

**MINUTES OF THE DIXIE STATE UNIVERSITY
BOARD OF TRUSTEES MEETING
Zion Room, Jeffrey R. Holland Centennial Commons
Friday, November 21, 2014
9:00 a.m. – Executive Session
10:00 a.m. – General Session**

BOARD MEMBERS PRESENT:

Christina Durham (Chair)
David Clark (Vice Chair)
Julie Beck
Elisabeth Bingham
Hal Hiatt (Alumni Association President)
Gregory Layton (DSUSA President)
Jon Pike
Gail Smith
Thomas Wright

BOARD MEMBER EXCUSED:

Larry Bergeson

ALSO PRESENT:

President Richard B. Williams
Del Beatty – Dean of Students
Andrea Brown – Acting President of the Exempt Staff Association
Cheri Capps – Director of Accounting
Michael Carter – Assistant Attorney General/Legal Counsel
Will Craver – Interim Director of Human Resources
Addison Everett – Interim Dean of the School of Humanities
Bryant Flake – Institutional Budget Director
Jack Freeman – President of the Classified Staff Association
Carole Grady – Dean of the School Health Sciences
Eric Grob – Vice President of the DXATC
Jeannine Holt – Former Member of the Board of Trustees
Jeff Jarvis – Dean of the School of Visual and Performing Arts
Steve Johnson – Director of Public Relations and Publications
David Jones – Assistant Professor of Biology/Department Chair
Gary Koeven – Chief Information Officer of Information Services
Marilyn Lamoreaux – Assistant to the President
Brad Last – Vice President of Development
Frank Lojko – Vice President of Student Services and Government Relations
Paul Morris – Vice President of Administrative Services
David Mortensen – Media Systems Coordinator/IT Support Services
Erin O'Brien – President-elect of the Faculty Senate
Rich Paustenbaugh – Dean/Director of Library Services
Eric Pedersen – Dean of the School of Science and Technology
Corey Reeves – Director of Guest Services
Brenda Sabey – Dean of the School of Education
Becky Smith – Dean of Academic and Community Outreach
Scott Talbot – Assistant Vice President of Business Services
David Wade – Academic Program and Curriculum Director
Kyle Wells – Dean of the School of Business and Communication
Representatives of the Press:
▪ Payton David, Reporter from the *Dixie Sun*
▪ Samantha Sadlier – Reporter from *The Spectrum*

I. WELCOME

At 9:10 a.m., Dr. Christina J. Durham, Chair of the Dixie State University (DSU) Board of Trustees, welcomed everyone to the meeting. She called for a motion to move into Executive Session for the purpose of discussing personnel and/or real estate issues.

II. EXECUTIVE SESSION

At 9:10 a.m., Chair Durham called for a motion to move into Executive Session for the purpose of discussing personnel and/or real estate issues.

MOTION BY DAVID CLARK, DULY SECONDED BY GAIL SMITH, TO MOVE INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND/OR REAL ESTATE ISSUES. Action: Approved unanimously, by a show of hands.

At 10:34 a.m., Chair Durham called for a motion to adjourn the Executive Session.

MOTION BY JON PIKE, DULY SECONDED BY THOMAS WRIGHT, TO EXIT THE EXECUTIVE SESSION. Action: Approved unanimously, by a show of hands

III. GENERAL SESSION – WELCOME/INTRODUCTIONS

At 10:43 a.m., Chair Durham again welcomed everyone and proceeded with the introductions.

- **New Trustee, Thomas E. Wright.** Chair Durham welcomed Trustee Wright. He said he lives in Salt Lake City. He owns a real estate brokerage company focused in Park City. He loves this area and owns property here. He and his wife Caroline have been married 16 years and have four great kids aged seven to 14. He believes in being engaged and giving back to the community. He is happy to be here. Chair Durham thanked Trustee Wright for being with us.
- **New Interim Dean of the School of Humanities, Addison Everett.** Chair Durham asked Addison to stand. He said he is a little intimidated replacing Dean Hinton, who has been his mentor. Trustee Hiatt said Addison is a great professor. Chair Durham said he was over her area when she was an adjunct; he observed her and was diligent. She thanked him for his service.
- **New Exempt Staff Association President-elect, Andrea Brown.** She has been here for 2½ years. She is the Director of Institutional Research and Academic Assessment.
- **Welcome Eric Grob, DXATC Vice President of Finance.** Chair Durham welcomed Eric.
- **Welcome Jeannine Holt.** Chair Durham said how much DSU appreciates Jeannine's great service.
- **Welcome Representatives of the Press and other visitors.**

IV. NEW TRUSTEE – THOMAS E. WRIGHT

- **Oath of Office.** Chair Durham asked Trustee Wright to stand and raise his right hand. He repeated after Chair Durham the words of the swearing in oath.
- **Signing of Conflict of Interest Statement.** Chair Durham asked Trustee Wright to sign the Conflict of Interest statement. This action is a required by the State Board of Regents.

V. PRESENTATIONS

Nursing Program Presentation re: Hosting Tanzanian Nurses for a Six-Week Course in Summer 2015

Dr. Carole Grady said she is hosting the Tanzanian nurses next summer. This opportunity all started about a year ago when the university was approached by Jim Parkinson to get involved in Tanzania. Last spring a group of individuals from DSU, including Kathy Rasmussen, Associate Professor of Nursing, who has experience in global nursing, did a fact-finding mission to see if we should get involved. They finalized the plans last summer. She and Kathy traveled to Tanzania last month to select the nurses. Tanzania is located in eastern Africa (no Ebola there), right below the equator. It is hot and humid and they have a year-round

growing season. Nursing Education in Tanzania is similar to the U.S.; they have bachelors and master's degrees. There are 38,000 nurses for 46 million people in Tanzania. There are 0.2 nurses for 8000 individuals, and most nurses work in cities. They also have extreme shortages of other health care workers. It is a poor country with a poor infrastructure. There are cultural influences on health care; 42% of the population are 14 years of age or younger; 5.8% have Aids. Life expectancy is age 61 or less. Carole said they received 70 applications and she and Kathy reviewed them and narrowed them down to 40. In October, they interviewed the 40 individuals and selected 10 (8 women and 2 men). Maternal/child health nursing is the area they chose. The nurses will have lab and field experiences while here. They seem to be very dedicated, and we are excited about them. One nurse has a master's degree in public health; all are working. Carole thanked Jim Parkinson and his Foundation, Senator Urquhart, Bill Christensen, Intermountain Healthcare (Terri Kane and Vicki Wilson), and Carole Hulet, Kathy Kinney and Mike Hasfurther of the International Students office. Carole said thank you for the opportunity. Trustee Pike asked how the funding works. Carole said Senator Urquhart is working on private funding for this. The nurses arrive May 16th for six weeks. If this program works well this summer, they hope to continue and expand it each summer.

Experiential Learning at Zion/Tanner

Dr. Eric Pedersen said there are some fun things happening at our property in Zion National Park. We are making it so students can combine an online learning experience with an in-the-park learning experience. First they will do the online work and then come to the park for two weeks to do field work. DSU is in the process of remodeling the area under the Tanner Amphitheater so we can have 30 students at a time stay there. There is plenty of demand internationally and regionally to do this. There are about 170,000 students in higher education. Eric said they will track the numbers and learn what works this first year, and they will be aggressive at growing this. Trustee Elisabeth Bingham asked if we have a geology major. Eric said we don't have that yet but we should have a longer-term vision based on the land and resources of this area.

VI. PRESIDENT'S REPORT

Chair Durham said how fortunate we are to have President Williams here with us. He is very careful and thoughtful, and concerned with equity and transparency, what is best for students, and moving the university forward. She turned the time over to him. President Williams mentioned the following in his report:

- President welcomed Trustee Wright and said we are excited to have him on the Board.
- We have been very busy since the last time we met. He thanked everyone for their great work on campus. He also thanked everyone for the Inauguration. He and his family were very honored. And he was happy that his colleagues from other places could come. They loved it here.
- Jason Boothe is in Idaho with our volleyball team. They upset Northwest Nazarene last night, so they are playing for the championship tonight against BYU-Hawaii.
- The Strategic Plan is in progress. Dr. John Welty is our new Strategic Planning Consultant. He is with AASCU-Penson, and they have conducted more than 100 strategic plans in the United States. Dr. Welty will be here December 2-5 and we will be having town hall meetings and community outreach.
- Trustee Bingham asked how many people President has met with. He said about 4000 individually and in groups. People have been very warm and welcoming.

VII. ACTION ITEMS

Approval of Minutes

Chair Durham called for a motion to approve the minutes of the September 19, 2014 Board of Trustees meeting. **MOTION BY JON PIKE, DULY SECONDED BY ELISABETH BINGHAM, TO APPROVE THE MINUTES OF THE BOARD OF TRUSTEES MEETING HELD ON FRIDAY, SEPTEMBER 19, 2014, AS PRESENTED. Approved unanimously.**

HUMAN RESOURCES

Early Retirement Request

President Williams said Pam Montralloy, our Executive Director of Human Resources, has submitted a request for early retirement. Her request has been approved by University Council and is coming to the

Board of Trustees to be voted on today. If approved, Pam's request would be effective January 1, 2015. **MOTION BY HAL HIATT, DULY SECONDED BY JULIE BECK, TO APPROVE THE EARLY RETIREMENT REQUEST FROM PAM MONTRALLO, EFFECTIVE JANUARY 1, 2015. Approved unanimously.**

ADMINISTRATIVE SERVICES

Investment Report

Scott Talbot and Cheri Capps presented the Investment Reports for July, August and September 2014. The graph is for the first quarter of FY 2014. The pie graph shows the investment allocations; 72.9% is in the Utah State Investment Pool. We had a meeting with Jonathan Shear and the Investment Committee at the University of Utah a couple of weeks ago, and we are still moving to consolidate with them. They handle 18.8% of DSU's investment allocation. The Investment Portfolio section shows the rate of return for the first quarter. We had a very lean first quarter on our investments, with a total allocation of \$40,889,202. Scott said the third quarter of the year, which is the first quarter of our fiscal year, is usually a flat time. However, there are indications that the market is weak. Chair Durham called for a motion. **MOTION BY THOMAS WRIGHT, DULY SECONDED BY JON PIKE, TO APPROVE THE INVESTMENT REPORT, AS PRESENTED. Approved unanimously.**

Financial Reports

Paul Morris and Bryant Flake presented these reports; the first two reports are brought forward once a year:

- **Institutional Discretionary Funds Report.** This discretionary funding comes from the day-to-day operating funds of the university. The funds are in very conservative, short-term investments. Lately they have been earning extremely low interest rates, and that is what we anticipate for the current fiscal year, as well. All funding generated here goes to scholarships.
- **Auxiliary Operations Report.** Auxiliary enterprises are self-supporting internal business units which include the Campus Store, Dining Services, Housing, Gardner Student Center, etc. Each auxiliary had a healthy profit except Dining Services. They were profitable until the cost of the Subway Restaurant was figured in. They decided to take the hit all at one time rather than amortizing it. Subway is doing very well, and we anticipate a great year. The current total fund balance is over \$3 million. Paul said our auxiliary services are outstanding and do very well. That is important as we look at student housing. Trustee Hiatt asked if the Dixie Store on 100 South is profitable. Paul said possibly not, but we put it there to be visible. It is good for the community.
- **General Fund Budget Report.** Tuition came in exactly where we were projecting. By our next meeting we should have a good idea where we will be with spring enrollment. There is nothing alarming in this report. Paul said we have kept some money in the budget not committed to ongoing funds. The budget is solid, and expenses are lower than we budgeted, so we are in good shape. Trustee Pike thanked Bryant for making this report very clear.

Chair Durham called for a motion. MOTION BY JULIE BECK, DULY SECONDED BY GREG LAYTON, TO APPROVE THE INSTITUTIONAL DISCRETIONARY FUNDS REPORT, THE AUXILIARY OPERATIONS REPORT, AND THE GENERAL FUND BUDGET REPORT, AS PRESENTED. Approved unanimously.

ACADEMIC SERVICES

Program Proposals

Dr. David Wade said there are 12 proposals to consider. They have been reviewed with the Board of Trustees Academic Programs Committee.

- **BS Dental Hygiene Restructure.** This is a restructure. Currently our students are graduating in 5.5 years, so the restructure complies with the state senate directive to finish in four. It gets us down to 122 to 133 credits. Past graduates are 100% in support of this, as well as local dentists. **MOTION TO APPROVE BY JON PIKE, SECONDED BY GAIL SMITH. Approved unanimously.**
- **AAS General Technology – Healthcare Emphasis.** This supports the Board of Regents and our commitment to provide associate degrees for students who have completed 900 hours or more. We

currently offer an AAS in general technology with a business emphasis, so this would be similar. **MOTION TO APPROVE BY ELISABETH BINGHAM, SECONDED BY JON PIKE. Approved unanimously.**

- **BA/BS Dance.** This is a crucial area and will complete our portfolio in the School of Visual and Performing Arts. It will complement art and theater. We have heavy student demand for this degree, as well as community support. **MOTION TO APPROVE BY GREG LAYTON; SECONDED BY THOMAS WRIGHT. Approved unanimously.**
- **Undergraduate Research Office.** We currently have an Undergraduate Research Committee; what this proposal will do is formalize the office. Services provided will be research internships, professional conferences, help with seeking grants, etc. All universities in the state have this office. Vice Chair Clark asked about the funding for this. He appreciates the shoestring process. How do we compare what this office would do against similar offices at SUU and UVU? Is the budget adequate? David Wade said it is a modest proposal. It did come from the committee, so while it is modest he thinks there is room, even though there is need for more. President said over time they will build their portfolio and ask for additional funds each year. That will be flushed out in the Strategic Planning process. **MOTION TO APPROVE BY HAL HIATT; SECONDED BY JULIE BECK. Approved unanimously.**
- **Bachelor of Individualized Studies.** This caters to two segments in the community – students who have a maturity and life experience and want to design their own degree, and the returning older student who may have some college credit but never completed a degree. Chair Durham asked how well these degrees are being received. David Wade said at the very least students need to have a degree, but more and more companies are interested in soft skills. There is a lack of skilled workers with degrees; this is a real opportunity to market to those people. Chair Durham asked how these workers are utilized by employers. David said it will give those who don't have a degree a leg up. If they already have a number of credits with different disciplines, this will be very attractive to them. Dean Brenda Sabey said we started on this degree a couple of years ago; President Nadauld wanted to accommodate some community members without completed degrees, but wanted to use their earned credit. This individualized studies approach is very good because the student meets with an advisor and they have to select an area of concentration as they build their program. This was never intended to take the place of another program. This is very specific and difficult. There is an oversight committee and advisors who guide the process. It does focus on non-content skills that employers are often looking for. It is individually guided, but we hope it meets the demands of that 30-plus population. Vice Chair Clark asked about ethnomusicology. Rich Paustenbaugh said it is a combination of anthropology and music. **MOTION BY HAL HIATT; SECONDED BY JON PIKE. Approved unanimously.**
- **BS Biology – Biological Sciences Emphasis.** David Wade said these three emphases are divisions of biology. The attempt is to specialize. Biology was split into three overlapping but distinct emphases to better serve the students. He said it is for students who want to pursue graduate programs in biology. **MOTION TO APPROVE BY JULIE BECK; SECONDED BY GAIL SMITH. Approved unanimously.**
- **BS Biology – Biomedical Science Emphasis.** David said this prepares students for competitive medical programs. We have modified our core a bit and have added a few more options for students pursuing this track. We have also added social and behavioral sciences as electives. The MCAT test is changing in 2015 – it will equally weigh medical, social, and biological sciences. We wanted DSU to be ahead of the curve in preparing students. **MOTION TO APPROVE BY JON PIKE; SECONDED BY ELISABETH BINGHAM. Approved unanimously.**
- **BS Biology – Natural Sciences Emphasis.** This is intended for students who have an interest in biology and want to pursue it in some form, but won't need the vigor necessary for the other two emphases. This would be appropriate for people working in national parks, for example. Trustee Bingham said she loves seeing this division. Thank you so much for doing this. **MOTION TO APPROVE BY THOMAS WRIGHT; SECONDED BY HAL HIATT. Approved unanimously.**
- **Minor in Computer Science.** Dean Eric Pedersen said this is an extension of the need in the private sector. It takes 18 credits in the Computer Science core. **MOTION TO APPROVE BY ELISABETH BINGHAM; SECONDED BY THOMAS WRIGHT. Approved unanimously.**
- **Minor in Digital Design.** This also has an 18 credit core. **MOTION TO APPROVE BY GREG LAYTON; SECONDED BY GAIL SMITH. Approved unanimously.**

- **Minor in Information Technology.** This also has an 18 credit core. **MOTION TO APPROVE BY JULIE BECK; SECONDED BY ELISABETH BINGHAM. Approved unanimously.**
- **Minor in Web Design and Development.** This also has an 18 credit core. **MOTION TO APPROVE BY ELISABETH BINGHAM; SECONDED BY HAL HIATT. Approved unanimously.**

Trustee Pike said he has heard in the community how great this is. Eric said there are 300 students in the Gardner Center in Code Camp right now. Chair Durham thanked everyone who worked on these programs for their hard work. She thanked David Wade. David said we have wonderful chairs and deans. Trustee Bingham appreciates the minors. David Wade said Trustee Max Rose brought minors to his attention last year – he said it is a matter of packaging.

VIII. BOARD OF TRUSTEES COMMITTEE REPORTS

Chair Durham requested reports from the following Board of Trustees Committees and Representatives:

- **Audit Committee.** Committee Chair David Clark, with Committee Member Hal Hiatt. Vice Chair Clark expressed his appreciation to Trustee Hiatt, who is an alumni and brings his business expertise. The November audit was on University Travel and involves millions of dollars. The audit focused on most frequent travelers, and there were some findings and recommendations; it brought to light some loose ends that we can do better regarding. They will watch it carefully. Also, since we last met we have had a follow up review on the April audit of contracted services; the recommendations have been fully implemented. We also had a review of Presidential Travel; this review is required from the Board of Trustees. Vice Chair Clark is happy to note that the expenditures complied with all DSU regulations. In August 2014, we had an audit on the Bookstore; there were findings and recommendations. He is very happy to report that as of October 2014, seven of the eight recommendations have been fully implemented, and the 8th is obsolete. Trustee Bingham asked if they pay rent. Paul Morris said they don't specifically pay rent, but the funding is available to the institution. Paul said a month ago we used bookstore funds to pay off a bond. We also get matching funds for scholarships, and contribute to athletics, Paul said. Paul said all of our auxiliaries are responsible for buying the building they are in; that's why they don't pay rent. But we can tap into their money. The September audit was on summer camps and there were three findings, which we are watching carefully. Vice Chair Clark commended DSU's Internal Auditor, Mike Pinegar, as a true professional. He is calendaring the 2015 areas to be audited.
- **Finance/Investment Committee.** Chair Larry Bergeson, with Committee Members David Clark and Thomas Wright. Chair Durham said Trustee Bergeson told her earlier that all is well. He will be here to report next time. Vice Chair Clark wanted to complement those involved in the financial portion of this. There is a portion invested with the UofU. He said we have money earning .13%, which is money that just sits there. There is an opportunity for a portion of that to be invested in short-term intermediate items (proven tools other institutions are using). Trustee Pike confirmed.
- **Government Affairs Committee.** Chair Thomas Wright, and Committee Members Hal Hiatt and Jon Pike. Trustee Wright said we have been working together to prepare for the upcoming legislative session.
- **Academic Programs Committee.** Chair Elisabeth Bingham, and Committee Members Julie Beck, Larry Bergeson, Greg Layton and Gail Smith. Trustee Bingham said they met with David Wade, and she thanked him for all his work. We are excited about all the new programs. Trustee Layton said the programs we are getting are smart and the students are excited. Trustee Bingham said that Trustee Larry Bergeson said students need to be better prepared for college; we have a challenge in student readiness. He said 50% of the students coming to DSU did not go through our system. Many grandparents are raising grandchildren.
- **Policy Committee.** Chair Julie Beck, and Committee Members Christina Durham and Gail Smith. Trustee Beck said this committee is outside the university process. They will help prepare policies. She asked for a working committee on campus that would relate to HR and other areas. We have some policies (the Collections and Travel policies, for example) that need to be finalized and brought to the Board.
- **DXATC Board Liaison.** Trustee Jon Pike thanked DXATC Vice President of Finance, Eric Grob, for being here. They had a board meeting on Tuesday; they are doing very well. All their numbers are up.

They achieved #2 priority for their new complex on the ridge top campus. They hope to get it funded in the next legislative session. The street will be renamed Technology Way. It is a \$45 million project, but they have agreed to cut \$3 million and raise \$5 million. They will know by the middle of March. Chair Durham said they dovetail very well with DSU and the WCSD. Trustee Pike said the DXATC will be the anchor tenant on the hill of what Trustee Pike hopes to be a technology center for the city.

- **National Advisory Council Representative.** Chair Gail Smith, with Committee Members Elisabeth Bingham and Christina Durham. Trustee Smith said they had a great turnout at the NAC meeting. President Williams was introduced and shared his history. Trustee Smith was impressed and excited that he asked for volunteers to help in different areas.

IX. DISCUSSION/INFORMATION ITEMS

STUDENT SERVICES

\$50,000 Grant for Math Preparation

Vice President Frank Lojko said that David Roos, Executive Director of Enrollment Services in Student Services, in cooperation with the Washington County School District, was awarded a \$50,000 grant to improve students' high school math preparation, for a more successful transition to college. There were 27-29 grant applications and nine were awarded – we were one of the nine. Peer mentors will be hired in math to work directly with students.

Student Success Center Report on Retention Initiatives

Frank said last year we got some money for our student success center. It has been very successful. Students in the program are typically first generation with low GPAs and low SAT scores, so they are at-risk students. They are involved in our programs where peer mentors and advisors contact them on a daily basis. With our StarFish program, faculty have sent more than 2500 message to students with C- or lower grades, and the center contacts each student and works with them to help get their grades up. Our sample group is 360-400 students. Last year, 600 members of our freshmen class were first generation students. We have six students who are peer mentoring. Typically, they have tutors working with them. Del Beatty, Dean of Students, said StarFish identifies students who are not in class or have bad grades, etc., and we can reach out to them.

Health and Wellness Center Update and Challenges

We are receiving \$1.50 from students for wellness, and it puts us well behind the next closest school, who receives \$35 from each student. What we have been able to do without funding has been unbelievable. The students would like the Health and Wellness Center to be located on campus in the new (yet to be built) Health and Performance Center. In five years we have gone from absolutely nothing to a totally functioning center. We are saving \$1.5 million per year because we outsource our doctors and providers. Our primary focus for five years has been acute, not long-term, care. We do provide allergy shots (the only exception) and are authorized to run tests. We receive great support from IHC; it keeps our students out of the emergency room, which is the most expensive. We are seeing 8-10 medical patients every day in our center and 4-6 clinical therapy patients per day, but even in spite of that we have had the fastest time in the state for students to get in for therapy. We leave the 4 p.m. slot open every day, so if there is a crisis (suicides, for example) we can always get them in that day. Depression, anxiety, cutting, relationship issues, eating disorders, etc., are the main issues we are seeing. This generation of students is used to having everything provided by their parents. We cannot have a faculty member providing therapy. Del said funding and space are the biggest issues we have. Trustee Bingham asked if the services are available to faculty and staff. Yes. No one under 18 is served. Chair Durham said this sounds great! Del said we're hoping to use interns from the U next semester. We can pay \$25/hour. Chair Durham asked about the vision for the future. Del would like to have a campus where the students could be healthy and happy with a facility that meets their needs. We have to have a new facility, he said. We're doing the best we can with what we have.

Disability Resource Center Report

Del Beatty said we are serving 278 documented students who have demonstrated a need for disability services. The deaf interpreters are the most expensive area we have.

Intramurals

Del said we have more participation and more sports than ever before. The students are very supportive of the Human Performance Building. Our intramurals program has always been sent to the NERSA tournament and this year we sent two teams who played during our regular season. They placed our two teams in separate brackets. We have hosted before because of our good weather.

Thank you

Frank said thank you to their Student Services staff. He said they are doing the best they can to provide services that help students feel at home here. Del said we are so grateful to have a vice president who supports us. Thank you. Vice Chair Clark said to look to the legislature for additional funding. Del said a certification program on campus would help immensely. Last year we spent about \$250,000 for interpreters.

GENERAL UPDATES

Alumni Association

Trustee Hal Hiatt said Homecoming was very successful. Honorees David and Cheryl Rose did an outstanding job as the Homecoming Banquet speakers. The Midnight 5K race was great; the tailgate was a blast (they served 1000 hamburgers and hundreds of hot dogs. LDSSA helped). He said they are also working on helping with the Senior Games. Chair Durham thanked Trustee Hiatt for his Alumni update.

Associated Students of DSU

Trustee Greg Layton, DSUSA President, thanked the Administration for the opportunities the students have here at DSU. He presented a slide show:

- The Homecoming theme this year was “There’s no place like Dixie.” Activities included painting the D on the road outside the Burns Arena. Miss Dixie was phenomenal; she won for her top talent. Our new tradition of showing the drive-in movie at the airport went well – more than 1200 people came this time. Next year they will rent the biggest screen in America. The Presidential Inauguration was a great event – the students loved participating. Another highlight is that we won our football game. The parade was phenomenal. We had 108 entries this year (there were over 1000 participants in the parade and over 2000 spectators). President and his family were in one of the cars. The dance was well attended, and the True Rebel tradition was a good time. The Phillip Phillips Concert was great. More than 13,000 people attended the student events.
- Samantha Tommer is the new VP of Academics. The previous vice president resigned and they hired Samantha. She will be over two areas – academics and news services.
- The Student Senate has passed 18 bills, totaling over \$13,000. He mentioned several items the money was used for, including nano particle research, “playcare” in the testing center for kids of students, molecular model research, new cameras, etc.
- They also did some political engagement regarding early voting during Political Involvement Week.
- Last week was Service Week. They did a grateful wall (chalkboards). They do one service project per week, and so far they have had 20 major service projects. They volunteer for 14 non-profit organizations, and provided Thanksgiving dinners for four local families. The biggest project of the year is Campus to Community – this year students put together 50,000 packages of rice and beans.
- The student fee process is starting now. He will be sending out letters to inform everyone.
- Their motto in DSUSA is “We do!” They actually do things!!

Chair Durham said she appreciates all the community interface and outreach. President said we have very special students; they are above and beyond anything he has seen on his three previous campuses.

At 12:21 p.m., the group adjourned for lunch. Chair Durham said we would reconvene at 1:00 p.m. to address the rest of the meeting agenda. JON PIKE MOVED TO RECESS; SECONDED BY ELISABETH BINGHAM. All approved.

X. LUNCHEON SERVED IN THE ZION ROOM

At 1:07 p.m., Chair Durham reconvened the Board meeting. She excused Trustee Beck and Trustee Hiatt, both of whom had to leave.

XI. DISCUSSION/INFORMATION ITEMS (CONTINUED)

Administrative Services

Paul Morris, Vice President of Administrative Services, mentioned the following in his update:

1. In one month you will see the last piece (by the Hazy building) of Searle Drive finished.
2. We have a fiber ring to create redundancy in our system.
3. The Burns North Office Addition is a 20,000 sq. ft. expansion. We anticipate the architectural work will be completed in the next week or two.
4. Paul thanked the Trustees for authorizing the go-ahead of our Student Housing project. December 10th is the next Building Board meeting.
5. We are currently finalizing a contract to redo Hansen Stadium – the track, etc.

Chair Durham thanked Paul for his update.

Classified Staff Association

Jack Freeman, Classified Staff Association, and Andrea Brown, Exempt Staff Association, both started this year as president-elects but are both serving as presidents of their respective associations. We wish the best for Mace Jacobson, the ESA president; she has health concerns. Andrea and Jack attend each other's board meetings. They want to help each other and stay united in their concerns. They both serve on the Strategic Planning Committee. They are going to combine the Spring Staff Meetings into one meeting – a breakfast – on March 18, and President Williams will be the speaker. It will be very good for the staff. Jack expressed his gratitude to President Williams. Jack and Andrea meet with the President and it is a great experience. He is so hospitable to them. It is a good working relationship and we look forward to the future.

Exempt Staff Association

Andrea said she and Jack are excited to be working together. They are grateful to be involved in the Strategic Planning process and to serve on the committee. Chair Durham said she appreciates Jack and Andrea working together, even though each association has some separate issues. Jack said they realized they could be much more effective working together.

Faculty Senate

Dr. Erin O'Brien, Faculty Senate President-elect, said Nate Staheli is up north and he is sorry he cannot be here today. She mentioned the following in her update:

1. She thanked President Williams for allocating the majority of seats on the Strategic Planning Committee to faculty.
2. They just wrapped up their revisions on the Faculty Senate Constitution and By-Laws.
3. They finished the faculty review for tenure.
4. There are a number of faculty members doing amazing things on campus. For example, art shows in Utah and California with DSU faculty attending.

Chair Durham thanked Erin, and said the Board appreciates our faculty and all they do.

INSTITUTIONAL ADVANCEMENT

Steve Johnson, Director of Public Relations and Publications, mentioned agenda items that Vice President Christina Schultz (who was traveling and not able to attend the meeting), wanted everyone to be aware of.

- **Dr. Surendra Pachauri Visiting Lecture Booklet: “Gandi and His Role in the Indian Independence Movement.”** Hard copies of this lecture booklet were presented to the Trustees.
- **Business of Art 2014 Zions Bank Grant Award Recipients.** Zions Bank awarded six grants totaling \$2000 to Business of Art participants.
- **Save the Date: 28th Annual Sears Dixie Invitational Art Show Gala Dinner, Friday, February 13, 2015.** Steve said there is a change at least for this year. The symposium is at 3:00 p.m., then from 4:00

to 7:00 p.m. everyone will view and purchase art in the Gallery. The dinner will be served in the Gardner Center Ballroom (since the Kennedy Center Honors is being hosted by DSU in the Eccles).

DEVELOPMENT

Development Office Donation Report and General Update

Brad Last, Vice President of Development, mentioned the following:

- Brad expressed thanks to the Trustees. He said it is amazing as we go to events just how involved everyone is. All are becoming good friends, and he appreciates all that everyone is doing.
- Regarding the Donation Report, he thought we would have another \$1 million check from the Sorenson Foundation to show, but it hasn't arrived yet. His office is programming the money for the endowed chair to be able to do the things that we are committing to do as a result of this money. We will also get another \$500,000 in December for the endowed chair.
- Kudos to the Alumni – Kalynn Larson and her team do a fantastic job. Chet Norman, the Student Alumni Association President, is doing great as well, as is Margaret Marshall. If you see Kalynn, please tell her great job. We've had some wonderful alumni events.
- The NAC has already been mentioned. NAC members have agreed to serve on committees. He said if anyone has any ideas of people who could be helpful to us as NAC members, please let him know.
- President has agreed to hire a new Development Officer to work primarily with Athletics, and we will probably have a part-time person to help with events and data. We want to develop a set of metrics. He said they appreciate Rick Palmer so much.
- Paul Klein, an entrepreneur who has a home here, has some friends and contacts who would like to be involved in fundraising. Notre Dame had a \$9 million game plan and they asked for the money and got it. Brad said Paul Klein will help us do this. Paul and his associates have a lot of skills, and Paul said he would engage students, too. He has a winery in California we could visit.
- Vice Chair Clark said Brad is in a new chapter. Chair Durham said we have so many people who can be resources to us. Brad said it would be interesting to have an ancestry tree to see what happens over the next five years to see how names of people network to others who help us. Chair Durham said she appreciates that they send invitations to events. President feels like we have an 18 month window while people are excited about the new president. Brad said it is fun to parade President and Kristin and their family around. People are excited to see them. Thank you, Brad.

CONCLUDING REMARKS

- Chair Durham mentioned our Interim Human Resources Director, Will Craver.
- Chair Durham said that since the Trustees "stormed" the South Administration Building, she has heard that the gear has now been passed on to the Cox Performing Arts Center.
- She wished everyone a Happy Holiday!
- She called for a motion to adjourn.

MOTION BY DAVID CLARK, DULY SECONDED BY ELISABETH BINGHAM, TO ADJOURN THE GENERAL SESSION OF THE NOVEMBER 21, 2014 BOARD OF TRUSTEES MEETING. Approved unanimously.

The meeting was adjourned at 2:16 p.m.

XII. CALENDAR OF UPCOMING MEETINGS AND EVENTS

- ***President's Cabinet Meeting*** – Tuesday, November 25 @ 9AM, South Admin Conference Room
- ***Thanksgiving Break*** – November 27-28, 2014
- ***University Council Meeting*** – Tuesday, December 2 @ 9AM, South Admin Conference Room
- ***President's Cabinet Meeting*** – Tuesday, December 9 @ 9AM, South Admin Conference Room
- ***President's Holiday Luncheon*** – Wednesday, December 10 @ 11:30AM to 1PM, Gardner Center Ballroom

- *Finals Week – December 15-19, 2014*
- *University Council Meeting – Tuesday, December 16 @ 9AM, South Admin Conference Room*
- *Holiday Break – December 22, 2014 through January 9, 2015*
- *Possible Council of Presidents Meeting – Tuesday, January 6 @ 12PM, SLC*
- *Spring Semester Begins – Monday, January 12*
- *Board of Regents Meeting – Friday, January 23 @ University of Utah*
- *Board of Trustees Meeting – Friday, January 30*
- *28th Annual Sears Dixie Invitational Art Show Dinner/Gala – Friday, February 13*
- *28th Annual Sears Dixie Invitational Art Show – February 14 through March 29*
- *National Advisory Council Meeting – Friday, February 27*
- *Fire & Ice Dinner/Gala – Friday, February 27 @ 5PM, SunRiver Clubhouse*
- *Council of Presidents Meeting – Tuesday, March 10 @ 12PM, SLC*
- *Board of Trustees Meeting – Friday, March 20*
- *Board of Regents Meeting – Friday, March 27 @ DSU*
- *Council of Presidents Meeting – Tuesday, April 28 @ 12PM, SLC*
- *Board of Trustees Meeting – Friday, May 1*
- *Board of Regents Meeting – Friday, May 15 @ SLCC*
- *Commencement Day – Friday, May 8*

XIII. NEXT BOARD OF TRUSTEES MEETING – FRIDAY, JANUARY 30, 2015

Note: Board of Trustees Training/Orientation will be held during the luncheon following the General Session of this meeting for all Trustees.