

**SALT LAKE COUNTY
GIS STEERING COMMITTEE
MEETING MINUTES (APPROVED)**

Thursday, January 20, 2022
10:00 am / N2-800 and WebEx

Committee Members / Voting Designee:

Reid Demman, Surveyor (*Chair and Voting Member*)
Megan Hillyard, Administrative Services (*Vice Chair and Voting Member*)
Kade Moncur, Public Works (*Voting Proxy*)
Tyler Andrus, Assessor (*Voting Proxy*)
Karen Crompton, Human Services (*Voting Member*)
K. Wayne Cushing, Treasurer (*Voting Member*)
Robin Chalhoub, Community Services (*Voting Proxy*)
Matthew Dumont, Sheriff (*Voting Proxy*)

Absent / Excused:

Erin Litvack, Deputy Mayor of County Services (*Voting Member*)
County Auditor (*New Auditor not yet in office*)
Rashelle Hobbs, Recorder (*Voting Member*)
Scott Baird, Public Works (*Voting Member*)
Sim Gill, District Attorney (*Voting Member*)
Holly Yocom, Community Services (*Voting Member*)
Rosie Rivera, Sheriff (*Voting Member*)
Chris Stavros, Assessor (*Voting Member*)
Sherrie Swensen, Clerk (*Voting Member*)
Dave Delquadro, County Council (*Non-Voting Member*)

Other Participants*:

Emily LaMunyon, Surveyor
Brad Park, Surveyor
Charlotte Kuhn, Clerk
Jarom Zenger, Assessor
Zachary Posner, Information Technology
Trevor Hebditch, Information Technology
Brandon Allgier, Information Technology
Mark Evans, Information Technology
Jon Thelen, Information Technology
Andrew Dudley, Information Technology
Roxie McSwain, Administrative Services
Saskia DeVries, Administrative Services
Javaid Lal, Administrative Services
Teresa Curtis, Addressing
Bart LeCheminant, Addressing
Toby Lowry, Regional Development
Ryan Lambert, District Attorney
Jared Smith, District Attorney
Maren Slaugh, Records Management and Archives
Clinton Benson, Real Estate

* This Unapproved draft is the first attempt at the minutes and is posted to meet Open Meetings Act requirements. The final version voted on will most likely revolve and be different from that posted here.

Items Discussed:

- ❖ **Welcome and Approval of September 16, 2021 Minutes.** Reid Demman, GIS Committee Chair, welcomed all existing Committee members and others present to the meeting, and called the meeting to order at approximately 10:02 am. The minutes of the September 16, 2021 meeting were placed up for approval motion.

Motion: *A motion was made by Megan Hillyard and seconded by Karen Crompton to approve the September 16, 2021 meeting minutes. The minutes were unanimously approved as submitted by voting members or their proxies present as follows:*

<i>Reid Demman</i>	<i>Aye</i>
<i>Megan Hillyard</i>	<i>Aye</i>
<i>Kade Moncur</i>	<i>Aye</i>
<i>Tyler Andrus</i>	<i>Aye</i>
<i>Karen Crompton</i>	<i>Aye</i>
<i>K. Wayne Cushing</i>	<i>Aye</i>
<i>Robin Chalhoub</i>	<i>Aye</i>
<i>Matthew Dumont</i>	<i>Aye</i>

❖ **GIS Solutions and Technology Working Group Updates (GIS STWG).** The following items were discussed:

1. ***New Membership:*** Emily LaMunyon from the Surveyor's Office announced that Toby Lowry from the Office of Regional Development and Clinton Benson from Real Estate are now members of the GIS STWG Committee. They both work in GIS and the Committee is happy to have them.

Karen Crompton mentioned she recently attended a meeting with the Salt Lake County Health Department, and she suggested to them that they should have a representative on the GIS STWG Committee. The Health Department agreed and will be submitting a name soon, which will be someone from epidemiology.

2. ***2022 Goal Setting:*** Emily LaMunyon from the Surveyor's Office stated the GIS STWG Committee is setting goals for 2022. One of their biggest goals is cleaning up and right-sizing GIS licenses for County users. This is an ongoing and challenging process.

❖ **Esri Enterprise Agreement Licensing Discussion:** Reid Demman mentioned the possibility of entering into an Enterprise Agreement with Esri which would include licensing and additional features the County would be gaining, as well as ensuring transparency. Increased annual costs if this is entered into is of concern due to probable budgetary limitations.

Reid Demman noted that for the year 2022, the County has budgeted a certain status quo amount for licensing and maintenance from Esri. The renewal date with Esri is around February 1st. Esri recently proposed their Enterprise Agreement, which is a three-year commitment. Esri said the County would ultimately save money by going with their Enterprise Agreement instead of staying with our current arrangement. We would have a potential budget issue since we currently have money approved for yearly maintenance. Esri would set up their agreement based on the data results from the roadmap they created for

the GIS STWG. Reid Demman mentioned the roadmap data from Esri was only very recently provided to the County. He will ensure the GIS STWG gets it to review.

Bottom line is the County has to have an opt-out option after one year, and then decide if we want to proceed further. Reid Demman discussed this with Dave Delquadro, who also agreed we must have an opt-out. The main intent is we would implement the Enterprise Agreement with all the tools, technology, and support for one year to see if it fits the County's needs.

Reid Demman stressed his intent today was to discuss all of this in detail with the GIS Steering Committee. However, the GIS STWG is recommending we are not ready to implement a one-year trial basis at this point. Information Technology is not sure about their bandwidth to implement this either. The GIS STWG and Information Technology both need to review and weigh in on this during this year and see if it can be justified and perhaps budgeted for in 2023.

Zachary Posner from Information Technology noted he had Esri bring this to the table when they felt our licensing costs warranted it. He strongly feels we need the rest of this year to focus on the tool set and the additional tools they are offering before we enter into a one-year trial period. He recommends continuing to look at this throughout this year. He does not feel we are ready for this at this point. There is also an additional layer of data governance that would be required before moving forward.

Emily LaMunyon from the GIS STWG feels we need to ensure we would have a return on investment, and she feels we are not at that point yet. She feels more time is needed.

Motion: Megan Hillyard made a motion and Tyler Andrus seconded the motion to have the GIS STWG and Information Technology analyze and possibly pursue an Esri Enterprise Agreement option in a detailed manner and bring their findings back to the GIS Steering Committee for review and further discussion. The motion passed unanimously by voting members or their proxies as follows:

Reid Demman	Aye
Megan Hillyard	Aye
Kade Moncur	Aye
Tyler Andrus	Aye
Karen Crompton	Aye
K. Wayne Cushing	Aye
Robin Chalhoub	Aye
Matthew Dumont	Aye

- ❖ **GIS Spotlight - "Salt Lake County Area of Opportunities":** Saskia DeVries from Administrative Services and Emily LaMunyon from the Surveyor's Office displayed a presentation on this topic. They collaborated on a project that

created a map from data points obtained from Wi-Fi access, public schools, SNAP, UTA, day cares, employment by zip code, etc. They used census blocks to narrow down smaller geographic areas that show where access opportunities are. Saskia DeVries from Administrative Services noted their plan is to share this with appropriate users and coordinate across the aforementioned programs. She said they exhibited this map to State Legislators recently.

Reid Demman feels this is a great tool that provides much-needed information to County partners and other community users. Now that we have this information, it can be layered upon as desired. This project truly demonstrates how GIS collaboration works at its finest

❖ **Other Business and Updates.**

- a. Citizen Public Input: Reid Demman asked if there were any comments from citizens. There were none.

- ❖ **Next Scheduled Meeting Date.** The next GIS Steering Committee meeting is scheduled for March 17, 2022 at 10:00 am in Suite N2-800 and via WebEx.

- ❖ **Adjournment.** Megan Hillyard made a motion and Matthew Dumont seconded the motion to adjourn the meeting. The meeting was adjourned at approximately 10:37 am.