccredit Hhours each ~~semester~~ Semester.
2. ~~Students~~ Undergraduate students with an SUU grade point average of 3.5 or higher may enroll in up to three (3) additional eCredit Hhours ~~above 19 during fall and spring semester~~ each Semester with permission of their academic Dean. ~~Undergraduate students may take up to 16 credit hours~~

~~during the summer no more than eight (8) credit hours are taken per five-week summer block. No more than four credit hours may be taken during Maymester.~~

~~1.3. Undergraduate students on Academic Warning or Academic Probation or admitted provisionally to the University (see SUU Policy 6.31) are subject to Credit Hour Load restrictions as determined by the Director of Academic Success and/or the Academic Standards and Admissions Committee.~~

C. Graduate Students

- ~~1. Graduate students in good Good standing Standing may enroll in up to 15-13 Credit Hhours during each semester Semester and up to 12 credit hours during the summer session (including Maymester). Graduate students on probation are limited to nine (9) credit hours per term including summer and are prohibited from taking Maymester courses. The typical Credit Hour Load for full-time graduate students is 6-12 credits, depending on program.~~
2. Students may enroll in additional credits above 13 with permission of the program's academic Dean.
3. Graduate students on Academic Probation are subject to their individual graduate program or College/School's Credit Hour Load restrictions as outlined in the SUU General Catalog.

D. Tuition Charges

- ~~2.1. Students may be charged additional tuition and fees by enrolling in additional Credit Hours above their Tuition Plateau.~~

V. RELEVANT FORMS/LINKS

- Credit Overload Request: <https://www.suu.edu/registrar/pdf/creditoverload1.pdf>
- Tuition Rates and Plateaus: <https://www.suu.edu/cashier/tuition.html>

VI. QUESTIONS/RESPONSIBLE OFFICE

The responsible office for this policy is the Provost/Vice President for Academic Affairs. For questions about students' ~~credit~~ Credit hour Hour loads Loads, contact the Registrar's Office.

VII. POLICY ADOPTION AND AMENDMENT DATES

Date Approved: January 24, 2001

Amended: May 4, 2007



POLICY NUMBER: #11.1

SUBJECT: Constitution of the Southern Utah University Student Association

I. PURPOSE

The purpose of this Policy is to establish a fair and representative student government, and to create guidelines to ensure proper representation of the student body.

II. REFERENCES

- A. Utah Code § 63G-2 Government Records Access and Management Act (available at <https://le.utah.gov/xcode/title63g/chapter2/63g-2.html>)
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III. DEFINITIONS

- A. **SUUSA Member:** Members of Southern Utah University Student Association are all matriculated full-and part-time, undergraduate and graduate Southern Utah University students paying the full corresponding fees. When this Constitution refers to the membership or members of SUUSA it is referring to this population of students.
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IV. POLICY

A. Preamble

1. We, the students of Southern Utah University (or SUU), to create a fair and representative student government, do hereby establish this constitution (herein “Constitution”) for the Southern Utah University Student Association (or SUUSA) (see Article I for the definition of SUUSA).
2. The purpose of Student Government within SUUSA (See Article II Section 1 for definition) is to:
 - a. Represent the student body in the decision-making and policy-development processes as prescribed in the University policy;
 - b. Voice student concerns to SUU administration;
 - c. Promote unity within SUUSA;
 - d. Review and make recommendations concerning student fees;
 - e. Support student involvement and activities;
 - f. Promote quality education in all aspects of student life;
 - g. Communicate with all its members;
 - h. Provide leadership opportunities to its members, and;
 - i. Promote an inclusive environment that celebrates the diversity of all SUU students.
3. The purpose of the Student Programming Board within SUUSA is to:
 - a. Plan activities both on and off campus, for all enrolled students of SUU;
 - b. Responsibly use student fees to create social opportunities and experiences;
 - c. Research ways to increase student involvement;

- d. Provide leadership and planning opportunities to its members;
 - e. Understand the needs of the student body as it pertains to entertainment and activities;
 - f. Communicate with all its members;
 - g. Co-sponsor events with organizations on campus, and;
 - h. Promote an inclusive environment that celebrates the diversity of all SUU students.
4. The purpose of the Student Marketing Team within SUUSA is to:
- a. Market activities and important information to all enrolled students of SUU;
 - b. Promote SUUSA events;
 - c. Advertise social opportunities and experiences;
 - d. Support clubs and organizations at SUU;
 - e. Provide leadership and marketing experience to its members;
 - f. Understand the needs and wants of the student body and effectively market to them;
 - g. Communicate with all its members;
 - h. Help promote events hosted by other organizations on campus, and;
 - i. Promote an inclusive environment that celebrates the diversity of all SUU students.

B. Membership

1. Members of Southern Utah University Student Association are all matriculated full-and part-time, undergraduate and graduate Southern Utah University students paying the full corresponding fees. When this Constitution refers to the membership or members of SUUSA it is referring to this population of students.

C. The Executive Branch

1. The Executive Branch is composed of the Student Body President, the Vice President of Academics, the Vice President of Clubs and Organizations, the Vice President of Finance, the Vice President of Programing, the Vice President of Marketing, the Vice President of DEI (Diversity, Equity, and Inclusion), the Chief of Staff, the Chief Justice, and all other directors and assistant directors deemed necessary by the Executive Council.
2. The Executive Council of SUUSA Student Government is composed of the Student Body President, the Vice President of Academics, the Vice President of Clubs and Organizations, the Vice President of Finance, the Vice President of Programming, the Vice President of Marketing, the Vice President of DEI, the Chief of Staff, and the Chief Justice. The Student Body President will serve as Chair. Officers of the Executive Council are popularly elected by SUUSA during the spring semester election.
3. The Student Body President shall appoint a Chief of Staff to serve on the Executive Council ~~as an Ex-Officio member~~. The Chief of Staff will assist the President in managing all SUUSA Officers and Staff.
4. The Chief Justice shall serve as a ~~an Ex-Officio member~~ of the Executive Council.

5. The Student Body President will preside over each SUUSA Vice President. ~~Each~~ Officers of the Executive council shall chair either their representative organization (SPB/Marketing), or one SUUSA Committee as determined by the SUUSA governing bylaws. The committees will be formed from members of the student senate
6. All executive powers and responsibilities are vested in the Student Body President. The Student Body President shall:
 - a. Act as the official representative of SUUSA on and off campus;
 - b. Approve or veto all SUUSA budget and allocation decisions made by the Vice President of Finance and the Budget and Finance Committee;
 - c. Review all bills and resolutions from the Student Senate. The Student Body President may exercise veto power pursuant to Article X;
 - d. Serve as a member of the Southern Utah University Board of Trustees;
 - e. Manage all staff members employed by SUUSA Student Government;
 - f. Assume additional duties and responsibilities as determined necessary by the Executive Council, Student Senate, Southern Utah University policy, or the SUU President's Council;
 - g. Ensure that the governing bodies and officers of SUUSA comply with all record-keeping provisions and applicable state law [see Article XII], and;
 - h. Serve on the General Student Fee Committee.
7. The Vice President of Academics shall:
 - a. Preside over the Student Senate. The Vice President will not vote, except in the case of a tie;
 - b. Propose bills on behalf of the Student Senate during the summer semester;
 - c. Serve as a non-voting member of the Southern Utah University Deans Council;
 - d. Serve as the chairperson and spokesperson for the Constitutional Amendment Committee (CAC) (see Article XII);
 - e. Assume additional duties and responsibilities as assigned by the Student Body President, Executive Council, and Student Senate, and;
 - f. Assume the office of Student Body President if the President is removed from office or vacates.
8. The Vice President of Clubs and Organizations and Organizations shall:
 - a. Serve as the Chair of the Clubs and Organizations Committee;
 - b. Train Clubs and Organizations Committee members;
 - c. Enforce the bylaws, rules of order, and policies established to govern the operations of the Clubs and Organizations Committee and recognized student clubs and organizations;
 - d. Appoint new Committee members in the event of a vacancy;
 - e. Coordinate training for registered SUUSA student clubs and organizations;
 - f. Maintain the official club calendar in concert with the Clubs and Organizations Committee;
 - g. Manage the Clubs and Organizations Committee budget; and,

- h. Assume additional duties and responsibilities as assigned by the Student Body President, Executive Council, and Student Senate.
- 9. The Vice President of Finance shall:
 - a. Serve as the Chair over the Budget and Finance Committee;
 - b. Train Budget and Finance Committee Members;
 - c. Enforce the bylaws, rules of order, and policies established to govern the funding and accounts of Clubs and Organizations;
 - d. Appoint new Committee members in the event of a vacancy;
 - e. Oversee the SUUSA budget and provide monthly reports to the Student Senate as well as the Executive Council during the summer semester;
 - f. Recommend how student fees should be used for the academic year;
 - g. Serve as a member of the General Student Fee Committee;
 - h. Appoint controllers to assist in managing all SUUSA funds, and;
 - i. Assume additional duties and responsibilities as assigned by the Student Body President, Executive Council, and Student Senate.
- 10. The Vice President of Programming shall:
 - a. Act as an official representative of SUU on and off campus;
 - b. Preside over the Student Programming Board;
 - c. Approve all student activities and confirm that they comply with all University and State codes;
 - d. Manage all staff employed by the Student Programming Board;
 - e. Ensure SPB is represented in the weekly Event Scheduling Meeting;
 - f. Serve on the SPB Director Selection Committee;
 - g. Assign Event Directors their individual duties and responsibilities;
 - h. Oversee the SPB budget and all allocations;
 - i. Hold regular meetings with all Event Directors and any additional staff;
 - j. Ensure that all the officers of SPB comply with all record keeping provisions and applicable state law;
 - k. Use SUU student fees to create a fun and social atmosphere at Southern Utah University, and;
 - l. Hold the power to veto decisions made by the SPB Board of Directors.
- 11. The Vice President of Marketing shall:
 - a. Assist in hiring, training and leading Marketing Directors and Marketing Assistant Directors;
 - b. Assist in planning Marketing retreats, trainings, and team functions;
 - c. Plan and coordinate marketing meeting at large;
 - d. Work closely with the VP of Finance to establish the marketing budget and allocate funding accordingly;
 - e. Attend all Executive Council meetings;
 - f. Serve as a positive liaison and partner with SUU's main marketing communications office;
 - g. Strive to represent the student voice through all marketing mediums, and;
 - h. All other duties assigned by the SUUSA President and the Student Involvement and Leadership advisors.
- 12. The Vice President of Diversity, Equity, and Inclusion shall:

- a. Represent the students of Southern Utah University in the interest of diversity, equity, and inclusion;
 - b. Work with the rest of SUUSA to ensure that initiatives are seen from a diversity, equity, and inclusion perspective;
 - c. Chair the Diversity Council;
 - d. Attend all Executive Council meetings;
 - e. Sit on SUUSA Senate meetings;
 - f. Serve on the Student Fee Advisory Board, and;
 - g. All other duties as deemed necessary to represent the students of Southern Utah University.
13. The Chief of Staff shall:
- a. Assist the Student Body President in managing all SUUSA Officers and Staff;
 - b. Attend all Executive Council meetings ~~as an Ex Officio member;~~
 - c. Head special projects as assigned by the Student Body President and the Executive Council, and;
 - d. Assist the Student Body President in any other assignment, role, or committee at the discretion of the Student Body President.
14. In the event of a vacancy or vacancies within the offices of the Executive Council, the organization will follow the procedure as outlined in the Governing Bylaws.
15. The Executive Council, along with the ratification of the Student Senate, shall have the power to make all regulations and institute all procedures which shall be necessary and proper for executing the above mentioned powers, responsibilities and privileges, and all other powers vested by this Constitution in the Executive Council or officer thereof.

D. The Legislative Branch

- 1. The Student Senate is chaired by the Vice President of Academics and is composed of elected Academic Senators from each respective college (as well as other academic organizations as outlined in the governing bylaws), appointed individuals from Interest Groups on campus, and one [1] Assistant who shall be appointed by the Vice President of Academics. This assistant is a non-voting member. The Executive Council is to attend all Student Senate meetings, serving as non-voting members. Exact numbers of Senators and Representatives are found in the SUUSA Governing Bylaws.
- 2. Academic Senators are popularly elected during the annual SUUSA election, or in subsequent special elections as deemed necessary. They will serve on the Student Senate as well as on SUUSA Committees as appointed by the Executive Council.
- 3. Each Senator shall serve as a member of the Academic Senate, chaired by the Vice President of Academics. The purpose of this Senate is to:
 - a. Assist Senators in facilitating academic initiatives;
 - b. Develop academic policy bills for the Student Senate;
 - c. Coordinate with the Deans Council to set and achieve goals, and;
 - d. Ensure that Senators are properly representing their constituents.

4. Special Interest Representatives shall be appointed by the Interest Group they represent and ratified by the Executive Council. Each Representative shall also serve on one SUUSA Committees as appointed by the Executive Council.
5. The Student Senate shall meet once a week during the fall and spring semesters and as prescribed by the Vice President of Academics. All voting must be conducted within this allotted time period.
6. The Student Senate is to:
 - a. Commit to at least one Senate meeting a week as prescribed by the Vice President of Academics as well as one meeting a week within their appointed Committees;
 - b. Vet, review, and discuss all bills sent by the Committees and Academic Senate. Once the review process is over the Student Senate shall vote to ratify or reject the reviewed bill. If a bill does not meet the requisite votes from the Student Senate it is sent back to the Committees for revision;
 - c. Approve all implemented policies and procedures for the fair and orderly use of identified student space, equipment, and resources within SUUSA jurisdiction;
 - d. Ratify all SUUSA budgets at the beginning of each fall semester for the next academic year;
 - e. Approve funding requests from SUUSA student clubs and organizations that are above \$200;
 - f. All funding requests from non-registered student groups or individuals must be brought to the Student Senate;
 - g. Ratify all appointed Executive Council members in the event of a vacancy, and;
 - h. Participate in campus-wide committees, as needed.
7. In order for the Student Senate to have quorum, they must have 2/3 of the standing Student Senate present during the scheduled weekly meeting. If the Student Senate does not obtain quorum, they will be unable to vote on any bills. In special circumstances, the Student Senate may utilize an online vote/conference to conduct business. Votes for the Student Senate meetings may not be submitted via proxy.
8. During the Student Senate meetings each bill will be read by an appointed representative of the committee sponsoring the bill. A bill must have 2/3 majority vote in order to pass. When passed, and signed by the Student Body President, a bill shall have all the privileges and authority written within its presented format.
9. The Assistant to the Senate will take role during all Student Senate meetings, and will notify all organizations and advisors of any absences. The Chief Justice shall serve as Parliamentarian of the Student Senate.
10. The Student Body President can veto any approved bill according to Article X.
11. During the summer semester, the Student Senate shall not be in session. In the summer semester, the following procedures shall be in force:
 - a. During this time, the Vice President of Academics may make proposals of budget requests to the Chief Justice for review;
 - b. All bills and budgets made under these circumstances should be counseled with Student Senate members when possible;

- c. No bills pertaining to policy or Constitutional review may be considered during the summer semester. Only bills pertaining to funding requests may be proposed;
- d. No more than twenty percent [20%] of the Student Senate budget may be allocated during this summer semester;
- e. The Chief Justice shall review bills and budgets for constitutionality and shall have power to dismiss any such with a written note explaining why the proposal(s) were unconstitutional, and;
- f. If approved by the Chief Justice, these bills and budgets may be signed or vetoed by the President. If signed, they will act in full force until the Senate is in session.

E. Special Interest Representatives;

- 1. The Special Interest Representatives are students appointed from designated Student Organizations to be a member of the Student Senate for the academic year. Each representative will be a voting member of the Student Senate.
- 2. The Executive Council will select the designated Student Organizations and number of representatives. The selected Student Organization shall then choose a representative(s). All Representatives must be ratified by the elected Executive Council.
- 3. If a Special Interest Representative is absent for more than three [3] Student Senate meetings the Student Senate will then review the status of the Student Organization's membership.
- 4. If a Student Organization wants to change their representative they must go through the ratification process as prescribed in the SUUSA procedures.

F. The Judicial Branch

- 1. The Judicial Branch shall be composed of the Chief Justice and two [2] Associate Justices. The Chief Justice and Associate Justices will comprise the SUUSA Supreme Court.
- 2. The Chief Justice shall be appointed by the SUUSA advisors after each election cycle.
- 3. The Chief Justice shall appoint two [2] Associate Justices. These appointees must be confirmed by two-thirds ($\frac{2}{3}$) vote of the Student Senate.
- 4. A member of SUUSA may be eligible for appointment to the SUUSA Supreme Court if they satisfy the eligibility requirements enumerated in the SUUSA Governing Bylaws. If appointed, they must forfeit any current role within SUUSA.
- 5. The Chief Justice and Associate Justices shall serve a term of one [1] year, beginning at the start of the summer semester.
- 6. The Chief Justice will:
 - a. Preside over the Supreme Court during their regular meetings, and during the review and hearing processes unless they are the subject of review or have an active grievance filed against them;
 - b. Act as the spokesperson for the Supreme Court;

- c. Preside over the impeachment and/or removal of any elected or appointed officials unless they are the individual being impeached and/or removed;
 - d. Review all proposed summer legislation proposed by the Vice President of Academics for constitutionality;
 - e. The Chief Justice is required to meet biweekly with the Vice President of Academics to review bills;
 - f. Serve on the Student Life Enhancement Committee;
 - g. Appoint Associate Justices to the Supreme Court, and;
 - h. Serve as Parliamentarian of the Student Senate.
7. Associate Justices will:
 - a. Serve as members of the SUUSA Supreme Court;
 - b. Assume the Chief Justice position—appointed by the SUUSA Advisors—in case of a vacancy, and;
 - c. Serve on either the Clubs and Organizations Committee or the Budget and Finance Committee, assigned by the Chief Justice.
 8. The SUUSA Supreme Court will:
 - a. Hear and decide duly-filed grievances against appointed and elected officers of SUUSA Student Government;
 - b. Hear and decide duly-filed grievances against student clubs and organizations;
 - c. Attend and advise hearings on Violations of the election bylaws;
 - d. Certify election results;
 - e. Fulfill other responsibilities as outlined in the SUUSA Governing Bylaws;
 - f. Periodically review the SUUSA Constitution, governing body bylaws, and all policies and procedures to ensure they are consistent with each other and this Constitution, and;
 - g. Serve as student representatives on the University Appeals Board.
 9. In the event that a member of the Supreme Court declares to run for an elected office within SUUSA Student Government, the SUUSA Advisors will appoint a SUUSA officer to fulfill their duties during the election process in their place. Upon the close of the election process, the Justice shall resume their complete role.

G. Advisors:

1. Advisors are determined by the Vice President of Student Affairs.
2. The Student Government Advisors shall:
 - a. Be present at all meetings of the Student Senate as well as any meeting of which their presence is requested;
 - b. Work with SUU's Division of Academic Affairs, assuring proper student representation on all Academic Committees, and;
 - c. Act as consultant to the Student Government.
3. If an Advisor is unable to attend a required meeting they may select a designee from the Student Affairs Division to represent them during their absence.
4. The Student Government Advisors do not have a vote on the Student Senate or Committee meetings, but may provide advice and voice concerns or opinions.

5. A Student Government Advisor may consider vetoing a bill/decision if:
 - a. It is not aligned with the SUUSA or University mission and vision;
 - b. Infringes upon, or harms student rights, or;
 - c. It is not a designated use of the SUUSA student fee.
6. Any veto made by a student government advisor must be followed by a formal letter of explanation as to why the bill/decision was vetoed. This must be submitted in writing to SUUSA within 24 hours. Vetoes made by the Student Government Advisor can be appealed by any member of the SUUSA Student Government. The appeal must be brought to the Vice President of Student Affairs. Upon receipt of the appeal request, the Vice President of Student Affairs must:
 - a. Review a letter of appeal written by a(n) SUUSA member(s).
 - b. Review advisor's letter of explanation for veto.
 - c. Offer an opportunity for an open forum to hear further concerns (advisors cannot attend).
7. The Student Government Advisors may be reviewed at the end of the academic year by the Student Senate. A report must be provided to the Vice President of Student Affairs for their consideration.

H. Presidential vetoes and veto override

1. Any SUUSA bill, resolution, budget and funding proposal, or policy passed by a two-thirds ($\frac{2}{3}$) vote of the Student Senate shall take effect when it is signed by the Student Body President.
2. The Student Body President has the authority to veto any bill, resolution, budget and funding proposal, or policy passed by the Student Senate. A vetoed measure must be returned to the Student Senate accompanied by the reasons for vetoing the measure and any recommendations the Student Body President may have for improving the measure. Reasons and recommendations must be shared in a written memorandum.
3. The Student Senate may override a Presidential veto on any bill, resolution, funding proposal, or policy by passing the exact same measure with a three-fourths [$\frac{3}{4}$] vote. With an affirmative override vote, the measure will take effect.
 - a. Vetoed measures cannot be amended and then passed by three-fourths [$\frac{3}{4}$] vote. An override can only be applied to a measure that remains unchanged.
 - b. When necessary, Presidential recommendations should be used by the Student Senate to create a new bill, resolution, funding proposal, or policy that complies with recommendations provided.
4. Should the Student Body President fail to sign or veto a bill, resolution, funding proposal, or policy within three [3] school days of receipt, the measure will automatically become effective on the next day.

I. Impeachment and Removal

1. An officer of SUUSA Student Government may be impeached for:
 - a. A violation of this Constitution, any SUU policy, handbook, code of conduct or municipal, state and federal law;
 - b. A violation of the Election Bylaws or other applicable bylaws; or

- c. Failure to satisfy the duties and responsibilities of one's office as specified by this Constitution.
 - 2. The impeachment process is comprised of the following steps:
 - a. Petition to impeach
 - i. A member of SUUSA may initiate the impeachment process by filing a petition with 100 printed names with signatures and corresponding T-numbers filed with a member of the Supreme Court. The petitioner must also specifically state the alleged violation of policy so a student signing the petition can make an informed decision as to whether they want to sign.
 - ii. The petition must be verified by the Supreme Court with the assistance of the SUUSA Advisor no later than one week after it was received by a member of the Supreme Court.
 - b. Formation of an Impeachment Committee
 - i. If the petition is verified as complete and legitimate, the Chief Justice must form an Impeachment Committee within three [3] school days of verifying the petition.
 - c. The Committee will consist of:
 - i. The Chief Justice;
 - ii. Two [2] Associate Justices;
 - iii. Three [3] voting members of the SUUSA Student Senate;
 - iv. Two [2] SUU students selected at large, and;
 - v. A SUUSA Advisor.
 - d. There must be a majority of 2/3 membership present in an Impeachment Committee meeting in order to conduct official business.
 - e. The Chief Justice and Associate Justices shall choose the, voting members of the Student Senate and at-large students in an effort to appoint an unbiased committee.
 - f. No one being considered for impeachment may be a member of the Impeachment Committee.
 - g. The Chief Justice shall serve as the Chair and spokesperson of the Impeachment Committee and shall have one [1] vote. In the event that the Chief Justice is absent, the Chief Justice shall assign one of the Associate Justices to Chair the proceedings.
 - 3. Review and Evaluation of the Allegation
 - a. The impeachment committee shall undertake deliberations on the validity and merit of the allegations, and should thoroughly review and evaluate all the available evidence.
 - b. At the conclusion of deliberation, the Chief Justice shall conduct a secret ballot vote of the Impeachment Committee. If the majority of Impeachment Committee members find merit in the allegation, then the officer shall be impeached.
 - c. The review and evaluation of the allegation shall take no longer than 10 school days commencing from the time the impeachment committee is formed. Official notice of the impeachment committee's decision shall be given in writing to the accused officer and the Vice President of

Academics within 48 hours of the decision, and the notice shall initiate the removal process.

4. The removal process is comprised of the following steps:
 - a. Student Senate Hearing
 - i. Upon the Vice President of Academics receiving official notice of the Impeachment Committee's decision, they will schedule a special session of the Student Senate to hold a hearing to consider removal of the impeached officer. This special session will be scheduled to provide the impeached officer with at least five [5] school days to prepare for the hearing, and must occur during a week when classes are in session. Written notice of the date and time of the special session will be given to the impeached officer once the special session is scheduled.
 - ii. The special session will provide the impeached officer the opportunity to hear the evidence and arguments being presented against them, and also to present evidence in their favor.
 - iii. The impeached officer may have an Advisor help prepare and attend the hearings. An Advisor may not speak or directly advocate for the accused officer during the hearing to prevent undue influence from an authority figure.
 - iv. The Vice President of Academics shall preside over the hearing unless they are the impeached officer for whom the session has been called. In the event the Vice President has been impeached, the Student Body President shall preside over the meeting.
 - v. A quorum of the Student Senate must be in attendance at the special session in order for the hearing to commence. At least one [1] SUU administrator from the Division of Student Affairs must be present at the hearing.
 - vi. This special session of the Student Senate will not be open to the public.
 - vii. The session will proceed according to the following format:
 - A. Once the session is called to order by the presiding officer, the Vice President of Academics (or the Chief Justice when applicable) will read the allegation from the petition to impeach and also read the decision of the impeachment committee.
 - B. The impeached officer shall be allotted a reasonable amount of time to present any evidence, argument, or witness to the Student Senate. Members of the Senate will have an opportunity to ask any questions following the impeached officer's presentation.
 - C. Following the questions, the impeached officer will be allowed to provide a summation and any closing remarks they feel will be helpful to the Student Senate prior to its deliberations.

- D. Following the impeached officers summation, they will be required to leave the hearing so the Student Senate can debate the merits of the accusation and determine the appropriate outcome. The debate shall alternate between proponent and opponent speeches and will be governed by the Student Senate's adopted rules of order.
 - E. After the debate, the presiding officer shall put the question of removal to the Student Senate and conduct a vote.
 - F. All votes will be collected and the presiding officer will announce the result of the vote. Only a vote of three-fourths [3/4] of the votes cast in the Student Senate hearing will result in the removal of the impeached officer.
 - viii. All proceedings of the Student Senate's removal hearings are confidential. Only the Student Senate's decision will be made public.
 - b. Official Notice of the Student Senate's Decision.
 - i. The presiding officer shall draft a letter and provide a copy of the hearing minutes to the impeached officer regardless of the outcome.
 - ii. When the Student Senate's decision results in removal, the letter will also include notice of an opportunity to appeal.
5. The Appeal Process
 - a. An impeached and removed officer of SUUSA may appeal the Senate's decision to the Dean of Students. Appeals must be filed within one week of the Student Senate's decision.
 - b. The impeached and removed officer may only appeal the Student Senate's decision if they believe there was a violation of due process and/or have additional evidence that was not available before or during the Student Senate's decision.
 - c. An appeal to the Dean of Students shall be the final step. The Dean of Students determination will be final and may either uphold or reject the Student Senate's decision.
 - d. In the event the Dean of Students rejects the Student Senate's decision, the impeached officer will retain their office.
6. Throughout the impeachment, removal, and appeal process, the accused officer will continue to function in their official capacity and receive the benefits of their office.
7. Once a decision to remove has been confirmed at all levels, the impeached and removed officer shall have all benefits of their office revoked.
8. The Executive Council, by a two-thirds [2/3] vote, may release appointed officials from their positions and revoke all associated benefits without the impeachment and removal process. The only exception will be the Supreme Court who must be impeached and removed.

J. Constitutional Amendments

1. Amendments to this Constitution will be considered by the Constitutional Amendment Committee [CAC] composed of the following individuals:
 - a. The Vice President of Academics [Chairperson and Spokesperson];
 - b. The Vice President of Clubs and Organizations;
 - c. Three [3] Senators appointed by the Vice President of Academics;
 - d. Three [3] Directors appointed by the Vice President of Clubs;
 - e. One [1] Director from the Student Programming Board appointed by the President of Student Programming Board;
 - f. Two [2] Special Interest Representatives from the Student Senate appointed by the Executive Council, and;
 - g. Two [2] students appointed at large by the Student Body President.
2. The majority of the CAC must be present in order to conduct official business. Each member shall have one [1] vote on all items submitted to them. A majority vote of the CAC is required for an amendment to pass the CAC.
3. Any member of SUUSA may propose an amendment to this Constitution.
 - a. Proposed amendment(s) not made by the CAC must be accompanied by a petition signed by at least five [5] percent of the total SUUSA membership.
 - b. The petition must include the following information:
 - i. A written statement clearly defining the change to constitution;
 - ii. A written rational statement explaining the changes to the constitution;
 - iii. Each student's signature, printed name, and T-number for the purpose of verifying the legitimacy of the petition.
 - c. The written/proposed amendment(s) from the CAC shall be forwarded to the SUUSA Student Senate for its consideration.
4. If the Student Senate agrees to the amendment(s) as presented to them, it will be forwarded to the President's Council for their consideration. IF the Student Senate does not agree with the amendment(s) as it is presented to them, then the Student senate should (1) commit or refer the amendment(s) back to the CAC or the sponsor of the petition for further revisions with it recommendations noted or (2) postpone the amendment(s) indefinitely. Any revisions to the amendment(s) after being committed back to the CAC should be forwarded to the President's Council to ascertain their agreement.
5. Once the CAC, the Student Senate, and the President's Council agree on the amendment(s), the membership of SUUSA will have the opportunity to approve or disapprove the amendment(s) during the general election or a special election called for the purpose of amending this Constitution. If the amendment(s) fails to garner the support of a majority of the SUUSA membership voting in the election, the amendment(s) is voided and cannot be reintroduced during the same academic year it was placed on the ballot. If the amendment(s) garners the support of a majority of voters voting in the election, the amendment(s) will be incorporated into this Constitution. Once voting is over, the newly-formed Constitution will go to the SUU Board of Trustees for its approval. Should the Board of Trustees reject

this Constitution as amended, it is void and cannot be reintroduced until the next academic year.

K. Ratification and Review of the SUUSA Constitution

1. The SUUSA Constitution will be ratified by:
 - a. A two-thirds [2/3] vote of the Student Senate;
 - b. A majority vote of the SUUSA membership voting in the election;
 - c. The SUU President's Council, and;
 - d. The SUU Board of Trustees.
2. Once ratified by the above-mentioned entities this Constitution shall be effective at the end of the current Academic school year.
3. The entire SUUSA Constitution shall undergo an official review by the officers of SUUSA every three [3] years following its ratification. During a review year:
 - a. The Student Body President shall appoint a committee of four [4] members from the Student Senate. Two [2] from the previous Student Senate and two [2] from the current Student Senate. If there are no eligible Senators from the previous Academic year then four [4] members from the current Student Senate may be used.
 - b. The committee shall be formed by a newly-elected Student Body President during the first month of their term of office. The formation of the committee should take place during the spring so the appointed officers have the summer to review and consider the strength of this Constitution.
 - c. At the beginning of the immediately ensuing fall semester, the Review Committee will meet and recommend amendments, if any, to the CAC. The amendment process will then proceed as outlined in this Constitution. [See Article X].

L. Transparency in Governance

1. The governing bodies and officers of the SUUSA Student Government will follow the Utah Open Meetings Act and the Government Records and Access Management Act [GRAMA].
2. All bills, resolutions, applications for funding, receipts, meeting minutes, and other documents will be kept on file for four [4] years and be available for public inspection. The Student Body President will have the responsibility to ensure this record-keeping occurs, and may assign the Chief of Staff to oversee this function.

V. RELEVANT FORMS/LINKS

- <https://www.suu.edu/stil/elections/pdf/2022-election-bylaws-stil.pdf> (SUUSA Election Bylaws)
- SUUSA Governing Bylaws

VI. QUESTIONS/RESPONSIBLE OFFICE

The responsible office for this Policy is the Student Involvement and Leadership Center. For questions about Policy 11.1, contact the SUUSA Chief Justice, or the Assistant Director for Student Involvement and Leadership.

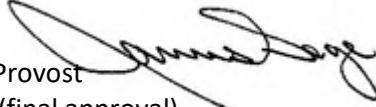
VII. POLICY ADOPTION AND AMENDMENT DATES

Date Approved: 5/3/1991

Amended: 3/19/2021

MEMORANDUM

Date: February 18, 2022
To: SUU Board of Trustees
From: James Sage, Associate Provost
RE: R401: M.S. in Dietetics (final approval)



On behalf of Provost Jon Anderson and Interim Dean Camille Thomas, we are submitting for your final review and approval a new M.S. in Dietetics. This new in-person Didactic Program in Dietetics (DPD) builds on our successful baccalaureate Human Nutrition program and addresses important needs to prepare our students with the educational foundation to seek certification as a Registered Dietitian Nutritionist (RDN).

As a new degree program, the M.S. in Dietetics proposal completed peer review process by the Chief Academic Officers (CAOs) within USHE. A copy of the Peer Review Report is included below. We are now presenting this program to the Board of Trustees as for final review and approval.

The Didactic Program in Dietetics (DPD) proposal is designed for students seeking careers as food/nutrition professionals and as Registered Dietitian Nutritionists (RDN). A Didactic Program in Dietetics (DPD) refers to an academic program designed to meet the knowledge requirements for dietetics practice and leads to professional certification. The proposed program will seek specialized accreditation from the Accreditation Council for Education in Nutrition and Dietetics (ACEND) and provide students with the credentials required to enter the profession.

The M.S. in Dietetics (DPD) is an accelerated 4+1 program that students will begin in their last year of undergraduate study in the current B.S. in Human Nutrition - Pre-Dietetic Emphasis, which will provide a seamless course of study resulting in the conferral of both B.S. and M.S. degrees. Students will complete an ACEND-accredited Dietetic Internship (DI) and will prepare students to sit for the national Commission on Dietetics Registration (CDR) exam.

Thank you for considering this new program proposal. Please let us know if you have any questions or concerns.



February 7, 2022

Richard Christiansen, Board of Trustees Chair
c/o Trisha Robertson, Board of Trustees' Secretary
Southern Utah University
351 W University Blvd
Cedar City, UT 84720

Dear Chair Christiansen,

Pursuant to Board of Higher Education Policy R401, attached is the Peer Review Report for the following program, which the Southern Utah University Board of Trustees is to consider in reviewing this program for approval:

- **Master of Science in Dietetics (Didactic Program in Dietetics)**

Please let me know if you have any questions regarding this report. If your Board approves the program, the institution's Chief Academic Officer will notify our office of your action so we can keep an accurate record of the programs available in the Utah System of Higher Education.

Thank you for giving this your attention.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Woolstenhulme", with a stylized flourish at the end.

David R. Woolstenhulme, EdD
Commissioner of Higher Education

CC: Mindy Benson, President – Southern Utah University
Jon Anderson, Provost and Vice President for Academic Affairs

Peer Review Report

Southern Utah University

Master of Science in Dietetics

February 2, 2022

In accordance with Utah Board of Higher Education policy, Southern Utah University's proposal for a new Master of Science in Dietetics (Didactic Program in Dietetics) underwent peer review by members of the academic community with the Utah System of Higher Education (USHE). Comments were received by the University of Utah, Utah State University, Weber State University, Utah Valley University, and staff from the Commissioner's Office. Concerns were raised about a number of items, including internship opportunities that require 1000 hours of field work, differences of opinion on the criteria required for program accreditation, the fact that SUU will be searching for faculty candidates with masters degrees instead of terminal degrees, and worries about some of the coursework selected for the curricular plan. There was also support from institutions—the remarks were not overly critical, they were intended to be supportive and help SUU understand the complexities of building a graduate program in dietetics.

The USHE chief academic officers at degree granting institutions discussed the proposal during a meeting held on January 19, 2022. No additional issues were raised at this meeting. The proposal is ready for consideration by the Southern Utah University Board of Trustees.

Attachment: Transcript of Peer Comments

JAN PRR - SUU MS/Didactic Program in Dietetics (DPD)

[Steve Hood](#)

Jan 6, 2022 Jan 6 at 12:10pm

SUU, MS, Didactic Program in Dietetics

Changes in the process for becoming a Registered Dietitian Nutritionist (RDN) and increased demand for RDNs has resulted in SUU requesting a new MS to accommodate demand and professional certification/licensure. SUU is to be congratulated for moving now to accommodate the needs of preparing students for these professional changes.

The program will consist of 15 new courses, for which the University proposes to hire two additional faculty members, to be in place by fall 2024. We have some questions in regards to these hires:

1. Currently, the department has 5 faculty members, one tenured with a masters degree, two tenure-track faculty members with PhDs, and two faculty members that are not tenure-track. We want to make sure that ACEND will grant accreditation to a program that does not yet have PhDs who are tenured, and with an existing department in which only two of five faculty members have terminal degrees;
2. In addition, the proposed faculty hires for this new program are listed as being master degreed faculty members. Again, is this acceptable to ACEND? This will make five of seven faculty members that do not have terminal degrees.
3. Fifteen courses are required for this new graduate program. We thank the proposers for sending the program requirements for accreditation, because it helps us understand the kind of work that will go into creating these courses. Even with the addition of two new faculty members, will there be enough faculty to teach in this program without faculty getting burned out? This is a very significant curricular expansion to be handled with only two additional hires.
4. In the budget narrative, the proposers note that two faculty will need to be hired at \$60k each. Total expenses for the expansion of the department are listed at \$150k. Does this figure of \$150k take into consideration faculty benefits, which usually add 30 to 40% to the base salary level. Has this been figured into the budget? We are wondering how the proposers came up with the \$150k total budget.

5. Are faculty assistants and student assistant expenses also included in the proposed budget?

We are very pleased that the proposers have discussed their plans with USHE institutions with graduate programs and other out-of-state and private institutions. We are assuming that you have not only discussed this matter with representatives of these institutions but they endorse the planned expansion of this program.

We thank you for a great proposal. You clearly have the needs of the students and industry in mind with this program expansion.

James Sage

Jan 18, 2022Jan 18 at 9:21am

Colleagues,

I shared the feedback from the Commissioner's Office with my colleagues, and here is their prepared response:

=====

Thank you very much for reviewing our dietetic program proposal and for recognizing the necessity of this program to prepare students as the profession changes to require a master's degree. The following responses address your insightful questions:

1 & 2

ACEND, the accrediting body for dietetics programs, does not have a tenured faculty requirement, nor do they require Ph.D. trained faculty for accreditation. An ACEND manager provided the following clarification: "The ACEND standards do not require a doctoral degree for the program director or faculty. Some locations will allow for a certain number of years of work experience in place of a doctoral degree." Approximately 4% of all RDs have a Ph.D. Given the competitive job market for these individuals, SUU does not anticipate hiring a substantial number of Ph.D./RD faculty. SUU faculty without Ph.D.s will continue to contribute a depth of clinical expertise and experience to the program.

3.

This is an excellent point to bring out. Some of the classes being added are one-credit classes, which will have less impact on faculty load than higher credits courses, however, we recognize this is a very ambitious addition to the program. Several of the new courses are expansions of courses currently being taught. For example, Advanced Nutrition is being split into two courses: Nutritional Biochemistry and Macronutrient & Micronutrient Metabolism and Diet Therapy is being split into Medical Nutrition Therapy 1 and Medical Nutrition Therapy 2. Because faculty already have a level of expertise and experience teaching these subjects, it is anticipated that the impact will be minimal. It is anticipated that the two new faculty hires will have experience in some of the additional required courses where existing faculty do not have expertise.

One area that we anticipate excess faculty burden is in the mentoring of graduate capstone projects. To address this issue, it is proposed that capstone project mentoring be overseen by faculty, with second-year students playing a key role in mentoring first-year students through their required project development steps. We anticipate this will be done in a classroom setting, limiting the amount of extra time faculty will spend mentoring capstone students.

4.

When putting the budget together, the budget figures that are presented in the R401 document were considered, and looked reasonable. In retrospect, this seems to be insufficient to support the program as needed. Thank you for your valuable insight into this error. The following budget request will be made in an effort to be more realistic:

Year 1	Year 2	Year 3		
Personnel:		\$68,160	\$153,360	\$153,360
Operating expenses		\$0	\$2,000	\$3,000
Total		\$68,160	\$155,360	\$156,360

5.

Faculty assistants will be required in the future to allow the master's program to work effectively. At the present time, students are willing to assist with the program for academic credit, and the experience the work will provide. The possibility of using Graduate Assistants to help with the program has been discussed, but at present is not a common practice on the SUU campus. The department is exploring this option for help in the future.

In our communication with USHE and other institutions in the region, they all agreed that this MS/DPD program is needed for our students and for the expansion of our nutrition program.

Thank you for the opportunity to explain in further detail the intricacies of our proposed program.

Sabine Berlin

Jan 10, 2022Jan 10 at 9:28am

[Manage Discussion Entry](#)

Sue Jackson, Associate Dean in the College of Health and Public Service reviewed the program and offers the following comments:

- I'm excited to see a bachelor/master-level (4+1) degree program in dietetics. Having previously researched pathways for students to transfer from UVU to a dietetic program at another institution, we were not able to do so without creating a five-year path to a bachelor's degree. This proposed program allows for students to achieve a master-level distinction within the same five-year educational timeline and better facilitates transfer students into a dietetic program.
- Along those lines, I would like to see articulation agreements allowing for our students to seamlessly transfer after three years at UVU and finish the remaining two years at SUU in this program. There are three nutrition content courses proposed in this degree plan for the first three years of study that are not currently offered at UVU (Intro to Nutrition Careers, Nutrition Infant and Child, Sports Nutrition). However, we have proposed three alternate Nutrition courses that could be used as substitutions for these courses (Nutrition and Disease, Public Health Nutrition, Cultural Aspects of Health and Nutrition). Additionally, we would need an articulation agreement between their "NFS 2480 Intuitive vs. Disordered Eating" and our "HLTH 2000 Body Image and Weight Management" course, as they likely teach the same content.

I'm happy to get into the weeds with someone from SUU and work all of this out, as it could be a great route for our students. Overall, I'm very excited for the proposed degree.

[ReplyReply to Comment](#)

James Sage

Jan 18, 2022Jan 18 at 9:22am

Colleagues,

I shared the feedback from UVU with my colleagues here at SUU, and here is their response:

=====

Thank you for taking the time to review the program proposal. We are pleased to hear of your excitement for our program providing a 4+1 graduate degree that will be a benefit to all transfer students.

We look forward to future conversations about the possibility of an articulation agreement that would meet ACEND's knowledge requirements.

Paul Barr

Jan 13, 2022Jan 13 at 8:31am

I provided this proposal to the NDFS department for review. USU is supportive of the program and wishes SUU all the best with the degree. I have provided the comments and hope they provide some insight.

8. The curriculum appears to meet standards of the degree, though it is difficult for us to assess if the program will meet the targeted accreditation standards with the level of information provided.
9. Yes. Generally, it seems resources exist to adequately offer a quality program. The AGNS has 5 full-time faculty that hold the RD credential and is seeking two new faculty lines to support this program. For comparison, USU's current CPD program enrolls 12 students per year and is supported by approximately 5 FTE, including one faculty member who serves as the Program Director. Having an administrative assistant assigned to help with the record keeping needed to maintain accreditation will be helpful.
10. It seems kind of strange that the Intro to Food Pre and Lab is in the curriculum in Year four. This is a 1240 course and as it looks like it is taken concurrently with 6250, Quantity Food Production. It seems like it may be beneficial for students to have basic food preparation skills prior to year four, especially if they are doing any food demos, etc. prior to this time. We didn't identify any problems with transferring to USU's DPD program through year 2.
11. The biggest concern is that though the 4+1 structure of the DPD/MS provides an efficient way for students to earn both the DPD verification statement as well as a MS degree, it does not graduate students who are directly eligible to sit for the Examination for Registered Dietitians. Instead, students graduating from the SUU 4+1 program will need to find and enroll in a program that provides the

1000 hours of hands-on supervised practice that is required for eligibility for the exam. Due to changes in the model and requirements for dietetic education, the USU program, as well as other programs in the state are moving to models that integrate the supervised practice (i.e., internship) portion of required education with a master's degree. These programs are known as Future Education Models of dietetic education. For example, where USU currently has a stand-alone distance internship program, we are in the process of transitioning this program to be a FEM program that will integrate the supervised practice experience with our Master of Dietetic Administration. Though SUU students in the 4+1 program will be strong candidates for the USU FEM (i.e., supervised practice + MDA), they would end up getting two masters level degrees in the process and this may increase time and costs for students. We are unaware of any future stand-alone Distance Internship programs that will be available in Utah. Though there are career opportunities for students who complete the 4+1 program and don't enroll in an internship program, this would not result in meeting the need for additional RDNs in rural Southern Utah.

[James Sage](#)

Jan 18, 2022Jan 18 at 9:24am

Colleagues,

I shared the feedback from USU with my colleagues here at SUU, and here is their prepared response:

=====

Thank you so much for the stated support, well wishes and the feedback for the program proposal. The following provides clarification to your insightful comments:

1.

The current courses and proposed new courses have been carefully organized to meet the ACEND knowledge requirements.

2.

Seven full-time faculty will be adequate to provide the expansion for the dietetic program while continuing to support students in the Allied Health Emphasis of the nutrition program.

3.

Much thought has been given to offering a 1000 level course in the 4th year. As this is a program specific class, it is not needed until students have been accepted into the dietetics program.

4.

We appreciate the feedback from Utah State University faculty who have expertise in dietetics program administration. USU is currently shifting their internship (1000 supervised practice hours mentioned above) to also incorporate graduate-level curriculum and a MS degree to meet changing ACEND accreditation standards. However, the changes USU is making are not mandated by ACEND, and many programs nationwide are not choosing to make this shift. There are currently over 200 internship programs without associated MS degrees available for SUU students who complete the MS/DPD program. Prior to program development, this concern was discussed with an ACEND manager who confirmed that non-graduate level internships would be available for SUU graduates of the MS/DPD program. Additionally, due to the graduate-level training of students who complete the SUU MS/DPD program, we anticipate students will be competitive candidates, with high placement rates into internships.

A secondary suggestion from USU may be that SUU should include 1000 supervised practice hours within the newly developed MS/DPD program. While this is a reasonable suggestion, geographically accessible clinical sites for student rotations are not available. Further, faculty burden would be excessive. While this may shift in the future, SUU does not have plans to include the internship (1000 supervised practice hours) as part of the current MS/DPD program application at this time.

Eric Amsel

Jan 15, 2022 Jan 15 at 2:07pm

The proposal was sent to Dr. Jennifer Turly (Chair, Department of Exercise & Nutrition Sciences), who sent it to her Nutrition Faculty. They are supportive of the proposal but had a few comments and questions.

- Some ACEND curriculum requirements were not covered by what could be gathered by the program course titles:
 - Fundamentals of public policy, including the legislative and regulatory basis of nutrition and dietetics practice (Dietetic Professionalism course?)

- Health care delivery systems such as accountable care organizations, managed care, medical homes, and local health care agencies (Community Nutrition, MNT, Management in Dietetics?)
 - Coding and billing of nutrition and dietetics services, fee-for-service and value-based (MNT, Nutrition Assessment & Application?)
-
- Would a student with a degree in nutrition complete the 4th year of SUU's undergraduate/graduate program and 5th year graduate-only program. How many undergraduate courses would these students need to take, or would they take only graduate courses? Would space be allotted for these students to serve the state better?
 - WSU shares some of the concerns expressed by others about the challenges of internships.

James Sage

Jan 18, 2022Jan 18 at 9:27am

Colleagues,

I shared the feedback from WSU with my colleagues here at SUU, and here is their response:

=====

Thank you for taking the time to review our program and provide feedback. We appreciate your support.

-
- As stated, it is hard to understand a course's content by title alone. Every one of the ACEND knowledge requirements listed in the feedback will be incorporated into a designated course and will be evaluated per ACEND criteria.
 - Even though a student may have a BS in nutrition, all students applying to the MS/DPD program will need to have completed all the prerequisite courses, as they contain specific ACEND knowledge requirements.
 - Please review response #4 to USU's feedback regarding internships. (copied below)

-
- 4.

We appreciate the feedback from Utah State University faculty who have expertise in dietetics program administration. USU is currently shifting their internship (1000 supervised practice hours mentioned above) to also incorporate graduate-level curriculum and a MS degree to meet changing ACEND accreditation standards. However, the changes USU is making are not mandated by ACEND, and many programs nationwide are not choosing to make this shift. There are currently over 200 internship programs without

associated MS degrees available for SUU students who complete the MS/DPD program. Prior to program development, this concern was discussed with an ACEND manager who confirmed that non-graduate level internships would be available for SUU graduates of the MS/DPD program. Additionally, due to the graduate-level training of students who complete the SUU MS/DPD program, we anticipate students will be competitive candidates, with high placement rates into internships.

A secondary suggestion from USU may be that SUU should include 1000 supervised practice hours within the newly developed MS/DPD program. While this is a reasonable suggestion, geographically accessible clinical sites for student rotations are not available. Further, faculty burden would be excessive. While this may shift in the future, SUU does not have plans to include the internship (1000 supervised practice hours) as part of the current MS/DPD program application at this time.

cao@utah.edu

Jan 18, 2022 Jan 18 at 1:13pm

Responses received from Department of Nutrition and Integrative Physiology at the University of Utah.

Questions for Consideration

15. *Does the proposed curriculum meet the standards of the degree area as assessed by your relevant faculty- specify specific concerns based on your accepted curriculum or national standards, and/or accreditation standards? Our concerns include:*

1. The proposed program is lacking consistency with the ACEND 2022 standards related to equity, diversity and inclusion. For example, include descriptions for equity, diversity and inclusion in admissions, student support, and curriculum.

Do the resources exist to adequately offer a quality program of study and are future resource needs adequately specified? Provide examples of how the resources available in your program look so as to give context on where and why you feel deficiencies exist.

0. The proposal would benefit from greater detail on part II – expense narrative. For example, what are the detailed personnel expenses for faculty, graduate assistant, and administrative assistant? Also, there is missing an explanation of operating expenses with detailed budget justification. For example, does the \$60,000 for personnel expenses include both salary and benefits when

the current job advertisement states that the salary for this position is \$58,000+?

1. Additionally, there is inconsistency with the description of graduate assistants that are needed (will there be 1 or 2?). The proposed program states that there is potentially minimal administrative help required; therefore, please provide additional detail on how operating an ACEND-approved program only requires minimal administrative assistance.

Are there any structural or programmatic concerns with the degree? Will students be able to transfer without difficulty (3000 and 4000 level curriculum in the first 2 years, etc.), etc., etc.- Be specific in your examples

0. The proposed curriculum is missing a description of a pathway for students who may only want a 4-year/BS degree and continue onto a different MS (or other) program.
1. The concern that program prerequisites (combined organic + biochemistry which are often not accepted) would be insufficient for many graduate level dietetic programs. Currently, the chemistry prerequisites are at a 1000 level. For example, 1000 level biochemistry coursework places students at a disadvantage if seeking out other health science careers (e.g. medical school) since most dietetic program coursework is similar to medical school requirements.
2. The program is missing consistency between the program goal of supporting student experiential learning and the proposed curriculum content.

Are there any other concerns not addressed above?

0. Will there be sufficient Dietetic Internship/DI opportunities for the 15 students each year? For example, a recent article (2019; source: Columbia University Academic Commons) cited a significant lack of Dietetic Internship opportunities due to lack of available preceptors. Currently, state dietetics programs are experiencing challenges finding sufficient preceptors and internship opportunities. The proposal states there is very little impact expected on other USHE institutions; however, the potential impact includes competition for the dietetic placement opportunities in Utah with pre-select internship agreements.
1. For program rationale, provide a comparison between bachelor's graduates and MS-DPD graduates without a dietetic internship for outcomes, such as mean annual wages and job opportunities.
2. Please provide references citing the median salary for dietitians in Utah. It seems many surveys indicate a median salary in Utah is likely to range from \$54,000-\$56,000 with a starting salary as low as \$26,000.
3. For program transparency, it would be helpful to provide a detailed explanation of the differential tuition for prospective students.

James Sage

Jan 18, 2022Jan 18 at 4:22pm

Colleagues,

I shared the feedback from the UofU that was posted earlier today. With comments due last Wednesday (6 days ago) and our CAO Peer Review meeting tomorrow, we did our best to provide as least some responses in this very short turn-around time. Luckily, many of the issues raised by the UofU were already raised by other institutions and detailed responses have already been posted. Below are some brief responses (which includes reference to previous responses).

=====

We appreciate your review and feedback for the proposed program. Please see the following insights into your questions:

1. Relating to equity, diversity and inclusion, the admissions, student support and curriculum will be updated to reflect the new 2022 ACEND standards.

2. For information related to the budget, see response to the Commissioner's Office question #4. For the administrative needs of the program, a faculty member will be assigned as Program Director and receive course release time. With full support by the dean, other resources will be allocated as needed as the program develops.

3. SUU's nutrition department currently offers a Pre-Dietetic emphasis and an Allied Health emphasis. Students wanting to complete a bachelors nutrition degree and complete a different MS degree at a different university can still choose the Allied Health emphasis.

Regarding the chemistry requirement, the combined organic+biochemistry course does meet ACEND's organic and biochemistry requirements, as seen in other dietetic programs in the nation. This combined chemistry course will be accepted for the dietetic program requirement. Students in the Allied Track emphasis will be advised to take the chemistry courses needed for the programs they will apply to.

Experiential learning is embedded within courses not reflected in the course title. Experiential learning is a major focus for courses at SUU.

4. Please review response #4 to USU's feedback regarding internships. In regards to competition within Utah for internship slots, as USU's internship will also be awarding a MS degree and UofU's program is a graduate program, it is not logical, financially or additional time requirements, for SUU graduates to participate in these programs which would end in a dual graduate degree.

Currently our students graduate with a BS in nutrition. Better employment opportunities will be available with a graduate degree than are currently available for bachelor's trained students. The required NFS 1000 Introduction to Careers educates students on the education pathway to becoming a dietitian which includes an internship. In that course they also learn about the salary disparity of a nutrition degree vs. Registered Dietitian Nutritionist salary.

All program information, including tuition and fees will be disclosed on the program's website per ACEND requirements.

**Utah System of Higher Education
New Academic Program Proposal
Cover/Signature Page - Full Template**

Institution Submitting Request: Southern Utah University

Proposed Program Title: Master of Science/Didactic Program in Dietetics (MS/DPD)

Are There New Emphases: Yes Student Emphasis Required

Names of New Emphases (Separated by Commas): Dietetics

Sponsoring School, College, or Division: College of Health Sciences

Sponsoring Academic Department(s) or Unit(s): Department of Agriculture and Nutrition Sciences

Classification of Instructional Program Code¹ : 51.3101

Min/Max Credit Hours Required of Full Program: 150 / 150

Proposed Beginning Term²: Fall 2023

Institutional Board of Trustees' Approval Date:

Program Type (check all that apply):

<input type="checkbox"/> (AAS)	Associate of Applied Science Degree
<input type="checkbox"/> (AA)	Associate of Arts Degree
<input type="checkbox"/> (AS)	Associate of Science Degree
<input type="checkbox"/>	Specialized Associate Degree (specify award type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/> (BA)	Bachelor of Arts Degree
<input type="checkbox"/> (BS)	Bachelor of Science Degree
<input type="checkbox"/> (BAS)	Bachelor of Applied Science Degree
<input type="checkbox"/>	Specialized Bachelor Degree (specify award type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/> (MA)	Master of Arts Degree
<input checked="" type="checkbox"/> (MS)	Master of Science Degree
<input type="checkbox"/>	Specialized Master Degree (specify award type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/>	Doctoral Degree (specify award type ³ :)
<input type="checkbox"/>	K-12 School Personnel Program
<input type="checkbox"/>	Out of Service Area Delivery Program <input type="checkbox"/> Attached MOU
<input type="checkbox"/>	Out of Mission Program

¹ For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

² "Proposed Beginning Term" refers to first term after Regent approval that students may declare this program.

³ Please indicate award such as APE, BFA, MBA, MEd, EdD, JD

<input type="checkbox"/>	NEW Professional School
--------------------------	-------------------------

Changes to Existing Programs or Administrative Units Required (check all that apply, if any):

<input type="checkbox"/>	Program Restructure with or without Consolidation
<input type="checkbox"/>	Emphases transfer from another program or academic unit
<input type="checkbox"/>	Name Change of Existing Program or Academic Unit
<input type="checkbox"/>	Program transfer to a different academic unit
<input type="checkbox"/>	Suspension or discontinuation of a unit or program
<input type="checkbox"/>	Reinstatement of a previously suspended/discontinued program or administrative unit
<input type="checkbox"/>	Other

Chief Academic Officer (or Designee) Signature:

I, the Chief Academic Officer or Designee, certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Jon Anderson, Provost _____ Date:

I understand that checking this box constitutes my legal signature.

Utah System of Higher Education Program Description - Full Template

Section I: The Request

Southern Utah University requests approval to offer the following Master's degree(s): Master of Science/Didactic Program in Dietetics (MS/DPD) effective Fall 2023. This program was approved by the institutional Board of Trustees on .

Section II: Program Proposal

Program Description

Present a complete, formal program description.

The Southern Utah University College of Health Sciences proposes a Master of Science/Didactic Program in Dietetics (MS/DPD) degree to be housed and administered by the Department of Agriculture and Nutrition. The MS/DPD degree is designed for students seeking careers as Registered Dietitian Nutritionist (RDN) food/nutrition professionals. A Didactic Program in Dietetics (DPD) refers to an academic program designed to meet the knowledge requirements for dietetics practice and produces a DPD certification. The MS/DPD program is an accelerated 4+1 program that students will begin in their last year of undergraduate study in the current SUU Bachelor of Science in Human Nutrition Pre-Dietetic Emphasis, which will provide a seamless course of study resulting in the conferral of both BS and MS degrees concurrently, an accelerated 4+1 program. Completion of the MS/DPD program, followed by an Accreditation Council for Education in Nutrition and Dietetics (ACEND)-accredited dietetic internship (DI), will prepare students to sit for the national Commission on Dietetics (CDR) registration exam for RDN status. The program will allow advanced nutrition major undergraduates the opportunity to pursue a combined bachelor's and master's degree within an accelerated time frame. This will provide graduates an opportunity for complementary knowledge and skills development, help to expand undergraduate nutrition/dietetic recruitment and retention, and foster integration and interaction between undergraduate and graduate programs while maintaining the expectation and disciplinary exposure of each individual degree program.

Students applying to this program will be current SUU students, which may include transfer students from Junior or Community colleges, or graduates in nutrition. The MS/DPD begins with 3 years of prerequisite coursework including SUU general education requirements and specific ACEND requirements for the MS/DPD. Qualifying students may apply for acceptance into the accelerated MS/DPD program at the start of spring semester their 3rd year (6th semester). The 4th year will be part of the master's 4+1 degree, which will include 11 graduate and other undergraduate course credits. Year 5 will consist of 19 graduate credits to complete the 30 total credits required for the master's degree. The program meets all core knowledge requirements established by ACEND to provide a verification statement required for progression into a dietetic internship. During the student's final semester, application is to be made for a dietetic internship elsewhere (typically 9-12 months in length), completion of which is required to qualify the student for the national examination for RDN status. Completion of the didactic program without a dietetic internship will qualify graduates to qualify for other credentials, such as a Nutrition and Dietetic Technicians Registered (NDTR), Certified Dietary Manager (CDM), and School Nutrition Specialist (SNS), among other career options.

Students who have an undergraduate degree in nutrition or who have fulfilled the prerequisite coursework may apply for the program and plan to graduate with a MS/DPD in 2 years.

Consistency with Institutional Mission

Explain how the program is consistent with the institution's Regents-approved mission, roles, and goals (see mission and roles at higheredutah.org/policies/policyr312) or, for "out of mission" program requests, the rationale for the request.

The proposed accelerated 4+1 MS/DPD degree program is consistent with SUU's mission to "engage students in experiential education leading to personal growth, civic responsibility, and professional excellence" (R312, 4.2.2). The program specifically addresses SUU's goals and objectives for strengthening graduate programs and the goals of increasing student retention and graduation rates, and increasing the number of students pursuing post-graduate opportunities. In addition, this program's focus on producing strong professionals and future leaders in the field of dietetics is consistent with the goal of supporting student experiential learning beyond the traditional classroom setting.

The proposed program will benefit the institution by expanding the graduate program offerings. Given that SUU is focused on increasing graduate enrollments, this program will benefit SUU. In terms of benefits to Utah System of Higher Education (USHE) and the state, as noted in the section above, the accelerated 4+1 MS/DPD degree program will serve the public by providing a new cadre of professional dietitians who can advance the health and well-being of individuals across the Intermountain west.

Section III: Needs Assessment

Program Rationale

Describe the institutional procedures used to arrive at a decision to offer the program. Briefly indicate why such a program should be initiated. State how the institution and the USHE benefit by offering the proposed program.

Starting January 1, 2024, the Commission on Dietetic Registration (CDR) will require each student to have completed a master's degree before being eligible to take the registration exam. There are currently 213 DPD programs in the US with only 11 providing master's degrees. ACEND rescinded the 10-year moratorium for applications for DPD programs in September of 2020. This is an opportunistic time to expand nutrition offering to students and aid them in their professional goals.

SUU's current Bachelor of Science in Human Nutrition - Pre-Dietetics Emphasis is focused on preparing students to apply to dietetic programs offered at other universities, as it does not meet the ACEND accreditation dietetic requirements. Job opportunities and salaries for graduates with only a Bachelor of Science in Nutrition are fairly limited. For example, with a bachelor degree a graduate could get a job as a diet technician with a mean annual wage of \$32,920 vs \$63,090 for dietitians (Bureau of Labor Statistics, 2020).

A MS/DPD program at Southern Utah University is being proposed because of the change in licensing requirements to a minimum of a master's degree requirement, long-term student demand, a shortage of food and nutrition professionals, the projections for an increased need for RDs in the next decade, and the readiness of the Department of Agriculture and Nutrition Science to offer a strong program. The program has been designed so that most prerequisite coursework, may be completed at any of the community colleges or universities in the state. The few Southern Utah University specific nutrition courses may be taken by transfer student in the 3rd year prior to program application.

Labor Market Demand

Provide local, state, and/or national labor market data that speak to the need for this program. Occupational demand, wage, and number of annual openings information may be found at sources such as Utah DWS Occupation Information Data Viewer (jobs.utah.gov/jsp/wi/utalmis/gotoOccinfo.do) and the Occupation Outlook Handbook (www.bls.gov/oco).

Nutrition is an important aspect of quality health care. It is critical for prevention and treatment of the leading causes of death and disability in the United States: heart disease, stroke, cancer, diabetes, and

obesity (Centers for Disease Control and Prevention -CDC, 2015). Eighty-six percent of all health care spending in 2010 was for people with one or more of these preventable chronic medical conditions (Leroy et al., 2014). The vital role of nutrition in preventing and treating diseases, known as Medical Nutrition Therapy (MNT), is now well documented (CDC, 2021). More dietitians will be needed to provide care for patients with various medical conditions and to advise people who want to improve their overall health.

The U.S. Bureau of Labor Statistics (BLS) reports that demand for RDNs is strong with a projected 8% growth rate, much faster than average, over the 2019-2029 decade. The MS/DPD degree program enhances the marketability of students in professional practice in which the master's degree will become a requirement, even in entry-level dietetic positions. By implementing this program now, SUU will be well positioned to place master's-educated students in the workforce once the new licensing requirements are mandated.

Currently there are a total of 866 Registered Dietitians Nutritionists (RDN) in Utah with only 54 residing in Southern Utah suggesting a need for better coverage in rural Utah. With the growing population in Southern Utah, especially Cedar City, Hurricane, Washington, and St. George, health care professional demand will also increase. Currently there is a plan for an additional hospital in St. George necessitating the need for more dietitians.

The median salary in the U.S. for a dietitian with a Bachelor's degree was \$63,090 in May 2021. Utah's median salary for dietitians was \$65,014 as of May 2021. Utah ranks 6 out of 50 states nationwide for Registered Dietitian salaries. The proposed MS-DPD program will respond to these market characteristics by training strong professionals to be well-positioned to move into professional practice and earn a competitive wage.

Data from BLS's Occupational Outlook Handbook indicated that for each dietitian or nutritionist, there are 51.6 nurses, 4.3 pharmacists, 1.7 physician assistants and 10 medical doctors. If there are not enough RDNs to deal with the demand in all areas of dietetic practice, practitioners with less education in nutrition and medical nutrition therapy will attempt to meet the needs of a growing national population, to the detriment of the health of individuals not receiving state-of-the-science nutrition interventions.

Registered Dietitian Nutritionists work in a variety of employment settings, including health care, business and industry, community/public health, education, research, government agencies, athletics, and private practice. Many work environments, particularly those in medical and health-care settings, require that an individual be credentialed as a RDN.

There is also growing interest in nutrition by the general public. However, inaccurate nutrition information is widespread on blogs, podcasts, social media, websites and is often produced by informally educated "nutritionist". There is a great need for RDNs with training in evidenced based nutrition to provide nutrition information to the general public. Additionally, the demand for nutrition counseling services via telemedicine has been increasing, especially since the Covid-19 pandemic. In 2019, about 11% of US consumers utilized telehealth compared to 46% in 2020 (National Center for Biotechnology Information - NCBI, 2/21).

The Utah System of Higher Education (USHE) has also identified Dietitian as a field where jobs are in high demand (SUU IR & Assessment Office, 08-04-2021, List of 4/5 star programs as provided by the USHE IR office). In order to qualify as a high demand job, the discipline must rank in the top 20% of jobs

for outlook based on projected number of job openings and projected growth rate, rank in the top 20% of jobs for median annual wage, and require postsecondary training.

Student Demand

Provide evidence of student interest and demand that supports potential program enrollment. Use Appendix D to project five years' enrollments and graduates. Note: If the proposed program is an expansion of an existing program, present several years enrollment trends by headcount and/or by student credit hours that justify expansion.

Currently, for those students interested in becoming RDNs, SUU offers only a pre-dietetics emphasis, human nutrition degree, forcing students interested in becoming a RDN to apply to programs in dietetics at other universities. NFS 1000 Introduction to Nutrition Careers was developed to educate nutrition majors on the education pathway to becoming a dietitian. Many students are very discouraged to learn that their SUU bachelor's degree does not qualify them to become a RDN. Nonetheless, the pre-dietetic emphasis still averages 13.6 graduates yearly (18 in 2021) indicating there is sustained interest among students for a RDN program at SUU. Students who know they want to become a RDN often do not apply to SUU as undergraduates because the program is not offered here. Many other students attend SUU only long enough to get the required pre-requisite courses before applying to an undergraduate dietetic program elsewhere, thus leaving SUU without a degree. From department graduate surveys, 2016 to present, 63/258 nutrition graduates, 38 Pre-Dietetic and 25 Allied Health, stated that they planned on applying to a graduate Dietetic program, and 49/104 (47%) of current nutrition majors stated they were likely or very likely to apply to a Dietetics program if available at SUU.

Similar Programs

Are similar programs offered elsewhere in the USHE, the state, or Intermountain Region? If yes, identify the existing program(s) and cite justifications for why the Regents should approve another program of this type. How does the proposed program differ from or compliment similar program(s)?

Other schools in the region with similar programs report the following average enrollment for Didactic Programs in Dietetics (DPD): Utah State University 18, University of Utah 15, Brigham Young University 40, and University of Nevada-Las Vegas 30. No universities in the Intermountain region provide an accelerated 4+1 MS/DPD.

Dietetic programs in the region are very competitive with many students failing to be accepted each year. The acceptance of 15 SUU MS/DPD students will accommodate the pre-dietetic students that have historically graduated from SUU each year and will meet the upcoming Masters degree requirement.

Collaboration with and Impact on Other USHE Institutions

Indicate if the program will be delivered outside of designated service area; provide justification. Service areas are defined in higher.utah.org/policies/policy315/. Assess the impact the new program will have on other USHE institutions. Describe any discussions with other institutions pertaining to this program. Include any collaborative efforts that may have been proposed.

Nutrition programs in USHE Institutions will be working as a collaborative team to meet the demands of students desiring a career in dietetics as well as growing professional and job opportunities. Very little impact is expected on other USHE institutions. What impact may occur will be due to SUU students seeking the proposed accelerated MS/DPD degree rather than pursuing graduate education at other USHE institutions.

SUU Nutrition faculty had conversations via Zoom with Nutrition faculty from USU, U of U, BYU and UNLV.

All universities supported the concept of a RDN program in Southern Utah. SUU is exploring pre-select internship agreements with USU, UNLV, and University of Northern Colorado DI programs for SUU students.

External Review and Accreditation

Indicate whether external consultants or, for a career and technical education program, program advisory committee were involved in the development of the proposed program. List the members of the external consultants or advisory committee and briefly describe their activities. If the program will seek special professional accreditation, project anticipated costs and a date for accreditation review.

The Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics (AND) is an autonomous accrediting agency for dietetic programs that prepares students to begin careers as RDNs. ACEND ensures the quality of nutrition and dietetics education to advance the practice of the profession and is valued for advancing excellence in nutrition and dietetics education. To achieve its mission and vision, the ACEND board has established strategic goals. These include

- Assuring the quality of nutrition and dietetics education through a peer review process
- Communicating the accreditation process and expectations
- Fostering innovation in nutrition and dietetics education

The MS/DPD degree will seek accreditation by ACEND of the Academy of Nutrition and Dietetics (AND), and the proposed MS/DPD program relies completely on ACEND accreditation requirements for an approved dietetics program. The [2022 ACEND standards](#) were used to ensure that SUU's MS/DPD program will meet all requirements for an ACEND-accredited program.

Upon approval of the program by the Board of Trustees, the ACEND candidacy application process will take one year to complete, with application, self-study/site visit fees. After 4 years of candidacy status, another self-study/site visit, with fees, will occur to determine full accreditation status. The review process then will reoccur every seven years. Fees are also due annually.

ACEND's [fee schedules](#) include the following:

- Candidacy for accreditation fee
 - Eligibility fee for pre-candidacy: \$2,700
 - Self-study/site visit fee for candidacy: \$7,100
- Self-study/site visit accreditation fee
\$7,100 for two team members
- Annual fee schedule per calendar year
 - January 1, 2023: \$2,250
 - January 1, 2024: \$2,325
- Special fees
 - Canceling/rescheduling a site visit: \$1,000 + costs incurred
 - Focused site visit: \$3,000 admin fee + \$1,710/team members
 - Appeal of accreditation decision: \$1,700 + appeal panel expenses
 - Substantive changes: \$300
 - Program director change fee: \$400 (includes access to ACEND FEM Standards Webinar series)
 - Late submission of materials/reports: \$200

Section IV: Program Details

Graduation Standards and Number of Credits

Provide graduation standards. Provide justification if number of credit or clock hours exceeds credit limit for this program type described in R401-3.11, which can be found at higheredutah.org/policies/R401.

The MS/DPD program will be an accelerated 4+1 degree, conferring both a bachelor's degree and a master's degree in dietetics. Students in the program will be required to earn a minimum of 150 total credits: 120 undergraduate credits, 40 of which will be upper division for the bachelor's degree; and 30 credits for the master's degree, 11 of which will be taken in year 4 of the bachelor's degree. The total credit requirements for each, respectively, meets the minimum requirements for undergraduate and graduate degrees at SUU. Further, the MS/DPD degree will require the completion of a master's project.

All undergraduate courses taken to satisfy the MS/DPD program requirements must be taken for a letter grade and must be passed with a "C" grade or better. All graduate courses must be taken for a letter grade must be passed with a "B-" grade or better. All graduate project grading will be Pass/Fail. See "Grading System" <https://catalog.suu.edu/content.php?catoid=23&navoid=3927>

Admission Requirements

List admission requirements specific to the proposed program.

Admission to the accelerated 4+1 MS/DPD program will be granted to up to 15 highly qualified undergraduate students each year. Students will apply to the MS/DPD program by January 25 of their 3rd year (6th semester) or after all prerequisites have been completed. Students will be accepted into the accelerated MS/DPD program for their fourth/senior undergraduate year, with their emphasis changed from Pre-Dietetics to Dietetics. Students will then be matriculated into the graduate program for their fifth/final year of the MS/DPD program. Although accepted into the MS/DPD program, students will remain enrolled as undergraduate students during their fourth/senior year of the program, even though enrolled in 11 graduate credits, and will be matriculated graduate students for the final graduate year of the MS/DPD program.

The following student admission information will be posted on the program website:

SUU's Master of Science/Didactic Program in Dietetics MS/DPD program is an accelerated 4 + 1 graduate program. Application for this program is competitive and based on review of all application materials. To be eligible for admission students must have:

1. Undergraduate cumulative GPA of 3.0 or above on a 4.0 scale.
2. A cumulative GPA of 3.0 on a 4.0 scale on all "Prerequisite Courses" with no course grade less than a C (C- is not accepted).
3. Completion of all SUU general education requirements
4. Completion of 300 hours of dietetic related experiences, paid or volunteer (see Nutrition website for required portfolio template)

As space is limited, fulfillment of admission requirements does not guarantee admission to the program.

Application Process:

Students may only apply to the program once a year, in the spring semester, to be considered for the fall semester program. Applications will not be reviewed until all application materials have been received. The application deadline is January 25th. All applications will be reviewed and admission determined by the DPD selection committee. Provisional admission is made and notifications are sent by email by March 1st. Student written confirmation must be provided to the administrative assistant by email by March 15th. This allows for timely student registration for upcoming fall courses. In order

to be officially admitted to the dietetics program, all those receiving provisional admission must successfully complete prerequisite courses taken during spring semester. If these courses are taken at an institution other than SUU, students must submit official copies of their transcripts containing their spring semester grades. The committee will review spring transcripts and make final admission decisions.

All of the following components of the application should be submitted by January 25th:

1. A completed DPD application form. (web site URL)
2. Portfolio of dietetic related experience for 300 hours using the provided template.
3. Personal Statement/Letter of Intent addressing the following topics:
 - Describe your career aspirations - up to 250 words
 - Explain your personal characteristics, skills, values or experiences that will increase your success in the program and dietetic profession - up to 250 words
4. Letter of recommendation from an employer or volunteer supervisor (emailed directly from the writer) using the Letter of Recommendation template.
5. All applicants must show proof of English language proficiency. This can be done through a transcript indicating at least two years of study at an English-medium school in an English-medium country. Alternatively, international English as a second language applicants, as well as immigrants to the United States and U.S. permanent residents from non-English-speaking countries can demonstrate English proficiency through an accepted English language proficiency exam that has been **taken within the last two years**. Accepted exams and minimum scores include the following.
 - The Test of English as a Foreign Language (TOEFL), Paper-based test = 550, Computer-based test = 213, Internet-based test = 79.
 - The International English Language Testing System (IELTS) = 6.0.
 - Duolingo English Test (DET)Report score on the DPD application

Program credits completed the first year of the program, which is the last year of the bachelor's degree, will be charged undergraduate tuition rates, including 6000 level courses. Besides tuition and books, the following fees are required to participate in the program:

Program Fees:

White Lab Coat: new, long Amazon or other Jan 5 (Spring 1) ~\$20

Academy of Nutrition and Dietetics Student Membership <https://www.eatrightpro.org/membership/membership-types-and-criteria/student-member> JULY 1 (x 2 yrs.) ~\$60

1 year Subscription to Nutrition Care Manual <https://www.nutritioncaremanual.org/> Jan 5 (Spring 1) ~\$80

Dietetic Internship Application Fees ~\$250

Tuition differential to supplement graduate assistant/administration costs \$1000 (\$250/semester)

Curriculum and Degree Map

Use the tables in Appendix A to provide a list of courses and Appendix B to provide a program Degree Map, also referred to as a graduation plan.

Section V: Institution, Faculty, and Staff Support

Institutional Readiness

How do existing administrative structures support the proposed program? Identify new organizational structures that may be needed to deliver the program. Will the proposed program impact the delivery of undergraduate and/or lower-division education? If yes, how?

Southern Utah University is well situated to offer a didactic program in dietetics. The University has strong, vibrant programs in the sciences as well as other supporting disciplines. The majority of nutrition and prerequisite courses already exist. In essence, the proposed program allows SUU to do more to serve constituencies with current resources.

The proposed program will be housed within the Department of Agriculture and Nutrition (AGNS) in the College of Health Sciences. The AGNS Department offers undergraduate programs in Human Nutrition with emphases in pre-dietetics and allied health. The proposed program will round out the program offerings and improve career options for students with a dietetic emphasis. A working group of tenure-line and career-line faculty members have crafted the curriculum and proposal for the MS/DPD program in dietetics. The entire faculty has approved the proposal unanimously. The proposal was also approved by the Dean of the College of Health Sciences on September 22, 2021.

Faculty

Describe faculty development activities that will support this program. Will existing faculty/instructors, including teaching/graduate assistants, be sufficient to instruct the program or will additional faculty be recruited? If needed, provide plans and resources to secure qualified faculty. Use Appendix C to provide detail on faculty profiles and new hires.

The nutrition program has a group of highly trained and skilled professors in the area of nutrition and dietetics. All faculty members are and will continue to be involved in teaching undergraduate courses as well as new graduate classes. Graduate assistants will be used to assist with teaching when appropriate.

The AGNS Department currently has five full-time positions, all of which are filled with RDN-trained individuals. Two new faculty lines will be required for this program to cover the additional classes that must be added to the curriculum and to allow release time for a new Program Director position. Per ACEND requirements: "Standard 5: Faculty: The program must have qualified faculty in sufficient numbers to provide the depth and breadth of learning activities required in the curriculum and exposure to the diversity of practice. Program faculty, including the program director, must show evidence of continuing competence appropriate to teaching responsibilities, through professional work experience, graduate education, continuing education, research or other activities leading to professional growth and the advancement of their profession. "

Staff

Describe the staff development activities that will support this program. Will existing staff such as administrative, secretarial/clerical, laboratory aides, advisors, be sufficient to support the program or will additional staff need to be hired? Provide plans and resources to secure qualified staff, as needed.

Administrative Assistant help will be needed to assist with student academic record keeping, annual report/fees submission, website maintenance, and maintenance of program handbook. The

administrative assistant will also be the contact person in the summer when the program director is off contract per ACEND requirements, "Provision or delegation of responsibilities to assure year-round coverage of director responsibilities in the absence of the director or in cases where the director's full-time appointment does not cover all 12 months. In programs where the program director assigns some responsibilities to other individuals, the director must ensure that all program director responsibilities are accomplished throughout the year."

There will be a need for an increased number of teaching assistant hours, due to the additional faculty lines as well as graduate courses taught.

Student Advisement

Describe how students in the proposed program will be advised.

Prior to acceptance into the MS/DPD program, students receive academic advising from College of Health Science (CoHS) Academic Advisors. Once students are accepted into the MS/DPD program and begin actual coursework in the MS/DPD program, the DPD Program Director will assume the role of the student's primary graduate advisor through the remainder of the student's time in the program.

Students will be admitted to the dietetics program as a cohort and will complete classes in a lock-step fashion with their cohort group. Students will be required to meet with their advisor annually to assess progress in the program, DI application, and possible careers. In addition, students will be expected to meet with the CoHS academic advisors during the MS/DPD program to assure graduation requirements are met.

Library and Information Resources

Describe library resources required to offer the proposed program if any. List new library resources to be acquired.

No additional library resources will be needed to support this program. Key journals in the field of nutrition and dietetics are presently available through SUU's library to support the proposed MS/DPD program. Once students are in the MS/DPD program, membership in the Academy of Nutrition and Dietetics (AND) will be required which will provide students access to the Academy of Nutrition and Dietetics Evidence Analysis Library (EAL).

Projected Enrollment and Finance

Use Appendix D to provide projected enrollment and information on related operating expenses and funding sources.

Section VI: Program Evaluation

Program Assessment

Identify program goals. Describe the system of assessment to be used to evaluate and develop the program.

The overall goal of this program is to produce students who are eligible to enter a DI program that will qualify them to take the national Commission on Dietetics Registration (CDR) exam to become a RDN. Data on placement rates of students in DI programs and students passing the national exam will be an important metric of success. While in the program, students will be expected to meet standards per ACEND accrediting requirements (as described below). Outcomes on these standards will also be used to judge program success.

The DPD has three broad program goals with expected outcomes for each goal. These outcomes will be measured using the average of data from the previous three years for the purpose of maintaining

quality and making improvements as needed.

Goal 1. The program will prepare DPD graduates for success in a dietetic internship/supervised practice program or other professional pursuits through provision of current evidence-based knowledge, experiential learning, and development of communication and critical thinking skills, leading to CDR credentialing as Registered Dietitian Nutritionists.

Objective 1.1: At least 80% of program students complete program/degree requirements within 3 years (150% of the program length).

Objective 1.2: At least 50% percent of program graduates apply for admission to a supervised practice program prior to or within 12 months of graduation.

Objective 1.3: Of program graduates who apply to a supervised practice program, at least 65% percent are admitted within 12 months of graduation.

Objective 1.4: 80% of graduates from the program will receive “satisfactory” ratings or higher on their overall knowledge and skills of food and nutrition from their employer and/or their internship director.

Objective 1.5: 80% of responding graduates who did not apply to a supervised practice program will indicate “satisfactory” or better that the DPD program prepared them for a career in a health or industry related field.

Objective 1.6: The program's one-year pass rate (graduates who pass the registration exam within one year of first attempt) on the CDR credentialing exam for dietitian nutritionists is at least 80%.

Goal 2. The program will attract and retain talented students in the DPD consistent with the University mission, goals and resources and support student's timely completion of the program.

- 80% of students accepted into the DPD will complete the program.
- 80% of responding graduates will indicate “satisfactory” or better score with respect to quality of advising and support provided by the faculty and DPD Director.

Goal 3. The program will serve the community through volunteerism, education and provision of employable graduates.

- At least 80% of on-campus students will be active members of the Student Dietetic Association.
- 80% of responding graduates will indicate “satisfactory” ratings or higher on their overall knowledge and skills developed in leadership through participation in the Student Dietetic Association.
- Surveys of internship directors/employers of graduates will indicate that 70% or more of graduates provide professional service in their communities.

Course content is based upon the core knowledge requirements of the Standards for Didactic Nutrition and Dietetic Education Programs, published by ACEND. The DPD curriculum is developed to meet the standards for graduate eligibility into dietetic internship programs. Required feedback from both

internal and external stakeholders, such as graduates, administrators, faculty, preceptors, employers, practitioners, nutrition and dietetics education program directors, faculty from other disciplines and advisory committees will be reviewed annually. Curriculum adjustments will seek to continuously improve graduate outcomes.

Student Standards of Performance

List the standards, competencies, and marketable skills students will have achieved at the time of graduation. How and why were these standards and competencies chosen? Include formative and summative assessment measures to be used to determine student learning outcomes.

To assure ongoing excellence in achieving learning outcomes, an assessment process will be undertaken by the AGNS Department required by ACEND. ACEND's standards of performance and knowledge requirements for the DPD program are listed below. The SUU Dietetics Program will be required to fulfill ACEND Standards 3 and 4.

Standard 3: Curriculum and Learning Activities

The Core Knowledge must be the basis on which the program curriculum and learning activities are built within the context of the mission and goals of the program.

REQUIRED ELEMENTS:

3.1 The program's curriculum must be designed to ensure the breadth and depth of requisite knowledge needed for entry to supervised practice to become a registered dietitian nutritionist.

A. The program's curriculum must include the following required components, including prerequisites:

1. Research methodology, interpretation of research literature and integration of research principles into evidence-based practice
2. Communication and documentation skills sufficient for entry into professional practice
3. Principles and techniques of effective education, counseling and behavior change theories and techniques
4. Governance of nutrition and dietetics practice, such as the Scope of Practice for the Registered Dietitian Nutritionist and the Code of Ethics for the Profession of Nutrition and Dietetics; and interprofessional relationships in various practice settings
5. Principles of medical nutrition therapy, the Nutrition Care Process and clinical workflow elements
6. Role of environment, food, nutrition and lifestyle choices in health promotion and disease prevention
7. Management theories and business principles required to deliver programs and services
8. Continuous quality management of food and nutrition services
9. Fundamentals of public policy, including the legislative and regulatory basis of nutrition and dietetics practice
10. Licensure and certification in nutrition and dietetics
11. Health care delivery systems (such as accountable care organizations, managed care, medical homes, local health care agencies)
12. Coding and billing of nutrition and dietetics services to obtain reimbursement for services from public or private payers, fee-for-service and value-based payment systems
13. Food science and food systems, food safety and sanitation, environmental sustainability, global nutrition, principles and techniques of food preparation, and development, modification and evaluation of recipes, menus and food products acceptable to diverse populations
14. Organic chemistry, biochemistry, anatomy, physiology, genetics, nutritional genomics, microbiology, pharmacology, statistics, logic, nutrient metabolism, integrative and functional

nutrition and nutrition across the lifespan

15. Cultural humility, self-reflection, and diversity, equity and inclusion

16. Human behavior, psychology, sociology or anthropology

B. The program's curriculum must prepare students with the following core knowledge:

1. Domain 1. Scientific and Evidence Base of Practice: Integration of scientific information and translation of research into practice.

Upon completion of the program, graduates are able to:

KRDN 1.1 Demonstrate how to locate, interpret, evaluate and use professional literature to make ethical, evidence-based practice decisions.

KRDN 1.2 Select and use appropriate current information technologies to locate and apply evidence-based guidelines and protocols.

KRDN 1.3 Apply critical thinking skills.

2. Domain 2. Professional Practice Expectations: Beliefs, values, attitudes and behaviors for the nutrition and dietetics practitioner level of practice.

Upon completion of the program, graduates are able to:

KRDN 2.1 Demonstrate effective and professional oral and written communication and documentation.

KRDN 2.2 Describe the governance of nutrition and dietetics practice, such as the Scope of Practice for the Registered Dietitian Nutritionist and the Code of Ethics for the Profession of Nutrition and Dietetics.

KRDN 2.3 Assess the impact of a public policy position on the nutrition and dietetics profession.

KRDN 2.4 Discuss the impact of health care policy and different health care delivery systems on food and nutrition services.

KRDN 2.5 Identify and describe the work of interprofessional teams and the roles of others with whom the registered dietitian nutritionist collaborates.

KRDN 2.6 Demonstrate cultural humility, an awareness of personal biases and an understanding of cultural differences, diversity, equity and inclusion.

KRDN 2.7 Describe contributing factors to health equity in nutrition and dietetics including structural bias, social inequities, health disparities and discrimination.

KRDN 2.8 Participate in a nutrition and dietetics professional organization and explain the significant role of the organization.

KRDN 2.9 Defend a position on issues impacting the nutrition and dietetics profession.

3. Domain 3. Clinical and Client Services: Development and delivery of information, products and services to individuals, groups and populations.

Upon completion of the program, graduates are able to:

KRDN 3.1 Use the Nutrition Care Process and clinical workflow elements to assess nutritional parameters, diagnose nutrition related problems, determine appropriate nutrition interventions and monitor the effectiveness of these interventions.

KRDN 3.2 Develop an educational session or program/educational strategy for a target population.

KRDN 3.3 Demonstrate counseling and education methods to facilitate behavior

change and enhance wellness for diverse individuals and groups.

KRDN 3.4 Practice routine health screening assessments, including measuring blood pressure and conducting waived point-of-care laboratory testing (such as blood glucose or cholesterol).

KRDN 3.5 Develop nutritionally sound meals, menus and meal plans that promote health and disease management and meet client's/patient's needs.

4. Domain 4. Practice Management and Use of Resources: Strategic application of principles of management and systems in the provision of services to individuals and organizations.

Upon completion of the program, graduates are able to:

KRDN 4.1 Apply management theories to the development of programs or services.

KRDN 4.2 Evaluate a budget/financial management plan and interpret financial data.

KRDN 4.3 Demonstrate an understanding of the regulation system related to billing and coding, what services are reimbursable by third party payers, and how reimbursement may be obtained.

KRDN 4.4 Apply the principles of human resource management to different situations.

KRDN 4.5 Apply safety and sanitation principles related to food, personnel and consumers.

KRDN 4.6 Explain the processes involved in delivering quality food and nutrition services.

KRDN 4.7 Analyze data for assessment and evaluate data to be used in decision-making for continuous quality improvement.

5. Domain 5. Leadership and Career Management: Skills, strengths, knowledge and experience relevant to leadership potential and professional growth for the nutrition and dietetics practitioner.

Upon completion of the program, graduates are able to:

KRDN 5.1 Exhibit self-awareness in terms of personality, learning, leadership style and cultural orientation.

KRDN 5.2 Perform self-assessment and develop goals for self-improvement.

KRDN 5.3 Identify and articulate one's skills, strengths, knowledge, and experiences relevant to the position desired and career goals and identify areas necessary for professional growth.

KRDN 5.4 Identify and explore career options.

KRDN 5.5 Understand how to self-advocate for opportunities in the workplace.

KRDN 5.6 Coach and advise individuals and teams on resolving differences or dealing with conflict.

KRDN 5.7 Promote team involvement and recognize the skills of each member.

KRDN 5.8 Resolve to explore the uniqueness of each patient, client and colleague.

KRDN 5.9 Demonstrate an understanding of the importance and expectations of a professional in mentoring and precepting others.

Evaluation of student learning will occur by successful completion and acceptable scores of exams, application assignments, experiential learning activities, etc. per ACEND Standard 4.

Standard 4: Student Learning Assessment and Curriculum Improvement

The program must continuously assess student achievement of required core knowledge. The program

must collect and analyze aggregate data on student core knowledge attainment. The results of the assessment plan must be used to evaluate and improve the curriculum to enhance the quality of education provided.

4.1 The program must have a plan for on-going assessment of student's attainment of core knowledge. The plan must identify summative assessment methods used, as well as courses and learning activities in which assessment will occur and the process for tracking students' demonstration of core knowledge.

4.2 The program must document that data on student core knowledge attainment are collected, summarized and analyzed for use in curricular review and improvement.

Completion of the accelerated MS/DPD program will prepare students as strong professionals and future leaders in the field of dietetics, well-positioned to enter a dietetic internship, pass the certification exam, and move into professional practice.

Appendix A: Program Curriculum

List all courses, including new courses, to be offered in the proposed program by prefix, number, title, and credit hours (or credit equivalences). Indicate new courses with an X in the appropriate columns. The total number of credit hours should reflect the number of credits required to be awarded the degree.

For variable credits, please enter the minimum value in the table for credit hours. To explain variable credit in detail as well as any additional information, use the narrative box at the end of this appendix.

		Course Number	NEW Course	Course Title	Credit Hours
General Education Courses (list specific courses if recommended for this program on Degree Map)					
General Education Credit Hour Sub-Total					13
Required Courses					
+	-	NFS 1000		Introduction to Nutrition Careers	1
+	-	NFS 1020		Scientific Foundations to Human Nutrition	3
+	-	NFS 1240/45		Introduction to Food Preparation	3
+	-	NFS 2020		Nutrition in the Life Cycle	3
+	-	NFS 2140		Nutrition of the Infant and Child	3
+	-	NFS 2480		Intuitive vs Disordered Eating	3
+	-	NFS 3020		Nutrition as Related to Fitness and Sports	3
+	-	NFS 3040		Nutrition Assessment & Application	3
+	-	NFS 4000	×	Dietetic Professionalism	1
+	-	NFS 4100	×	Cultural Competency in Nutrition	1
+	-	NFS 4990		Senior Seminar in Nutrition	1
+	-	NFS 4480		Community Nutrition	3
+	-	NFS 4485	×	Community Nutrition Lab	1
+	-	NFS 6020	×	Nutritional Biochemistry:Macronutrients	3
+	-	NFS 6030	×	Nutritional Biochemistry:Micro nutrients	3
+	-	NFS 6040	×	Nutrition Communication & Counseling	3
+	-	NFS 6050	×	Medical Nutrition Therapy I	3
+	-	NFS 6060	×	Medical Nutrition Therapy II	3
+	-	NFS 6200	×	Food Science/Lab	4
+	-	NFS 6250	×	Quantity Food Production	2
+	-	NFS 6300	×	Management in Dietetics	3
+	-	NFS 6991	×	Introduction to Research in Dietetics/Capstone I	2
+	-	NFS 6992	×	Capstone II	1
+	-	NFS 6993	×	Capstone III	1
+	-	NFS 6994	×	Capstone IV	2
+	-	BIOL 1610/15		General Biology/Lab	4
+	-	BIOL 1620/25		General Biology II/Lab	4
+	-	BIOL 2060/65		Introductory Microbiology/Lab	4
+	-	BIOL 2320/25		Human Anatomy/Lab	4
+	-	BIOL 2420/25		Human Physiology/Lab	4
+	-	BIOL 3060/65		Genetics/Lab	4
+	-	CHEM 1110/15		Elementary Chemistry/Lab	4
+	-	CHEM 1120/25		Elementary Organic Bio-Chemistry/Lab	6

		Course Number	NEW Course	Course Title	Credit Hours
<input type="radio"/>	<input type="radio"/>	Math 1040		Statistical Inference	4
<input type="radio"/>	<input type="radio"/>	PSY 1010		General Psychology	3
<input type="radio"/>	<input type="radio"/>	SOC 1010		Introduction to Sociology	3
<input type="radio"/>	<input type="radio"/>	KIN 2010		Medical Terminology	2
<input type="radio"/>	<input type="radio"/>	KIN 3070		Exercise Physiology/Lab	4
<input type="radio"/>	<input type="radio"/>	HSS 1120		Introduction to Diversity	3
Choose 1 of the following courses:					
<input type="radio"/>	<input type="radio"/>	SOC 3450		Applied Research Methods	3
<input type="radio"/>	<input type="radio"/>	FLHD 3600		Research Methods in Family Life and Human Development	
<input type="radio"/>	<input type="radio"/>	KIN 4020		Research Methods and Statistics in Exercise Science	
<input type="radio"/>	<input type="radio"/>				
Required Course Credit Hour Sub-Total					115
Elective Courses					
<input type="radio"/>	<input type="radio"/>			Upper Division Elective Credits	13
<input type="radio"/>	<input type="radio"/>			Elective Credits	3
Choose 1 of the following courses:					
<input type="radio"/>	<input type="radio"/>			NOTE: the following courses are required but couldn't be added in <input type="checkbox"/>	
<input type="radio"/>	<input type="radio"/>	PSY 3650		Health Psych	3
<input type="radio"/>	<input type="radio"/>	PSY 4330		Theories of Learning	
<input type="radio"/>	<input type="radio"/>				
Choose 1 of the following courses:					
<input type="radio"/>	<input type="radio"/>			NOTE: the following courses are required but couldn't be added in <input type="checkbox"/>	
<input type="radio"/>	<input type="radio"/>	PHIL 1250		Critical Thinking	3
<input type="radio"/>	<input type="radio"/>	COMM 1310		Critical Thinking and Message Analysis	
<input type="radio"/>	<input type="radio"/>				
Choose of the following courses:					
<input type="radio"/>	<input type="radio"/>				
<input type="radio"/>	<input type="radio"/>				
Elective Credit Hour Sub-Total					22
Core Curriculum Credit Hour Sub-Total					150

Program Curriculum Narrative

Describe any variable credits. You may also include additional curriculum information.

Credits:	<u>Undergraduate</u>	<u>Upper Division</u>	<u>Graduate</u>
Nutrition	29	(13)	30

Other Required	62	(14)	
Elective	16	(13)	
General Education	13		
<hr/>			
150 Total credits	120	(40)	30

32 new course credits needed for the program

Additional curriculum changes:

- Course name and course description changes:
 - NFS 2480 "Intuitive Eating" to "Intuitive vs Disordered Eating"
 - NFS 3040 "Nutrition Assessment" to "Nutrition Assessment and Application"
- 4000 level courses converted to 6000 graduate courses:
 - NFS 4200 to 6200- Food Science
 - NFS 4205 to 6205 - Food Science Lab
- Added NFS 4485 Community Lab 1 cr
- NFS 6205 Food Science Lab decreased from 2 cr to 1 cr to be consistent with other DPD programs

Degree Map

Degree maps pertain to undergraduate programs ONLY. Provide a degree map for proposed program. Degree Maps were approved by the State Board of Regents on July 17, 2014 as a degree completion measure. Degree maps or graduation plans are a suggested semester-by-semester class schedule that includes prefix, number, title, and semester hours. For more details see <http://higheredutah.org/pdf/agendas/201407/TAB%20A%202014-7-18.pdf> (Item #3).

Please cut-and-paste the degree map or manually enter the degree map in the table below.

YEAR 1

Semester 1 (14 cr)

BIOL 1610/15 Gen Biology & Lab 4 cr
HSS 1120 Intro to Diversity 3 cr
NFS 1000 Intro to Nutrition Careers 1 cr
NFS 1020 Nutrition Foundations 3 cr
PSY 1010 Gen Psychology 3 cr

Semester 2 (16 cr)

BIOL 1620/25 Gen Biology II & Lab 4 cr
GE- ENGL 1010 3 cr
KIN 2010 Medical Terminology 2 cr
BIOL 2060/65 Microbiology & Lab 4 cr
NFS 2020 Nutrition in the Life Cycle 3 cr

YEAR 2

Semester 3 (17 cr)

Biol 2320/25 Anatomy & Lab 4 cr
CHEM 1110/15 Elem Chemistry & Lab 4 cr
Prerequisite(s): MATH 1010 or MATH 1050, Min. Grade: C
or Prerequisite Test: ACT Math Subscore: 23
GE - Fine Arts 3 cr
NFS 2140 Nutrition Infant & Child 3 cr
Soc 1010 Intro Sociology 3 cr

Semester 4 (17 cr)

CHEM 1120/25 Elem Organic Bio-Chem & Lab 6 cr
GE- ENGL 2010 3 cr
GE- INFO 1010 1 cr
NFS 2480 Intuitive vs Disordered Eating 3 cr
Choose 1 of the following:
PHIL 1250 Critical Thinking 3 cr
COMM 1310 Critical Thinking and Message Analysis 3 cr
Elective 1 cr

YEAR 3

Semester 5 (17 cr)

BIOL 2420/25 Physiology & Lab 4 cr
Math 1040 Statistics 4 cr
NFS 3020 Sports Nutrition 3 cr

Choose 1 of the following:

SOC 3450 Applied Research Methods 3 cr

KIN 4020 Research Methods in Exercise Science 3 cr

FLHD 3600 Research in FLHD (Family Life & Human Development) 3 cr

Upper Division Elective 3 cr

Elective 1 cr

Semester 6 (17cr)

(Application to the Dietetic program - due January 25)

BIOL 3060/65 Genetics & Lab 4 cr

NFS 3040 Assessment 3 cr

KIN 3070/5 Exercise Physiology/lab 4 cr

GE- HIST 1700 Am Civ3 c

Choose 1 of the following:

PSY 3650 Health Psych 3 cr

PSY 4330 Theories of Learning 3 cr

YEAR 4 (Start of Dietetic Program and Graduate Courses)

Semester 7 17 cr (12 + 5 Grad)

NFS 4100 Cultural Competency in Nutrition 1 cr

NFS 4480/4485 Community/ Nutrition & Lab 4 cr

NFS 6020 Nutritional Biochemistry:Macro-Nutrients 3 cr

NFS 6991 Intro to Research in Dietetics/Capstone I 2 cr

UD Elective 6 cr

Elective 1 cr

Semester 8 16 cr (10 + 6 Grad)

NFS 1240/45 Intro to Food Prep & Lab 3 cr

NFS 4000 Dietetic Professionalism 1 cr

NFS 4990 Nutrition Senior Seminar 1 cr

NFS 6050 Medical Nutrition Therapy I 3 cr

NFS 6250 Quantity Food Production 2 cr

NFS 6992 Capstone II 1 cr

UD Electives 3 cr

Elective 1 cr

Year 5 - Graduate

Semester 9 (11 credits)

NFS 6040 Nutrition Counseling 3 cr

NFS 6060 Medical Nutrition Therapy II 3 cr

NFS 6200/05 Food Science & Lab 4 cr

NFS 6993 Capstone III 1 cr

Semester 10 (8 credits)

NFS 6030 Nutritional Biochemistry: Micro-Nutrients 3 cr

NFS 6300 Management in Dietetics 3 cr

NFS 6994 Capstone IV 2 cr

Appendix C: Current and New Faculty / Staff Information

Part I. Department Faculty / Staff

Identify # of department faculty / staff (headcount) for the year preceding implementation of proposed program.

	# Tenured	# Tenure -Track	# Non -Tenure Track
Faculty: Full Time with Doctorate		2	
Faculty: Part Time with Doctorate			
Faculty: Full Time with Masters	1		2
Faculty: Part Time with Masters			
Faculty: Full Time with Baccalaureate			
Faculty: Part Time with Baccalaureate			
Teaching / Graduate Assistants	////	////	
Staff: Full Time			
Staff: Part Time			

Part II. Proposed Program Faculty Profiles

List current faculty within the institution -- with academic qualifications -- to be used in support of the proposed program(s).

	First Name	Last Name	Tenure (T) / Tenure Track (TT) / Other	Degree	Institution where Credential was Earned	Est. % of time faculty member will dedicate to proposed program.	If "Other," describe
Full Time Faculty							
	Matthew	Schmidt	T	MS	University of Utah	25	
	Nica	Clark	TT	PhD	University of Utah	25	
	Celesta	Lyman	NTT	MS	Saint Joseph's University	50	
	Elizabeth	Pearce	NTT		Emergency hire	12.5	
	Abi	Mickelson	NTT		Emergency hire	0	
Part Time Faculty							
	None						

Part III: New Faculty / Staff Projections for Proposed Program

Indicate the number of faculty / staff to be hired in the first three years of the program, if applicable. Include additional cost for these faculty / staff members in Appendix D.

	# Tenured	# Tenure -Track	# Non -Tenure Track	Academic or Industry Credentials Needed	Est. % of time to be dedicated to proposed program.
Faculty: Full Time with Doctorate					
Faculty: Part Time with Doctorate					
Faculty: Full Time with Masters			2	Registered Dietitian Nutritionist	100%
Faculty: Part Time with Masters					
Faculty: Full Time with Baccalaureate					
Faculty: Part Time with Baccalaureate					
Teaching / Graduate Assistants	////	////	2	Admission to the SUU MS/DPD program	100%
Staff: Full Time					

	# Tenured	# Tenure -Track	# Non -Tenure Track	Academic or Industry Credentials Needed	Est. % of time to be dedicated to proposed program.
Staff: Part Time			1	GED	100%

Appendix D: Projected Program Participation and Finance

Part I.

Project the number of students who will be attracted to the proposed program as well as increased expenses, if any. Include new faculty & staff as described in Appendix C.

Three Year Projection: Program Participation and Department Budget						
	Year Preceding Implementation	New Program				
		Year 1	Year 2	Year 3	Year 4	Year 5
Student Data						
# of Majors in Department	14					
# of Majors in Proposed Program(s)		8	10	12	15	15
# of Graduates from Department	14					
# Graduates in New Program(s)		7	9	11	14	15
Department Financial Data						
	Department Budget					
	Year Preceding Implementation (Base Budget)	Year 1	Year 2	Year 3		
		Addition to Base Budget for New Program(s)	Addition to Base Budget for New Program(s)	Addition to Base Budget for New Program(s)		
<i>Project additional expenses associated with offering new program(s). Account for New Faculty as stated in Appendix C, "Faculty Projections."</i>						
EXPENSES – nature of additional costs required for proposed program(s)						
<i>List salary benefits for additional faculty/staff each year the positions will be filled. For example, if hiring faculty in year 2, include expense in years 2 and 3. List one-time operating expenses only in the year expended.</i>						
Personnel (Faculty & Staff Salary & Benefits)		\$60,000	\$138,500	\$147,000		
Operating Expenses (equipment, travel, resources)		\$0	\$2,000	\$3,000		
Other:						
TOTAL PROGRAM EXPENSES		\$60,000	\$140,500	\$150,000		
TOTAL EXPENSES	\$0	\$60,000	\$140,500	\$150,000		
FUNDING – source of funding to cover additional costs generated by proposed program(s)						
<i>Describe internal reallocation using Narrative 1 on the following page. Describe new sources of funding using Narrative 2.</i>						
Internal Reallocation						
Appropriation		\$60,000	\$120,000	\$120,000		
Special Legislative Appropriation						
Grants and Contracts						
Special Fees						
Tuition						
Differential Tuition (requires Regents approval)			\$20,500	\$30,000		
PROPOSED PROGRAM FUNDING		\$60,000	\$140,500	\$150,000		
TOTAL DEPARTMENT FUNDING	\$0	\$60,000	\$140,500	\$150,000		
Difference						
Funding - Expense	\$0	\$0	\$0	\$0		

Part II: Expense explanation

Expense Narrative

Describe expenses associated with the proposed program.

The department plans to hire one additional faculty member at the onset of the master's program. By the second year of the program, an additional faculty member will be required to help teach the added graduate courses and cover the classes vacated by course release required for the program director. One graduate assistant will be utilized during the first year of the program, and an additional assistant during the second year.

Part III: Describe funding sources

Revenue Narrative 1

Describe what internal reallocations, if applicable, are available and any impact to existing programs or services.

Approval has been given to hire an additional faculty member from appropriated funds beginning Fall 2023. The department plans to petition for another full time faculty position which will begin Fall 2024 to teach the additional course load required to provide the master's program while continuing to provide multiple GE courses (NFS 1020) which benefit the University.

Revenue Narrative 2

Describe new funding sources and plans to acquire the funds.

Other MS/DPD programs in the state require Differential Tuition to help cover the additional costs of a master's program. The Department of Agriculture and Nutrition would like to require funds to cover the cost of hiring Graduate Assistants and potentially minimal administration help.

To: Board of Trustees
From: Jon Anderson, Provost and Vice President for Academic Affairs
Date: March 16, 2022
Subject: **2022-23 Proposed Program/Course Fee changes**

As we prepare for the coming fiscal year, academic affairs has completed a review of course and program fees across the division. Although SUU continues to strive towards fee neutrality and/or reduction, with the new program and certifications being added and rising economic costs, it was not feasible.

After a review by the Program/Course Fee Committee, the increases, decreases, modifications and eliminations outlined below and in the attached spreadsheet are recommended for your approval. The Committee reviewed the related expense plans and financial summaries for each of the fee requests and seeks your approval for implementation beginning the summer 2022 semester.

Due to new programs and certifications now offered at SUU, the following fees are requested to be created:

- College of Health Sciences:
 - Wilderness First Aid (ORPT 1510), new \$300 course fee (approximately \$5,400 per year) to cover the cost of the external certification and course materials.
 - Avalanche Recreation (ORPT 2000), new \$125 course fee (approximately \$1,500 per year) to cover the cost of the external certification and course materials.
 - Wilderness First Responder (ORPT 1542), new \$535 course fee (approximately \$5,350 per year) to cover the cost of the external certification and course materials.
- College of Performing and Visual Arts:
 - Film Program, new \$20 fee (approximately 4,200 per year) to support the creation of the new film degree program. This includes purchasing classroom supplies as well as backdrops, sets, upkeep of digital cameras and other equipment, etc.

In addition, the following program and course fee changes have been requested.

- Aviation:
 - All hanger courses request a \$30 per hour increase (approximately \$1,000 per semester per student) due to the rising cost of fuel.
- College of Engineering and Computational Sciences
 - Engineering and Technology program fee of \$13 decreasing to \$12 (approximately -\$6,500 per year) due to sufficient funding collected from increased SCH.
- College of Performing and Visual Arts
 - Art and Design (excluding Art History) program fee of \$13.50 increasing to \$14 (approximately \$4,167 per year) to cover rising costs related to materials and travel.
 - Arts Administration program fee of \$10 increasing to \$12 (approximately \$1,308 per year) to cover rising costs related to travel.
- College of Science

- Program fee of \$8.15 increasing to \$9 (approximately \$34,026 per year) to cover rising costs related to materials and supplies.
- Field Camp course fee of \$103 decreasing to \$75 (approximately -\$9,408 per year) due to additional funding secured from Dominion Energy and 2/3's of the sections moving online.

Excluding aviation labs, the total projected change in course and program fees is to be approximately \$45,443.35 for the upcoming 2022/2023 year. The committee will continue to re-evaluate and adjust the fee schedules in our ongoing effort to balance rising costs with internal efficiencies.

Thank you for considering the proposed program and course fee reductions and renewals.

Academic Course/Program Fee Summary									
Fee Change Requests, Academic Year 2022-2023									
COLLEGE	ACADEMIC PROGRAM / COURSE FEES	SCH's	CURRENT FEE	+/-	PROPOSED FEE	REVENUE IMPACT	REQUEST TYPE	COMMENTS	
Program Fees -									
COS	All Courses	40,031	\$8.15	\$0.85	\$9.00	\$34,026.35	Increase	Increase due to increasing costs of supplies	
COEHD	All Courses	20,122	\$3.00	\$0.00	3.00	\$0.00	No Change		
CECS	Aviation - AVTN/PILT	7,000	\$1.25	\$0.00	\$1.25	\$0.00	No Change		
CECS	CSIS Program	6,000	\$3.00	\$0.00	\$3.00	\$0.00	No Change		
CECS	Engineering & Tech Program	6,500	\$13.00	-\$1.00	\$12.00	-\$6,500.00	Decrease	Increase in SCH provided the funds needed	
CECS	Mathematics Program	19,000	\$2.00	\$0.00	\$2.00	\$0.00	No Change		
CHS	KOR/ORPT Program	11,500	\$7.50	\$0.00	\$7.50	\$0.00	No Change	Decrease in SCH from prior year. This results in \$4,485 in decreased revenue	
CHS	Ag & Nutrition Program	8,200	\$7.50	\$0.00	\$7.50	\$0.00	No Change		
CHS	Nursing Program	4,500	\$27.00	\$0.00	\$27.00	\$0.00	No Change	Decrease in SCH due to prior year overstatement. This results in \$25,758 in decreased revenue	
HSS	All Courses	60,000	\$4.00	\$0.00	\$4.00	\$0.00	No Change		
CPVA	Art & Design (excludes Art History)	8,334	\$13.50	\$0.50	\$14.00	\$4,167.00	Increase	Increase in material costs and expenses associated with travel	
CPVA	Art History Program	1,050	\$9.00	\$0.00	\$9.00	\$0.00	No Change		
CPVA	Music Program	5,937	\$11.00	\$0.00	\$11.00	\$0.00	No Change		
CPVA	Theatre Arts Program	5,700	\$9.00	\$0.00	\$9.00	\$0.00	No Change		
CPVA	Arts Admin Program	654	\$10.00	\$2.00	\$12.00	\$1,308.00	Increase	Increased costs associated with travel	
CPVA	Art & Design - Film	210	\$0.00	\$20.00	\$20.00	\$4,200.00	New	Filmmaking is a new program	
LIB	Library Program	340	\$8.00	\$0.00	\$8.00	\$0.00	No Change	Decrease in SCH due to AP/Online campus students will result in \$1,280 in decreased revenue	
BUS	Lower Div Program	10,792	\$5.00	\$0.00	\$5.00	\$0.00	No Change		
BUS	Upper Div Program	14,501	\$15.00	\$0.00	\$15.00	\$0.00	No Change		
BUS	Graduate Program	2,157	\$15.00	\$0.00	\$15.00	\$0.00	No Change	Decrease in SCH due to AP/Online campus students will result in \$15,900 in decreased revenue	
Course Fees -									
	Circuit Weights PE 1088	900	\$60.00	\$0.00	\$60.00	\$0.00	No Change		
CHS	Wilderness First Aid (ORPT 1510)	18	\$0.00	\$300.00	\$300.00	\$5,400.00	New	New course fee to cover certification	
CHS	Wilderness First Responder (ORPT 1542)	10	\$0.00	\$535.00	\$535.00	\$5,350.00	New	New course fee to cover certification	
CHS	Avalanche Recreation Level 1 (ORPT 2000)	12	\$0.00	\$125.00	\$125.00	\$1,500.00	New	New course fee to cover certification	
COS	Field Camp	336	\$103.00	-\$28.00	\$75.00	-\$9,408.00	Decrease	Additional funds from Dominion Energy and 2/3 sections moved online	
COEHD	Graduate Supervisory Internship	928	\$16.00	\$0.00	\$16.00	\$0.00	No Change		
CPVA	Applied Lessons 1/2 Hour	80	\$253.00	\$0.00	\$253.00	\$0.00	No Change		
CPVA	Applied Lessons 1 Hour	460	\$211.00	\$0.00	\$211.00	\$0.00	No Change		
CPVA	TDAA Voice Applied Lessons	110	\$200.00	\$0.00	\$200.00	\$0.00	No Change		
BUS	HRHM 3110 Course	60	\$84.00	\$0.00	\$84.00	\$0.00	No Change		
All Colleges	Student Teaching	Varies	\$16.00	\$0.00	\$16.00	\$0.00	No Change		
All Colleges	Independent Study	377	\$67.00	\$0.00	\$67.00	\$0.00	No Change		
						Net Total:	\$40,043.35		

SUU Flight Lab Billing Sheet Summer 2022 Fixed Rate

Course Name	Course #	Item	Billing Rate	Course Name	Course #	Item	Billing Rate
RW Private Solo	1145			FW SEL Instrument Add On	1310		
		A 2 Seat	\$18,825.00			A SEL	\$7,822.00
		B 4 Seat	\$29,500.00				
RW Private Certification	1155			FW SEL Commercial Phase I	2200		
		A 2 Seat	\$20,215.00			A SEL	\$19,940.00
		B 4 Seat	\$31,348.00	FW SEL Commercial Phase II	2230		
Combined Inst/Comm 1	2216					A SEL	\$16,665.00
		A 2 Seat	\$29,200.00	FW SEL Commercial Add On	2260		
		B 4 Seat	\$46,825.00			A SEL	\$8,390.00
Combined Inst/Comm 2	2276			FW MEL Commercial Add On	2270		
		A 2 Seat	\$50,305.00			A MEL	\$17,625.00
		B 4 Seat	\$60,523.00	FW SEL CFI Initial 61	3300		
RW CFI Certification	3305					A SEL	\$10,025.00
		A 2 Seat	\$10,075.00	FW SEL CFI Initial 141	3301		
		B 4 Seat	\$15,108.00			A SEL	\$13,270.00
RW CFI Instrument Certification	3355			FW SEL CFI Add On	2350		
		A 2 Seat	\$7,615.00			A SEL	\$5,938.00
		B 4 Seat	\$11,123.00	FW MEL CFI Add On	2360		
RW Mountain Operations	2445					A MEL	\$9,300.00
		A 4 Seat	\$22,875.00	FW SEL CFII	3400		
		B Turbine	\$43,785.00			A SEL	\$4,888.00
RW External Load	2455			FW Tailwheel Transition	2500		
		A Turbine	\$43,785.00			A Tailwheel	\$3,755.00
RW NVG	2465			FW Mountain Lab	3510		
		A 4 Seat	\$20,150.00			A Tailwheel	\$5,400.00
UAS Basic	1130			FW Upset Recovery (PRO)	3520		
		A UAS	\$99.00			A Tailwheel	\$4,050.00
UAS LOS & BLOS	1135			Tutor Lab 1	1011		
		A UAS	\$440.00			A 2 Seat	\$5,300.00
UAS Mission	2515					B 4 Seat	\$8,350.00
		A UAS	\$580.00			C SEL	\$3,850.00
FW SEL Solo	1140			Tutor Lab 2	1021		
		A SEL	\$10,268.00			D MEL	\$6,500.00
FW SEL Private Certification	1150					A 2 Seat	\$5,300.00
		A SEL	\$14,473.00			B 4 Seat	\$8,350.00
FW SEL Private Add On	1160					C SEL	\$3,850.00
		A SEL	\$11,965.00			D MEL	\$6,500.00
FW MEL Private Ad On	1170			Tutor Lab 3	1031		
		A MEL	\$20,900.00			A 2 Seat	\$5,300.00
FW SEL XC (PIC)	1200					B 4 Seat	\$8,350.00
		A SEL	\$17,133.00			C SEL	\$3,850.00
FW SEL Instrument	1300			Tutor Lab 4	1041		
		A SEL	\$17,019.00			D MEL	\$6,500.00
						A 2 Seat	\$5,300.00
						B 4 Seat	\$8,350.00
						C SEL	\$3,850.00
						D MEL	\$6,500.00

March 7, 2022

Board of Trustees
Southern Utah University

Dear Trustees:

Regent Policy R704 – *Disposal of Real Property*, outlines the requirements for Southern Utah University (SUU) to dispose of real property. The Administration is seeking Board of Trustee approval to designate two parcels along Highway 56 as surplus property and authorize their sale or exchange on the open market.

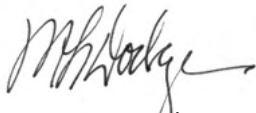
Years ago, SUU received various parcels of property west of Cedar City. Several of those original parcels were sold as various corporations approached the University for land to build manufacturing plants. Of the original gift, two parcels remain, a 72.27-acre parcel on the south side of Hwy. 56 and a 20.54-acre parcel on the north as outlined on the attached map. Both parcels are zoned I&M-1 Industrial and Manufacturing.

In the past year we have been approached by several individuals expressing an interest in purchasing these parcels. The University administration has determined both parcels should be considered surplus property available for sale or exchange and recommends approval by the Board of Trustees to market them as such.

Policy requires that surplus property shall be sold at, or above fair market value as determined by a Utah licensed appraiser. It is anticipated the 72-acre parcel will exceed \$1.0 million, which will require further approval by the Board of Higher Education once an offer is received.

I look forward to our discussion and the opportunity to respond to any questions that may arise from this proposal.

Sincerely,



Marvin L. Dodge
Vice President

Southern Utah University

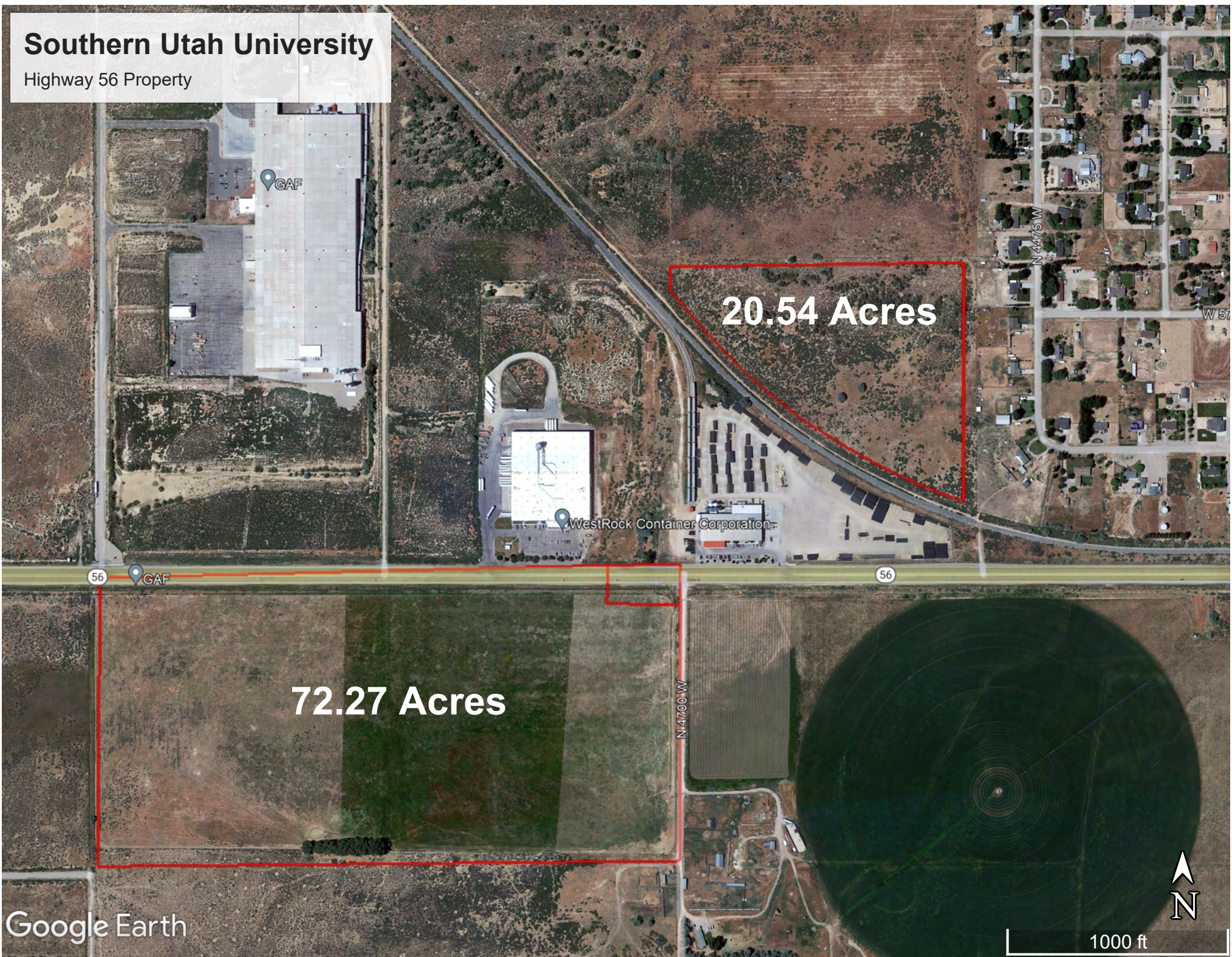
Highway 56 Property

20.54 Acres

72.27 Acres

N 4700 W

1000 ft



Overview

In early 2021, the Native American Student Association engaged in conversation with campus leadership to implement and expand several initiatives to amplify inclusion and representation for Indigenous students and community members, including the drafting and adaptation of a land acknowledgement. In order to formalize a land acknowledgment statement, and to support the many individual units and programs who had already drafted their own land acknowledgments, the Office of Equity and Inclusion convened a group of campus and community stakeholders, including tribal members, to form the Land Acknowledgment Task Force to collaboratively design a statement.

The Task Force then consulted and collaborated with members from the Paiute Indian Tribe of Utah 2020 Tribal Council to improve and finalize the statement.

Task Force members include:

Daneka Souberbielle, SUU Chief Diversity Officer and Associate Provost for Equity & Inclusion

Donielle Savoie, SUU Center for Diversity & Inclusion Director

Eric Kirby, SUU Assistant Vice President for Student Affairs

Emily Dean, SUU Department Chair for History, Sociology & Anthropology

Kyle Secakuku, SUU Native American Student Association President

Ron Cardon, SUU Director of Alumni Relations

Xavier Garcia, Paiute Indian Tribe of Utah Education Director

Bridget Whiskers, SUU Native American Student Association President

SUU Land Acknowledgment Statement – Long (Finalized with Task Force & Tribal Council))

SUU wishes to acknowledge and honor the Indigenous communities of this region as original possessors, stewards, and inhabitants of this Too'veep (land), and recognize that the University is situated on the traditional homelands of the Nung'wu (Southern Paiute People). We recognize that these lands have deeply rooted spiritual, cultural, and historical significance to the Southern Paiutes. We offer gratitude for the land itself, for the collaborative and resilient nature of the Southern Paiute people, and for the continuous opportunity to study, learn, work, and build community on their homelands here today. Consistent with the University's ongoing commitment to equity, diversity, and inclusion, SUU works towards building meaningful relationships with Native Nations and Indigenous communities through academic pursuits, partnerships, historical recognitions, community service, and student success efforts.

SUU Land Acknowledgment Statement – Short (Draft)

SUU wishes to acknowledge and honor the Indigenous communities of this region as original possessors, stewards, and inhabitants of this Too'veep (land), and recognize that the University is situated on the traditional homelands of the Nung'wu (Southern Paiute People).



INVESTMENT REPORT

November 30, 2021

- Page 2 - Summarized Investment Balances and Asset Mix
- Pages 3-4 - Summary Report of Investment Activity and Income
- Pages 5-6 - Detail of Current Month Transactions
- Pages 7-13 - Investment Portfolio

Prepared by:
 Melanie Orton/Accounting Manager
 11/15/2021

Public Treasurer's Assertion

To the best of my knowledge, the University is in compliance with the State Money Management Act, the Rules of the State Money Management Council, the Uniform Prudent Management of Institutional Funds Act, Board of Regents Policy R541, and Southern Utah University's Investment Policy 10.12.

A. Mitchell Bealer 1/21/22

A. Mitchell Bealer
 Public Treasurer

Date

M. L. Dodge

Marvin L. Dodge
 Vice President of Finance & Administration

1/31/22

Date

Mindy Benson

Mindy Benson
 Interim President

2/8/22

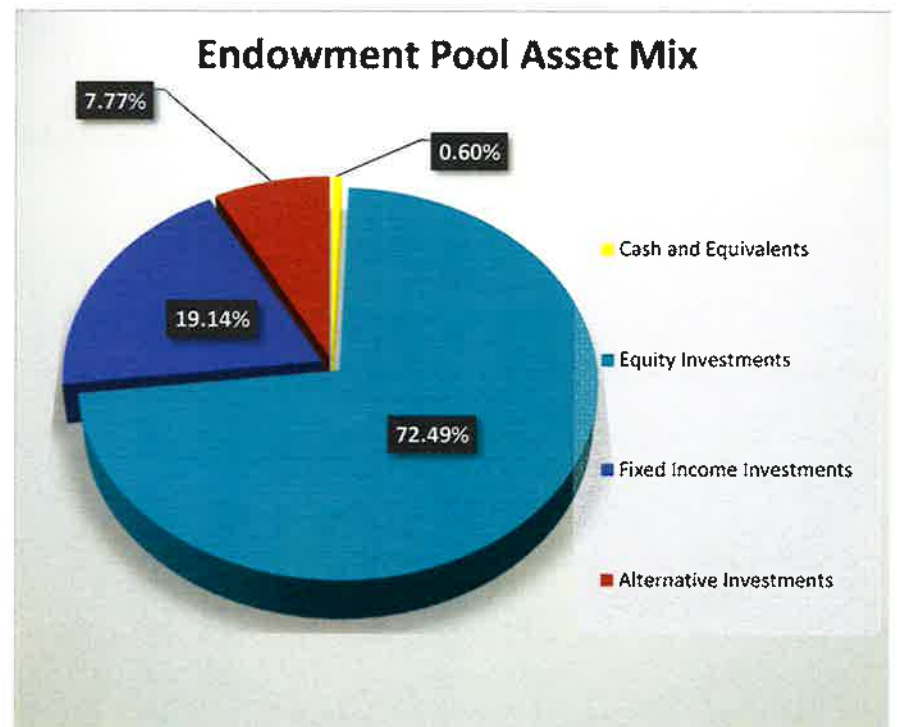
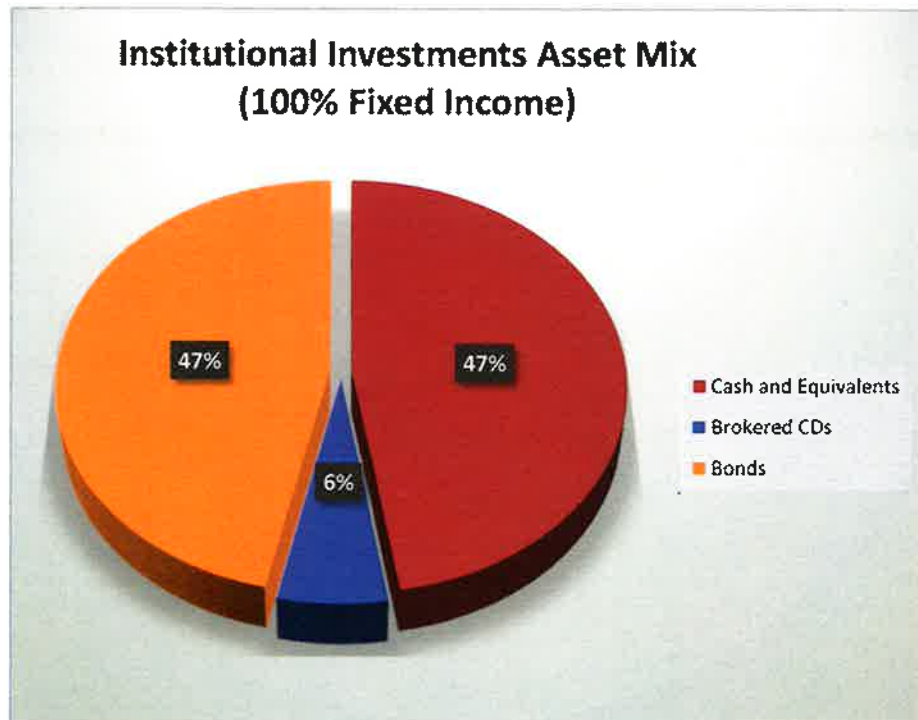
Date

Summarized Investment Balances and Asset Mix
For The Month Ended November 30, 2021

INVESTMENT BALANCES BY CUSTODIAN (Market Value)

Investment Pool	Moreton Capital Markets	Soltis Investment Advisors	State Treasurer	Alternative Investments	TOTAL
Cash Management Pool	\$ 55,346,538	\$ -	\$ 49,928,991	\$ -	\$ 105,275,529
Endowment Pool	9,843,296	25,417,904	-	1,205,620 *	36,466,820
Trust Fund Pool	808,175	-	-	-	808,175
Debt Service Pool	-	-	1,068,282	-	1,068,282
Ending Monthly Balance	\$ 65,998,009	\$ 25,417,904	\$ 50,997,273	\$ 1,205,620	\$ 143,618,806

* This is a private equity stock that is recorded at book value rather than market value



Summary Report of Investment Activity and Income
For The Month Ended November 30, 2021

INVESTMENT ACTIVITY						
Cash Management Pool						
	Moreton Capital		State		TOTAL	
	Markets		Treasurer			
Beginning Balance	\$ 52,323,134	\$	55,914,052		\$	108,237,186
Cash Transfers In	2,861,000		-			2,861,000
Cash Transfers Out	(2,899,430)		(6,000,000)			(8,899,430)
Interest Received	32,674		14,939			47,613 ^a
Acquisitions	6,014,990					6,014,990
Dispositions	(2,861,000)					(2,861,000)
Market Value Change	(124,830)					(124,830)
Cash Management Pool Ending Balance	\$ 55,346,538	\$	49,928,991		\$	105,275,529
Endowment Pool						
	Moreton Capital		Soltis Investment	Soltis Investment	Alternative	TOTAL
	Markets	Advisors (SUU)	Advisors (ISG)	Investments		
Beginning Balance	\$ 9,932,171	\$ 26,117,730	\$ 118,924	\$ 1,205,620	\$	37,374,445
Cash Transfers In	-	573,887	-	-		573,887
Cash Transfers Out	(2,890)	(539,901)	-	-		(542,791)
Dividends/Capital Gains	7,266	89,951	1	-		97,218 ^b
Interest Received	-	1,250	-	-		1,250 ^a
Acquisitions	-	539,901	-	-		539,901
Securities Transferred In	20,025	(68,406)	-	-		(48,381)
Dispositions	-	(555,128)	-	-		(555,128)
Realized Gains/(Losses) on Dispositions	-	18,759	-	-		18,759 ^c
Market Value Change	(113,275)	(878,064)	(999)	-		(992,339)
Endowment Pool Ending Balance	\$ 9,843,296	\$ 25,299,979	\$ 117,925	\$ 1,205,620	\$	36,466,820
Trust Fund Pool						
	Moreton Capital		TOTAL			
	Markets					
Beginning Balance	\$ 805,923				\$	805,923
Dividends/Capital Gains	1,480					1,480 ^b
Market Value Change	772					772
Trust Fund Pool Ending Balance	\$ 808,175				\$	808,175

Summary Report of Investment Activity and Income
 For The Month Ended November 30, 2021

Debt Reserves Pool

	TOTAL
Beginning Balance	\$ 1,067,961
Interest Earnings	321 ^a
Debt Reserves Pool Ending Balance	<u>1,068,282</u>
Total Investment Pools Ending Balance \$ 143,618,806	

Investment Income

	Current Month	YTD	
Interest Received	\$ 49,183		sum of a
Additional Interest Accrued	31,972		
Total Interest Income	<u>81,155</u> \$	325,514	
Dividends	98,697	240,565	sum of b
Gains/Losses on Sale	18,759	21,301	sum of c
Investment Income	<u>\$ 198,611</u>	<u>\$ 587,380</u>	

Detail of Current Month Transactions
For The Month Ended November 30, 2021

	Cash Management Pool	Endowment Pool	Trust Fund Pool	Debt Service Pool	Total
Public Treasurer's Investment Fund (PTIF)					
PTIF Deposits	\$ -	\$ -	\$ -	\$ -	-
PTIF Withdrawals	(6,000,000)	-	-	-	(6,000,000)
Interest Revenue	14,939	-	-	-	14,939
Total PTIF	(5,985,061)	-	-	-	(5,985,061)
Moreton Capital Markets					
Bond Interest Revenue	32,674	-	-	-	32,674
Sales proceeds on Bond redemption	2,861,000	-	-	-	2,861,000
Deposits to purchase securities	6,014,990	-	-	-	6,014,990
Funds used to purchase securities	(6,014,990)	-	-	-	(6,014,990)
Cash transferred to SUU	(2,899,430)	-	-	-	(2,899,430)
Synchrony CD Purchase	240,000	-	-	-	240,000
Live Oak Bank CD Purchase	240,000	-	-	-	240,000
JP Morgan Chase Bank CD Purchase	240,000	-	-	-	240,000
Federal Farm Credit Bank Purchase	1,000,475	-	-	-	1,000,475
Federal Farm Credit Bank Purchase Less Discount Plus Accrued Interest	2,297,163	-	-	-	2,297,163
Federal Home Loan Bank Purchase Plus Accrued Interest	1,000,128	-	-	-	1,000,128
Federal Home Loan Bank Purchase Less Discount Plus Accrued Interest	997,224	-	-	-	997,224
Live Oak Bank CD Matured	(240,000)	-	-	-	(240,000)
Synchrony CD Matured	(81,000)	-	-	-	(81,000)
JP Morgan Chase CD Recalled	(240,000)	-	-	-	(240,000)
Federal Farm Credit Bank Matured	(2,300,000)	-	-	-	(2,300,000)
Decrease in market value of securities	(124,830)	-	-	-	(124,830)
Sub-Total Moreton Capital Markets	3,023,404	-	-	-	3,023,404
Dividend/Capital Gain Revenue-Cash	-	2,891	-	-	2,891
Dividends/Capital Gains Reinvested	-	4,375	-	-	4,375
Cash transferred to SUU	-	(2,890)	-	-	(2,890)
PEP Stock Gift	-	20,025	-	-	20,025
Increase in market value of securities	-	(113,275.34)	-	-	(113,275)
Sub-Total Moreton Capital Markets	-	(88,875)	-	-	(88,875)
Dividend/Capital Gain Revenue-Cash	-	-	1,480	-	1,480
Decrease in market value of securities	-	-	772	-	772
Sub-Total Moreton Capital Markets	-	-	2,252	-	2,252
Total Moreton Capital Markets	3,023,404	(88,875)	2,252	-	2,936,782

Detail of Current Month Transactions
For The Month Ended November 30, 2021

	Cash Management Pool	Endowment Pool	Trust Fund Pool	Debt Service Pool	Total
Softis Investment Advisors					
Cash proceeds from sale of securities		573,887			573,887
Dividends/Capital Gains Revenue-Cash		89,951			89,951
Dividends/Capital Gains Reinvested		(68,406)			(68,406)
Interest Revenue-Cash		1,250			1,250
Funds used to purchase securities		(539,901)			(539,901)
USEP Sale		(220,754)			(220,754)
PSEP Sale		(334,374)			(334,374)
UAPR Purchase		204,241			204,241
PAPR Purchase		335,660			335,660
Net Realized Gain on Sale of Securities		18,759			18,759
Decrease in market value of securities		(878,064.30)			(878,064)
Sub-Total Softis Investment Advisors-SUU Share	-	(817,751)	-	-	(817,751)
Dividend Revenue-Cash		1			1
Decrease in market value of securities		(999)			(999)
Sub-Total Softis Investment Advisors-ISG Share	-	(999)	-	-	(999)
Total Softis Investment Advisors	-	(818,750)	-	-	(818,750)
Alternative Investments (State Bancorp Stock & Greenlake)					
Dividend Revenue-Cash		2,355			2,355
Alt Investments Transferred In		1,119,689			1,119,689
Total Alternative Investments (State Bancorp Stock & Greenlake)	-	1,122,044	-	-	1,122,044
Public Treasurer's Investment Fund - Debt Reserves					
Dividend Revenue-Cash				321	321
Total Public Treasurer's Investment Fund - Debt Reserves	-	-	-	321	321
Net Increase (Decrease) in Investments	\$ (2,961,657)	\$ 214,419	\$ 2,252	\$ 321	\$ (2,744,665)

Investment Portfolio
For The Month Ended November 30, 2021

CASH MANAGEMENT PORTFOLIO

	Yield	Maturity	Cost	Market	Unrealized Gain/(Loss)
PUBLIC TREASURER'S INVESTMENT FUND (PTIF)					
Public Treasurer's Investment Fund (PTIF)	0.343%	N/A	\$ 49,928,991.14	\$ 49,928,991.14	\$ -
Cash and Money Market:					
Cash Management Cash			\$ 927.45	\$ 927.45	\$ -
Cash Management Money Market	0.0000%	N/A	-	-	-
Total Cash and Money Market			\$ 927.45	\$ 927.45	\$ -
Fixed Income Investments:					
Brokered Certificates of Deposit:					
Landmark Community Bank	1.8924%	2/23/2022	\$ 240,000.00	\$ 240,969.60	\$ 969.60
Ally BK Midvale Utah	1.9749%	8/15/2022	240,000.00	243,048.00	3,048.00
Citibank National Association Pasadena California	1.9255%	8/23/2022	240,000.00	243,048.00	3,048.00
Firstier BK Kimball Nebraska	1.8540%	8/23/2023	240,000.00	245,952.00	5,952.00
Merrick BK South Jordan Utah	1.8936%	2/28/2024	240,000.00	247,152.00	7,152.00
Capital One National Association McClean	2.0288%	8/14/2024	240,000.00	248,426.40	8,426.40
Capital One BK USA National Association	2.0288%	8/14/2024	240,000.00	248,426.40	8,426.40
Enerbank USA Salt Lake City Utah	1.8912%	8/15/2024	240,000.00	247,464.00	7,464.00
CFBank Fairlawn Ohio	1.7989%	8/19/2024	240,000.00	246,820.80	6,820.80
Medallion BK Salt Lake City Utah	1.8451%	8/19/2024	240,000.00	247,142.40	7,142.40
Washington Federal Seattle	1.8911%	8/28/2024	240,000.00	247,471.20	7,471.20
Preferred BK Los Angeles California	1.8450%	8/30/2024	240,000.00	247,154.40	7,154.40
BMW Bank North American Salt Lake City Utah	0.6536%	10/8/2024	240,000.00	238,680.00	(1,320.00)
Morgan Stanley Pvt Bk	1.7983%	2/6/2025	240,000.00	246,902.40	6,902.40
Morgan Stanley NK N A	1.7983%	2/6/2025	240,000.00	246,902.40	6,902.40
Salle Mae BK Murray Utah	0.6586%	7/29/2025	240,000.00	236,848.80	(3,151.20)
State BK India New York NY	0.6587%	7/30/2025	240,000.00	236,844.00	(3,156.00)
First National Bank East Lansing Michigan	0.6594%	9/8/2025	240,000.00	236,587.20	(3,412.80)
Texas Exchange BK Crowley	0.6626%	2/26/2026	240,000.00	235,432.80	(4,567.20)
SunWest Bank Irvine California	0.7134%	4/30/2026	240,000.00	235,502.40	(4,497.60)
UBS Banks USA Salt Lake City Utah	0.8616%	6/16/2026	240,000.00	236,776.80	(3,223.20)
Toyota Financial SVGS Bank Henderson Nevada	0.9604%	9/2/2026	240,000.00	237,403.20	(2,596.80)
Goldman Sachs Bank USA New York	1.0572%	9/2/2026	240,000.00	238,365.60	(1,634.40)
Synchrony Bank	1.1060%	11/12/2026	240,000.00	238,701.60	(1,298.40)
JP Morgan Chase Bank Na Columbus	1.0584%	11/17/2026	240,000.00	238,104.00	(1,896.00)
Live Oak Bank Wilmington N C	1.1064%	11/30/2026	240,000.00	238,603.20	(1,396.80)
Total Certificates of Deposit			\$ 6,240,000.00	\$ 6,294,729.60	\$ 54,729.60

Investment Portfolio

For The Month Ended November 30, 2021

CASH MANAGEMENT PORTFOLIO (continued)

	Yield	Maturity	Cost	Market	Unrealized Gain/(Loss)
Bonds, Notes & Bills:					
Sumitomo Mitsubishi (\$1,008,000 Par)	1.0919%	1/11/2022	\$ 1,008,470.31	\$ 1,008,987.84	\$ 517.53
American Honda Fin Group (\$1,000,000 Par)	0.6055%	2/15/2022	998,484.00	1,000,840.00	2,356.00
Union Bank Floater (\$1,050,000 Par)	0.7143%	3/7/2022	1,050,556.20	1,051,018.50	462.30
Union Bank Floater (2) (\$1,265,000 Par)	0.7143%	3/7/2022	1,265,872.37	1,266,227.05	354.68
Citibank (\$1,000,000 Par)	1.0804%	4/25/2022	999,922.80	1,002,370.00	2,447.20
Royal Bank of Canada (\$1,000,000 Par)	0.5970%	4/29/2022	986,159.78	1,001,670.00	15,510.22
Sumitomo Mitsubishi (\$3,000,000 Par)	0.8973%	7/12/2022	3,007,683.22	3,012,480.00	4,796.78
Mitsubishi (\$1,000,000 Par)	0.9092%	7/25/2022	993,902.94	1,004,190.00	10,287.06
Mizuho (\$1,000,000 Par)	0.9890%	9/11/2022	992,976.92	1,005,080.00	12,103.08
Toronto Dominion Bank (\$1,000,000 Par)	0.6457%	12/1/2022	983,414.21	1,005,110.00	21,695.79
JP Morgan (\$1,440,000 Par)	1.1218%	1/15/2023	1,448,963.93	1,441,584.00	(7,379.93)
JP Morgan (\$1,000,000 Par)	1.1218%	1/15/2023	1,006,198.80	1,001,100.00	(5,098.80)
Bank America Corporation (\$1,100,000 Par)	1.2891%	1/20/2023	1,100,000.00	1,101,639.00	1,639.00
Goldman Sachs Group (\$1,000,000 Par)	0.9101%	2/23/2023	976,171.91	1,004,340.00	28,168.09
Mitsubishi (\$1,000,000 Par)	0.8538%	3/2/2023	990,271.93	1,006,070.00	15,798.07
Mizuho Fin Group (\$1,000,000 Par)	0.9007%	3/5/2023	992,450.52	1,007,020.00	14,569.48
Mizuho Fin Group (2) (\$1,600,000 Par)	0.9007%	3/5/2023	1,593,574.66	1,611,232.00	17,657.34
Canadian Imperial Bank (\$1,500,000 Par)	0.8050%	3/17/2023	1,485,150.60	1,509,360.00	24,209.40
Banco Santander SA (\$1,000,000 Par)	1.2287%	4/12/2023	1,009,120.23	1,010,020.00	899.77
JP Morgan Chase & Company (\$1,500,000 Par)	2.7534%	4/25/2023	1,531,526.13	1,512,330.00	(19,196.13)
American Honda Fin Group (\$1,500,000 Par)	0.5139%	5/10/2023	1,487,705.76	1,503,195.00	15,489.24
Citigroup Inc (\$1,000,000 Par)	1.0688%	7/24/2023	1,005,000.96	1,003,900.00	(1,100.96)

Investment Portfolio

For The Month Ended November 30, 2021

CASH MANAGEMENT PORTFOLIO (continued)

	Yield	Maturity	Cost	Market	Unrealized Gain/(Loss)
Bonds, Notes & Bills:					
Citigroup Inc (\$1,000,000 Par)	1.5355%	9/1/2023	1,015,717.68	1,008,800.00	(6,917.68)
Morgan Stanley (\$1,500,000 Par)	1.5064%	10/24/2023	1,525,557.51	1,516,545.00	(9,012.51)
Wells Fargo Company (\$1,000,000 Par)	1.3452%	10/31/2023	1,523,189.25	1,514,295.00	(8,894.25)
Freddie Mac (\$1,000,000 Par)	0.6575%	9/9/2025	1,000,000.00	988,540.00	(11,460.00)
Federal Home Loan Bank Mtg Bank (\$1,000,000 Par)	0.6617%	10/27/2025	997,368.57	982,380.00	(14,988.57)
Federal Home Loan Bank (\$1,000,000 Par)	0.6613%	2/24/2026	992,609.48	982,940.00	(9,669.48)
Federal Home Loan Bank (\$1,000,000 Par)	0.6657%	2/26/2026	993,857.17	976,450.00	(17,407.17)
Federal Home Loan Bank (\$1,000,000 Par)	0.8105%	3/10/2026	999,148.15	987,080.00	(12,068.15)
Farmer Mac (\$520,000 Par)	0.8379%	3/27/2026	520,000.00	515,075.60	(4,924.40)
Federal Home Loan Bank (\$2,000,000 Par)	0.9097%	3/30/2026	2,000,000.00	1,978,660.00	(21,340.00)
Federal Home Loan Bank (\$1,500,000 Par)	0.8596%	3/30/2026	1,499,658.28	1,483,260.00	(16,398.28)
Federal Farm Credit Bank (\$1,300,000 Par)	0.9548%	9/28/2026	1,300,000.00	1,279,811.00	(20,189.00)
Federal Home Loan Bank (\$2,525,000 Par)	1.1063%	9/30/2026	2,518,683.16	2,510,557.00	(8,126.16)
Federal Farm Credit Bank (1,000,000 Par)	3.7875%	10/20/2026	1,000,000.00	993,280.00	(6,720.00)
Federal Farm Credit Bank (2,300,000 Par)	1.6467%	10/20/2026	2,294,253.22	2,284,544.00	(9,709.22)
Federal Home Loan Bank (1,000,000 Par)	1.1307%	10/28/2026	999,911.24	990,510.00	(9,401.24)
Federal Home Loan Bank (1,000,000 Par)	1.0623%	10/28/2026	997,060.96	988,390.00	(8,670.96)
Total Bonds, Notes and Bills			\$ 49,090,592.85	\$ 49,050,880.99	\$ (39,711.86)
Total Fixed Income Investments			\$ 55,331,520.30	\$ 55,346,538.04	\$ 15,017.74
Total Cash Management Portfolio-Moreton Capital Markets			\$ 55,331,520.30	\$ 55,346,538.04	\$ 15,017.74
TOTAL CASH MANAGEMENT PORTFOLIO			\$ 105,260,511.44	\$ 105,275,529.18	\$ 15,017.74

Investment Portfolio
 For The Month Ended November 30, 2021

ENDOWMENT POOL

	Cost/share	Shares	Cost	Market	Unrealized Gain/(Loss)
MORETON CAPITAL MARKETS					
Cash and Money Market:					
Endowment Cash			\$ -	\$ -	\$ -
US Govt Money Market Fund	\$ 1.00	35,094.420	35,094.42	35,094.42	-
Total Cash and Money Market			\$ 35,094.42	\$ 35,094.42	\$ -
Equity Investments:					
Mutual Funds, ETFs, and Common Stocks:					
Abbott Laboratories	\$ 116.88	17.000	\$ 1,986.96	\$ 2,138.09	\$ 151.13
Apple Inc	144.84	20.000	2,896.80	3,306.00	409.20
Carrier Global Corporation	51.25	217.000	11,121.25	11,744.04	622.79
Charter Communications Inc.	695.23	14.000	9,733.22	9,047.92	(685.30)
Comcast Corporation	52.22	240.000	12,532.80	11,995.20	(537.60)
Ishares Core S&P Mid-Cap ETF	192.18	1,525.000	293,072.70	412,116.00	119,043.30
Ishares Core S&P 500 ETF	271.30	2,530.000	686,396.20	1,157,803.90	471,407.70
Ishares: Russell Mid-Cap Growth ETF	44.92	5,596.000	251,377.00	643,036.36	391,659.36
Ishares: S&P 600 Small Cap Value Index ETF	56.24	4,452.000	250,391.00	448,939.68	198,548.68
Ishares: S&P 600 Growth Index ETF	58.42	4,290.000	250,625.00	568,768.20	318,143.20
Leidos Holding Inc.	97.69	2.000	195.38	175.82	(19.56)
Mondelez International Inc.	62.95	24.000	1,510.80	1,414.56	(96.24)
Parker Hannifin Corporation	287.43	45.000	12,934.35	13,592.70	658.35
Pepsico Inc.	164.14	122.000	20,025.08	19,493.16	(531.92)
SPDR S&P 500 EFT Trust	434.69	3.000	1,304.07	1,366.68	62.61
Vanguard Mid-Cap ETF	120.15	2,080.000	249,922.00	511,804.80	261,882.80
Ishares Trust Core MSCI Eafe ETF	61.47	4,200.000	258,181.00	306,516.00	48,335.00
Vanguard Intl Equity Index Fund Inc FTS	43.79	2,300.000	100,713.50	113,137.00	12,423.50
Total Equity Investments			\$ 2,414,919.11	\$ 4,236,396.11	\$ 1,821,477.00
Fixed Income Investments:					
Mutual Funds and ETFs:					
Ishares: Core US Aggregate BD ETF	\$ 105.71	8,825.000	\$ 932,895.73	\$ 1,012,845.25	\$ 79,949.52
JP Morgan Exchange Traded FD TR Ultra Short Income	50.72	25,075.000	1,271,784.63	1,268,544.25	(3,240.38)
Metropolitan West Fds Total Return Bond Fund	10.55	104,856.469	1,106,409.04	1,148,178.34	41,769.30
PIMCO Income Fund Class A	11.54	91,277.478	1,053,639.92	1,081,638.11	27,998.19
Ishares: 0 to 5 Year Tips Bond ETF	99.32	10,000.000	993,215.00	1,060,600.00	67,385.00
Total Fixed Income Investments			\$ 5,357,944.32	\$ 5,571,805.95	\$ 213,861.63
Total Endowment Pool-Moretton Capital Markets			\$ 7,807,957.85	\$ 9,843,296.48	\$ 2,035,338.63

Investment Portfolio
For The Month Ended November 30, 2021

ENDOWMENT POOL (continued)					
SOLTIS INVESTMENT ADVISORS					
SOUTHERN UTAH UNIVERSITY ENDOWMENT SHARE					Unrealized
	Cost/share	Shares	Cost	Market	Gain/(Loss)
Cash and Money Market:					
Fidelity Government Cash Reserves	\$ 1.00	91,098.610	\$ 91,098.61	\$ 91,098.61	\$ -
Total Cash and Money Market			\$ 91,098.61	\$ 91,098.61	\$ -
Stock Mutual Funds:					
Edgewood Growth Fund Instl CL	\$ 35.17	40,965.802	\$ 1,440,945.39	\$ 2,580,435.86	\$ 1,139,490.47
Artisan Mid Cap Fund Instl	44.80	8,904.251	398,869.22	476,199.34	77,330.12
Cliffwater Corporate Lending Fund I	10.49	106,563.093	1,118,080.00	1,132,765.67	14,685.67
Grandeur Peak Glbl Reach Fund Instl	16.35	59,352.025	970,574.96	1,474,897.82	504,322.86
Grandeur Peak Global Stalwarts Instl	15.18	66,745.874	1,013,412.51	1,742,067.31	728,654.80
Oakmark Intl Advisor Fund	22.53	56,053.175	1,262,645.45	1,517,359.44	254,713.99
Oakmark Fund Advisor Class	79.76	22,524.300	1,796,606.76	2,606,511.99	809,905.23
T Rowe Price Emerg Markets Stock Fund I	42.97	17,415.835	748,312.29	842,229.78	93,917.49
Wasatch Small Cap Growth Fund Instl CL	49.60	11,076.291	549,365.02	685,622.41	136,257.39
Wasatch Small Cap Value Institutional	10.33	19,124.743	197,558.60	212,284.64	14,726.04
Total Stock Mutual Funds			\$ 9,496,370.20	\$ 13,270,374.26	\$ 3,774,004.06
Bond Mutual Funds:					
Metropolitan West Total Return Class I	\$ 11.06	108,480.867	\$ 1,200,080.00	\$ 1,187,865.49	\$ (12,214.51)
Total Bond Mutual Funds			\$ 1,200,080.00	\$ 1,187,865.49	\$ (12,214.51)
Total Mutual Funds			\$ 10,696,450.20	\$ 14,458,239.75	\$ 3,761,789.55
Exchange Traded Funds:					
Equity ETFs:					
First TR Exchange-Traded FD Lunt US Factor	\$ 24.56	25,584.000	\$ 628,250.56	\$ 895,184.16	\$ 266,933.60
Ishares Core S&P 500 ETF	282.26	6,937.000	1,958,045.16	3,174,579.31	1,216,534.15
Ishares Core S&P Mid-Cap ETF	198.77	6,552.000	1,302,311.98	1,770,612.48	468,300.50
Ishares Core S&P Small-Cap ETF	88.07	5,878.000	517,667.28	648,402.18	130,734.90
Ishares Trust Core MSCI Eafe ETF	59.58	23,435.000	1,396,295.48	1,710,286.30	313,990.82
Vanguard Intl Equity Index Fund Inc FTS	42.99	14,590.000	627,166.50	717,682.10	90,515.60
Total Equity ETFs			\$ 6,429,736.96	\$ 8,916,746.53	\$ 2,487,009.57

Investment Portfolio
 For The Month Ended November 30, 2021

ENDOWMENT POOL (continued)

	Cost/share	Shares	Cost	Market	Unrealized Gain/(Loss)
Fixed Income ETFs:					
Ishares: Core US Aggregate BD ETF	\$ 112.72	620.000	\$ 69,884.34	\$ 71,157.40	\$ 1,273.06
Ishares 0 - 5 Year Tips Bond ETF	105.64	1,400.000	147,901.88	148,484.00	582.12
Total Fixed Income ETFs			\$ 217,786.22	\$ 219,641.40	\$ 1,855.18
Total Exchange Traded Funds			\$ 6,647,523.18	\$ 9,136,387.93	\$ 2,488,864.75
Alternative Investments:					
American Beacon AHL MNGD Futures	11.32	6,489.710	\$ 73,445.20	\$ 72,684.75	\$ (760.45)
Blackrock GL Long/Short Equity Instl	11.89	6,168.494	73,335.09	71,431.16	(1,903.93)
Cambria ETF TR Tail Risk	19.44	3,772.000	73,317.50	69,404.80	(3,912.70)
Innovator ETFs TR US EQT Ultra BF	26.18	7,801.000	204,241.25	202,747.99	(1,493.26)
Innovator ETFs TR US EQT Power BF	29.19	11,500.000	335,659.75	333,040.00	(2,619.75)
JP Morgan Hedged Equity Class I	24.81	13,436.762	333,338.25	357,955.33	24,617.08
Morgan Stanley	100.00	2,000.000	200,000.00	190,590.00	(9,410.00)
GreenLake Real Estate Fund LLC	1,000.00	316.398	316,398.16	316,398.16	-
Total Alternative Investments			\$ 1,609,735.20	\$ 1,614,252.19	\$ 4,516.99
Total Endowment Share-SUU			\$ 19,044,807.19	\$ 25,299,978.48	\$ 6,255,171.29
INVESTMENT STUDENT GROUP ENDOWMENT SHARE					
Cash and Money Market:					
Fidelity Government Cash Reserves	\$ 1.00	94,051.660	\$ 94,051.66	\$ 94,051.66	\$ -
Total Cash and Money Market			\$ 94,051.66	\$ 94,051.66	\$ -
Equity ETFs:					
Select Sector SPDR Trust Consumer	-	56.000	\$ 9,236.36	\$ 11,448.64	\$ 2,212.28
Total Equity ETFs			\$ 9,236.36	\$ 11,448.64	\$ 2,212.28
Total Mutual Funds and ETFs			\$ 9,236.36	\$ 11,448.64	\$ 2,212.28
Alternative Investments:					
Invesco DB Multi-Sector Commod Base Metals Fd	17.24	326.000	\$ 5,620.89	\$ 6,813.40	\$ 1,192.51
United States Gasoline FD LP Unites	27.53	156.000	4,294.54	5,611.32	1,316.78
Total Alternative Investments			\$ 9,915.43	\$ 12,424.72	\$ 2,509.29
Total Endowment Share-ISG			\$ 113,203.45	\$ 117,925.02	\$ 4,721.57
Total Endowment Pool-Softis Investment Advisors			\$ 19,158,010.64	\$ 25,417,903.50	\$ 6,259,892.86
OTHER ALTERNATIVE INVESTMENTS					
State Bank of Southern Utah-Private Equity Partnership	117.64	4,637.000	545,508.00	1,205,620.00	660,112.00
Total Alternative Investments-Softis Investment Advisors			\$ 545,508.00	\$ 1,205,620.00	\$ 660,112.00
TOTAL ENDOWMENT POOL INVESTMENTS			\$ 27,511,476.49	\$ 36,466,819.98	\$ 8,955,343.49

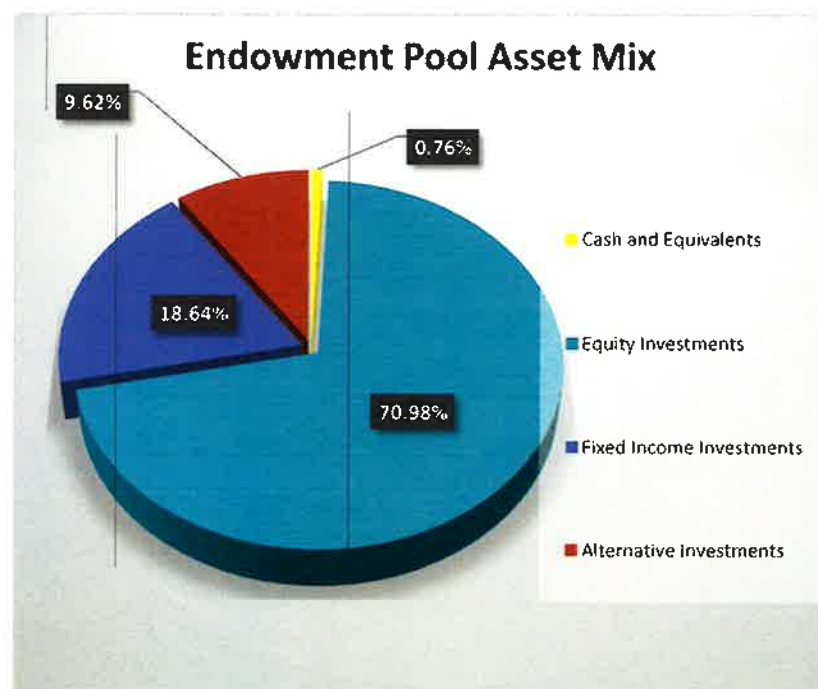
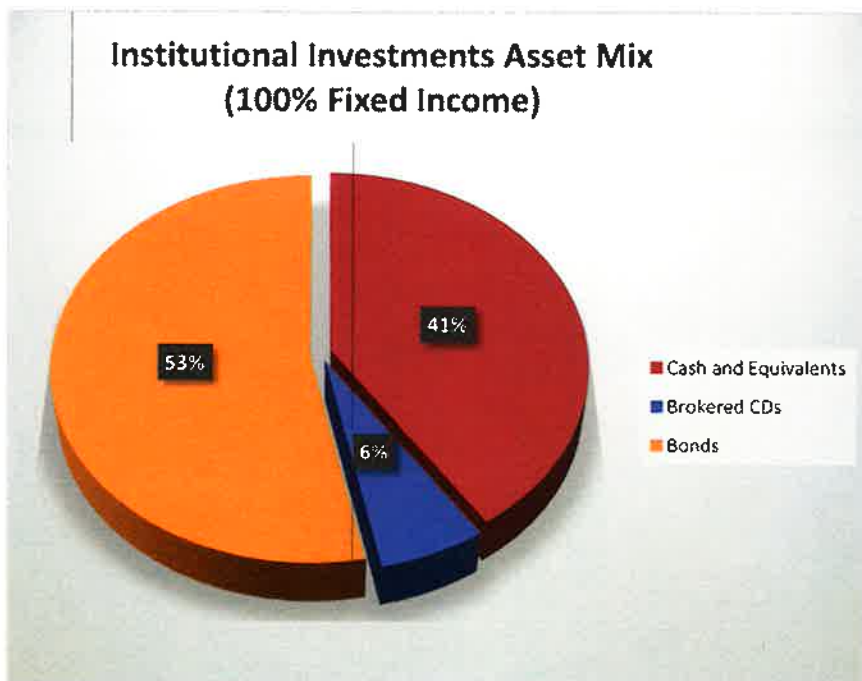
Investment Portfolio
For The Month Ended November 30, 2021

TRUST FUND POOL					
	Cost/share	Shares	Cost	Market	Unrealized Gain/(Loss)
MORETON CAPITAL MARKETS					
Cash and Money Market:					
US Govt Money Market Fund	\$ 1.00	11,077.850	\$ 11,077.85	\$ 11,077.85	\$ -
Total Cash and Money Market			\$ 11,077.85	\$ 11,077.85	\$ -
Fixed Income Investments:					
Mutual Funds and ETFs:					
PIMCO Total Return Fund Instl CL	10.46	77,238.066	\$ 808,151.95	\$ 797,096.84	\$ (11,055.11)
Total Mutual Funds and ETFs			\$ 808,151.95	\$ 797,096.84	\$ (11,055.11)
TOTAL TRUST FUND POOL			\$ 819,229.80	\$ 808,174.69	\$ (11,055.11)
PUBLIC TREASURER'S INVESTMENT FUND (PTIF) DEBT RESERVES					
	Yield	Shares	Cost	Market	Unrealized Gain/(Loss)
PTIF - Debt Reserves	0.3267%	N/A	\$ 1,068,282.02	\$ 1,068,282.02	\$ -
TOTAL PTIF - DEBT RESERVES			\$ 1,068,282.02	\$ 1,068,282.02	\$ -
GRAND TOTAL - INVESTED FUNDS			\$ 134,659,499.75	\$ 143,618,805.87	\$ 8,959,306.12

Summarized Investment Balances and Asset Mix
For The Month Ended December 31, 2021

Investment Pool	INVESTMENT BALANCES BY CUSTODIAN (Market Value)				
	Moreton Capital Markets	Softis Investment Advisors	State Treasurer	Alternative Investments	TOTAL
Cash Management Pool	\$ 60,203,754	\$ -	\$ 41,143,521	\$ -	\$ 101,347,275
Endowment Pool	10,116,943	26,085,947	-	1,205,620 *	37,408,510
Trust Fund Pool	707,383	-	-	-	707,383
Debt Service Pool	-	-	1,068,587	-	1,068,587
Ending Monthly Balance	<u>\$ 71,028,079</u>	<u>\$ 26,085,947</u>	<u>\$ 42,212,109</u>	<u>\$ 1,205,620</u>	<u>\$ 140,531,755</u>

* This is a private equity stock that is recorded at book value rather than market value





Summary Report of Investment Activity and Income
For The Month Ended December 31, 2021

INVESTMENT ACTIVITY					
Cash Management Pool					
	Moreton Capital		State	TOTAL	
	Markets		Treasurer		
Beginning Balance	\$ 55,346,538	\$	49,928,991	\$	105,275,529
Cash Transfers In	4,971,643		1,800,000		6,771,643
Cash Transfers Out	(5,009,437)		(10,600,000)		(15,609,437)
Interest Revenue	36,866		14,530		51,396 ^a
Acquisitions	4,967,408		-		4,967,408
Market Value Change	(109,265)		-		(109,265)
Cash Management Pool Ending Balance	\$ 60,203,754	\$	41,143,521	\$	101,347,275
Endowment Pool					
	Moreton Capital	Soltis Investment	Soltis Investment	Alternative	TOTAL
	Markets	Advisors (SUU)	Advisors (ISG)	Investments	
Beginning Balance	\$ 9,843,296	\$ 25,299,978	\$ 117,925	\$ 1,205,620	\$ 36,466,820
Cash Transfers In	96,025	1,109,706	-	-	1,205,731
Cash Transfers Out	(28,566)	(1,283,994)	-	-	(1,312,560)
Dividends/Capital Gains	33,136	851,869	17	-	885,022 ^b
Interest Received	-	1,250	-	-	1,250 ^a
Acquisitions	134,770	1,283,869	-	-	1,418,638
Dispositions	(96,025)	(908,997)	-	-	(1,005,022)
Realized Gains/(Losses) on Dispositions	(2,008)	(200,709)	-	-	(202,717) ^c
Market Value Change	136,315	(186,190)	1,222	-	(48,653)
Endowment Pool Ending Balance	\$ 10,116,943	\$ 25,966,783	\$ 119,164	\$ 1,205,620	\$ 37,408,510
Trust Fund Pool					
	Moreton Capital		TOTAL		
	Markets				
Beginning Balance	\$ 808,175		\$	808,175	
Cash Transfers In	88,000			88,000	
Cash Transfers Out	(100,000)			(100,000)	
Dividends/Capital Gains	3,156			3,156 ^b	
Dispositions	(88,000)			(88,000)	
Realized Gains/Losses on Dispositions	1,742			1,742 ^c	
Market Value Change	(5,690)			(5,690)	
Trust Fund Pool Ending Balance	\$ 707,383		\$	707,383	



Summary Report of Investment Activity and Income
For The Month Ended December 31, 2021

Debt Reserves Pool	
	TOTAL
Beginning Balance	\$ 1,068,282
Interest Earnings	305 ^a
Debt Reserves Pool Ending Balance	1,068,587
Total Investment Pools Ending Balance \$ 140,531,755	

Investment Income			
	Current Month	YTD	
Interest Received	\$ 52,952		sum of a
Additional Interest Accrued	32,150		
Total Interest Income	85,102 \$	410,616	
Dividends	888,178	1,128,743	sum of b
Gains/Losses on Sale	200,974	222,275	sum of c
Investment Income	\$ 1,174,254	\$ 1,761,634	



Detail of Current Month Transactions
For The Month Ended December 31, 2021

	Cash Management Pool	Endowment Pool	Trust Fund Pool	Debt Service Pool	Total
Public Treasurer's Investment Fund (PTIF)					
PTIF Deposits	\$ 1,800,000	\$ -	\$ -	\$ -	1,800,000
PTIF Withdrawals	(10,600,000)	-	-	-	(10,600,000)
Interest Revenue	14,530	-	-	-	14,530
Total PTIF	(8,785,470)	-	-	-	(8,785,470)
Moreton Capital Markets					
Cash deposits to purchase new securities	4,971,643				4,971,643
Interest Revenue	36,866				36,866
Funds used to purchase securities	(4,967,456)				(4,967,456)
Cash transferred to SUU	(41,981)				(41,981)
Investment Purchases	4,967,408				4,967,408
Decrease in market value of securities	(109,264.55)				(109,265)
Sub-Total Moreton Capital Markets	4,857,216	-	-	-	4,857,216
Cash proceeds from sale of securities		96,025			96,025
Dividend/Capital Gain Revenue-Cash		33,136			33,136
Funds used to purchase securities		(4,562)			(4,562)
Cash transferred to SUU		(28,566)			(28,566)
Dividends/Capital Gains Reinvested		4,562			4,562
Investment Purchases		134,770			134,770
Investment Sales Proceeds		(96,025)			(96,025)
Net Realized (Gain)/Loss on Sale of Securities		(2,008)			(2,008)
Increase in market value of securities		136,315			136,315
Sub-Total Moreton Capital Markets	-	273,646	-	-	273,646
Cash proceeds from sale of securities			88,000		88,000
Dividend/Capital Gain Revenue-Cash			3,156		3,156
Cash transferred to SUU			(100,000)		(100,000)
Investment Sales Proceeds			(88,000)		(88,000)
Net Realized (Gain)/Loss on Sale of Securities			1,742		1,742
Decrease in market value of securities			(5,689.92)		(5,690)
Sub-Total Moreton Capital Markets	-	-	(100,792)	-	(100,792)
Total Moreton Capital Markets	4,857,216	273,646	(100,792)	-	5,030,070



Detail of Current Month Transactions
For The Month Ended December 31, 2021

	Cash Management Pool	Endowment Pool	Trust Fund Pool	Debt Service Pool	Total
Softis Investment Advisors					
Cash proceeds from sale of securities		1,109,706			1,109,706
Dividends/Capital Gains Revenue-Cash		141,040			141,040
Funds used to purchase securities		(1,283,869)			(1,283,869)
Cash transferred to SUU/Annual Alternative Fee		(125)			(125)
Investment Purchases		1,283,869			1,283,869
Dividends/Capital Gains Reinvested		712,079			712,079
Investment Sales Proceeds		(908,997)			(908,997)
Net Realized (Gain)/Loss on Sale of Securities		(200,709)			(200,709)
Increase/(Decrease) in market value of securities		(186,190)			(186,190)
Sub-Total Softis Investment Advisors-SUU Share	-	666,805	-	-	666,805
Dividend Revenue-Cash		17			17
Increase/(Decrease) in market value of securities		1,222			1,222
Sub-Total Softis Investment Advisors-ISG Share	-	1,239	-	-	1,239
Total Softis Investment Advisors	-	668,044	-	-	668,044
Public Treasurer's Investment Fund - Debt Reserves					
Dividend Revenue-Cash				305	305
Total Public Treasurer's Investment Fund - Debt Reserves	-	-	-	305	305
Net Increase (Decrease) in Investments	\$ (3,928,254)	\$ 941,690	\$ (100,792)	\$ 305	\$ (3,087,051)

Investment Portfolio
 For The Month Ended December 31, 2021

CASH MANAGEMENT PORTFOLIO

	Yield	Maturity	Cost	Market	Unrealized Gain/(Loss)
PUBLIC TREASURER'S INVESTMENT FUND (PTIF)					
Public Treasurer's Investment Fund (PTIF)	0.3647%	N/A	\$ 41,143,521.38	\$ 41,143,521.38	\$ -
Cash and Money Market:					
Cash Management Cash			\$ (0.00)	\$ (0.00)	\$ -
Cash Management Money Market	0.0000%	N/A	-	-	-
Total Cash and Money Market			\$ (0.00)	\$ (0.00)	\$ -
Fixed Income Investments:					
Brokered Certificates of Deposit:					
Landmark Community Bank	1.8954%	2/23/2022	\$ 240,000.00	\$ 240,583.20	\$ 583.20
Ally BK Midvale Utah	1.9786%	8/15/2022	240,000.00	242,592.00	2,592.00
Citibank National Association Pasadena California	1.9291%	8/23/2022	240,000.00	242,599.20	2,599.20
Firstier BK Kimball Nebraska	1.8587%	8/23/2023	240,000.00	245,330.40	5,330.40
Merrick BK South Jordan Utah	1.8986%	2/28/2024	240,000.00	246,492.00	6,492.00
Capital One National Association McClean	2.0318%	8/14/2024	240,000.00	248,056.80	8,056.80
Capital One BK USA National Association	2.0318%	8/14/2024	240,000.00	248,056.80	8,056.80
Enerbank USA Salt Lake City Utah	1.8937%	8/15/2024	240,000.00	247,130.40	7,130.40
CFBank Fairlawn Ohio	1.8011%	8/19/2024	240,000.00	246,518.40	6,518.40
Medallion BK Salt Lake City Utah	1.8474%	8/19/2024	240,000.00	246,830.40	6,830.40
Washington Federal Seattle	1.8934%	8/28/2024	240,000.00	247,171.20	7,171.20
Preferred BK Los Angeles California	1.8471%	8/30/2024	240,000.00	246,868.80	6,868.80
BMW Bank North American Salt Lake City Utah	0.6534%	10/8/2024	240,000.00	238,735.20	(1,264.80)
Morgan Stanley Pvt Bk	1.7992%	2/6/2025	240,000.00	246,782.40	6,782.40
Morgan Stanley NK N A	1.7992%	2/6/2025	240,000.00	246,782.40	6,782.40
Salle Mae BK Murray Utah	0.6589%	7/29/2025	240,000.00	236,757.60	(3,242.40)
State BK India New York NY	0.6589%	7/30/2025	240,000.00	236,750.40	(3,249.60)
First National Bank East Lansing Michigan	0.6598%	9/8/2025	240,000.00	236,438.40	(3,561.60)
Texas Exchange BK Crowley	0.6638%	2/26/2026	240,000.00	235,010.40	(4,989.60)
SunWest Bank Irvine California	0.7149%	4/30/2026	240,000.00	234,998.40	(5,001.60)
UBS Banks USA Salt Lake City Utah	0.8638%	6/16/2026	240,000.00	236,179.20	(3,820.80)
Toyota Financial SVGS Bank Henderson Nevada	0.9633%	9/2/2026	240,000.00	236,688.00	(3,312.00)
Goldman Sachs Bank USA New York	1.0606%	9/2/2026	240,000.00	237,592.80	(2,407.20)
Synchrony Bank	1.1099%	11/12/2026	240,000.00	237,854.40	(2,145.60)
JP Morgan Chase Bank Na Columbus	1.0621%	11/17/2026	240,000.00	237,261.60	(2,738.40)
Live Oak Bank Wilmington N C	1.1105%	11/30/2026	240,000.00	237,729.60	(2,270.40)
Total Certificates of Deposit			\$ 6,240,000.00	\$ 6,283,790.40	\$ 43,790.40

Investment Portfolio
 For The Month Ended December 31, 2021

CASH MANAGEMENT PORTFOLIO (continued)

	Yield	Maturity	Cost	Market	Unrealized Gain/(Loss)
Bonds, Notes & Bills:					
Sumitomo Mitsubishi (\$1,008,000 Par)	1.0928%	1/11/2022	\$ 1,008,123.24	\$ 1,008,211.68	\$ 88.44
American Honda Fin Group (\$1,000,000 Par)	0.6057%	2/15/2022	999,093.15	1,000,440.00	1,346.85
Union Bank Floater (\$1,050,000 Par)	0.7147%	3/7/2022	1,050,378.54	1,050,472.50	93.96
Union Bank Floater (2) (\$1,265,000 Par)	0.7147%	3/7/2022	1,265,593.64	1,265,569.25	(24.39)
Citibank (\$1,000,000 Par)	1.0811%	4/25/2022	999,939.18	1,001,720.00	1,780.82
Royal Bank of Canada (\$1,000,000 Par)	0.5976%	4/29/2022	989,020.11	1,000,630.00	11,609.89
Sumitomo Mitsubishi (\$3,000,000 Par)	0.8982%	7/12/2022	3,006,619.93	3,009,210.00	2,590.07
Mitsubishi (\$1,000,000 Par)	0.9096%	7/25/2022	994,700.46	1,003,760.00	9,059.54
Mizuho (\$1,000,000 Par)	0.9895%	9/11/2022	993,740.84	1,004,560.00	10,819.16
Toronto Dominion Bank (\$1,000,000 Par)	0.6460%	12/1/2022	984,822.87	1,004,710.00	19,887.13
JP Morgan (\$1,440,000 Par)	1.1227%	1/15/2023	1,448,287.81	1,440,374.40	(7,913.41)
JP Morgan (\$1,000,000 Par)	1.1227%	1/15/2023	1,005,731.25	1,000,260.00	(5,471.25)
Bank America Corporation (\$1,100,000 Par)	1.2926%	1/20/2023	1,100,000.00	1,098,636.00	(1,364.00)
Goldman Sachs Group (\$1,000,000 Par)	0.9102%	2/23/2023	977,813.39	1,004,170.00	26,356.61
Mitsubishi (\$1,000,000 Par)	0.8547%	3/2/2023	990,931.83	1,005,010.00	14,078.17
Mizuho Fin Group (\$1,000,000 Par)	0.9014%	3/5/2023	992,959.28	1,006,180.00	13,220.72
Mizuho Fin Group (2) (\$1,600,000 Par)	0.9014%	3/5/2023	1,594,007.68	1,609,888.00	15,880.32
Canadian Imperial Bank (\$1,500,000 Par)	0.8058%	3/17/2023	1,486,123.81	1,507,725.00	21,601.19
Banco Santander SA (\$1,000,000 Par)	1.2286%	4/12/2023	1,008,585.77	1,010,120.00	1,534.23
JP Morgan Chase & Company (\$1,500,000 Par)	2.7583%	4/25/2023	1,529,613.58	1,509,615.00	(19,998.58)
American Honda Fin Group (\$1,500,000 Par)	0.5142%	5/10/2023	1,488,430.23	1,502,430.00	13,999.77
Citigroup Inc (\$1,000,000 Par)	1.0700%	7/24/2023	1,004,743.01	1,002,850.00	(1,893.01)

Investment Portfolio
 For The Month Ended December 31, 2021

CASH MANAGEMENT PORTFOLIO (continued)

	Yield	Maturity	Cost	Market	Unrealized Gain/(Loss)
Bonds, Notes & Bills:					
Citigroup Inc (\$1,000,000 Par)	1.5378%	9/1/2023	1,014,956.36	1,007,290.00	(7,666.36)
Morgan Stanley (\$1,500,000 Par)	1.5098%	10/24/2023	1,524,414.25	1,513,065.00	(11,349.25)
Wells Fargo Company (\$1,000,000 Par)	1.3473%	10/31/2023	1,522,162.30	1,511,955.00	(10,207.30)
Federal Home Loan Bank (\$1,000,000 Par)	0.7366%	12/27/2024	992,991.20	991,000.00	(1,991.20)
Federal Home Loan Bank (\$1,000,000 Par)	1.0027%	2/28/2025	1,000,000.00	997,270.00	(2,730.00)
Federal Home Loan Bank (\$1,000,000 Par)	0.7594%	5/19/2025	990,862.64	987,620.00	(3,242.64)
Freddie Mac (\$1,000,000 Par)	0.6587%	9/9/2025	1,000,000.00	986,840.00	(13,160.00)
Federal Home Loan Bank Mtg Bank (\$1,000,000 Par)	0.6636%	10/27/2025	997,425.77	979,500.00	(17,925.77)
Freddie Mac (\$1,000,000 Par)	0.7146%	12/23/2025	981,736.53	979,570.00	(2,166.53)
Federal Home Loan Bank (\$1,000,000 Par)	0.6623%	2/24/2026	992,757.67	981,430.00	(11,327.67)
Federal Home Loan Bank (\$1,000,000 Par)	0.6670%	2/26/2026	993,980.19	974,440.00	(19,540.19)
Federal Home Loan Bank (\$1,000,000 Par)	0.8197%	3/10/2026	999,165.15	976,010.00	(23,155.15)
Farmer Mac (\$520,000 Par)	0.8426%	3/27/2026	520,000.00	512,241.60	(7,758.40)
Federal Home Loan Bank (\$2,000,000 Par)	0.9107%	3/30/2026	2,000,000.00	1,976,420.00	(23,580.00)
Federal Home Loan Bank (\$1,500,000 Par)	0.8626%	3/30/2026	1,499,664.98	1,478,025.00	(21,639.98)
Federal Farm Credit Bank (\$1,300,000 Par)	0.9553%	9/28/2026	1,300,000.00	1,279,135.00	(20,865.00)
Federal Home Loan Bank (\$2,525,000 Par)	1.1090%	9/30/2026	2,518,794.11	2,504,396.00	(14,398.11)
Federal Farm Credit Bank (1,000,000 Par)	3.8020%	10/20/2026	1,000,000.00	989,480.00	(10,520.00)
Federal Farm Credit Bank (2,300,000 Par)	1.6530%	10/20/2026	2,294,353.02	2,275,804.00	(18,549.02)
Federal Home Loan Bank (1,000,000 Par)	1.1314%	10/28/2026	999,912.77	989,950.00	(9,962.77)
Federal Home Loan Bank (1,000,000 Par)	1.0632%	10/28/2026	997,111.75	987,610.00	(9,501.75)
Federal Home Loan Bank (\$1,000,000 Par)	1.3074%	11/24/2026	997,145.09	994,370.00	(2,775.09)
Total Bonds, Notes and Bills			\$ 54,056,693.38	\$ 53,919,963.43	\$ (136,729.95)
Total Fixed Income Investments			\$ 60,296,693.38	\$ 60,203,753.83	\$ (92,939.55)
Total Cash Management Portfolio-Moretton Capital Markets			\$ 60,296,693.38	\$ 60,203,753.83	\$ (92,939.55)
TOTAL CASH MANAGEMENT PORTFOLIO			\$ 101,440,214.76	\$ 101,347,275.21	\$ (92,939.55)

Investment Portfolio
For The Month Ended December 31, 2021

ENDOWMENT POOL					
	Cost/share	Shares	Cost	Market	Unrealized Gain/(Loss)
MORETON CAPITAL MARKETS					
Cash and Money Market:					
Endowment Cash			\$ 5.90	\$ 5.90	\$ -
US Govt Money Market Fund	\$ 1.00	131,120.940	131,120.94	131,120.94	-
Total Cash and Money Market			\$ 131,126.84	\$ 131,126.84	\$ -
Equity Investments:					
Mutual Funds, ETFs, and Common Stocks:					
The Coca Cola Company	58.18	44.000	2,559.92	2,605.24	45.32
Investco QQQ TR	380.69	12.000	4,568.28	4,774.20	205.92
Ishares Core S&P Mid-Cap ETF	192.18	1,525.000	293,072.70	431,697.00	138,624.30
Ishares Core S&P 500 ETF	271.30	2,530.000	686,396.20	1,206,784.70	520,388.50
Ishares: Russell Mid-Cap Growth ETF	44.92	5,596.000	251,377.00	644,771.12	393,394.12
Ishares: S&P 600 Small Cap Value Index ETF	56.24	4,452.000	250,391.00	465,189.48	214,798.48
Ishares: S&P 600 Growth Index ETF	58.42	4,290.000	250,625.00	595,452.00	344,827.00
MSA Safety Incorporated	143.64	60.000	8,618.40	9,057.60	439.20
Tenable Holdings Inc.	55.46	1,787.000	99,107.02	98,410.09	(696.93)
Vanguard Mid-Cap ETF	120.15	2,080.000	249,922.00	529,921.60	279,999.60
Walmart Inc.	139.20	1.000	139.20	144.69	5.49
Ishares Trust Core MSCI Eafe ETF	61.47	4,200.000	258,181.00	313,488.00	55,307.00
Vanguard Intl Equity Index Fund Inc FTS	43.79	2,300.000	100,713.50	113,758.00	13,044.50
Total Equity Investments			\$ 2,455,671.22	\$ 4,416,053.72	\$ 1,960,382.50
Fixed Income Investments:					
Mutual Funds and ETFs:					
Ishares: Core US Aggregate BD ETF	\$ 105.71	8,825.000	\$ 932,895.73	\$ 1,006,756.00	\$ 73,860.27
JP Morgan Exchange Traded FD TR Ultra Short Income	50.72	25,075.000	1,271,784.63	1,265,786.00	(5,998.63)
Metropolitan West Fds Total Return Bond Fund	10.55	104,973.063	1,107,685.22	1,145,256.12	37,570.90
PIMCO Income Fund Class A	11.54	91,554.774	1,056,925.88	1,093,164.00	36,238.12
Ishares: 0 to 5 Year Tips Bond ETF	99.32	10,000.000	993,215.00	1,058,800.00	65,585.00
Total Fixed Income Investments			\$ 5,362,506.46	\$ 5,569,762.12	\$ 207,255.66
Total Endowment Pool-Moretton Capital Markets			\$ 7,949,304.52	\$ 10,116,942.68	\$ 2,167,638.16

Investment Portfolio
For The Month Ended December 31, 2021

ENDOWMENT POOL (continued)					
SOLTIS INVESTMENT ADVISORS					
SOUTHERN UTAH UNIVERSITY ENDOWMENT SHARE					
	Cost/share	Shares	Cost	Market	Unrealized Gain/(Loss)
Cash and Money Market:					
Fidelity Government Cash Reserves	\$ 1.00	57,851.130	\$ 57,851.13	\$ 57,851.13	\$ -
Total Cash and Money Market			\$ 57,851.13	\$ 57,851.13	\$ -
Stock Mutual Funds:					
Edgewood Growth Fund Instl CL	\$ 36.72	41,286.906	\$ 1,516,039.77	\$ 2,497,444.94	\$ 981,405.17
Artisan Mid Cap Fund Instl	44.80	8,904.251	398,869.22	472,637.64	73,768.42
Cliffwater Corporate Lending Fund I	10.49	106,563.093	1,118,080.00	1,129,568.78	11,488.78
Grandeur Peak Gbl Reach Fund Instl	17.05	68,453.951	1,167,267.57	1,494,349.75	327,082.18
Grandeur Peak Global Stalwarts Instl	15.98	73,774.730	1,179,012.36	1,748,461.10	569,448.74
Oakmark Intl Advisor Fund	22.53	56,053.175	1,262,645.45	1,571,731.02	309,085.57
Oakmark Fund Advisor Class	79.88	21,904.915	1,749,710.95	2,609,313.47	859,602.52
T Rowe Price Emerg Markets Stock Fund I	43.11	18,737.624	807,700.29	849,938.62	42,238.33
Wasatch Small Cap Growth Fund Instl CL	49.18	13,606.544	669,197.79	691,076.36	21,878.57
Wasatch Small Cap Value Institutional	10.33	19,124.743	197,558.60	203,104.77	5,546.17
Total Stock Mutual Funds			\$ 10,066,082.00	\$ 13,267,626.45	\$ 3,201,544.45
Bond Mutual Funds:					
Metropolitan West Total Return Class I	\$ 11.06	108,480.867	\$ 1,200,080.00	\$ 1,183,526.25	\$ (16,553.75)
Total Bond Mutual Funds			\$ 1,200,080.00	\$ 1,183,526.25	\$ (16,553.75)
Total Mutual Funds			\$ 11,266,162.00	\$ 14,451,152.70	\$ 3,184,990.70
Exchange Traded Funds:					
Equity ETFs:					
First TR Exchange-Traded FD Lunt US Factor	\$ 24.56	25,584.000	\$ 628,250.56	\$ 909,255.36	\$ 281,004.80
Ishares Core S&P 500 ETF	281.54	6,512.000	1,833,407.53	3,106,158.88	1,272,751.35
Ishares Core S&P Mid-Cap ETF	199.57	6,002.000	1,197,842.61	1,699,046.16	501,203.55
Ishares Core S&P Small-Cap ETF	88.07	5,878.000	517,667.28	673,089.78	155,422.50
Ishares Trust Core MSCI Eafe ETF	59.58	23,435.000	1,396,295.48	1,749,188.40	352,892.92
Vanguard Intl Equity Index Fund Inc FTS	42.99	14,590.000	627,166.50	721,621.40	94,454.90
Total Equity ETFs			\$ 6,200,629.96	\$ 8,858,359.98	\$ 2,657,730.02

Investment Portfolio
For The Month Ended December 31, 2021

ENDOWMENT POOL (continued)

	Cost/share	Shares	Cost	Market	Unrealized Gain/(Loss)
Fixed Income ETFs:					
Ishares: Core US Aggregate BD ETF	\$ 112.72	620.000	\$ 69,884.34	\$ 70,729.60	\$ 845.26
Ishares 0 - 5 Year Tips Bond ETF	105.64	1,400.000	147,901.88	148,232.00	330.12
Total Fixed Income ETFs			\$ 217,786.22	\$ 218,961.60	\$ 1,175.38
Total Exchange Traded Funds			\$ 6,418,416.18	\$ 9,077,321.58	\$ 2,658,905.40
Alternative Investments:					
American Beacon AHL MNGD Futures	11.32	6,489.710	\$ 73,445.20	\$ 67,752.57	\$ (5,692.63)
Blackrock GI Long/Short Equity Instl	11.89	6,168.494	73,335.09	71,801.27	(1,533.82)
JP Morgan Hedged Equity Class I	24.81	13,436.762	333,338.25	362,658.20	29,319.95
Stoneridge Alternative Lending Risk Premium	50.45	4,955.401	250,020.00	249,900.87	(119.13)
Cambria ETF TR Tail Risk	19.44	3,772.000	73,317.50	67,367.92	(5,949.58)
Innovator ETFS TR US Equity Ultra BF	28.34	7,122.000	201,837.48	205,016.02	3,178.54
Innovator ETFS TR US Equity Power Buf	30.01	11,063.000	332,011.26	338,085.28	6,074.02
Morgan Stanley	100.00	2,000.000	200,000.00	193,530.00	(6,470.00)
Blackstone Real Estate Income	13.65	36,638.894	500,000.00	505,569.11	5,569.11
GreenLake Real Estate Fund LLC	1,000.00	318.776	318,776.42	318,776.42	-
Total Alternative Investments			\$ 2,356,081.20	\$ 2,380,457.66	\$ 24,376.46
Total Endowment Share-SUU			\$ 20,098,510.51	\$ 25,966,783.07	\$ 5,868,272.56
INVESTMENT STUDENT GROUP ENDOWMENT SHARE					
Cash and Money Market:					
Fidelity Government Cash Reserves	\$ 1.00	94,068.820	\$ 94,068.82	\$ 94,068.82	\$ -
Total Cash and Money Market			\$ 94,068.82	\$ 94,068.82	\$ -
Equity ETFs:					
Select Sector SPDR Trust Consumer	164.94	56.000	\$ 9,236.36	\$ 11,448.64	\$ 2,212.28
Total Equity ETFs			\$ 9,236.36	\$ 11,448.64	\$ 2,212.28
Alternative Investments:					
Invesco DB Multi-Sector Commod Base Metals Fd	17.24	326.000	\$ 5,620.89	\$ 7,256.76	\$ 1,635.87
United States Gasoline FD LP Unites	27.53	156.000	4,294.54	6,389.76	2,095.22
Total Alternative Investments			\$ 9,915.43	\$ 13,646.52	\$ 3,731.09
Total Endowment Share-ISG			\$ 113,220.61	\$ 119,163.98	\$ 5,943.37
Total Endowment Pool-Soltis Investment Advisors			\$ 20,211,731.12	\$ 26,085,947.05	\$ 5,874,215.93
OTHER ALTERNATIVE INVESTMENTS					
State Bank of Southern Utah-Private Equity Partnership	117.64	4,637.000	545,508.00	1,205,620.00	660,112.00
Total Alternative Investments-Soltis Investment Advisors			\$ 545,508.00	\$ 1,205,620.00	\$ 660,112.00
TOTAL ENDOWMENT POOL INVESTMENTS			\$ 28,706,543.64	\$ 37,408,509.73	\$ 8,701,966.09



Investment Portfolio
For The Month Ended December 31, 2021

TRUST FUND POOL					
	Cost/share	Shares	Cost	Market	Unrealized Gain/(Loss)
MORETON CAPITAL MARKETS					
Cash and Money Market:					
US Govt Money Market Fund	\$ 1.00	2,233.570	\$ 2,233.57	\$ 2,233.57	\$ -
Total Cash and Money Market			\$ 2,233.57	\$ 2,233.57	\$ -
Fixed Income Investments:					
Mutual Funds and ETFs:					
PIMCO Total Return Fund Instl CL	10.46	68,661.068	\$ 718,409.70	\$ 705,149.17	\$ (13,260.53)
Total Mutual Funds and ETFs			\$ 718,409.70	\$ 705,149.17	\$ (13,260.53)
TOTAL TRUST FUND POOL			\$ 720,643.27	\$ 707,382.74	\$ (13,260.53)
PUBLIC TREASURER'S INVESTMENT FUND (PTIF)-DEBT RESERVES					
	Yield	Shares	Cost	Market	Unrealized Gain/(Loss)
PTIF - Debt Reserves	0.3428%	N/A	\$ 1,068,587.17	\$ 1,068,587.17	\$ -
TOTAL PTIF - DEBT RESERVES			\$ 1,068,587.17	\$ 1,068,587.17	\$ -
GRAND TOTAL - INVESTED FUNDS			\$ 131,935,988.84	\$ 140,531,754.85	\$ 8,595,766.01



INVESTMENT REPORT

January 31, 2022

- Page 2 - Summarized Investment Balances and Asset Mix
- Pages 3-4 - Summary Report of Investment Activity and Income
- Pages 5-6 - Detail of Current Month Transactions
- Pages 7-13 - Investment Portfolio

Prepared by:
 Melanie Orton/Accounting Manager
 2/4/2022

Public Treasurer's Assertion

To the best of my knowledge, the University is in compliance with the State Money Management Act, the Rules of the State Money Management Council, the Uniform Prudent Management of Institutional Funds Act, Board of Regents Policy R541, and Southern Utah University's Investment Policy 10.12.

A. Mitchell Bealer 2/7/22

A. Mitchell Bealer
 Public Treasurer

Date

Marvin L. Dodge

Marvin L. Dodge
 Vice President of Finance & Administration

2/10/22

Date

Mindy Benson

Mindy Benson
 Interim President

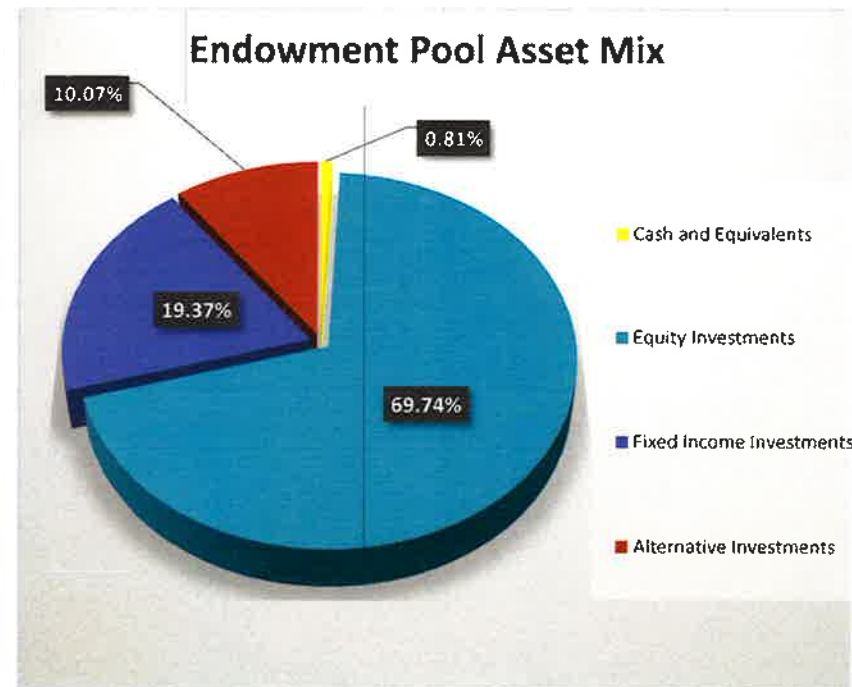
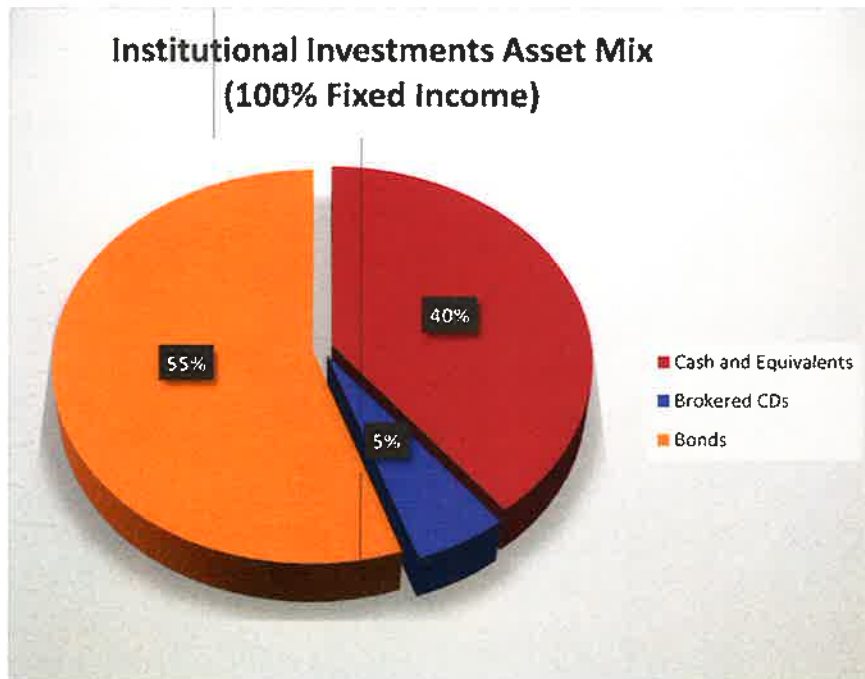
2/22/22

Date

Summarized Investment Balances and Asset Mix
For The Month Ended January 31, 2022

INVESTMENT BALANCES BY CUSTODIAN (Market Value)					
Investment Pool	Moreton Capital Markets	Soltis Investment Advisors	State Treasurer	Alternative Investments	TOTAL
Cash Management Pool	\$ 70,314,920	\$ -	\$ 45,658,852	\$ -	\$ 115,973,772
Endowment Pool	9,716,445	24,589,917	-	1,205,620 *	35,511,982
Trust Fund Pool	693,630	-	-	-	693,630
Debt Service Pool	-	-	1,068,923	-	1,068,923
Ending Monthly Balance	\$ 80,724,994	\$ 24,589,917	\$ 46,727,775	\$ 1,205,620	\$ 153,248,306

* This is a private equity stock that is recorded at book value rather than market value





Summary Report of Investment Activity and Income
For The Month Ended January 31, 2022

INVESTMENT ACTIVITY					
Cash Management Pool					
	Moreton Capital		State		
	Markets		Treasurer		TOTAL
Beginning Balance	\$ 60,203,754	\$	41,143,521		\$ 101,347,275
Cash Transfers In	19,648,697		16,500,000		36,148,697
Cash Transfers Out	(19,688,658)		(12,000,000)		(31,688,658)
Interest Revenue	49,345		15,331		64,676 ^a
Acquisitions	15,100,642		-		15,100,642
Dispositions	(4,548,000)		-		(4,548,000)
Market Value Change	(450,860)		-		(450,860)
Cash Management Pool Ending Balance	\$ 70,314,920	\$	45,658,852		\$ 115,973,772
Endowment Pool					
	Moreton Capital	Soltis Investment	Soltis Investment	Alternative	
	Markets	Advisors (SUU)	Advisors (ISG)	Investments	TOTAL
Beginning Balance	\$ 10,116,943	\$ 25,966,783	\$ 119,164	\$ 1,205,620	\$ 37,408,510
Cash Transfers In	16,331	508,470	-	-	524,801
Cash Transfers Out	(17,605)	(508,610)	-	-	(526,215)
Dividends/Capital Gains	5,825	6,811	1	-	12,638 ^b
Interest Received	-	1,250	-	-	1,250 ^a
Acquisitions	-	1,008,535	-	-	1,008,535
Dispositions	(16,331)	(1,001,630)	-	-	(1,017,961)
Realized Gains/(Losses) on Dispositions	(445)	(6,840)	-	-	(7,285) ^c
Market Value Change	(388,273)	(1,504,094)	76	-	(1,892,291)
Endowment Pool Ending Balance	\$ 9,716,445	\$ 24,470,676	\$ 119,241	\$ 1,205,620	\$ 35,511,982
Trust Fund Pool					
	Moreton Capital				
	Markets				TOTAL
Beginning Balance	\$ 707,383				\$ 707,383
Dividends/Capital Gains	1,352				1,352 ^b
Market Value Change	(15,105)				(15,105)
Trust Fund Pool Ending Balance	\$ 693,630				\$ 693,630



Summary Report of Investment Activity and Income
For The Month Ended January 31, 2022

Debt Reserves Pool	
	TOTAL
Beginning Balance	\$ 1,068,587
Interest Earnings	336 ^a
Debt Reserves Pool Ending Balance	1,068,923
Total Investment Pools Ending Balance \$ 153,248,306	

Investment Income			
	Current Month	YTD	
Interest Received	\$ 66,262		sum of a
Additional Interest Accrued	(21,434)		
Total Interest Income	44,828	\$ 455,444	
Dividends	13,990	1,142,733	sum of b
Gains/Losses on Sale	7,285	229,560	sum of c
Investment Income	\$ 66,103	\$ 1,827,737	

Detail of Current Month Transactions
For The Month Ended January 31, 2022

	Cash Management Pool	Endowment Pool	Trust Fund Pool	Debt Service Pool	Total
Public Treasurer's Investment Fund (PTIF)					
PTIF Deposits	\$ 16,500,000	\$ -	\$ -	\$ -	16,500,000
PTIF Withdrawals	(12,000,000)	-	-	-	(12,000,000)
Interest Revenue	15,331				15,331
Total PTIF	4,515,331	-	-	-	4,515,331
Moreton Capital Markets					
Cash proceeds from sale of securities	4,548,000				4,548,000
Cash deposits to purchase new securities	15,100,697				15,100,697
Interest Revenue	49,345				49,345
Funds used to purchase securities	(15,100,697)				(15,100,697)
Cash transferred to SUU	(4,587,961)				(4,587,961)
Investment Purchases	15,100,642				15,100,642
Investment Redemption Proceeds	(4,548,000)				(4,548,000)
Decrease in market value of securities	(450,860.46)				(450,860)
Sub-Total Moreton Capital Markets	10,111,166	-	-	-	10,111,166
Cash proceeds from sale of securities		16,331			16,331
Dividend/Capital Gain Revenue-Cash		5,825			5,825
Funds used to purchase securities		(4,555)			(4,555)
Cash transferred to SUU		(17,605)			(17,605)
Dividends/Capital Gains Reinvested		4,555			4,555
Investment Sales Proceeds		(16,331)			(16,331)
Net Realized (Gain)/Loss on Sale of Securities		(445)			(445)
Increase in market value of securities		(388,273)			(388,273)
Sub-Total Moreton Capital Markets	-	(400,498)	-	-	(400,498)
Dividend/Capital Gain Revenue-Cash			1,352		1,352
Decrease in market value of securities			(15,105.44)		(15,105)
Sub-Total Moreton Capital Markets	-	-	(13,753)	-	(13,753)
Total Moreton Capital Markets	10,111,166	(400,498)	(13,753)	-	9,696,915



Detail of Current Month Transactions
For The Month Ended January 31, 2022

	Cash Management Pool	Endowment Pool	Trust Fund Pool	Debt Service Pool	Total
Soltis Investment Advisors					
Cash proceeds from sale of securities		508,470			508,470
Dividends/Capital Gains Revenue-Cash		5,397			5,397
Funds used to purchase securities		(508,535)			(508,535)
Cash transferred to SUU/Annual Alternative Fee		(75)			(75)
Investment Purchases		1,008,535			1,008,535
Dividends/Capital Gains Reinvested		2,664			2,664
Investment Sales Proceeds		(1,001,630)			(1,001,630)
Net Realized (Gain)/Loss on Sale of Securities		(6,840)			(6,840)
Increase/(Decrease) in market value of securities		(1,504,094)			(1,504,094)
Sub-Total Soltis Investment Advisors-SUU Share	-	(1,496,107)	-	-	(1,496,107)
Dividend Revenue-Cash		1			1
Increase/(Decrease) in market value of securities		76			76
Sub-Total Soltis Investment Advisors-ISG Share	-	77	-	-	77
Total Soltis Investment Advisors	-	(1,496,030)	-	-	(1,496,030)
Public Treasurer's Investment Fund - Debt Reserves					
Dividend Revenue-Cash				336	336
Total Public Treasurer's Investment Fund - Debt Reserves	-	-	-	336	336
Net Increase (Decrease) in Investments	\$ 14,626,497	\$ (1,896,528)	\$ (13,753)	\$ 336	\$ 12,716,551

Investment Portfolio

For The Month Ended January 31, 2022

CASH MANAGEMENT PORTFOLIO

	Yield	Maturity	Cost	Market	Unrealized Gain/(Loss)
PUBLIC TREASURER'S INVESTMENT FUND (PTIF)					
Public Treasurer's Investment Fund (PTIF)	0.3647%	N/A	\$ 45,658,852.26	\$ 45,658,852.26	\$ -
Cash and Money Market:					
Cash Management Cash			\$ 9,384.66	\$ 9,384.66	\$ -
Cash Management Money Market	0.0000%	N/A	-	-	-
Total Cash and Money Market			\$ 9,384.66	\$ 9,384.66	\$ -
Fixed Income Investments:					
Brokered Certificates of Deposit:					
Landmark Community Bank	1.8978%	2/23/2022	\$ 240,000.00	\$ 240,276.00	\$ 276.00
Ally BK Midvale Utah	1.9810%	8/15/2022	240,000.00	242,301.60	2,301.60
Citibank National Association Pasadena California	1.9314%	8/23/2022	240,000.00	242,311.20	2,311.20
Firstier BK Kimball Nebraska	1.8675%	8/23/2023	240,000.00	244,178.40	4,178.40
Merrick BK South Jordan Utah	1.9132%	2/28/2024	240,000.00	244,612.80	4,612.80
Capital One National Association McClean	2.0499%	8/14/2024	240,000.00	245,868.00	5,868.00
Capital One BK USA National Association	2.0499%	8/14/2024	240,000.00	245,868.00	5,868.00
Enerbank USA Salt Lake City Utah	1.9103%	8/15/2024	240,000.00	244,982.40	4,982.40
CFBank Fairlawn Ohio	1.8168%	8/19/2024	240,000.00	244,384.80	4,384.80
Medallion BK Salt Lake City Utah	1.8636%	8/19/2024	240,000.00	244,687.20	4,687.20
Washington Federal Seattle	1.9101%	8/28/2024	240,000.00	245,013.60	5,013.60
Preferred BK Los Angeles California	1.8635%	8/30/2024	240,000.00	244,701.60	4,701.60
BMW Bank North American Salt Lake City Utah	0.6588%	10/8/2024	240,000.00	236,808.00	(3,192.00)
Morgan Stanley Pvt Bk	1.8167%	2/6/2025	240,000.00	244,401.60	4,401.60
Morgan Stanley NK N A	1.8167%	2/6/2025	240,000.00	244,401.60	4,401.60
Salle Mae BK Murray Utah	0.6655%	7/29/2025	240,000.00	234,398.40	(5,601.60)
State BK India New York NY	0.6656%	7/30/2025	240,000.00	234,388.80	(5,611.20)
First National Bank East Lansing Michigan	0.6666%	9/8/2025	240,000.00	234,028.80	(5,971.20)
Texas Exchange BK Crowley	0.6717%	2/26/2026	240,000.00	232,250.40	(7,749.60)
SunWest Bank Irvine California	0.7242%	4/30/2026	240,000.00	231,993.60	(8,006.40)
UBS Banks USA Salt Lake City Utah	0.8757%	6/16/2026	240,000.00	232,963.20	(7,036.80)
Toyota Financial SVGS Bank Henderson Nevada	0.9778%	9/2/2026	240,000.00	233,167.20	(6,832.80)
Goldman Sachs Bank USA New York	1.0772%	9/2/2026	240,000.00	233,937.60	(6,062.40)
Synchrony Bank	1.1282%	11/12/2026	240,000.00	234,007.20	(5,992.80)
JP Morgan Chase Bank Na Columbus	1.0796%	11/17/2026	240,000.00	233,409.60	(6,590.40)
Live Oak Bank Wilmington N C	1.1292%	11/30/2026	240,000.00	233,788.80	(6,211.20)
Total Certificates of Deposit			\$ 6,240,000.00	\$ 6,223,130.40	\$ (16,869.60)

Investment Portfolio

For The Month Ended January 31, 2022

CASH MANAGEMENT PORTFOLIO (continued)

	Yield	Maturity	Cost	Market	Unrealized Gain/(Loss)
Bonds, Notes & Bills:					
American Honda Fin Group (\$1,000,000 Par)	0.6059%	2/15/2022	999,702.30	1,000,130.00	427.70
Union Bank Floater (\$1,050,000 Par)	0.7869%	3/7/2022	1,050,200.88	1,050,084.00	(116.88)
Union Bank Floater (2) (\$1,265,000 Par)	0.7869%	3/7/2022	1,265,314.91	1,265,101.20	(213.71)
Citibank (\$1,000,000 Par)	1.2163%	4/25/2022	999,955.56	1,000,590.00	634.44
Royal Bank of Canada (\$1,000,000 Par)	0.7682%	4/29/2022	991,880.44	1,001,030.00	9,149.56
Sumitomo Mitsubishi (\$3,000,000 Par)	1.0153%	7/12/2022	3,005,556.64	3,008,040.00	2,483.36
Mitsubishi (\$1,000,000 Par)	1.0440%	7/25/2022	995,497.98	1,002,880.00	7,382.02
Mizuho (\$1,000,000 Par)	1.0758%	9/11/2022	994,504.76	1,003,870.00	9,365.24
Toronto Dominion Bank (\$1,000,000 Par)	0.6974%	12/1/2022	986,231.53	1,003,780.00	17,548.47
Goldman Sachs Group (\$1,000,000 Par)	0.9094%	2/23/2023	979,454.87	1,005,070.00	25,615.13
Mitsubishi (\$1,000,000 Par)	0.9080%	3/2/2023	991,591.73	1,005,460.00	13,868.27
Mizuho Fin Group (\$1,000,000 Par)	0.9647%	3/5/2023	993,468.04	1,005,520.00	12,051.96
Mizuho Fin Group (2) (\$1,600,000 Par)	0.9647%	3/5/2023	1,594,440.70	1,608,832.00	14,391.30
Canadian Imperial Bank (\$1,500,000 Par)	0.8451%	3/17/2023	1,487,097.02	1,508,775.00	21,677.98
Banco Santander SA (\$1,000,000 Par)	1.3456%	4/12/2023	1,008,051.31	1,009,220.00	1,168.69
JP Morgan Chase & Company (\$1,500,000 Par)	2.7665%	4/25/2023	1,527,701.03	1,505,160.00	(22,541.03)
American Honda Fin Group (\$1,500,000 Par)	0.5142%	5/10/2023	1,489,154.70	1,502,340.00	13,185.30
Citigroup Inc (\$1,000,000 Par)	1.2046%	7/24/2023	1,004,485.06	1,002,830.00	(1,655.06)
Citigroup Inc (\$1,000,000 Par)	1.5891%	9/1/2023	1,014,195.04	1,006,840.00	(7,355.04)
Morgan Stanley (\$1,500,000 Par)	1.6445%	10/24/2023	1,523,270.99	1,512,330.00	(10,940.99)
Wells Fargo Company (\$1,000,000 Par)	1.5168%	10/31/2023	1,521,135.35	1,512,060.00	(9,075.35)
Federal Home Loan Bank (\$1,000,000 Par)	1.0555%	7/25/2024	998,758.22	994,760.00	(3,998.22)
Federal Home Loan Bank (\$1,000,000 Par)	1.1586%	12/10/2024	997,025.00	992,610.00	(4,415.00)
Federal Home Loan Bank (\$1,000,000 Par)	0.7438%	12/27/2024	993,190.17	981,400.00	(11,790.17)
Federal Home Loan Bank (\$1,000,000 Par)	1.2566%	1/28/2025	999,750.00	994,710.00	(5,040.00)
Federal Home Loan Bank (\$1,000,000 Par)	1.0111%	2/28/2025	1,000,000.00	988,990.00	(11,010.00)
Federal Home Loan Bank (\$1,000,000 Par)	1.1358%	2/28/2025	995,431.00	990,530.00	(4,901.00)
Federal Home Loan Bank (\$2,000,000 Par)	1.2096%	4/28/2025	1,993,500.00	1,984,200.00	(9,300.00)
Federal Home Loan Bank (\$1,000,000 Par)	0.7697%	5/19/2025	991,091.81	974,410.00	(16,681.81)
Freddie Mac (\$1,000,000 Par)	0.6719%	9/9/2025	1,000,000.00	967,390.00	(32,610.00)
Federal Home Loan Bank Mtg Bank (\$1,000,000 Par)	0.6731%	10/27/2025	997,482.97	965,680.00	(31,802.97)
Freddie Mac (\$1,000,000 Par)	0.7234%	12/23/2025	982,126.18	967,640.00	(14,486.18)
Federal Home Loan Bank (\$2,000,000 Par)	1.3876%	12/26/2025	1,996,000.00	1,981,860.00	(14,140.00)
Federal Home Loan Bank (\$1,000,000 Par)	0.6702%	2/24/2026	992,905.86	969,810.00	(23,095.86)
Federal Home Loan Bank (\$1,000,000 Par)	0.6753%	2/26/2026	994,103.21	962,520.00	(31,583.21)
Federal Home Loan Bank (\$1,000,000 Par)	0.8298%	3/10/2026	999,182.15	964,060.00	(35,122.15)

Investment Portfolio
 For The Month Ended January 31, 2022

CASH MANAGEMENT PORTFOLIO (continued)

	Yield	Maturity	Cost	Market	Unrealized Gain/(Loss)
Bonds, Notes & Bills:					
Farmer Mac (\$520,000 Par)	0.8545%	3/27/2026	520,000.00	505,091.60	(14,908.40)
Federal Home Loan Bank (\$2,000,000 Par)	0.9210%	3/30/2026	2,000,000.00	1,954,400.00	(45,600.00)
Federal Home Loan Bank (\$1,500,000 Par)	0.8727%	3/30/2026	1,499,671.68	1,460,925.00	(38,746.68)
Federal Farm Credit Bank (\$1,300,000 Par)	0.9716%	9/28/2026	1,300,000.00	1,257,685.00	(42,315.00)
Federal Home Loan Bank (\$2,525,000 Par)	1.1209%	9/30/2026	2,518,905.06	2,477,883.50	(41,021.56)
Federal Farm Credit Bank (1,000,000 Par)	3.8549%	10/20/2026	1,000,000.00	975,900.00	(24,100.00)
Federal Farm Credit Bank (2,300,000 Par)	1.6760%	10/20/2026	2,294,452.82	2,244,570.00	(49,882.82)
Federal Home Loan Bank (1,000,000 Par)	1.1438%	10/28/2026	999,914.30	979,220.00	(20,694.30)
Federal Home Loan Bank (1,000,000 Par)	1.0757%	10/28/2026	997,162.54	976,080.00	(21,082.54)
Federal Home Loan Bank (\$1,000,000 Par)	1.3200%	11/24/2026	997,194.53	984,840.00	(12,354.53)
Federal Farm Credit Bank (\$2,000,000 Par)	1.6111%	12/14/2026	1,998,500.00	1,986,220.00	(12,280.00)
Federal Home Loan Bank (\$1,100,000 Par)	1.6123%	12/17/2026	1,100,287.22	1,091,618.00	(8,669.22)
Federal Home Loan Bank (\$1,000,000 Par)	3.7982%	1/27/2027	1,000,000.00	987,320.00	(12,680.00)
Federal Home Loan Bank (\$1,500,000 Par)	2.5321%	1/27/2027	1,491,081.00	1,480,980.00	(10,101.00)
Federal Home Loan Bank (\$1,525,000 Par)	1.6563%	1/27/2027	1,525,000.00	1,519,159.25	(5,840.75)
Total Bonds, Notes and Bills			\$ 64,595,606.56	\$ 64,082,404.55	\$ (513,202.01)
Total Fixed Income Investments			\$ 70,844,991.22	\$ 70,314,919.61	\$ (530,071.61)
Total Cash Management Portfolio-Moretton Capital Markets			\$ 70,844,991.22	\$ 70,314,919.61	\$ (530,071.61)
TOTAL CASH MANAGEMENT PORTFOLIO			\$ 116,503,843.48	\$ 115,973,771.87	\$ (530,071.61)

Investment Portfolio
 For The Month Ended January 31, 2022

ENDOWMENT POOL

	Cost/share	Shares	Cost	Market	Unrealized Gain/(Loss)
MORETON CAPITAL MARKETS					
Cash and Money Market:					
Endowment Cash			\$ -	\$ -	\$ -
US Govt Money Market Fund	\$ 1.00	131,123.770	131,123.77	131,123.77	-
Total Cash and Money Market			\$ 131,123.77	\$ 131,123.77	\$ -
Equity Investments:					
Mutual Funds, ETFs, and Common Stocks:					
Ishares Core S&P Mid-Cap ETF	192.18	1,525.000	\$ 293,072.70	\$ 400,373.50	\$ 107,300.80
Ishares Core S&P 500 ETF	271.30	2,530.000	686,396.20	1,142,978.10	456,581.90
Ishares: Russell Mid-Cap Growth ETF	44.92	5,596.000	251,377.00	561,390.72	310,013.72
Ishares: S&P 600 Small Cap Value Index ETF	56.24	4,452.000	250,391.00	444,710.28	194,319.28
Ishares: S&P 600 Growth Index ETF	58.42	4,290.000	250,625.00	534,576.90	283,951.90
Tenable Holdings Inc.	55.46	1,787.000	99,107.02	91,851.80	(7,255.22)
Vanguard Mid-Cap ETF	120.15	2,080.000	249,922.00	488,155.20	238,233.20
Ishares Trust Core MSCI Eafe ETF	61.47	4,200.000	258,181.00	300,762.00	42,581.00
Vanguard Intl Equity Index Fund Inc FTS	43.79	2,300.000	100,713.50	114,241.00	13,527.50
Total Equity Investments			\$ 2,439,785.42	\$ 4,079,039.50	\$ 1,639,254.08
Fixed Income Investments:					
Mutual Funds and ETFs:					
Ishares: Core US Aggregate BD ETF	\$ 105.71	8,825.000	\$ 932,895.73	\$ 986,635.00	\$ 53,739.27
JP Morgan Exchange Traded FD TR Ultra Short Income	50.72	25,075.000	1,271,784.63	1,265,786.00	(5,998.63)
Metropolitan West Fds Total Return Bond Fund	10.55	105,088.015	1,108,939.35	1,121,289.12	12,349.77
PIMCO Income Fund Class A	11.55	91,831.207	1,060,226.49	1,081,771.62	21,545.13
Ishares: 0 to 5 Year Tips Bond ETF	99.32	10,000.000	993,215.00	1,050,800.00	57,585.00
Total Fixed Income Investments			\$ 5,367,061.20	\$ 5,506,281.74	\$ 139,220.54
Total Endowment Pool-Moreton Capital Markets			\$ 7,937,970.39	\$ 9,716,445.01	\$ 1,778,474.62

Investment Portfolio
 For The Month Ended January 31, 2022

ENDOWMENT POOL (continued)					
SOLIS INVESTMENT ADVISORS					
SOUTHERN UTAH UNIVERSITY ENDOWMENT SHARE					Unrealized
	Cost/share	Shares	Cost	Market	Gain/(Loss)
Cash and Money Market:					
Fidelity Government Cash Reserves	\$ 1.00	63,107.970	\$ 63,107.97	\$ 63,107.97	\$ -
Total Cash and Money Market			\$ 63,107.97	\$ 63,107.97	\$ -
Stock Mutual Funds:					
Edgewood Growth Fund Instl CL	\$ 36.72	41,286.906	\$ 1,516,039.77	\$ 2,171,278.38	\$ 655,238.61
Artisan Mid Cap Fund Instl	44.80	8,904.251	398,869.22	404,876.29	6,007.07
Cliffwater Corporate Lending Fund I	10.49	106,563.093	1,118,080.00	1,137,028.20	18,948.20
Grandeur Peak Gbl Reach Fund Instl	17.05	68,453.951	1,167,267.57	1,319,107.63	151,840.06
Grandeur Peak Global Stalwarts Instl	15.98	73,774.730	1,179,012.36	1,486,560.80	307,548.44
Oakmark Intl Advisor Fund	22.53	56,053.175	1,262,645.45	1,588,546.97	325,901.52
Oakmark Fund Advisor Class	79.88	21,904.915	1,749,710.95	2,594,418.13	844,707.18
T Rowe Price Emerg Markets Stock Fund I	43.11	18,737.624	807,700.29	850,313.37	42,613.08
Wasatch Small Cap Growth Fund Instl CL	49.18	13,606.544	669,197.79	580,999.42	(88,198.37)
Wasatch Small Cap Value Institutional	10.33	19,124.743	197,558.60	187,804.97	(9,753.63)
Total Stock Mutual Funds			\$ 10,066,082.00	\$ 12,320,934.16	\$ 2,254,852.16
Bond Mutual Funds:					
Metropolitan West Total Return Class I	\$ 11.06	108,480.867	\$ 1,200,080.00	\$ 1,157,490.85	\$ (42,589.15)
Total Bond Mutual Funds			\$ 1,200,080.00	\$ 1,157,490.85	\$ (42,589.15)
Total Mutual Funds			\$ 11,266,162.00	\$ 13,478,425.01	\$ 2,212,263.01
Exchange Traded Funds:					
Equity ETFs:					
First TR Exchange-Traded FD Lunt US Factor	\$ 24.56	25,584.000	\$ 628,250.56	\$ 810,245.28	\$ 181,994.72
Ishares Core S&P 500 ETF	281.54	6,512.000	1,833,407.53	2,941,926.24	1,108,518.71
Ishares Core S&P Mid-Cap ETF	199.57	6,002.000	1,197,842.61	1,575,765.08	377,922.47
Ishares Core S&P Small-Cap ETF	88.07	5,878.000	517,667.28	624,537.50	106,870.22
Ishares Trust Core MSCI Eafe ETF	59.58	23,435.000	1,396,295.48	1,678,180.35	281,884.87
Vanguard Intl Equity Index Fund Inc FTS	42.99	14,590.000	627,166.50	724,685.30	97,518.80
Total Equity ETFs			\$ 6,200,629.96	\$ 8,355,339.75	\$ 2,154,709.79

Investment Portfolio
For The Month Ended January 31, 2022

ENDOWMENT POOL (continued)

	Cost/share	Shares	Cost	Market	Unrealized Gain/(Loss)
Fixed Income ETFs:					
Ishares: Core US Aggregate BD ETF	\$ 112.72	620.000	\$ 69,884.34	\$ 69,316.00	\$ (568.34)
Ishares 0 - 5 Year Tips Bond ETF	105.64	1,400.000	147,901.88	147,112.00	(789.88)
Total Fixed Income ETFs			\$ 217,786.22	\$ 216,428.00	\$ (1,358.22)
Total Exchange Traded Funds			\$ 6,418,416.18	\$ 8,571,767.75	\$ 2,153,351.57
Alternative Investments:					
American Beacon AHL MNGD Futures	10.43	16,304.021	\$ 170,048.90	\$ 169,887.89	\$ (161.01)
Blackrock GL Long/Short Equity Instl	11.82	9,984.285	117,979.84	116,616.44	(1,363.40)
JP Morgan Hedged Equity Class I	25.41	6,442.951	163,719.21	169,449.61	5,730.40
Stoneridge Alternative Lending Risk Premium	50.45	4,955.401	250,020.00	252,081.24	2,061.24
Cambria ETF TR Tail Risk	18.82	9,028.000	169,921.20	159,976.16	(9,945.04)
Innovator ETFS TR US Equity Ultra BF	28.29	9,063.000	256,359.98	258,204.87	1,844.89
Innovator ETFS TR US PR Buf	92.95	3,572.000	332,012.26	108,597.73	(223,414.53)
Ishares TR 20 YR BD ETF	142.62	747.000	106,533.78	106,365.33	(168.45)
Morgan Stanley	100.00	2,000.000	200,000.00	186,350.00	(13,650.00)
Blackstone Real Estate Income	14.06	35,553.280	500,000.00	508,404.79	8,404.79
GreenLake Real Estate Fund LLC	1,000.00	321.441	321,440.86	321,440.86	-
Total Alternative Investments			\$ 2,588,036.03	\$ 2,357,374.92	\$ (230,661.11)
Total Endowment Share-SUU			\$ 20,335,722.18	\$ 24,470,675.65	\$ 4,134,953.47
INVESTMENT STUDENT GROUP ENDOWMENT SHARE					
Cash and Money Market:					
Fidelity Government Cash Reserves	\$ 1.00	94,069.620	\$ 94,069.62	\$ 94,069.62	\$ -
Total Cash and Money Market			\$ 94,069.62	\$ 94,069.62	\$ -
Equity ETFs:					
Select Sector SPDR Trust Consumer	164.94	56.000	\$ 9,236.36	\$ 10,357.20	\$ 1,120.84
Total Equity ETFs			\$ 9,236.36	\$ 10,357.20	\$ 1,120.84
Alternative Investments:					
Invesco DB Multi-Sector Commod Base Metals Fd	17.24	326.000	\$ 5,620.89	\$ 7,455.62	\$ 1,834.73
United States Gasoline FD LP Unites	27.53	156.000	4,294.54	7,358.52	3,063.98
Total Alternative Investments			\$ 9,915.43	\$ 14,814.14	\$ 4,898.71
Total Endowment Share-ISG			\$ 113,221.41	\$ 119,240.96	\$ 6,019.55
Total Endowment Pool-Softis Investment Advisors			\$ 20,448,943.59	\$ 24,589,916.61	\$ 4,140,973.02
OTHER ALTERNATIVE INVESTMENTS					
State Bank of Southern Utah-Private Equity Partnership	117.64	4,637.000	545,508.00	1,205,620.00	660,112.00
Total Alternative Investments-Softis Investment Advisors			\$ 545,508.00	\$ 1,205,620.00	\$ 660,112.00
TOTAL ENDOWMENT POOL INVESTMENTS			\$ 28,932,421.98	\$ 35,511,981.62	\$ 6,579,559.64

Investment Portfolio
For The Month Ended January 31, 2022

TRUST FUND POOL

	Cost/share	Shares	Cost	Market	Unrealized Gain/(Loss)
MORETON CAPITAL MARKETS					
Cash and Money Market:					
US Govt Money Market Fund	\$ 1.00	3,585.970	\$ 3,585.97	\$ 3,585.97	\$ -
Total Cash and Money Market			\$ 3,585.97	\$ 3,585.97	\$ -
Fixed Income Investments:					
Mutual Funds and ETFs:					
PIMCO Total Return Fund Instl CL	10.46	68,661.068	\$ 718,409.70	\$ 690,043.73	\$ (28,365.97)
Total Mutual Funds and ETFs			\$ 718,409.70	\$ 690,043.73	\$ (28,365.97)
TOTAL TRUST FUND POOL			\$ 721,995.67	\$ 693,629.70	\$ (28,365.97)

PUBLIC TREASURER'S INVESTMENT FUND (PTIF); DEBT RESERVES

	Yield	Shares	Cost	Market	Unrealized Gain/(Loss)
PTIF - Debt Reserves	0.3647%	N/A	\$ 1,068,922.73	\$ 1,068,922.73	\$ -
TOTAL PTIF - DEBT RESERVES			\$ 1,068,922.73	\$ 1,068,922.73	\$ -
GRAND TOTAL - INVESTED FUNDS			\$ 147,227,183.86	\$ 153,248,305.92	\$ 6,021,122.06

RECOMMENDATIONS FOR TENURE AWARD

It is recommended that **Dr. Bryan S. Graden**, Assistant Professor of Accounting in the Department of Accounting & Finance, School of Business, be awarded tenure, effective July 1, 2022. He holds a B.S. from Brigham Young University, a Ph.D. from Washington University in St. Louis, and a Ph.D., Brigham Young University. He has been with SUU since 2017.

It is recommended that **Dr. Jim Mock**, Assistant Professor of Family Life & Human Development in the Department of Family Life & Human Development, College of Education and Human Development, be awarded tenure, effective July 1, 2022. He holds a B.S. from Brigham Young University, an M.S. from Loma Linda University, and a Ph.D. from Utah State University. He has been with SUU since 2014.

It is recommended that **Dr. Sangho Bok**, Assistant Professor of Engineering in the Department of Engineering & Technology, College of Engineering & Computational Sciences, be awarded tenure, effective July 1, 2022. He holds a B.S. from Sung Kyun Kwan University, an M.S. from Indiana State University, and a Ph.D. from the University of Missouri. He has been with SUU since 2016.

It is recommended that **Dr. Andrew Misseldine**, Assistant Professor of Mathematics in the Department of Mathematics, College of Engineering & Computational Sciences, be awarded tenure, effective July 1, 2022. He holds a B.S. and M.S. from Boise State University and a Ph.D. from Brigham Young University. He has been with SUU since 2014.

It is recommended that **Dr. Scott E. Munro**, Associate Professor of Engineering in the Department of Engineering & Technology, College of Engineering & Computational Sciences be awarded tenure, effective July 1, 2022. He holds a B.S. and M.S. from Purdue University and a Ph.D. from Georgia Institute of Technology. He has been with SUU since 2015.

It is recommended that **Dr. Laura June Davis**, Assistant Professor of History in the Department of History, Sociology, & Anthropology, College of Humanities & Social Sciences, be awarded tenure, effective July 1, 2022. She holds a B.A. from Cornell University, an M.S. from Texas A&M Corpus Christi, an M.A. from George Mason University, and a Ph.D. from the University of Georgia. She has been with SUU since 2017.

It is recommended that **COL Kevan F. Jacobson**, Assistant Professor of Criminal Justice in the Department of Political Science & Criminal Justice, College of Humanities and Social Sciences be awarded tenure, effective July 1, 2022. He holds a B.A. from Utah State University, an M.S. from U.S. Army War College, an L.L.M. from the Judges Advocate General School, and a J.D. from BYU Clark School of Law. He has been with SUU since 2015.

It is recommended that **Dr. Jeanne Subjack**, Assistant Professor of Criminal Justice in the Department of Political Science & Criminal Justice, College of Humanities and Social Sciences, be awarded tenure, effective July 1, 2022. She holds an M.A. from Bowling Green State University and a Ph.D. from Sam Houston State University. She has been with SUU since 2015.

RECOMMENDATIONS FOR TENURE AWARD *(continued)*

It is recommended that **Dr. Selwyn D. Layton**, Assistant Professor of Nursing/Department Chair in the Department of Nursing, College of Health Sciences, be awarded tenure, effective July 1, 2022. He holds a B.S. from Southern Utah University, a B.S. from Touro University-Nevada, an M.S. from Touro University-Nevada, and a D.N.P. from Capella University. He has been with SUU since 2009.

It is recommended that **Dr. Carrie Jo Bucklin**, Assistant Professor of Biology/Biology Education in the Department of Biology, College of Sciences, be awarded tenure, effective July 1, 2022. She holds a B.A. from the University of Missouri-Columbia, and an M.S. and Ph.D. from the University of Southern Mississippi. She has been with SUU since 2016.

It is recommended that **Dr. Elizabeth Pierce**, Assistant Professor of Chemistry in the Department of Physical Science, College of Sciences, be awarded tenure, effective July 1, 2022. She holds a B.S. from Missouri Western State University, an M.S. from the University of Nebraska-Lincoln, and a Ph.D. from the University of Michigan. She has been with SUU since 2015.

It is recommended that **Dr. Lindsey Kolette Roper**, Assistant Professor of Biology in the Department of Biology, College of Sciences, be awarded tenure, effective July 1, 2022. She holds a B.S. from Westminster College and a Ph.D. from the University of Wisconsin. She has been with SUU since 2015.

It is recommended that **Sam Davis**, Assistant Professor of Art in the Department of Art & Design, College of Performing and Visual Arts, be awarded tenure, effective July 1, 2022. He holds a B.F.A. from the University of Florida and an M.F.A. from the University of Nevada, Las Vegas. He has been with SUU since 2015.

It is recommended that **Dr. Scott C. Knowles**, Assistant Professor of Theatre History in the Department of Theatre, Dance, & Arts Administration, College of Performing & Visual Arts be awarded tenure, effective July 1, 2022. He holds a B.A. from Southern Utah University, an M.A. from Florida State University, and a Ph.D. from the University of Kansas. He has been with SUU since 2015.

RECOMMENDATIONS FOR RANK ADVANCEMENT

Associate to Full Professor

It is recommended that **Dr. Tyler Stillman**, Associate Professor of Marketing/Director of Entrepreneurship in the Department of Economics, Marketing, & Analytics, School of Business, be advanced to the rank of Full Professor, effective July 1, 2022. He holds a B.S. from the University of Utah, an M.S. from Florida State University, and a Ph.D. from Florida State University. He has been with SUU since 2010.

RECOMMENDATIONS FOR RANK ADVANCEMENT

Associate to Full Professor (continued)

It is recommended that **Dr. Nichole Wangsgard**, Associate Professor of Special Education in the Department of Teacher Education, College of Education & Human Development, be advanced to the rank of Full Professor, effective July 1, 2022. She holds a B.S. from Weber State University, an M.Ed. from the University of Utah, and an Ed.D. from the University of Northern Colorado. She has been with SUU since 2018.

It is recommended that **Dr. Camille Thomas**, Interim Dean of the College of Health Sciences and Associate Professor of Kinesiology in the Department of Kinesiology & Outdoor Recreation be advanced to the rank of Full Professor, effective July 1, 2022. She holds a B.S. from Brigham Young University, an M.S. from Northern Illinois University, and a Ph.D. from Brigham Young University. She has been with SUU since 2011.

It is recommended that **Dr. Helen Boswell**, Associate Professor of Biology in the Department of Biology, College of Sciences, be advanced to the rank of Full Professor, effective July 1, 2022. She holds a B.A. and Ph.D. from SUNY at Buffalo. She has been with SUU since 1999.

It is recommended that **Dr. William Heyborne**, Associate Provost and Associate Professor of Biology in the Department of Biology, College of Sciences, be advanced to the rank of Full Professor, effective July 1, 2022. He holds a B.S. from Southern Utah University, an M.S. from Oregon State University, and a Ph.D. from the University of Northern Colorado. He has been with SUU since 2011.

RECOMMENDATIONS FOR RANK ADVANCEMENT

Assistant Professor to Associate Professor

It is recommended that **Dr. Bryan S. Graden**, Assistant Professor of Accounting in the Department of Accounting & Finance, School of Business, be advanced to the rank of Associate Professor, effective July 1, 2022. He holds a B.S. from Brigham Young University, a Ph.D. from Washington University in St. Louis, and a Ph.D., Brigham Young University. He has been with SUU since 2017.

It is recommended that **Dr. Jim Mock**, Assistant Professor of Family Life & Human Development in the Department of Family Life & Human Development, College of Education and Human Development, be advanced to the rank of Associate Professor, effective July 1, 2022. He holds a B.S. from Brigham Young University, an M.S. from Loma Linda University, and a Ph.D. from Utah State University. He has been with SUU since 2014.

RECOMMENDATIONS FOR RANK ADVANCEMENT

Assistant Professor to Associate Professor (continued)

It is recommended that **Dr. Sangho Bok**, Assistant Professor of Engineering in the Department of Engineering & Technology, College of Engineering & Computational Sciences, be advanced to the rank of Associate Professor, effective July 1, 2022. He holds a B.S. from Sung Kyun Kwan University, an M.S. from Indiana State University, and a Ph.D. from the University of Missouri. He has been with SUU since 2016.

It is recommended that **Dr. Andrew Misseldine**, Assistant Professor of Mathematics in the Department of Mathematics, College of Engineering & Computational Sciences, be advanced to the rank of Associate Professor, effective July 1, 2022. He holds a B.S. and M.S. from Boise State University and a Ph.D. from Brigham Young. He has been with SUU since 2014.

It is recommended that **Dr. Laura June Davis**, Assistant Professor of History in the Department of History, Sociology, & Anthropology, College of Humanities & Social Sciences, be advanced to the rank of Associate Professor, effective July 1, 2022. She holds a B.A. from Cornell University, an M.S. from Texas A&M Corpus Christi, an M.A. from George Mason University, and a Ph.D. from the University of Georgia. She has been with SUU since 2017.

It is recommended that **COL Kevan F. Jacobson**, Assistant Professor of Criminal Justice in the Department of Political Science & Criminal Justice, College of Humanities and Social Sciences, be advanced to the rank of Associate Professor, effective July 1, 2022. He holds a B.A. from Utah State University, an M.S. from U.S. Army War College, an L.L.M. from the Judges Advocate General School, and a J.D. from BYU Clark School of Law. He has been with SUU since 2015.

It is recommended that **Dr. Jeanne Subjack**, Assistant Professor of Criminal Justice in the Department of Political Science & Criminal Justice, College of Humanities and Social Sciences, be advanced to the rank of Associate Professor, effective July 1, 2022. She holds an M.A. from Bowling Green State University and a Ph.D. from Sam Houston State University. She has been with SUU since 2015.

It is recommended that **Dr. Selwyn D. Layton**, Assistant Professor of Nursing/Department Chair in the Department of Nursing, College of Health Sciences, be advanced to the rank of Associate Professor, effective July 1, 2022. He holds a B.S. from Southern Utah University, a B.S. from Touro University-Nevada, an M.S. from Touro University-Nevada, and a D.N.P. from Capella University. He has been with SUU since 2009.

RECOMMENDATIONS FOR RANK ADVANCEMENT

Assistant Professor to Associate Professor (continued)

It is recommended that **Dr. Carrie Jo Bucklin**, Assistant Professor of Biology/Biology Education in the Department of Biology, College of Sciences, be advanced to the rank of Associate Professor, effective July 1, 2022. She holds a B.A. from the University of Missouri-Columbia, and an M.S. and Ph.D. from the University of Southern Mississippi. She has been with SUU since 2016.

It is recommended that **Dr. Elizabeth Pierce**, Assistant Professor of Chemistry in the Department of Physical Science, College of Sciences, be advanced to the rank of Associate Professor, effective July 1, 2022. She holds a B.S. from Missouri Western State University, an M.S. from the University of Nebraska-Lincoln, and a Ph.D. from the University of Michigan. She has been with SUU since 2015.

It is recommended that **Dr. Lindsey Kolette Roper**, Assistant Professor of Biology in the Department of Biology, College of Sciences, be advanced to the rank of Associate Professor, effective July 1, 2022. She holds a B.S. from Westminster College and a Ph.D. from the University of Wisconsin. She has been with SUU since 2015.

It is recommended that **Sam Davis**, Assistant Professor of Art in the Department of Art & Design in the College of Performing and Visual Arts be advanced to the rank of Associate Professor, effective July 1, 2022. He holds a B.F.A. from the University of Florida, and an M.F.A. from the University of Nevada-Las Vegas. He has been with SUU since 2015.

It is recommended that **Dr. Scott C. Knowles**, Assistant Professor of Theatre History in the Department of Theatre, Dance, & Arts Administration, College of Performing & Visual Arts be advanced to the rank of Associate Professor, effective July 1, 2022. He holds a B.A. from Southern Utah University, an M.A. from Florida State University, and a Ph.D. from the University of Kansas. He has been with SUU since 2015.

RECOMMENDATIONS FOR RANK ADVANCEMENT

Lecturer to Assistant Professor, Non-Tenure-Track

It is recommended that **Casey Webb**, Lecturer of Geology, non-tenure-track, in the Department of Geosciences, College of Sciences, be advanced to the rank of Assistant Professor, non-tenure-track, effective July 1, 2022. He holds a B.S. from Southern Utah University and an M.S. from Brigham Young University. He has been with SUU since 2008.

RECOMMENDATIONS FOR RANK ADVANCEMENT

Lecturer to Assistant Professor, Non-Tenure-Track (continued)

It is recommended that **Sarah Bates**, Lecturer of English, non-tenure-track, in the Department of English, College of Humanities & Social Sciences, be advanced to the rank of Assistant Professor, non-tenure-track, effective July 1, 2022. She holds a B.A. from Marshall University and an M.F.A. from Northern Michigan University. She has been with SUU since 2017.

It is recommended that **Natalie Johansen**, Lecturer of English, non-tenure-track, in the Department of English, College of Humanities & Social Science, be advanced to the rank of Assistant Professor, non-tenure-track, effective July 1, 2022. She holds a B.A. and M.F.A. from Brigham Young University. She has been with SUU since 2015.

RECOMMENDATIONS FOR RANK ADVANCEMENT

Assistant Professor to Associate Professor, Non-Tenure Track

It is recommended that **Donna DeSilva**, Assistant Professor of Nursing, non-tenure-track, in the Department of Nursing, College of Health Sciences, be advanced to the rank of Associate Professor, non-tenure-track, effective July 1, 2022. She holds an M.S.N. and F.N.P from Western University of Health Sciences. She has been with SUU since 2015.

It is recommended that **SheriDawn Neilson**, Assistant Professor of Nursing, non-tenure-track, in the Department of Nursing, College of Health Sciences, be advanced to the rank of Associate Professor, non-tenure-track, effective July 1, 2022. She holds a B.S.N. from Southern Utah University and an M.S.N. from Walden University. She has been with SUU since 2016.

It is recommended that **Lauri Harris**, Assistant Professor of Computer Science & Information Security, non-tenure-track, in the Department of Computer Science & Information Security, College of Engineering & Computational Sciences, be advanced to the rank of Associate Professor, non-tenure-track, effective July 1, 2022. She holds a B.S. and M.Ed. from Southern Utah University. She has been with SUU since 2010.

It is recommended that **Mary Jo Tufte**, Assistant Professor of Biology, non-tenure-track, in the Department of Biology, College of Sciences, be advanced to the rank of Associate Professor, non-tenure-track, effective July 1, 2022. She holds a B.S. from SUNY at Buffalo and an M.Ed. from the University of Alabama/Huntsville. She has been with SUU since 2010.

It is recommended that **Jodi Corser**, Assistant Professor of English, non-tenure-track, in the Department of English, College of Humanities & Social Sciences, be advanced to the rank of Associate Professor, non-tenure-track, effective July 1, 2022. She holds a B.A. from the University of Utah, and an M.A. from the University of Memphis. She has been with SUU since 2009.

RECOMMENDATIONS FOR RANK ADVANCEMENT

Assistant Professor to Associate Professor, Non-Tenure Track (continued)

It is recommended that **Joy Sterrantino**, Assistant Professor of English, non-tenure-track, in the Department of English, College of Humanities & Social Sciences, be advanced to the rank of Associate Professor, non-tenure-track, effective July 1, 2022. She holds a B.A. from Southern Utah University and an M.A. from the University of Texas at Arlington. She has been with SUU since 2010.

It is recommended that **Charla Strosser**, Assistant Professor of English, non-tenure-track, in the Department of English, College of Humanities & Social Sciences, be advanced to the rank of Associate Professor, non-tenure track, effective July 1, 2022. She holds a B.A. from Angelo State University and an M.A. from the University of North Texas. She has been with SUU since 2010.

March 24, 2022

RECOMMENDATION FOR APPOINTMENT

It is recommended that **Dr. Amanda Hawkes** be appointed Assistant Professor of Athletic Training/Kinesiology in the Department of Kinesiology and Outdoor Recreation, College of Health Sciences, tenure-track but without tenure, effective August 16, 2022. She holds a B.S. and M.S. from Brigham Young University and a DAT (Doctorate of Athletic Training) from A.T. Still University. This is an appointment to replace Christine Samson.

It is recommended that **Dr. David M. Grant** be appointed Assistant Professor of Accounting/Business Law in the Department of Accounting & Finance, Dixie L. Leavitt School of Business, tenure-track but without tenure, effective August 16, 2022. He holds a B.S. from Southern Utah University, an M.S. from the University of Utah, and a Ph.D. from the University of Houston, Texas. This is a new position.

It is recommended that **Dr. Sijun Liu** be appointed Assistant Professor of Hotel, Resort, & Hospitality Management in the Department of Management & Hospitality, tenure-track but without tenure, effective August 16, 2022. She holds a B.S. and M.S. from Florida International University-Miami, and a Ph.D. (ABD) from Auburn University, AL. This is an appointment to replace Emmett Steed.

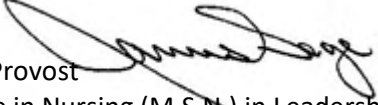
It is recommended that **Dr. Xiaoben Jiang** be appointed Assistant Professor of Biology in the Department of Biology, College of Sciences, tenure-track but without tenure, effective August 16, 2022. He holds a Ph.D. from the University of New Mexico. This is a new position

PERSONNEL - EARLY RETIREMENTS

Teresa Andrews submitted an application for early retirement effective August 16, 2022. Teresa began at SUU as a part time housing office manager in 2006. In 2009, she was promoted to Hall Operations Specialist and then became an administrative assistant III for on-campus housing in 2015. In total, Teresa has worked at SUU on-campus housing for 16 years.

Christa Cardon submitted an application for early retirement effective February 6, 2022. Christa started at SUU in Head Start in 2000 as a part time receptionist. In 2003 she became a full-time administrative assistant. She was promoted to an administrative specialist in 2006. She was promoted to the HR manager/IT manager for Head Start in 2007 and has been in that position for 14 years.

MEMORANDUM

Date: February 18, 2022
To: SUU Board of Trustees
From: James Sage, Associate Provost 
RE: R401: Master of Science in Nursing (M.S.N.) in Leadership (first read)

On behalf of Provost Jon Anderson and Interim Dean Camille Thomas, we are submitting for your preliminary review a new Master of Science in Nursing (M.S.N.) in Leadership.

This new M.S.N. in Leadership program builds on our successful programs within the College of Health Sciences and within the Department of Nursing. This new degree program addresses important needs of nursing students who already have a B.S. in Nursing (B.S.N.) and prepares students for professional advancement within the field of healthcare.

This 30-credit graduate program is designed to be completed via 100% online delivery and can be marketed regionally and nationally. Within Utah and across the nation, there is a shortage of masters-prepared nurses who help provide leadership for the healthcare industry.

As a new degree program, the M.S.N. in Leadership proposal requires peer review by the Chief Academic Officers (CAOs) within USHE. We are presenting this program to the President's Council and Board of Trustees as an information item and to clarify any issues prior to submission to the Commissioner's Office.

Thank you for considering this new program proposal. Please let us know if you have any questions or concerns.

**Utah System of Higher Education
New Academic Program Proposal
Cover/Signature Page - Full Template**

Institution Submitting Request: Southern Utah University

Proposed Program Title: Leadership

Are There New Emphases: Yes No

Names of New Emphases (Separated by Commas):

Sponsoring School, College, or Division: College of Health Sciences

Sponsoring Academic Department(s) or Unit(s): Department of Nursing

Classification of Instructional Program Code¹ : 51.3802

Min/Max Credit Hours Required of Full Program: 30 / 30

Proposed Beginning Term²: Fall 2022

Institutional Board of Trustees' Approval Date:

Program Type (check all that apply):

<input type="checkbox"/> (AAS)	Associate of Applied Science Degree
<input type="checkbox"/> (AA)	Associate of Arts Degree
<input type="checkbox"/> (AS)	Associate of Science Degree
<input type="checkbox"/>	Specialized Associate Degree (specify award type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/> (BA)	Bachelor of Arts Degree
<input type="checkbox"/> (BS)	Bachelor of Science Degree
<input type="checkbox"/> (BAS)	Bachelor of Applied Science Degree
<input type="checkbox"/>	Specialized Bachelor Degree (specify award type ³ :)
<input type="checkbox"/>	Other (specify award type ³ :)
<input type="checkbox"/> (MA)	Master of Arts Degree
<input type="checkbox"/> (MS)	Master of Science Degree
<input type="checkbox"/>	Specialized Master Degree (specify award type ³ :)
<input checked="" type="checkbox"/>	Other (specify award type ³ : MSN)
<input type="checkbox"/>	Doctoral Degree (specify award type ³ :)
<input type="checkbox"/>	K-12 School Personnel Program
<input type="checkbox"/>	Out of Service Area Delivery Program <input type="checkbox"/> Attached MOU
<input type="checkbox"/>	Out of Mission Program
<input type="checkbox"/>	NEW Professional School

¹ For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

² "Proposed Beginning Term" refers to first term after Regent approval that students may declare this program.

³ Please indicate award such as APE, BFA, MBA, MEd, EdD, JD

Changes to Existing Programs or Administrative Units Required (check all that apply, if any):

<input type="checkbox"/>	Program Restructure with or without Consolidation
<input type="checkbox"/>	Emphases transfer from another program or academic unit
<input type="checkbox"/>	Name Change of Existing Program or Academic Unit
<input type="checkbox"/>	Program transfer to a different academic unit
<input type="checkbox"/>	Suspension or discontinuation of a unit or program
<input type="checkbox"/>	Reinstatement of a previously suspended/discontinued program or administrative unit
<input type="checkbox"/>	Other

Chief Academic Officer (or Designee) Signature:

I, the Chief Academic Officer or Designee, certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

_____ Date:

I understand that checking this box constitutes my legal signature.

Utah System of Higher Education Program Description - Full Template

Section I: The Request

Southern Utah University requests approval to offer the following Master's degree(s): Leadership effective Fall 2022. This program was approved by the institutional Board of Trustees on .

Section II: Program Proposal

Program Description

Present a complete, formal program description.

The Master of Science in Nursing in Leadership (MSN Leadership) program is designed for registered nurses with a bachelor's degree interested in learning and developing leadership skills to advance health equity, promote population health outcomes, and help organizations and governments improve quality and value in healthcare. The 30-credit program includes courses in leadership theory, leadership ethics, evidence-based practice in leadership, innovation and informatics, health policy for nurse leaders, and practice-based clinical experience. The proposed MSN Leadership program meets the requirements established by the Commission on Collegiate Nursing Education (CCNE) Standards for Accreditation (2018) and the American Association of Colleges of Nursing Essentials of Master's Education in Nursing (AACN, 2011), and the American Organization for Nursing Leadership Nurse Executives Competencies for Population Health (AONL, 2015).

Consistency with Institutional Mission

Explain how the program is consistent with the institution's Regents-approved mission, roles, and goals (see mission and roles at higheredutah.org/policies/policyr312) or, for "out of mission" program requests, the rationale for the request.

The MSN Leadership program is consistent with Southern Utah University's Mission of "a dynamic teaching and learning community that engages students in experiential education, leading to personal growth, civic responsibility, and professional excellence." Also, the MSN Leadership aligns with SUU's role as a Regional University that "provides career and technical education, undergraduate associate and baccalaureate programs, and select master's degree programs to fill regional or state workforce demands" (Utah System of Higher Education, 2020). Finally, the MSN Leadership degree would also prepare registered nurses for work as Medical and Health Service Managers, rated a five-star occupation by the Utah Department of Workforce Services.

Section III: Needs Assessment

Program Rationale

Describe the institutional procedures used to arrive at a decision to offer the program. Briefly indicate why such a program should be initiated. State how the institution and the USHE benefit by offering the proposed program.

The College of Health Sciences has requested the Department of Nursing (DON) develop an online MSN Leadership program at Southern Utah University. The request will partially meet the obligation for establishing MSN programs in contract with the online platform management (OPM) contractor. The National Academies of Sciences, Engineering, and Medicine (NASSEM, 2021) Future of Nursing 2020-2030 highlights the need to increase leadership skills at all levels of nursing practice:

"Nurses can lead teams, promote community health, advocate for systems change and health policy, foster the redesign of nursing education, and advance efforts to achieve health equity. Even so, educational institutions and health systems can better prepare and empower new and practicing nurses, ... to develop and grow in leadership roles (p. 275)."

Currently, there is no other USHE school offering an Master of Science in Nursing in Nursing Leadership program.

Labor Market Demand

Provide local, state, and/or national labor market data that speak to the need for this program. Occupational demand, wage, and number of annual openings information may be found at sources such as Utah DWS Occupation Information Data Viewer (jobs.utah.gov/jsp/wi/utalmis/gotoOccinfo.do) and the Occupation Outlook Handbook (www.bls.gov/oco).

While it is difficult to project the labor market demand for an MSN in Leadership, the Utah Department of Workforce Services gives Medical and Health Services Managers five stars - the most robust employment outlook and high wages. Moreover, the U.S. Bureau of Labor Statistics Occupational Outlook Handbook (2021) projects a 32% increase in the need for Medical and Health Service Managers from 2020-2030. Gray Associates has ranked Nursing Administration in the top 10 graduate programs in high demand based on student demand, employment opportunities, strategic fit, and competitive intensity.

Student Demand

Provide evidence of student interest and demand that supports potential program enrollment. Use Appendix D to project five years' enrollments and graduates. Note: If the proposed program is an expansion of an existing program, present several years enrollment trends by headcount and/or by student credit hours that justify expansion.

According to information provided by the OPM contractors demand for a masters programs in Nursing Administration scores in the top 28 nationwide for success potential (Gray Associates Program Evaluation Systems, 2021).

Similar Programs

Are similar programs offered elsewhere in the USHE, the state, or Intermountain Region? If yes, identify the existing program(s) and cite justifications for why the Regents should approve another program of this type. How does the proposed program differ from or compliment similar program(s)?

The following Intermountain Region Universities currently offer MSN Leadership degree:

- Arizona University - MSN focused on practices and principles of leadership
- Capella University - MSN in Nursing Leadership and Administration
- Regis University - Nursing: Leadership in Health Care Systems
- University of Wyoming - MS Nurse Leader Concentration
- Western Governors University - Master of Science Nursing Leadership and Management

The SUU MSN Leadership program differs from other programs. It combines graduate nursing leadership courses with online courses from the Dixie L. Levitt School of Business Master of Business Administration and Health Care Administration programs. Students enrolled in the MSN in Leadership will have opportunities to learn and interact with graduate students from the MBA/HCA program to increase interprofessional understanding and competence in health care leadership and administration.

Collaboration with and Impact on Other USHE Institutions

Indicate if the program will be delivered outside of designated service area; provide justification. Service areas are defined in higher.utah.org/policies/policy315/. Assess the impact the new program will have on other USHE institutions. Describe any discussions with other institutions pertaining to this program. Include any collaborative efforts that may have been proposed.

The SUU MSN Leadership is unlikely to impact other USHE institutions as there are no other MSN Leadership programs at other USHE institutions. Weber State University has a Post Masters to DNP in Leadership, but the MSN in Leadership at SUU is not expected to impact enrollment in this DNP program. There are no plans to collaborate with other USHE institutions as

part of the MSN in Leadership.

External Review and Accreditation

Indicate whether external consultants or, for a career and technical education program, program advisory committee were involved in the development of the proposed program. List the members of the external consultants or advisory committee and briefly describe their activities. If the program will seek special professional accreditation, project anticipated costs and a date for accreditation review.

No external consultants were involved in the development of the proposed program. SUU has Commission on Collegiate Nursing Education (CCNE)-accredited baccalaureate programs (e.g., pre-licensure BSN, RN to BSN, and Health Profession to BSN). The DON will be required to submit a letter of intent to request an accreditation review for the new MSN Leadership program. There will be a new program fee of \$2,000. In addition, the new MSN in Leadership will have to complete a CCNE accreditation review to assesses whether the program meets the standards and complies with standards for master's in nursing programs. The CCNE accreditation review includes a self-study prior to an on-site evaluation. The on-site evaluation is scheduled a minimum of 12 months in advance. The cost for the evaluation in FY2022 is \$1,750.

Section IV: Program Details

Graduation Standards and Number of Credits

Provide graduation standards. Provide justification if number of credit or clock hours exceeds credit limit for this program type described in R401-3.11, which can be found at higheredutah.org/policies/R401.

Students enrolled in the MSN Leadership must maintain a semester grade point average of B- (GPA 2.70 on a 4.0 scale) and no failing courses in order to progress in, and graduate from, the MSN program. Students must successfully complete 30 credits to graduate.

Admission Requirements

List admission requirements specific to the proposed program.

Requirements for students to enroll in the MSN in Leadership include

1. Active unrestricted Registered Nursing License in the U.S.
2. Bachelor's degree in nursing or related field (i.e., psychology, public health, health education, exercise science or allied health profession).
3. Meet immunization, drug screening, and other (e.g., TB testing) requirements for DON students.

Curriculum and Degree Map

Use the tables in Appendix A to provide a list of courses and Appendix B to provide a program Degree Map, also referred to as a graduation plan.

Section V: Institution, Faculty, and Staff Support

Institutional Readiness

How do existing administrative structures support the proposed program? Identify new organizational structures that may be needed to deliver the program. Will the proposed program impact the delivery of undergraduate and/or lower-division education? If yes, how?

New organizational structures will be needed to deliver the program. Developing and implementing an online MSN Leadership program will require additional staff and faculty, including a Graduate Program Director. The DON has already received one new faculty line to support the MSN Leadership program. However, as the program grows and multiple admission points are added, additional full-time faculty lines and a clinical coordinator will be needed.

Faculty

Describe faculty development activities that will support this program. Will existing faculty/instructors, including teaching/graduate assistants, be sufficient to instruct the program or will additional faculty be recruited? If needed, provide plans and resources to secure qualified faculty. Use Appendix C to provide detail on faculty profiles and new hires.

The CCNE Standards for Accreditation require faculty to be “academically prepared for the areas in which they teach. Academic preparation of faculty includes degree specialization, specialty coursework, or other preparation sufficient to address the major concepts included in courses they teach” (CCNE, 2018, p. 11). Therefore, additional faculty with graduate teaching experience and experience in leadership needs to be recruited for the MSN in Leadership program, especially as the program grows and additional admission points are added.

Staff

Describe the staff development activities that will support this program. Will existing staff such as administrative, secretarial/clerical, laboratory aides, advisors, be sufficient to support the program or will additional staff need to be hired? Provide plans and resources to secure qualified staff, as needed.

As the program grows and the need for additional clinical sites increases, a clinical coordinator for the online programs will be needed. A clinical coordinator will assist online nursing students for the MSN in Leadership and the existing RN to BSN program to complete their clinical requirements. An online clinical coordinator position will be responsible for managing the clinical experiences for online students (e.g., tracking requirements, communicating with students and facilities, managing contracts with facilities, organizing preceptors), as well as supporting the administration of the online programs (e.g., liaison with online admission and advising).

Student Advisement

Describe how students in the proposed program will be advised.

Online nursing students (e.g., MSN Leadership) will be recruited by SUU and an OPM. All students, however, will be advised by SUU online advisors.

Library and Information Resources

Describe library resources required to offer the proposed program if any. List new library resources to be acquired.

The SUU Library needs a total one-time budget increase of \$750, and \$500 in ongoing funding for the maintenance of collections in nursing leadership, pharmacology, and pathology to support the new Master's in Nursing Leadership (see attached Library letter).

Projected Enrollment and Finance

Use Appendix D to provide projected enrollment and information on related operating expenses and funding sources.

Section VI: Program Evaluation

Program Assessment

Identify program goals. Describe the system of assessment to be used to evaluate and develop the program.

Graduates of the MSN Leadership program will be prepared to

- lead teams, promote community health
- advocate for systems change and health policy, foster the redesign of nursing education,

- advance efforts to achieve health equity
- work with collaborative multisector partnerships to address population health disparities,
- understand how to effect change in organizations and communities, and
- promote innovation and adoption of programs and policies to improve population health outcomes and equity.

Learning objectives for courses are based on the AACN (2011) Essentials for Master's Education in Nursing and the American Organization of Nursing Leadership (2015) Nurse Executive Competencies: Population Health. Online assessment of program goals and learning objectives will be completed at the end of each course.

Student Standards of Performance

List the standards, competencies, and marketable skills students will have achieved at the time of graduation. How and why were these standards and competencies chosen? Include formative and summative assessment measures to be used to determine student learning outcomes.

The Student Standards of Performance will be based on the AONL (2015) Nurse Executive Competencies: Population Health (see <https://www.aonl.org/system/files/media/file/2019/10/population-health-competencies.pdf>) which include

1. Communication and Relationship Building
2. Knowledge of the Health Care Environment
3. Leadership
4. Professionalism
5. Business Skills

And the AACN (2011) [Essentials of Master's Education in Nursing](#).

Appendix A: Program Curriculum

List all courses, including new courses, to be offered in the proposed program by prefix, number, title, and credit hours (or credit equivalences). Indicate new courses with an X in the appropriate columns. The total number of credit hours should reflect the number of credits required to be awarded the degree.

For variable credits, please enter the minimum value in the table for credit hours. To explain variable credit in detail as well as any additional information, use the narrative box at the end of this appendix.

		Course Number	NEW Course	Course Title	Credit Hours
General Education Courses (list specific courses if recommended for this program on Degree Map)					
General Education Credit Hour Sub-Total					
Required Courses					
+	-	NURS 6110	×	Nursing Leadership Theory	3
+	-	BA 6000		Business Foundations	3
+	-	NURS 6210	×	Integrated Pharmacology, Pathophysiology, and Physical Assess.	3
+	-	HCA 6100		Introduction to Healthcare Administration	3
+	-	NURS 6310	×	Health Policy for Nurse Leaders	3
+	-	NURS 6320	×	Evidence-Based Practice in Nursing Leadership	3
+	-	NURS 6410	×	Ethics in Nursing Leadership	3
+	-	MGMT 6100		Managing People and Organizations	3
+	-	NURS 6510	×	Innovation & Informatics in Nursing Leadership	3
+	-	NURS 6520	×	Leadership Capstone	3
Required Course Credit Hour Sub-Total					30
Elective Courses					
+	-				
+	-				
+	-				
+	-				
+	-				
+	-				
+	-				
+	-				
+	-				
+	-				
Elective Credit Hour Sub-Total					
Core Curriculum Credit Hour Sub-Total					30

Program Curriculum Narrative

Describe any variable credits. You may also include additional curriculum information.

N/A there are no variable credits in the MSN Leadership program

Degree Map

Degree maps pertain to undergraduate programs ONLY. Provide a degree map for proposed program. Degree Maps were approved by the State Board of Regents on July 17, 2014 as a degree completion measure. Degree maps or graduation plans are a suggested semester-by-semester class schedule that includes prefix, number, title, and semester hours. For more details see <http://higheredutah.org/pdf/agendas/201407/TAB%20A%202014-7-18.pdf> (Item #3).

Please cut-and-paste the degree map or manually enter the degree map in the table below.

First Year Fall	Cr. Hr.	First Year Spring	Cr. Hr.
NURS 6110 Nursing Leadership Theory	3	NURS 6310 Health Policy for Nurse Leadership	3
BA 6000 Business Foundations	3	NURS 6320 Evidence-based Practice in Nursing	3
NURS 6210 Integ. Pharm, Patho, & Assess.	3	NURS 6410 Ethics in Nursing Leadership	3
HCA 6200 Management Principles for Healthcare	3	MGMT 6100 Managing People and Organizations	3
Total	12	Total	12
Second Year Fall	Cr. Hr.	Second Year Spring	Cr. Hr.
First Year Summer			
NURS6510 Innovation & Informatics in Nursing	3		
NURS6520 Leadership Capstone	3		
Total	6	Total	
Third Year Fall	Cr. Hr.	Third Year Spring	Cr. Hr.
Total		Total	
Fourth Year Fall	Cr. Hr.	Fourth Year Spring	Cr. Hr.
Total		Total	

Appendix D: Projected Program Participation and Finance

Part I.

Project the number of students who will be attracted to the proposed program as well as increased expenses, if any. Include new faculty & staff as described in Appendix C.

Three Year Projection: Program Participation and Department Budget						
	Year Preceding Implementation	New Program				
		Year 1	Year 2	Year 3	Year 4	Year 5
Student Data						
# of Majors in Department						
# of Majors in Proposed Program(s)		30	45	60	75	90
# of Graduates from Department						
# Graduates in New Program(s)		30	45	60	75	90
Department Financial Data						
	Department Budget					
	Year Preceding Implementation (Base Budget)	Year 1	Year 2	Year 3		
		Addition to Base Budget for New Program(s)	Addition to Base Budget for New Program(s)	Addition to Base Budget for New Program(s)		
<i>Project additional expenses associated with offering new program(s). Account for New Faculty as stated in Appendix C, "Faculty Projections."</i>						
EXPENSES – nature of additional costs required for proposed program(s)						
<i>List salary benefits for additional faculty/staff each year the positions will be filled. For example, if hiring faculty in year 2, include expense in years 2 and 3. List one-time operating expenses only in the year expended.</i>						
Personnel (Faculty & Staff Salary & Benefits)		\$123,540	\$123,540	\$123,540		
Operating Expenses (equipment, travel, resources)		\$5,000	\$5,000	\$5,000		
Other: Adjunct and Overload Pay		\$57,000	\$57,000	\$57,000		
TOTAL PROGRAM EXPENSES		\$185,540	\$185,540	\$185,540		
TOTAL EXPENSES	\$0	\$185,540	\$185,540	\$185,540		
FUNDING – source of funding to cover additional costs generated by proposed program(s)						
<i>Describe internal reallocation using Narrative 1 on the following page. Describe new sources of funding using Narrative 2.</i>						
Internal Reallocation						
Appropriation						
Special Legislative Appropriation						
Grants and Contracts						
Special Fees						
Tuition		\$201,576	\$302,364	\$403,151		
Differential Tuition (requires Regents approval)						
PROPOSED PROGRAM FUNDING		\$201,576	\$302,364	\$403,151		
TOTAL DEPARTMENT FUNDING	\$0	\$201,576	\$302,364	\$403,151		
Difference						
Funding - Expense	\$0	\$16,036	\$116,824	\$217,611		

Part II: Expense explanation

Expense Narrative

Describe expenses associated with the proposed program.

The MSN Leadership program includes 1 FTE Tenure-Track faculty, a full-time administrative assistant, and adjunct/overload pay to support the program. The full-time administrative assistant will support the existing RN to BSN program, this MSN Leadership program, and future graduate nursing programs. Overload pay will be used to pay full-time faculty teaching 15 credits (@ \$2000 per credit) during the summer. Adjuncts will be used to teach 6 credits in the fall/spring, and 15 credits in the summer (@ \$1000 per credit). Operating expenses include cost for faculty and staff travel, equipment, and teaching resources.

Part III: Describe funding sources

Revenue Narrative 1

Describe what internal reallocations, if applicable, are available and any impact to existing programs or services.

Revenue for the MSN in Leadership will be from student tuition. Tuition dollars provided in the table above represent direct revenue to SUU and the Nursing Department from student tuition for 30, 45, and 60 students, respectfully. Federal funding for MSN programs may be available in the future. There are plans for reallocation of revenue from the RN to BSN to pay for 50% of the administrative assistant salary (\$21,300).

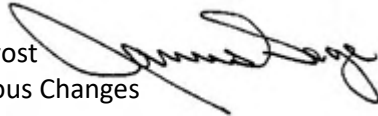
Revenue Narrative 2

Describe new funding sources and plans to acquire the funds.

There are no plans for new funding sources at this time.

MEMORANDUM

Date: February 18, 2022
To: SUU Board of Trustees
From: James Sage, Associate Provost
RE: R401s: Notification of Various Changes



On behalf of Provost Jon Anderson and the Deans' Council, we are submitting for your consideration a collection of relatively minor curriculum updates that are required to be submitted to the Commissioner's Office as "notification" items. These curriculum updates do not require any further approval and include the following 3 changes:

1 - New Program (1):

- A. Minor – Cybersecurity

2 – Program Restructure (1):

- A. Master of Education – convert existing emphases to stand-alone graduate majors
 - a. MEd – Administration and Supervision
 - b. MEd – Curriculum and Instruction
 - c. MEd – Education
 - d. MEd – Educational Foundations and Policy
 - e. MEd – Higher Education and Student Affairs
 - f. MEd – Special Education

3 - Name Change (1):

- A. Engineering Technology – Electromechanical Emphasis

Thank you for considering these curriculum updates and notifications. Please let us know if you have any questions or concerns.

**Utah System of Higher Education
Notification of New Academic Program**

Institution Submitting Request: Southern Utah University
Proposed or Current Program Title: Cybersecurity
Sponsoring School, College, or Division: College of Engineering and Computational Sciences
Sponsoring Academic Department(s) or Unit(s): Department of Computer Science and Information Security
Classification of Instructional Program Code¹ : 11.1003
Min/Max Credit Hours Required of Full Program: 21 / 21
Proposed Beginning Term²: Fall 2022
Institutional Board of Trustees' Approval Date:

<input type="checkbox"/>	Certificate of Proficiency	<input type="checkbox"/>	CTE CP
<input type="checkbox"/>	Certificate of Completion	<input type="checkbox"/>	CTE CC
<input checked="" type="checkbox"/>	Minor		
<input type="checkbox"/>	Post-Baccalaureate Certificate		
<input type="checkbox"/>	Post-Masters Certificate		
<input type="checkbox"/>	K-12 Endorsement Program		
<input type="checkbox"/>	NEW Emphasis for Existing Program		
<input type="checkbox"/>	Out of Service Area Delivery Program	<input type="checkbox"/>	Attach signed MOU

Program Description/Narrative

Brief describe new program. If a CTE certificate, describe collaboration with other state-funded CTE providers in service area.

Cybersecurity is an in-demand skill and high-paying field. The Cybersecurity minor is designed to appeal to both less technically-oriented and more technically-oriented undergraduate students, across multiple departments, in multiple colleges. All students who enroll in the minor will acquire a firmly grounded understanding of Cybersecurity, including training in Networking, Operating Systems, Virtualization, Cloud Computing, and both Defensive and Offensive stance of Cybersecurity. The inclusion of these courses in the minor will allow students to specialize in the area of cybersecurity that is most closely aligned with their respective interests and their degree plans. The minor is available to all students pursuing a baccalaureate degree.

REQUIREMENTS (21 Credits)

Core Courses (15 Credits)

- IS 2600 Data Communications & Networking (3 credits)
- IS 2610 System Administration I (3 credits)
- IS 2670 Fundamentals of Security (3 credits)
- IS 3610 System Administration (3 credits)
- IS 3640 Network & Cloud Security (3 credits)

Elective Courses (6 Credits)

Select 6 credits from the following:

- IS 3550 Virtualization & Cloud Computing (3 credits)

¹ For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

² "Proposed Beginning Term" refers to first term after Trustees' approval that students may declare this program.

- IS 3600 LAN Administration (3 credits)
- IS 3650 Defensive Security (3 credits)
- IS 3680 Offensive Security and Ethical Hacking (3 credits)
- IS 4620 Network Design & Management (3 credits)
- IS 4640 Enterprise Technology Design (3 credits)

TOTAL CREDITS: 21

Chief Academic Officer (or Designee) Signature:

I, the Chief Academic Officer or Designee, certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Date:

I understand that checking this box constitutes my legal signature.

**Utah System of Higher Education
Notification of Changes to Existing Academic Program**

Institution Submitting Request: Southern Utah University

Current *NEW (if applicable)*

Program Title: **Master of Education;**
Master of Education - Curriculum and Instruction Emphasis;
Master of Education - Educational Foundations and Policy Emphasis;
Master of Education - Higher Education and Student Affairs Emphasis;
Master of Education - Special Education Emphasis;
Master of Education with Administrative/Supervisory License

Education;
Curriculum and Instruction;
Educational Foundations and Policy;
Higher Education and Student Affairs;
Special Education Administration and Supervision

Sponsoring School, College, or Division: College of Education and Human Development

Sponsoring Academic Department(s) or Unit(s): Department of Teacher Education

Classification of Instruction Program Code¹: 13.1201 Various; see below

Min/Max Credit Hours Required for Full Program: 33 / 36 /

Proposed Effective Term for Program Change²: Fall 2022

Institutional Board of Trustees' Approval Date:

Award Type: Other Master Degree M.Ed.

<input checked="" type="checkbox"/>	Name Change of Existing Program
<input checked="" type="checkbox"/>	Program Restructure with or without Consolidation
<input type="checkbox"/>	Program Transfer to a new academic department or unit
<input type="checkbox"/>	Program Suspension
<input type="checkbox"/>	Program Discontinuation
<input type="checkbox"/>	Reinstatement of Previously Suspended Program
<input type="checkbox"/>	Out of Service Area Delivery Program -- Attached Signed MOU

Program Change Type (check all that apply):

¹ For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

² "Proposed Effective Term" refers to term when change to program is published. For Suspensions and Discontinuations, "effective term" refers to the term the program will suspend admissions.

Program Change Description/Narrative

Briefly describe program change. For program discontinuance or suspension, include teach out plan.

The Department of Teacher Education at SUU is separating their emphases in the Master of Education into individual graduate majors. This move is to allow greater differentiation between the separate areas of study, as well as to allow students to obtain more than one Master of Education degree. SUU has had many students return for a second master's degree in Education but their options are limited due to how the program is currently structured.

The programs are as followed:

Old Program: Master of Education (M.Ed.)

New Program: Education (M.Ed.)

CIP Code: 13.1201

Old Program: Master of Education - Curriculum and Instruction (M.Ed.)

New Program: Curriculum and Instruction (M.Ed.)

CIP Code: 13.0301

Old Program: Master of Education - Educational Foundations and Policy Emphasis (M.Ed.)

New Program: Educational Foundations and Policy (M.Ed.)

CIP Code: 13.0901

Old Program: Master of Education - Higher Education and Student Affairs Emphasis (M.Ed.)

New Program: Higher Education and Student Affairs (M.Ed.)

CIP Code: 13.0406

Old Program: Master of Education - Special Education Emphasis (M.Ed.)

New Program: Special Education (M.Ed.)

CIP Code: 13.1001

Old Program: Master of Education with Administrative/Supervisory License (M.Ed.)

New Program: Administration and Supervision (M.Ed.)

CIP Code: 13.0401

Chief Academic Officer (or Designee) Signature:

I, the Chief Academic Officer or Designee, certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Date:

I understand that checking this box constitutes my legal signature.

**Utah System of Higher Education
Notification of Changes to Existing Academic Program**

Institution Submitting Request: Southern Utah University

Current *NEW (if applicable)*

Program Title: Engineering Technology - Electronics Emphasis Engineering Technology - Electromechanical Emphasis

Sponsoring School, College, or Division: College of Engineering and Computational Sciences

Sponsoring Academic Department(s) or Unit(s): Department of Engineering & Technology

Classification of Instruction Program Code¹: 15.0000

Min/Max Credit Hours Required for Full Program: 120 / 132 /

Proposed Effective Term for Program Change²: Fall 2022

Institutional Board of Trustees' Approval Date:

Award Type: BS

<input checked="" type="checkbox"/>	Name Change of Existing Program
<input type="checkbox"/>	Program Restructure with or without Consolidation
<input type="checkbox"/>	Program Transfer to a new academic department or unit
<input type="checkbox"/>	Program Suspension
<input type="checkbox"/>	Program Discontinuation
<input type="checkbox"/>	Reinstatement of Previously Suspended Program
<input type="checkbox"/>	Out of Service Area Delivery Program -- Attached Signed MOU

Program Change Type (check all that apply):

Program Change Description/Narrative

Briefly describe program change. For program discontinuance or suspension, include teach out plan.

The Department of Engineering and Technology is updating the content and focus of their current Engineering Technology - Electronics Emphasis to include mechanical engineering and CAD/CAM courses, along with changing the name of the program to "Engineering Technology - Electromechanical Emphasis." These changes will expand students' career options in manufacturing and mechanical fields.

Chief Academic Officer (or Designee) Signature:

I, the Chief Academic Officer or Designee, certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

¹ For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

² "Proposed Effective Term" refers to term when change to program is published. For Suspensions and Discontinuations, "effective term" refers to the term the program will suspend admissions.