

**DIXIE STATE UNIVERSITY**  
**MINUTES OF THE BOARD OF TRUSTEES MEETING**  
**Friday, January 29, 2021**

Zions Bank Room, Holland Centennial Commons 537  
Livestream  
8:30 am – General Session

**TRUSTEES PRESENT:**

David Clark, Chair  
Julie Beck, Vice Chair (by phone)  
Larry Bergeson  
Tony Christensen (by phone)  
Colleen Kvetko  
Deven Macdonald  
Penny Mills  
Jon Pike  
Kelli Prince  
Tiffany Wilson (by phone)

**UNIVERSITY REPRESENTATIVES PRESENT:**

President Richard B. Williams  
Christine Arlotti, Executive Assistant for Administrative Affairs  
Ken Beazer, Director of Development  
Theresa Bondad, Assistant to the President  
Becky Broadbent, General Counsel  
Scott Jensen, Executive Director of Business Services  
Pam Cantrell, Associate Provost for Academic Planning and Budget  
Michael Lacourse, Provost and Vice President of Academic Affairs  
Paul Morris, Vice President of Administrative Affairs  
Eric Pedersen, Dean of Science, Engineering, and Technology  
Courtney White, Chief of Staff

**GENERAL SESSION**

At 8:34 a.m., David Clark, Chair of the Dixie State University (DSU) Board of Trustees, welcomed attendees to the meeting, including those attending remotely.

Vice President Paul Morris introduced Brett Whitelaw, new Director of Purchasing, to the Board of Trustees.

**PRESIDENT'S REPORT**

President Williams expressed excitement for the new year and for having students back on campus, announcing student enrollment was up by 6%. He noted that the 109<sup>th</sup> Commencement Ceremony, held in December 2020, was a big success, and he said another record-breaking class will be graduating this year. President Williams announced the WAC's expansion will include a football conference, and he welcomed SUU and additional outstanding schools to the WAC. President Williams commended recent DSU athletic accomplishments: Women's Volleyball swept the Thunderbirds; Men's Basketball's 4-7 start, including three straight wins; DSU WAC Athletes of the Week, Jacob Nicolds and Haley Altman; and 2021 DSU Athletic Hall of Fame Archie Amerson, Football; Johnna Brown, Women's Basketball/Softball; Anna Q. Duncan, Softball; Joe Duncan, Football; Zach Robbins, Men's Basketball; and George Staheli, Football. President Williams expressed pride in our athletes' overall cumulative 3.27 GPA for the Fall semester. For COVID-19, President Williams reported a decrease this week with 17 new cases. He thanked Dr. Garyn Gulbranson, Risk Manager Josh Thayn, and HR Executive Director Travis Rosenberg in doing a terrific job coordinating campus efforts. He said DSU's current student testing schedule will be every

two weeks, and he encouraged all students to get tested. President Williams announced that Governor Spencer Cox was the first person to try DSU's new collaborative app—Digital Parks Pass—with Utah Division of Parks and Recreation, industry experts, and Southern Utah University. With the addition of Campus View Suites II, DSU will have 1,166 on campus student beds, said President Williams. He noted that Student Housing applications were up by 111 compared to the same date last year, with 554 of 800 student beds already filled. He acknowledged that Dining Services has struggled this year, but they broke even in November and December. In Facilities and Construction, President Williams mentioned the following ongoing campus projects: Science, Engineering, and Technology' new copper finish, Atwood Innovation Plaza's expansion, VP suites in Gardner Center remodel, Greater Zion Stadium phase III, Avenna Center's exterior paint project, and the old Science building's conversion into the Education Building, which will begin in July 2021. President Williams thanked the DSU Staff Association, MIC, and Dr. Tasha Toy for their work organizing MLK Day of Service, which benefited SwitchPoint. President Williams provided an update on the VP for Student Affairs search, saying ten applicants qualified for the position and three finalists would be coming to campus for a day of interviews and presentations. President Williams ended his update by reporting that VP Brad Last and Henrie Walton were working hard during the Legislative Session to support the name change effort.

## **REPORTS AND PRESENTATIONS**

### **DSU Student Association**

Trustee Penny Mills, President of DSUSA, reported that students are working on socially distancing while enjoying athletic games. The DSUSA is planning D-Week festivities with a focus on ensuring they honor DSU traditions. She said some students feel hurt by the name change, but she is doing everything to ensure students feel heard. She has invited students to write letters to the Legislature about the name change. Trustee Mills announced DSUSA's collaboration with the Governor's Office on a COVID-19 video that will encourage students to get tested. Participating students will be entered into a drawing for scholarships ranging from \$400 to \$1,000 each.

### **Faculty Senate**

Dr. Bill Christensen reported that some students have expressed gratitude for being able to attend more in person classes this semester. He said faculty were wondering why they have been left off the State of Utah's COVID-19 vaccination priority list.

### **Staff Association**

Jon Gibb reported on the Staff Associations' Breakfast with the President, which was held recently in Burns Arena. He also reported on upcoming events, including Dixie Development Day and a collaboration between the Staff Association and HR on staff health and wellness initiatives.

### **Board of Trustees Service Scholarships Report**

Trustee Colleen Kvetko reported that each year, the Dixie State University Board of Trustees awards scholarships to students to both international and local students for service. She said the Board of Trustees will be reviewing student applications during the months of March and April.

### **NCAA Do's and Don'ts**

Executive Director of Athletics Jason Boothe provided an update on NCAA Division I rules and regulations related to what is permissible and what is not permissible for Trustees to do regarding DSU Athletics. He reported that Athletics is working on a Safe Colleges training on the "Do's and Don'ts" that will be available for Dixie State University boosters.

### **Fall 2021 Enrollment Management Plan**

Associate Provost for Enrollment Management Darlene Dilley presented the Fall 2021 Enrollment Management Plan, including current enrollment numbers for first-time freshmen, transfer students, readmits, graduate students, concurrent, and continuing students. Senior Associate Provost for Academic Success Sarah Vandermark presented on new articulation agreements, retention rates, housing applications and new admits, and First-Year Experience academic successes.

## **ACTION ITEMS:**

### **APPROVAL OF MINUTES NOVEMBER 20, 2020**

Chair Clark called for a motion to approve minutes of the November 20, 2020, Board of Trustees meeting. Chair Clark noted one typo in the meeting minutes, clarifying that Policy 126 should be written as Policy 120. Motion by Jon Pike; duly seconded by Coleen Kvetko, to approve the minutes of the Board of Trustees meeting held on November 20, 2020, as presented with the modification. Action: Approved unanimously.

### **APPROVAL OF MINUTES DECEMBER 14, 2020**

Chair Clark called for a motion to approve minutes of the December 14, 2020, Board of Trustees meeting. Motion by Jon Pike; duly seconded by Coleen Kvetko, to approve the minutes of the Board of Trustees meeting held on December 14, 2020, as presented. Action: Approved unanimously.

## **POLICIES**

### **505 Financial Aid, Scholarships, and Waivers**

Provost Lacourse presented Policy 505 Financial Aid, Scholarships, and Waivers for approval. Motion by Larry Bergeson; duly seconded by Kelli Prince. Action: Approved unanimously

### **609 Program Review**

Provost Lacourse presented Policy 609 Program Review for approval. Motion by Penny Mills; duly seconded by Larry Bergeson. Action: Approved unanimously

## **UNIVERSITY ADVANCEMENT**

### **Donation Report**

Director of Development Ken Beazer presented the Donation Report for FY2020-2021 to the Board of Trustees, explaining that even though we have had a hard year with COVID-19, they brought in 50 first-time donors in December and overall donations were up \$186,000 from the previous year. Motion by Colleen Kvetko to approve the donation report as presented; duly seconded by Jon Pike. Action: Approved unanimously.

## **ADMINISTRATIVE AFFAIRS**

### **Investment Report**

Vice President Paul Morris and Executive Director of Business Services Scott Jensen presented the Investment Report for July 1, 2020, to October 31, 2020, to the Board of Trustees. They reported endowment investments were trending with a 5-6% return with Soltis doing well at 4.39%. Motion by Larry Bergeson to approve the investment report as presented; duly seconded by Colleen Kvetko. Action: Approved unanimously.

### **Request for Early Retirement: Chris Alverson**

Vice President Paul Morris presented the early retirement request for Chris Alverson of Administrative Affairs to the Board of Trustees. Motion by Jon Pike to approve; duly seconded by Kelli Prince. Action: Approved unanimously.

## **ACADEMIC AFFAIRS**

### **Posthumous Faculty Emeritus: Glen Blakley**

Provost Michael Lacourse presented the Posthumous Faculty Emeritus for Glen Blakley request to the Board of Trustees. Professor Blakely served as a faculty member at Dixie State University for 44 years. Motion by Larry Bergeson; duly seconded by Penny Mills. Action: Approved unanimously.

### **Posthumous Degree: McKenzie Eschler in Exercise Science**

Provost Michael Lacourse presented a request for a Posthumous Degree in Exercise Science to be awarded to Ms. McKenzie Eschler. Motion by Penny Mills; duly seconded by Colleen Kvetko. Action: Approved unanimously.

### **Approval of Intermediate Review/Continued Probationary Status; Rank Advancement; Tenure; Post-Probation Review; and Final Probationary Review**

Provost Michael Lacourse presented a request to approve 18 faculty for Intermediate Review/Continued Probationary Status, 18 faculty for Rank Advancement and/or Awards of Tenure, and 6 faculty for Approval of Post Probationary Review. Motion by Larry Bergeson; duly seconded by Kelli Prince. Action: Approved unanimously.

### **New Degree Programs**

- **Bachelor of Applied Science in Professional Studies:** Dr. Clint Buhler presented the request for the Bachelor of Applied Science in Professional Studies. Motion by Jon Pike; duly seconded by Penny Mills. Action: Approved unanimously.
- **AS Information Technology:** Dr. Joe Francom presented the request for the AS in Information Technology to the Board of Trustees. Motion by Colleen Kvetko; duly seconded by Larry Bergeson. Action: Approved unanimously.
- **AS Pharmacy Preparation:** Dr. Diana Reese presented the request for the AS in Pharmacy Preparation to the Board of Trustees. Motion by Penny Mills; duly seconded by Colleen Kvetko. Action: Approved unanimously.

### **New Certificates**

Provost Lacourse presented the following new certificates for approval:

- **Applied Statistics I:** Motion by Kelli Prince; duly seconded by Penny Mills. Action: Approved unanimously
- **Applied Statistics II:** Motion by Kelli Prince; duly seconded by Penny Mills. Action: Approved unanimously
- **Music Technology:** Motion by Penny Mills; duly seconded by Jon Pike. Action: Approved unanimously

### **New Administrative Unit**

Provost Lacourse presented the proposal for a new administrative unit, the Department of Earth and Environmental Sciences. Motion by Colleen Kvetko; duly seconded by Larry Bergeson. Action: Approved unanimously

### **Program Name Change**

Provost Lacourse presented the following academic program name change for approval: Department of Physical Sciences to Department of Chemistry and Biochemistry. Motion by Larry Bergeson; duly seconded by Kelli Prince. Action: Approved unanimously.

### **Discontinuation**

Provost Lacourse presented discontinuance of the following degree: BS in Computer and Informational Technology and its two emphases. Motion by Larry Bergeson; duly seconded by Kelli Prince. Action: Approved unanimously.

### **Third Year Follow-up Reports**

- **BS Digital Film:** Patrick Smith presented the Third Year Follow-up Report for BS Digital Film for approval. Motion by Larry Bergeson; duly seconded by Colleen Kvetko. Action: Approved unanimously.
- **BS Bioinformatics:** Dr. Aaron Davis, Chair of Biological Sciences presented the Third Year Follow-up Report for BS Bioinformatics for approval. Motion by Jon Pike; duly seconded by Kelli Prince. Action: Approved unanimously.

### **Seven Year Program Review Reports**

- **BS Biology and BS Biology with Integrated Science:** Dr. Aaron Davis presented the BS Biology and BS Biology with Integrated Science Seven Year Program Review Report for approval. Motion by Penny Mills; duly seconded by Larry Bergeson. Action: Approved unanimously.

- **BS Elementary Education:** Dean Brenda Sabey presented the BS Elementary Education Seven Year Program Review Report for approval. Trustee Bergeson expressed his gratitude for the program and its work with the Washington County School District. Motion by Larry Bergeson; duly seconded by Penny Mills. Action: Approved unanimously.
- **BA/BS Integrated Studies:** Dean Brenda Sabey presented the BA/BS Integrated Studies Seven Year Program Review Report for approval. Motion by Larry Bergeson; duly seconded by Jon Pike. Action: Approved unanimously.
- **BA/BS Art:** Alex Chamberlain presented the BA/BS Art Seven Year Program Review Report for approval. Motion by Jon Pike; duly seconded by Penny Mills. Action: Approved unanimously.
- **BA/BS Theater and Theater Education:** Chelsea Richards presented the BA/BS Theater and Theater Education Seven Review Program Review Report for approval. Motion by Penny Mills; duly seconded by Colleen Kvetko. Action: Approved unanimously.
- **BA/BS English:** Dr. Mike Peterson presented the BA/BS English Seven Year Program Review Report for approval. Motion by Larry Bergeson; duly seconded by Penny Mills. Action: Approved unanimously.
- **BA/BS History:** Dr. Chip McLeod presented the BA/BS History Seven Year Program Review Report for approval. Motion by Colleen Kvetko; duly seconded by Jon Pike. Action: Approved Unanimously.
- **BA/BS Spanish:** Dr. Lucia Taylor presented the BA/BS Spanish Seven Year Program Review Report for approval. Motion by Penny Mills; duly seconded by Larry Bergeson. Action: Approved unanimously.
- **AS/BA/BS Criminal Justice:** Dr. Lish Harris presented the AS/BA/BS Criminal Justice Seven Year Program Review Report for approval. Motion by Tony Christensen; duly seconded by Larry Bergeson. Action: Approved unanimously. Dr. Harris also presented each member of the Board of Trustees, as well as the President, a book related to Criminal Justice and what they teach within the department.
- **BA/BS Mathematics and BA/BS Mathematics Education:** Dr. Jesse Hicks presented the BA/BS Mathematics and BA/BS Mathematics Education for approval. Motion by Penny Mills; duly seconded by Jon Pike. Action: Approved Unanimously.
- **AS Pre-Engineering:** Dean Eric Pedersen presented the AS Pre-Engineering Seven Year Program Review Report for approval. Motion by Colleen Kvetko; duly seconded by Penny Mills. Action: Approved Unanimously.

#### **Academic Fees**

Provost Lacourse presented new academic fees in DES 1200 Image Making, DES 2000 Intro to Tangible Interaction, and DES 2200 Photography for Design. Trustee Mills asked for clarification on the new fees. Provost Lacourse responded the fees were to cover consumables used to create design projects in the Makerspace. Motion by Larry Bergeson; duly seconded by Jon Pike. Action: Approved unanimously.

#### **BOARD OF TRUSTEES COMMITTEE REPORTS**

Chair Clark requested reports for the following Board of Trustees Committees:

##### **Executive Committee**

*Committee Chair David Clark (Chair), with Colleen Kvetko, and Tiffany Wilson.* Chair Clark stated that the Executive Committee has not met and there is nothing to report.

##### **Academic Committee**

*Committee Chair Julie Beck, with Larry Bergeson, Deven Macdonald, and Kelli Prince:* Chair Beck expressed her compliments to Provost Lacourse and Dr. Pam Cantrell for their great work, along with everyone else who presented throughout the meeting.

### **Audit Committee**

*Chair Colleen Kvetko, with Tony Christensen, and David Clark:* Chair Kvetko reported the Audit Committee met yesterday. During the meeting, the committee reviewed minutes from their October 29, 2020, meeting, and they reviewed internal audits related to minors on campus. Chair Kvetko reported good news for Dining Services, commending Director Katie Nye for doing a great job. They also reviewed the Motor Vehicles (Fleet) audit, and other revenue-generating activities on campus.

### **Finance/Investment Committee**

*Chair Tony Christensen with Colleen Kvetko, and Deven Macdonald:* Chair Christensen reported the committee has made a lot of progress in revamping the Dixie Foundation to align with academic goals.

### **Government Affairs Committee**

*Chair Jon Pike with Julie Beck and David Clark:* Chair Pike reported the committee has not held a formal meeting, but he reported the new name change bill would be going public. Chair Pike reported he would be at the Capitol the majority of next week. He said he understands the bill does not say what a new name will be, but will engage community, faculty, students, and staff in the name change process. Trustee Mills responded that the bill will increase inclusivity, and she has encouraged students to write letters to their Senators, whether they are in favor or against the bill.

### **Honoree Selection Committee**

*Chair Tiffany Wilson, with Julie Beck, David Clark, and Penny Mills:* Due to technical issues, President Williams recited Chair Wilson's text response: Chair Wilson reported that in November all honorees were identified and notified. The committee continues to work with former Governor Gary Herbert's office to see if he is available as our May commencement speaker, which would be great.

### **Policy Committee**

*Chair Larry Bergeson, with Deven Macdonald, and Kelli Prince:* Chair Bergeson reported there would be 19-20 policy changes coming through for approval during the next two meetings. He commended the committee for its work and involvement in ensuring policies and procedures are in place.

### **Dixie Technical College**

*Liaison Jon Pike.* Nothing new to report.

### **National Advisory Council (NAC) Representatives**

*Chair Kelli Prince, with Deven Macdonald, and Tiffany Wilson:* Chair Kelli Prince reported the NAC will be meeting today at 3:30 PM.

### **CONCLUDING REMARKS**

Chair David Clark expressed his appreciation for everyone's commitment, work, and dozens of hours invested in the Board meeting.

### **MEETING ADJOURNED**

Motion to adjourn by Penny Mills. Duly seconded by Colleen Kvetko. Action: Approved unanimously. The meeting was adjourned at 1:00 p.m.

### **NEXT BOARD OF TRUSTEES MEETING**

Friday, March 5, 2021, 8:30 a.m. –12:00 p.m., general session

DATE APPROVED: March 5, 2021