

**DIXIE STATE UNIVERSITY  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
January 31, 2020**

Zion Room, Holland Centennial Commons

8:00 a.m. – General Session (Trustees)  
8:01 a.m. – Executive Session (Trustees)  
9:00 a.m. – General Session (All Meeting Attendees)  
12:00 p.m. – Luncheon (All Meeting Attendees), Zion Room  
1:30 pm – Campus View Suites II Groundbreaking Ceremony

**TRUSTEES PRESENT:**

David Clark, Chair  
Julie Beck, Vice Chair  
Larry Bergeson  
Tony Christensen  
Taylor Godfrey  
Colleen Kvetko  
Jon Pike  
Kelli Prince  
Tiffany Wilson

**UNIVERSITY REPRESENTATIVES PRESENT:**

President Richard B. Williams  
Christine Arlotti, Executive Assistant for Administrative Affairs  
Del Beatty, Dean of Students  
Dr. Eliezer Bermudez, Dean of the College of Health Sciences  
Theresa Bondad, Assistant to the President  
Dr. Jason Boothe, Executive Director of Athletics  
Becky Broadbent, General Counsel  
Dr. Pamela Cantrell, Associate Provost for Academic and Budget Planning  
Bill Christensen, Faculty Senate President-Elect  
Tiffany Draper, Staff Association President  
Dr. Peter Gitau, Vice President of Student Affairs  
Jyl Hall, Director of Public Relations & Marketing  
Dr. Nancy Hauck, Associate Provost of Community & Global Engagement  
Dr. Jeffrey Jarvis, Dean of the College of the Arts  
Scott Jensen, Executive Director of Business Services  
Gary Koeven, Chief Information Officer  
Dr. Michael Lacourse, Provost and Vice President of Academic Affairs  
Paul Morris, Vice President of Administrative Affairs  
Kelly Peterson-Fairchild, Dean of the Library and Learning Services  
Travis Rosenberg, Executive Director of Human Resources  
Dr. Brenda Sabey, Dean of the College of Education  
Dr. Jordon Sharp, Vice President of Marketing & Communication  
Dr. Samuel Tobler, Faculty Senate President  
Dr. Tasha Toy, Chief Diversity Officer/Asst. Vice President for Diversity/Director of MIC  
Dr. Sarah Vandermark, Associate Provost for Academic Success  
Alison Vicroy, Assistant General Counsel  
Courtney White, Chief of Staff

**GENERAL SESSION**

At 8:03 a.m., David Clark, Chair of the Dixie State University (DSU) Board of Trustees, welcomed attendees to the meeting. At 8:04 a.m., he called for a motion to move into Executive Session for discussing personnel and/or real estate issues. Motion by Jon Pike, duly seconded by Kelli Prince, to move into Executive Session for the purpose of discussing personnel and/or real estate issues. Action: Approved unanimously, by a show of hands.

## **EXECUTIVE SESSION**

At 9:00 a.m., Chair Clark called for a motion to adjourn the Executive Session. Motion by Kelli Prince; duly seconded by Julie Beck. Action: Approved unanimously, by a show of hands.

## **GENERAL SESSION**

At 9:10 a.m., Chair Clark again welcomed attendees to the meeting. President Williams introduced the following faculty and staff who are new to their positions:

- Katie Armstrong, Director of College Advisement
- Becky Broadbent, General Counsel
- Dr. Bill Christensen, Faculty Senate President-Elect
- Deborah Decker, Director of First Year Advisement
- Ginger Nelson, Director of Arts Programming
- Dr. Matt Nickodemus, Director of Strategic Analytics (absent)
- Mike Olson, Associate Athletic Director for Academic Services and Student-Athlete Welfare
- Dr. Wendy Schatzberg, Director of the Center for Teaching and Learning (absent)

Chair Clark called for a motion to add an action item, the approval of the new BS Electrical Engineering degree program, to the agenda. Motion by Larry Bergeson; duly seconded by Jon Pike. Action: Approved unanimously.

## **PRESIDENT'S REPORT**

President Williams reported that the students, faculty, and staff are able to use the Human Performance Center free of charge. The Campus View Suites II groundbreaking ceremony will be today. He expressed gratitude to Vice President Paul Morris and his team for their work with this facility. This building with its 534 beds will open in June 2021 and will replace Shiloh Hall. The updated master plan will include the land bank for a second campus. Athletics posted a 67.3 overall winning percentage last fall. Women's Soccer advanced to the Elite 8 and scored a school record for goals. Women's cross country runner Billie Hatch finished eighth overall at the NCAA national championships last fall. Senior Moises Medina of the men's soccer team scored over 88 points in his career. Volleyball went 20-8 overall. Senior Lauren Gammell earned All-American honors in 2018. Men's Basketball ranked in the top 25 for most of the season. Women's Basketball is currently 12-5 overall. Athletics posted a record-high 3.26 cumulative GPA (NCAA era) for fall 2019. Dixie Serves recently won a badge from the Utah Nonprofits Association. The DSU Kanab Education Center has 100 concurrent students, making it the highest number of students taking concurrent enrollment in history there. DSU Department of Public Safety is ranked third on the 2020 Safe Campus Top 25 list for accomplishments in improving campus safety. It is a candidate for the Department of the Year award at the National Campus Safety Summit. President Williams thanked Student Affairs for bringing down the number of students who were to be purged at the start of the semester from 1500 to 306. It was almost 500 students last year. The strategic planning committees are doing a wonderful job. Dean Kyle Wells was congratulated for the School of Business' recent positive notice from the Accreditation Council for Business Schools and Programs. The Baccalaureate/Graduate Degree Board of Commissioners reviewed DSU's quality assurance report and there were no notes or conditions. The Martin Luther King Day events were a success thanks to Dr. Tasha Toy. The northern Utah marketing campaign is underway. It includes two weather cameras on campus for KUTV and KSL weather. Merit software sends personalized press releases to student's hometowns. Media exposure is up 350% from last year.

## **REPORTS**

### **DSU Student Association**

Trustee Taylor Godfrey, President of DSUSA, reported the upcoming Higher Ed day at the Capitol, D Week events, and on the recent accomplishments of the various branches of student government. DSUSA appreciates the work of the DSU Department of Public Safety for being ranked third on the 2020 Safe Campus Top 25 list for accomplishments in improving campus safety. Trustee Godfrey was a member of the DSU coed intramural flag football team that recently won the 2020 national championship in Texas.

## **Faculty Senate**

Dr. Samuel Tobler reported that the Faculty Senate is working on the bell scheduled for the fall semester to help utilize space and time better. They are looking forward to the accreditation site visit. Faculty are working with Digital and Extended Learning to improve the process regarding online teaching.

## **Staff Association**

Tiffany Draper reported that the recent Staff Association Breakfast with President Williams was well-attended. The Rising Star and Staff of the Semester Awards were presented to Ron Bridge and Bryant Flake, respectively. The two recipients of the part-time scholarships were announced. The directors training this semester will be on the new human resources performance management solution.

## **BOARD OF TRUSTEES COMMITTEE REPORTS**

Chair Clark requested reports for the following Board of Trustees Committees:

### **Executive Committee**

*Committee Chair David Clark, with Committee Members Julie Beck and Jon Pike.* Vice Chair Beck reported that the committee has not met formally and will discuss potential new Board members shortly.

### **Academic Committee**

*Committee Chair Julie Beck, with Committee Members Larry Bergeson, and Kelli Prince.* Vice Chair Beck reported that Provost Lacourse will present academic programs for approval during this meeting.

### **Audit Committee**

*Committee Chair David Clark, with Committee Members Tony Christensen and Colleen Kvetko.*

Chair Clark reported that the State Auditors reported no findings at the recent exit meeting.

### **Finance/Investment Committee**

*Committee Chair Colleen Kvetko, with Committee Members David Clark and Tony Christensen.* Chair Kvetko reported that the investments are doing well. Scott Jensen will present on the annual financial report later in this meeting.

### **Government Affairs Committee**

*Committee Chair Jon Pike and Committee Members David Clark and Julie Beck.* Chair Pike reported that the committee has not met. The University will request from the legislature to acquire a land bank.

### **Honoree Selection Committee**

*Committee Chair Tiffany Wilson with Committee Members David Clark, Julie Beck, and Taylor Godfrey.* Chair Wilson reported that the Honoree Selection Committee has selected the following to receive awards this spring:

- Honorary Doctorates: Lindsay Atwood (posthumously) and Governor Gary Herbert
- Distinguished Citizen Awards: Ray and Melzie Ganowsky, Scott Hirschi, and Randy Wilkinson
- Excellence in Education Awards: Dr. Florence Bacabac, Susan Ertel, and Dr. Rico Del Sesto
- Excellence in Service Awards: Sheila Cannon, Mo Eckroth, and Paul Morris

### **Policy Committee**

*Committee Chair Larry Bergeson with Committee Members Tony Christensen and Kelli Prince.*

Chair Bergeson reported that many more policies will be presented for approval in the near future. He expressed his appreciation for all those who work on policies.

## **Dixie Technical College (DTC) Board Liaison**

*Liaison Jon Pike.* Trustee Pike reported that all is going well at Dixie Technical College. They are experiencing growth and are a few years from requesting additional funding. There is currently nothing more to report.

#### **National Advisory Council (NAC) Representatives**

*Committee Chair Kelli Prince with Committee Members Colleen Kvetko and Tiffany Wilson.*

Trustee Wilson reported that the last NAC meeting was held on October 24, 2019 and there is currently nothing to report.

### **ACTION ITEMS**

#### **APPROVAL OF MINUTES**

Chair Clark called for a motion to approve the minutes of the November 1, 2019, Board of Trustees meeting. Motion by Colleen Kvetko; duly seconded by Tiffany Godfrey, to approve the minutes of the Board of Trustees meeting held on November 1, 2019, as presented.

Action: Approved unanimously.

#### **UNIVERSITY ADVANCEMENT**

##### **Donation Report**

Ken Beazer presented the donation report for July 2019 through December 2019. Motion by Larry Bergeson; duly seconded by Kelli Prince. Action: Approved unanimously.

##### **Stadium Naming Rights**

Vice President Paul Morris presented the proposed stadium improvements and requested approval to bond for \$10 million. Motion by Colleen Kvetko; duly seconded by Jon Pike.

Action: Approved unanimously.

#### **ADMINISTRATIVE AFFAIRS**

##### **FY20 Budget Report**

Vice President Paul Morris presented 2019-2020 budget report for approval. Motion by Julie Beck; duly seconded by Jon Pike. Action: Approved unanimously.

##### **FY19 Discretionary Funds Report**

Vice President Morris presented the institutional discretionary funds report for 2018-2019.

Motion by Tony Christensen; duly seconded by Larry Bergeson. Action: Approved unanimously.

##### **FY19 Auxiliary Report**

Vice President Morris presented the auxiliary operations report for 2018-2019. Motion by Colleen Kvetko; duly seconded by Kelli Prince. Action: Approved unanimously.

##### **2018-2019 Financial Statements**

Scott Jensen presented the annual financial report for the year ended June 30, 2019. Motion by Jon Pike; duly seconded by Colleen Kvetko. Action: Approved unanimously.

##### **Investment Report**

Scott Jensen presented the investment report for July 2019 through December 2019. Motion by Larry Bergeson; duly seconded by Tony Christensen. Action: Approved unanimously.

##### **Property Purchase**

Vice President Paul Morris presented the proposal to purchase above the appraised value the residential property at 425 South University Avenue, on the Atwood Innovation Plaza block. Motion by Julie Beck; duly seconded by Tony Christensen. Action: Approved unanimously.

##### **Human Resources**

Travis Rosenberg presented the request for phased retirement from Linda Jones, Librarian. Motion by Larry Bergeson; duly seconded by Tiffany Wilson. Action: Approved unanimously.

## **POLICIES**

President Williams presented the new Policy 135 Government Relations. Motion by Julie Beck; duly seconded by Taylor Godfrey. Action: Approved unanimously.

Becky Broadbent presented the following policies for approval:

- Revision of Policy 132 Campus Safety and Security. Motion by Julie Beck; duly seconded by Kelli Prince. Action: Approved unanimously.
- Deletion of Policy 142 Video Taping of Events. Motion by Jon Pike; duly seconded by Tony Christensen. Action: Approved unanimously.

Vice President Paul Morris presented the following policies for approval:

- Revision of Policy 225 Property and Equipment Inventory Controls. Motion by Julie Beck; duly seconded by Larry Bergeson. Action: Approved unanimously.
- Revision of Policy 329 Criminal Background Checks. Motion by Julie Beck; duly seconded by Colleen Kvetko. Action: Approved unanimously.
- Revision of Policy 462 Use of University Information Technology. Motion by Julie Beck; duly seconded by Tiffany Wilson. Action: Approved unanimously.

Ken Beazer presented the following policies for approval:

- Revision of Policy 261 General Fund Raising - Institutional Advancement. Motion by Julie Beck; duly seconded by Colleen Kvetko. Action: Approved unanimously.
- New Policy 262 Coordination of Sponsorship and Advertising. Motion by Jon Pike; duly seconded by Larry Bergeson. Action: Approved unanimously.
- Deletion of 276 Gift Limitations. Motion by Tony Christensen; duly seconded by Taylor Godfrey. Action: Approved unanimously.
- Deletion of Policy 281 Confidentiality of Donor Records. Motion by Colleen Kvetko; duly seconded by Larry Bergeson. Action: Approved unanimously.
- Revision and title change of Policy 286 Honorary and Gift Based Naming. Motion by Julie Beck; duly seconded by Kelli Prince. Action: Approved unanimously.

Vice President Peter Gitau presented for approval the renaming of Policy 533 from Student Accommodation to Student Accommodation and Excused Absences. Motion by Larry Bergeson; duly seconded by Taylor Godfrey. Action: Approved unanimously.

Provost Michael Lacourse presented the following policies for approval:

- Revision of Policy 606 Independent Study. Motion by Julie Beck; duly seconded by Tony Christensen. Action: Approved unanimously.
- New Policy 608 Special Collections. Motion by Taylor Godfrey; duly seconded by Jon Pike. Action: Approved unanimously.
- Revision of Policy 663 Academic Advisement. Motion by Tony Christensen; duly seconded by Tiffany Wilson. Action: Approved unanimously.

## **ACADEMIC AFFAIRS**

### **Approval of Intermediate Review/Continued Probationary Status; Rank Advancement; Tenure; and Post-Probation Review**

Provost Lacourse presented the request for approval of the applications for Intermediate Review/Continued Probationary Status; Rank Advancement; Tenure; and Post-Probation Review. Motion by Kelli Prince; duly seconded by Larry Bergeson. Action: Approved unanimously.

### **New Degree Programs**

Dr. Joe Francom presented the proposal for the new BS Information Technology degree program. Motion by Julie Beck; duly seconded by Kelli Prince. Action: Approved unanimously. Dr. Francom presented the proposal for the new BS Computer Engineering degree program. Motion by Jon Pike; duly seconded by Larry Bergeson. Action: Approved unanimously. Dr. David Christensen presented the proposal for the new BS Electrical Engineering degree program. Motion by Julie Beck; duly seconded by Larry Bergeson. Action: Approved unanimously. Debbie Forbush presented the proposal for the new BS Respiratory Therapy degree program. Motion by Larry Bergeson; duly seconded by Jon Pike.

Action: Approved unanimously. Dr. Jerry Harris presented the proposal for the new BS Earth, Energy, and Environmental Sciences. Motion by Larry Bergeson; duly seconded by Jon Pike. Action: Approved unanimously. Dr. Harris also presented the proposal for the new AS Earth and Environmental Sciences. Motion by Julie Beck; duly seconded by Tiffany Wilson. Action: Approved unanimously. Dr. Scott Lindsey presented the proposal for the new AS Management degree program. Motion by Tony Christensen; duly seconded by Larry Bergeson. Action: Approved unanimously.

#### **New Certificate**

Dr. Vinodh Chellamuthu presented the proposal for the new Modeling and Simulation Certificate. Motion by Larry Bergeson; duly seconded by Jon Pike. Action: Approved unanimously.

#### **New Emphasis**

Dean Eli Bermudez presented the proposal for the new Pre-Athletic Training Emphasis for the BS in Exercise Science. Motion by Julie Beck; duly seconded by Larry Bergeson. Action: Approved unanimously.

#### **New Administrative Unit**

Dr. Vinodh Chellamuthu presented the proposal for the new Analytics and Modeling Center. Motion by Tony Christensen; duly seconded by Colleen Kvetko. Action: Approved unanimously.

#### **Name Change**

Provost Lacourse presented the name change proposal from BS Business Administration to BS Management. Motion by Colleen Kvetko; duly seconded by Kelli Prince. Action: Approved unanimously.

#### **Discontinuations**

Provost Lacourse presented the proposals to discontinue the following programs:

- BS Biology with No Emphasis. Motion by Julie Beck; duly seconded by Larry Bergeson. Action: Approved unanimously.
- Emphasis in Information Technology for BS Computer and Information Technology. Motion by Tony Christensen; duly seconded by Julie Beck. Action: Approved unanimously.
- AAS Respiratory Therapy. Motion by Julie Beck; duly seconded by Colleen Kvetko. Action: Approved unanimously.

#### **Academic Fees**

Provost Lacourse presented the proposal for academic fees for the coming year. Motion by Jon Pike; duly seconded by Julie Beck. Action: Approved unanimously.

#### **Third Year Program Reports**

The following Third Year Program Reports were presented for approval:

- BA/BS Applied Sociology (Provost Lacourse)
- BS Digital Film (Dean Jeff Jarvis)
- BS Bioinformatics (Provost Lacourse)
- BS Population Health (Dean Eli Bermudez)
- BS Recreation and Sport Management (Dean Eli Bermudez)

Motion by Larry Bergeson to approve all Third Year Program Reports as presented; duly seconded by Kelli Prince. Action: Approved unanimously.

#### **CONCLUDING REMARKS**

Chair Clark thanked attendees for their participation in this Board meeting.

#### **MEETING ADJOURNED**

Motion to adjourn by Tiffany Wilson; duly seconded by Taylor Godfrey. Action: Approved unanimously. The meeting was adjourned at 12:25 p.m.

**LUNCHEON FOR ALL ATTENDEES, ZION ROOM**

**NEXT BOARD OF TRUSTEES MEETING** – Friday, March 13, 9:00 a.m. – 12:00 p.m.

**CALENDAR OF UPCOMING MEETINGS AND EVENTS**

- Strategic Plan Meeting and Luncheon – Tuesday, April 14, 9:00 am - 1:00 pm, Zion Room
- Presidential Awards Dinner – Thursday, April 23, Gardner Ballroom
- Board of Trustees Meeting – Friday, April 24, 9:00 am–12:00 pm, Zion Room
- Commencement – Friday, May 1, Trailblazer Stadium

Date Approved: March 13, 2020