

**FY 2022 Budget**  
**Proposed Budget Amendments - March 2022**

**Solid Waste Fund**

<b>Ref</b>	<b>Description</b>	<b>Acct No</b>	<b>Uses:</b>	<b>Sources:</b>
1S	Equipment Acquisition	53-70-797-00	\$ 7,000	
1S	Appropriation from Fund Balance	53-2981-000		\$ 7,000
<i>Increase due to vendor price increase</i>				
2S	Glass Recycling Contract	53-70-329-01	\$ 15,000	
2S	Appropriation to Fund Balance	53-2981-000	\$ 500	
2S	Glass Recycling Fees	53-3252-000		\$ 15,500
<i>To include glass recycling revenues and expenditures in the current year budget</i>				



**Locations:**  
 1000 Raco Court, Lawrenceville, GA 30046  
 625 West Mockingbird Lane, Dallas, TX 75247  
 1738 W. 20th St, Erie, PA 16502  
 7452 Presidents Dr, Orlando, FL 32809

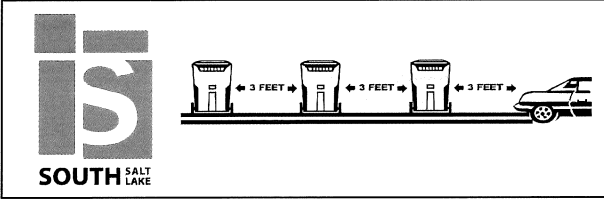
8875 Commerce Dr, DeSoto, KS 66018  
 7800 100th St, Pleasant Prairie, WI 53158  
 4010 East 26th St, Los Angeles, CA 90058

15  
**Proposal**

Proposal #: 209859 020422

February 4, 2022


<b>Bill-to: 209859</b>	<b>Ship-to: 209859</b>
South Salt Lake City 195 West Oakland Ave South Salt Lake, UT 84115	South Salt Lake City 195 West Oakland Ave South Salt Lake, UT 84115
<b>Billing Contact:</b>	<b>Shipping Contact:</b>
<b>Name:</b> Kyle Kershaw <b>Phone:</b> 801-464-6756 <b>E-mail:</b>	<b>Name:</b> David Alexander <b>Phone:</b> 801-412-3238 <b>E-mail:</b> dalexander@sslc.com

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
Rollout Cart Type: 95 Gallon EG Cart <b>Body Color:</b> Forest Green <b>Lid Color:</b> Forest Green <b>Wheels / Casters:</b> 10" Snap on with Intergrated Spacer <b>Options:</b> N/A  <b>Artwork:</b> 	250	\$69.68	\$ 17,420.00

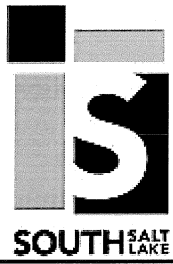
<b>Is Product Taxable?</b> No	<b>Subtotal =</b> \$ 17,420.00
<b>Is Freight Taxable?</b> No	<b>Tax on Product =</b>
<b>Tax Rate:</b> EXEMPT	<b>Freight Rate =</b> 3,800.00
<b>Terms:</b> Net 30 Days	<b>Tax on Freight =</b>
	<b>Total =</b> \$ 21,220.00

**ADDITIONAL INFORMATION:**  
**Contract Options:** None  
**Ship From:** Los Angeles, CA facility  
**Lead Time:** 2 weeks  
**Warranty:** 10 year unprorated warranty  
**Quote Valid:** 30 Days  
**Taxes:** All applicable taxes shall be paid by the Buyer unless a proper exemption is provided and validated.

\*\*\* All Credit Card transactions are subject to a 2% processing fee.

<b>PRESENTED BY:</b>	<b>ACCEPTED BY:</b>
 <i>Thena Combis</i> 2/4/2022 Thena Combis      Date Regional Account Manager Northern CA, UT, NV & HI Cell: 530-340-0589 Email: tcombis@rehrig.com	  Sign and Print Name      Date Title: _____

*To initiate order, please call or send signed proposal via fax or email to Presented By representative.*



*City of South Salt Lake  
220 E. Morris Ave., Suite 200  
South Salt Lake City, Utah 84115  
Phone: (801) 483-6000*

**SERVICE AGREEMENT – GLASS COLLECTION AND RECYCLING**

THIS AGREEMENT (“Agreement”) entered into this 1st day of October 2021, between the City of South Salt Lake, a municipal corporation organized under the laws of the state of Utah, 220 East Morris Avenue, 2nd Floor, South Salt Lake, Utah 84115, (“CITY”) and Momentum Recycling, LLC, a Utah limited liability company, 658 S. 4050 W., Salt Lake City, UT 84104 (“CONTRACTOR”) regarding the collection and disposal of recyclable glass (“Project”).

**WITNESSETH:**

WHEREAS, the CITY desires to retain an entity to offer glass recycling services to residents of the CITY; and

WHEREAS, CONTRACTOR responded to a request for proposals with a proposal dated June 24, 2021, and attached hereto as **Exhibit A** and incorporated by reference; and

WHEREAS, CONTRACTOR represents that it has the personnel with technical expertise, experience and knowledge to perform such work for the CITY:

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

**1. THE PROJECT.**

- a. CONTRACTOR shall provide monthly curbside collection of glass recycling to CITY residents and permittees who sign up for the service (“Subscribers”);
- b. CONTRACTOR shall deliver to each resident who signs up for glass recycling service a grey, thirty-five (35) gallon wheeled cart that features a fully enclosed body to prevent leakage along with an attached lid, clearly marked “GLASS ONLY” within 7-10 days of the resident signing up for service;
- c. CONTRACTOR will deliver collected glass to CONTRACTOR’s glass recycling facility where it will be cleaned, crushed, and sorted;
- d. CONTRACTOR shall safely and legally transport, process, and dispose of the collected recyclable glass in accordance with all applicable federal, state, and local laws and regulations; and
- e. CITY shall provide billing services for CONTRACTOR, retaining a portion of fees to cover administrative costs.

**2. DEFINITIONS.**

For purposes of this Agreement, "residential dwelling" means a dwelling that abuts on a publicly owned and maintained road within the corporate limits of CITY, is part of a building having less than three units is occupied by a person or a group of persons comprising not more than two families, is currently receiving water services, and includes condominiums where each dwelling unit abuts a public road and has individual drive access to the public road.

**3. TYPE OF COLLECTION.**

CONTRACTOR shall provide monthly collection of recyclable glass from residential dwellings approved by the CITY and from other dwellings that receive a permit from the CITY. Normal collection points shall be at curbside or on public rights-of-way. However, where an accommodation is necessary for those with one or more disabilities, CONTRACTOR will provide an accommodation in accordance with the American with Disabilities Act.

CONTRACTOR shall collect all recyclable glass that is in a proper container. When service is refused for failure to comply with the proper container and waste type restrictions, CONTRACTOR shall notify the resident(s) by email, carbon copying a representative from the CITY, indicating the noncompliance concern.

**4. COLLECTION OPERATION.**

a. Collection Schedule. CONTRACTOR shall prepare and submit a collection schedule which will insure regular monthly collection service for recyclable glass. CONTRACTOR shall provide CITY with maps and schedules of collection routes and keep such information current. If CONTRACTOR substantially changes its routes or schedules, it shall provide new schedules to the CITY's Finance Director. CONTRACTOR shall notify each Subscriber of a schedule change by distributing flyers or through other means at least 30 days prior to the intended date of the proposed schedule change.

b. Time of Collection. CONTRACTOR shall not commence collection of recyclable glass in residential areas prior to 7:00AM or continue collection after 6:00PM.

c. Holidays. The following shall be holidays for the purposes of this contract: Thanksgiving Day and Christmas Day. If the regularly scheduled collection would occur on one of these holidays, CONTRACTOR shall provide notice to Subscribers receiving glass recycling collection services that glass collection shall occur on the next business day following the holiday.

d. Employees. CONTRACTOR agrees to prohibit any employee from working while under the influence of alcohol, drugs or otherwise impaired and by prohibiting drinking alcoholic beverages by drivers and crew members while on duty or in the course of performing their duties under this contract. CONTRACTOR's employees shall be required to wear a clean uniform bearing the CONTRACTOR's name. Employees who normally and regularly come into direct contact with the public shall bear some means of individual identification such as a name tag or identification card. Employees driving CONTRACTOR's vehicles shall at all times possess and carry a valid Commercial Driver's License issued by the State of Utah. CONTRACTOR'S employees, officers, agents, and sub-contractors shall, at no time, be allowed to identify themselves as or in any way represent themselves as being employees or agents of CITY.

e. Hauling. All household recyclable glass hauled by CONTRACTOR shall



www.MomentumRecycling.com  
 info@momentumrecycling.com  
 658 S 4050 W, SLC, UT 84104  
 (801) 355-0334

### **Acceptable Materials**

All colors of glass bottles and jars are accepted (no sorting required), and there is no need to rinse with water or remove labels: Momentum Recycling's facility handles that as part of the process performed by our specialized equipment.

### **Service Fees & Billing**

Participating residents will incur an initial one-time *Activation Fee* of twenty-five dollars (\$25.00) to make & deliver the glass cart to their home. Momentum Recycling will retain ownership of the glass cart, which is to be returned to Momentum Recycling upon cancellation of service. If the cart is lost or stolen, the resident will incur another *Activation Fee* of twenty-five dollars (\$25.00) to replace the container. The *Activation Fee* may be waived by Momentum Recycling for promotional periods, the timing of which will be communicated to the City. If an existing South Salt Lake City subscriber relocates to a new address still eligible to receive South Salt Lake City solid waste collection services and also relocates their glass collection container to the new address, then Momentum Recycling will not charge and the City will not pay an *Activation Fee* in that situation.

The resident will pay a recurring *Service Fee* of eight dollars (\$8.00) per month for the monthly collection service. If a resident requests an additional cart, the resident will incur an additional one-time *Activation Fee* and pay an additional eight dollar (\$8.00) *Service Fee* per month per additional cart.

Billing shall be handled through the City's billing system. To compensate the City for handling overhead associated with billing, Momentum Recycling will invoice the City an *Activation Fee* of only twenty-three dollars (\$23.00) for each new subscriber and seven dollars and seventy-five cents (\$7.75) per month per glass collection container per subscriber.

### **Future Adjustment to Service Fee**

Momentum Recycling maintains a steadfast focus on controlling costs to ensure a stable pricing structure for our customers. To control price increases, we regularly monitor fleet performance, route density and safety protocols to operate as efficiently as possible. Our onsite natural gas refueling station has reduced our fuel costs while allowing our fleet to accommodate more stops on a single route. Nevertheless, predicting where the economy will be in the coming years is difficult, which we propose be addressed by the objective methods to rate adjustments described below.

The monthly *Service Fee* of eight dollars (\$8.00) per month will remain fixed for the first two (2) years of service, after which time Momentum Recycling retains the right at its discretion and with a ninety (90) day notice to the City to increase the *Service Fee* if any of the following occurs:

- **Fuel Prices:** We determine whether to assess a fuel surcharge based on rising diesel fuel prices (noting that the majority of our fleet operates on natural gas). Should diesel charges reach \$5.00-per-gallon, a fuel surcharge of 1% will be added to bills based on every 10-cent rise in diesel costs (calculated on a monthly basis).
- **Motor Vehicle Insurance Rates:** A notable cost increasing recently across the hauling industry, if motor vehicle insurance rates increase more than five percent (5%) year-



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- over-year, the *Service Fee* will increase to as high as nine dollars (\$9.00) per month for residents (of which eight dollars and seventy-five cents (\$8.75) per month per glass collection container per subscriber will be invoiced by Momentum Recycling to the City).
- o Cost of Living Index: Due to cost of living increases over time creating a need to increase wages to retain skilled staff members, the *Service Fee* will increase to as high as nine dollars (\$9.00) per month (with the City again invoiced the same as in the point above) if the cost of living increases more than five percent (5%) from the start date of the program (which is expected to be September 1, 2021).

**Financial Capacity & Stability**

Momentum Recycling is not new to the City or to this industry: we have a 13-year track record of performance and reliability. The glass collection containers required for the initial customers forecast to signup are already waiting in our yard, while additional containers can be restocked within a matter of weeks. Operationally, Momentum Recycling’s collection vehicles already service commercial customers in South Salt Lake City and surrounding areas, making the residential service a seamless addition to existing glass collection routes. From a technical perspective, the routing software, vehicle tracking system, mobile app, collection reminder notification system, admin portal, and online payment processing service are already purchased and fully functioning. Lastly, we are fully staffed (and ready to increase staffing if required) on our Operations Team and Customer Support Team.

**Performance of the Service**

Our entire fleet of trucks are semi-automated sideload vehicles, our driver exits the vehicle at each location to perform every service. The benefit to this setup is that the driver then inspects and documents several different data points per stop. Using Momentum Recycling’s proprietary mobile software to record data, log notes and capture photos, the driver will:

- Record fullness levels for collecting diversion data.
- Ensure the cleanliness of the area surrounding the container.
- Document any contamination potentially present in the container; and,
- Inspect the structural integrity of the container to ensure safety.

Our fleet of eleven trucks perform collections six (6) days a week. The vehicles use our onsite natural gas refueling station to slow-fill overnight, allowing them to stay on route longer and reduce emissions. We embrace technology in many ways to streamline and support our operations, and we are continuously looking for ways to further improve the efficiency and reliability of the services we offer. We use advanced routing software to optimize collection routes to be the most efficient as possible and to minimize vehicle emissions. All trucks are equipped with vehicle tracking devices that provide real-time oversight into each vehicle’s current status, exact location, rate of travel, recent history and other diagnostic data. The devices send instant alerts to our Operations Team related to such instances as idling, speeding, sudden braking, prolonged stops, distracted driving and other configurable metrics. All trucks are also equipped with both forward-facing and driver-facing dash cameras for additional safety that record & store footage for every second the vehicle is in operation.