



CLEARFIELD PARKS & RECREATION COMMISSION AGENDA MARCH 23, 2022

Meetings of the Parks & Recreation Commission of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established in City Code § 1-6-4H for electronic meetings.

Multipurpose Room, 2nd floor
55 South State Street
Clearfield, Utah

CALL TO ORDER: Thomas Mayer
APPROVAL OF MINUTES: February 16, 2022

1. Open Comment Period

The Open Comment Period provides an opportunity for the public to address the Commission regarding concerns or ideas on any topic. Participants are to state their names for the record.

2. Staff Reports

Community Services department managers have an opportunity to provide the Commission with an update on initiatives within the division. Clint Warnick, the Aquatic and Fitness Center Manager is scheduled to attend.

3. Park Watch Reports

Commissioners have an opportunity to report back on issues and concerns that they have identified during their visits to their assigned areas during the month.

4. Yard of the Week

Review the seasonal Yard of the Week contest and adapting to the current drought situation.

COMMUNICATION ITEMS:

Council Liaison Minute
Commissioners' Minute
Deputy Director's Report
Director's Report

****PARKS AND RECREATION COMMISSION MEETING ADJOURNED****

Dated this 16th day of March, 2022
/s/Jennie Laub, Secretary



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PRESIDING:	Thomas Mayer	Chair
PRESENT:	Jim Cordeiro	Vice-Chair
	Tony DeMille	Commissioner
	Matthew Mangum	Commissioner
PRESIDENT VIA ZOOM:	Connie Dooley	Commissioner
	Aubrie Miller	Youth Commissioner
STAFF PRESENT:	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Director
	Ben Frye	Parks & Open Spaces Manager
	Vern Phipps	Council Liaison
	Jennie Laub	Secretary
ABSENT:	Paul Nielson	Alternate Commissioner

Call to Order

- Chair Mayer called the meeting to order at 7:01 p.m.

Approval of Minutes

- Commissioner Mangum moved to approve the minutes from January 19, 2022, as written. This was seconded by Commissioner Cordeiro. Voting was unanimous to approve.

Open Comment Period

- Chair Mayer acknowledged no public were present at the meeting.

Staff Reports

- Ben Frye, the Parks & Open Spaces Manager updated the commissioners on current landscaping and upgrade projects.
 - Community Gardens at Fisher Park, in collaboration with Utah State University is being completely renovated, with new pathways, all new drip irrigation, and old shrubbery being removed. USU will assist with plant installation, classes, and maintenance. Mr. Frye handed out an arial view of the gardens, illustrating the upcoming improvements. If anyone is interested in using a bed at the community Gardens, they need to contact Kim Martin at the City Customer Service desk.
 - Waterline for drinking fountain at the Steed pickleball courts is being laid.
 - Several park strips are being “flipped” to waterwise plantings and drip irrigation. The City is doing all they can to be an example of how to conserve water, as the drought continues.
 - The large baseball diamond at Fisher is being redesigned to a recreational size diamond, instead of the large 90 ft base size it currently is. This will open up another diamond for city recreation use.
 - The city is looking at purchasing a GPS controlled field painter, “Turf Tank” which will significantly reduce the man hours required to maintain the sports fields. The cost has



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been calculated to be \$2 less per hour than having staff paint the fields and will leave staff free to complete other tasks.

Park Watch Reports

- Commissioner DeMille reported some of the Fisher Park basketball nets are missing. Mr. Frye stated that in the past they left nets down during the winter, but now with such a mild winter, he would look into getting the nets back up.
- Commissioner DeMille asked Mr. Frye about the open space along route 193, and the excessive amount of trash in the area. He also asked if people wanting to do community service could help in cleaning it up. Mr. Frye responded that his crew is on a 3-4 week rotation for trash clean up, and acknowledged it is a big problem in that area. However, UDOT no longer allows for the general public to perform service projects in its corridor, due to the high speeds and risk of injury.
- Printed copies of the Park Watch forms were made available to any commissioner who needed them.

Goals Discussion

- Chair Mayer indicated that due to an internet problem and losing the Zoom connection with Commissioners Dooley and Miller, they would need to move goals discussion to a future meeting. He asked if all commissioners could give thought to a new goal to replace the goal of showing appreciation to coaches, etc. He feels that due to staff shortages, they have not been able to implement that goal to any length.
- Mr. Howes mentioned that there have been 6 applicants for the 3 commissioner openings, and the City Council will be conducting interviews soon; perhaps by April there will be a full Commission.
- Commissioner Mangum would like to take steps to increase the public knowledge of the Commission, and public involvement.
- Commissioner DeMille asked if the meeting could ever be live streamed.

Proposed Fee Increase

- Mr. Howes handed out the consolidated fee schedule for the City. He reviewed the fee structure and highlighted the particular fees that are being considered to be increased with FY 2023, starting in July 2022.
 - Park Rentals are currently for the entire day. The proposed change would have the rentals in 4 hour blocks.
 - Possible 10-15% increase to membership fees at the Aquatic Center.
 - Planning on increasing sponsorships (business banners, etc. at sports events) to assist in offsetting costs.
 - With the recent wage increase, 5 new swim instructors have been hired, which will generate approximately \$10,000 per month for the Aquatic Center.
 - Discussed pool & gym rentals.
 - Cemetery fees are being reviewed to assess if some internment fees need to be increased to help cover maintenance.
 - Anticipating changing the current fee structure regarding the Arts Building in FY 2023. Planning on having the new and current commissioners tour the building in April to get feedback.



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Review 2022 Meeting Schedule

- Chair Mayer suggested moving the meeting date to March 23rd, the 4th Wednesday. In open discussion, all commissioners present agreed.

Council Liaison Minute

- Mr. Phipps excused himself from the meeting at 7:53 p.m., due to another commitment, and was not available for comments at this time.

Commissioners' Minute

- No additional comments were made.

Deputy Director's Report

- Rec and Arts are doing well; more staff has been hired.
- Upcoming Easter Egg Hunt on April 16th. Any commissioners that can volunteer would be appreciated, selling concessions, prep bags for egg dive.
- Landscaping around Arts Center begins this spring.
- City Hall West Entrance update begins at the end of this month.
- July 17th Time Capsule ceremony planned for the Centennial.
- A "Search the City" Event is also planned leading up to the 4th of July.
- Cemetery Expansion bid opens on February 24th, and work begins this spring.

Director's Report

- PARAT Tax projects coming up in the future:
 - Pavilions and parking lot at Steed pickle ball courts
 - Canal Trail completion between 200 South and 300 North, along with a grant from Wasatch Front Regional Council. Time frame has not been set.
 - Bike Trails in the Chelemes area and the south end of the Rail Trail. Soil samples have been submitted to UTA (it is their property) and work is anticipated to begin in the spring.
- CDBG funded projects coming up:
 - Trail side exercise equipment. Equipment has been ordered (6-8 weeks out). Will be installed in 4 locations along Rail and Canal Trails.
 - New tables, benches and trash cans for all the parks.
- New playgrounds are on order for Kiwanis and Jacobsen parks and will be installed this spring.
- The contract is being finalized for the Interstate Landscaping project, and then the design phase will begin.
- In open discussion regarding the drought and waterwise planting, Chair Mayer requested a discussion in the March meeting regarding Yard of the Week, and adding categories for waterwise plantings. Mr. Howes indicated that the City is working in conjunction with Weber Basin Water to initiate a "flip your strip" program this summer.



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Adjourn

- Vice-Chair Cordeiro moved to adjourn, seconded by Commissioner DeMille. The meeting adjourned at 8:40 p.m.

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