

**DIXIE STATE UNIVERSITY  
MINUTES OF THE BOARD OF TRUSTEES MEETING**

Friday, April 30, 2021  
Zions Bank Room, Holland Centennial Commons 537  
Livestream  
8:30 am – General Session (All Meeting Attendees)

**MINUTES**

**TRUSTEES PRESENT:**

David Clark, Chair  
Larry Bergeson  
Tony Christensen (virtual)  
Colleen Kvetko  
Deven Macdonald  
Penny Mills  
Jon Pike  
Kelli Prince  
Tiffany Wilson, Vice Chair

**TRUSTEE ABSENT:**

Julie Beck

**UNIVERSITY REPRESENTATIVES PRESENT:**

President Richard B. Williams  
Del Beatty, Vice President for Student Affairs  
Theresa Bondad, Assistant to the President  
Becky Broadbent, General Counsel  
Pam Cantrell, Associate Provost for Academic Planning and Budget  
Susan Ertel, Present Elect Faculty Senate  
Jon Gibb, Staff Association President  
Michael Lacourse, Provost and Vice President of Academic Affairs  
Stephen Lee, Dean of the College of Humanities and Social Sciences  
Paul Morris, Vice President of Administrative Affairs  
Tasha Toy, AVP, Campus Diversity, Director of MIC, and Chief Diversity Officer  
Henrie Walton, Asst. to the President for Government and Community Relations  
Courtney White, Chief of Staff

**GENERAL SESSION**

At 8:32 a.m., David Clark, Chair of the Dixie State University (DSU) Board of Trustees, welcomed both virtual and in-person attendees to the meeting. The following faculty, staff, and students were welcomed introduced to the Board of Trustees:

- Del Beatty, Vice President of Student Affairs (new title)
- Penny Mills, 2021-2022 DSUSA President (re-elected)
- Susan Ertel, President-Elect, 2021-2022 Faculty Senate President
- New DSUSA Executive Council
  - Holly Hurtado, VP of Service
  - Ray Karson, Chief of Staff
  - Cory O'Bray, VP of Marketing
  - Devon Rice, VP of Student Life
  - Cesar Ruiz, VP of Clubs and Organizations
  - Katie Sanders, VP of Academics

## **PRESIDENT'S REPORT**

President Williams said he was proud of our campus in how we navigated the global pandemic this past year. The Booth Health and Wellness Center held vaccination clinics in April for all students, faculty, staff, and their families. Athletics did a great job this year, with DSU Football finishing with a 2-3 record. The Fall 2021 schedule features five teams currently in the FCS Spring playoffs, including the top two seeds. For International Student Services, President Williams reported three newly approved U.S. Department of State Global Programs, and 36% of International Students made the Dean's and the President's lists. In enrollment, President Williams announced an 113% admit growth for Fall 2021 as of March 26, 2021. It has been an amazing year. We look forward to welcoming former Utah Governor Gary R. Herbert as our keynote speaker for the 110<sup>th</sup> DSU Commencement.

### **Approval of Board of Trustees Meeting Dates for 2021-2022**

- Friday, September 10, 2021
- Friday, November 12, 2021
- Friday, January 28, 2022
- Friday, March 11, 2022
- Friday, April 29, 2022

Chair Clark called for a motion to approve DSU Board of Trustees Meeting Dates for 2021-2022. Motion by Larry Bergeson; duly seconded by Colleen Kvetko to approve the Board of Trustees Meeting Dates for 2021-2022. Action: Approved Unanimously.

## **REPORTS AND PRESENTATIONS**

### **DSU Student Association**

Trustee Penny Mills, President of DSUSA, said she was proud of the DSU Student Association because everyone came together this year during the pandemic. With COVID-19 restrictions loosening, students were happy to host bigger events on campus. Trustee Kvetko thanked President Mills for her service and for providing updates to the Board of Trustees.

### **Faculty Senate**

Dr. Bill Christensen, Faculty Senate President, reported that the incoming Faculty President-Elect will be Peter Neibert, Associate Professor of Athletic Training. Faculty Senate will conduct focus groups on the name change prior to the summer semester. He thanked Board of Trustees for caring for faculty and students and moving forward with education, and he thanked them for the opportunity to serve as Faculty Senate.

### **Staff Association**

Jon Gibb, Staff Association President, commended staff this year for stepping up to the Covid-19 challenge. A staff survey reported the following top three priorities for staff: pay recognition, benefits, and professional development opportunities. The Staff Closing Social will be held on May 20 and Dixie Development Day will be held on May 12.

### **Budget and Process for Current Year**

Vice President Paul Morris presented the Budget Process and Timeline presentation to the Board of Trustees: To create a transparent budget process and provide meaningful participation of faculty, academic management, and staff in the allocation and reallocation of University resources, the Budget and Planning Office presented and sought feedback from President's Cabinet, Dixie Announce, University Council, Faculty Senate, Deans, Chairs, and the Staff Association on the institution's Budget Timeline and Budget Process.

### **Inclusion Update**

Dr. Tasha Toy, Assistant Vice President for Campus Diversity and Chief Diversity Officer, presented the 2021 Inclusion Update: From Fall 2012 to Fall 2021, enrollment for black, indigenous, and people of color (BIPOC) increased by 6%. DSU's new Meditation Room in the Student Activities Center promoted spiritual diversity and development and were available for students. Included in the Board of Trustees packet was "Utah System's of Higher Education Equity Lens Framework," a document created to build a framework for equity across Utah's higher education campuses. Combined, the following campus departments hosted 52 events for students this year: Veteran's Success Center,

Women's Resource Center, Multicultural Inclusion Student Association, LGBTQ+ Resource Center, and the Multicultural and Inclusion Center.

### **Enrollment Update**

Sarah Vandermark, Senior Associate Provost for Academic Success and Darlene Dilley, Associate Provost for Enrollment Management presented the Enrollment and Registration Update: Freshmen applications increased by 9% and freshmen admits increased by 17% over last year. The top ten majors were reported in the following order: Nursing, Psychology, General Studies, Criminal Justice, Dental Hygiene, Pre-Medical, Biology/Biological Sciences, Elementary Education, Management, and Marketing.

### **ACTION ITEMS:**

#### **APPROVAL OF MINUTES MARCH 5, 2021**

Chair Clark called for a motion to approve minutes of the March 5, 2021, Board of Trustees meeting. Motion by Jon Pike; duly seconded by Colleen Kvetko to approve the minutes of the Board of Trustees meeting held on March 5, 2021. Action: Approved unanimously.

#### **APPROVAL OF MINUTES MARCH 25, 2021**

Chair Clark called for a motion to approve minutes of the March 25, 2021, Board of Trustees meeting. Motion by Jon Pike; duly seconded by Colleen Kvetko to approve the minutes of the Board of Trustees meeting held on March 25, 2021. Action: Approved unanimously.

### **POLICIES**

#### **110 Free Speech and Assembly (Revision)**

General Counsel Becky Broadbent presented the revision of Policy 110 Free Speech and Assembly for approval. Motion by Kelli Prince; duly seconded by Colleen Kvetko. Action: Approved unanimously.

#### **149 Signature Authority (Revision)**

General Counsel Becky Broadbent presented the revision of Policy 149 Signature Authority for approval. Motion by Jon Pike; duly seconded by Larry Bergeson. Action: Approved unanimously.

#### **155 Alcohol, Tobacco, and Other Drugs (Deletion)**

General Counsel Becky Broadbent presented the deletion of Policy 155 Alcohol, Tobacco, and Other Drugs for approval. Motion by Colleen Kvetko; duly seconded by Jon Pike. Action: Approved unanimously.

#### **164 Protected Class and Non-Title IX Discrimination, Harassment, Sexual Harassment and Retaliation (Revision)**

General Counsel Becky Broadbent presented the revision of Policy 164 Protected Class and Non-Title IX Discrimination, Harassment, Sexual Harassment and Retaliation for approval. Motion by Larry Bergeson; duly seconded by Kelli Prince. Action: Approved unanimously.

#### **261 General Fund Raising (Revision)**

Vice President Brad Last presented the revision 261 General Fund Raising for approval. Motion by Jon Pike; duly seconded by Tiffany Wilson. Action: Approved unanimously.

#### **277 Gift Appraisals (Deletion)**

Vice President Brad Last presented the deletion of 277 Gift Appraisals for approval. Motion by Larry Bergeson; duly seconded by Colleen Kvetko. Action: Approved unanimously.

#### **326 Flexible Work Arrangements and Remote Work Agreements (New)**

Executive Director Travis Rosenberg presented the new Policy 326 Flexible Work Arrangements for approval. Motion by Larry Bergeson; duly seconded by Jon Pike. Action: Approved unanimously.

#### **552 Student Conduct Code (Revision)**

DSUSA VP Riley Randall and Vice President Del Beatty presented the revision of 552 Student Conduct Code for approval. Motion by Penny Mills; duly seconded by Tiffany Wilson. Action: Approved unanimously.

**504 Exception to Registration (New)**

Provost Michael Lacourse presented the new Policy 504 Exception to Registration for approval. Motion by Jon Pike; duly seconded by Larry Bergeson. Action: Approved unanimously.

**553 Student Academic Appeals (New)**

Senior Associate Provost Sarah Vandermark presented the new Policy 553 Student Academic Appeals for approval. Motion by Larry Bergeson; duly seconded by Kelli Prince. Action: Approved unanimously.

**555 Student Academic Misconduct (New)**

Associate Provost Pam Cantrell presented the new Policy 555 Student Academic Misconduct for approval. Motion by Larry Bergeson; duly seconded by Jon Pike. Action: Approved unanimously.

**610 Discontinuance of Academic Programs (Revision)**

Associate Provost Pam Cantrell presented the revision of Policy 610 Discontinuance of Academic Programs for approval. Motion by Colleen Kvetko; duly seconded by Tiffany Wilson. Action: Approved unanimously.

**612 Radio Station (Revision)**

Dean Stephen Lee presented the revision of Policy 612 Radio Station for approval. Motion by Penny Mills; duly seconded by Jon Pike. Action: Approved unanimously.

**ACADEMIC AFFAIRS**

**Seven-Year Program Review Report for BA/BS in Psychology:** Dr. Robert Carlson presented the BA/BS in Psychology Seven-Year Program Review Report for approval. Motion by Colleen Kvetko; duly seconded by Larry Bergeson. Action: Approved unanimously.

**Approval of Posthumous Degree: Samuela Tupola**

Provost Michael Lacourse presented the proposal to approve the Posthumous Degree for Samuel Tupola to the Board of Trustees. Motion by Penny Mills; duly seconded by Jon Pike. Action: Approved unanimously.

**Approval of Faculty Emeritus Awards**

Provost Michael Lacourse presented the proposals to approve the Faculty Emeritus Awards for the following professors to the Board of Trustees:

- **Ms. Diane Albertini, Retired Associate Professor of English**  
Motion by Larry Bergeson; duly seconded by Kelli Prince. Action: Approved Unanimously.
- **Dr. Timothy Bywater, Retired Professor of English**  
Motion by Larry Bergeson; duly seconded by Kelli Prince. Action: Approved Unanimously.
- **Ms. Sherry Floerchinger, Retired Professor of Medical Radiography**  
Motion by Larry Bergeson; duly seconded by Kelli Prince. Action: Approved Unanimously.

**UNIVERSITY ADVANCEMENT****Donation Report**

Vice President Brad Last presented the Donation Report for July 2020 through March 2021. Motion by Larry Bergeson to approve the donation report as presented; duly seconded by Kelli Prince. Action: Approved unanimously.

**ADMINISTRATIVE AFFAIRS****Investment Report**

Executive Director Scott Jensen presented the Investment Report for February 2021, to the Board of Trustees. Motion by Larry Bergeson to approve the investment report as presented; duly seconded by Penny Mills. Action: Approved unanimously.

**BOARD OF TRUSTEES COMMITTEE REPORTS**

Chair Clark requested reports for the following Board of Trustees Committees:

**Executive Committee**

*Committee Chair David Clark (Chair), with Colleen Kvetko, and Tiffany Wilson.* Chair Clark reported the Executive Committee reached out to the Board of Directors of Dixie Technology College, and he thanked Trustee Pike for his service on Dixie Tech's Board of Directors.

**Academic Committee**

*Committee Chair Julie Beck, with Larry Bergeson, Deven Macdonald, and Kelli Prince:* Trustee Macdonald said most of the Academic Committee's topics were addressed during the Academic Affairs report.

**Audit Committee**

*Chair Colleen Kvetko, with Tony Christensen, and David Clark:* Chair Kvetko reported the Audit Committee met on April 29, 2021. During the meeting, Executive Director Seth Gubler presented to on student housing's current occupancy.

**Finance/Investment Committee**

*Chair Tony Christensen with Colleen Kvetko, and Deven Macdonald:* Chair Christensen presented the finance report.

**Government Affairs Committee**

*Chair Jon Pike with Julie Beck and David Clark:* Chair Pike reported there will be several special Legislature sessions on the federal stimulus funds for higher education.

**Honoree Selection Committee**

*Chair Tiffany Wilson, with Julie Beck, David Clark, and Penny Mills:* Chair Wilson thanked Henrie Walton for helping to bring former Utah Governor Gary R. Herbert to DSU for the 110<sup>th</sup> Commencement Ceremonies.

**Policy Committee**

*Chair Larry Bergeson, with Deven Macdonald, and Kelli Prince:* Chair Bergeson thanked the DSU Policy Steering Committee for all their work on policies.

**Dixie Technical College**

*Liaison Jon Pike:* No update was provided.

**National Advisory Council (NAC) Representatives**

*Chair Kelli Prince, with Deven Macdonald, and Tiffany Wilson:* Chair Prince reported the NAC were participating focus groups.

**CONCLUDING REMARKS**

Chair David Clark expressed his gratitude and admiration for the Dixie State University Administration, the DSU Board of Trustees, and Assistant to the President Theresa Bondad.

**MEETING ADJOURNED**

Motion to adjourn by Penny Mills. Duly seconded by Larry Bergeson. Action: Approved unanimously. The meeting was adjourned at 12:14 p.m.

**NEXT BOARD OF TRUSTEES MEETING**

Friday, September 10, 2021

Minutes approved on September 10, 2021.