



DAVIS COUNTY AUDIT COMMITTEE MEETING MINUTES BOARD OF DAVIS COUNTY COMMISSIONERS

The Davis County Audit Committee met in room 201A of the Davis County Administration Building located at 61 S Main Street, Farmington, UT 84025 on Wednesday, September 8, 2021 at 3:00 PM. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Davis County Audit Committee present:

Commissioner Bob Stevenson, Commissioner Randy Elliott, Commissioner Lorene Kamalu, Tracy Probert and John Nixon

Davis County staff present:

Curtis Koch, Clerk/Auditor; Blake Woodall, Internal Auditor; Neal Geddes, Chief Deputy Civil Attorney; and Shauna Brady, Commission Office

Public present: None

Agenda as posted:

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold an Internal Audit Committee Meeting at the Davis County Administration Building, 61 South Main Street, Suite 306, Farmington, Utah, commencing at 3 p.m. on **Wednesday, September 8, 2021.**

AGENDA:

1. Approval of Meeting Minutes: June 7, 2021
2. Next meeting: December 6, 2021
3. 2022 Financial Risk Assessments Schedule

CLOSED SESSION

Motion to adjourn to closed session, if necessary, for reasons permitted under UCA 52-4-205.

1. Pending Audits
2. Fraud & Ethics Hotline
3. Recurring Audit Work Review

RECONVENE

Action taken, if any, regarding matters discussed in closed session.

Disclaimer:

The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may refer to the audio recording and the publicly distributed materials for further clarification of content. Timestamps have been noted in the minutes to aid in locating points of discussion in the audio recording.

All documents from this meeting are on file in the Davis County (DC) Commission Office.

The meeting commenced at 3:06 p.m.

Agenda Items for Discussion:

1. Meeting Minutes: June 7, 2021
Commissioner Kamalu made a motion to approve. Commissioner Elliott seconded the motion. All voted aye.
2. The next Audit Committee is scheduled for December 6, 2021.
3. Financial Risk Assessments will be scheduled for seven remaining departments beginning January through May 2022. It was noted that Carver, Florek and James will conduct the Financial Risk Assessment for the County Clerk/Auditor Office.

Closed Session:

Commissioner Elliott made a motion to move to a closed session as permitted under Utah Code Annotated §52-4-205. Commissioner Kamalu seconded the motion. All voted Aye.

Meeting Reconvened:

No action was taken regarding matters discussed in closed session.

Commissioner Elliott made a motion to adjourn the meeting. Commissioner Kamalu seconded the motion. All voted aye.

The audio recording for this meeting is available based upon the County's current retention schedule.

All publicly distributed materials associated with this meeting are on file in the Davis County Clerk/Auditor's Office, and attachments are noted as follows:

Attachments:
None

Minutes prepared by:
Shauna Brady
Commission Office

Approved on: January 10, 2022

Bob J Stevenson, Audit Committee Chair