

MSD Office: MSD Board Agenda Item Request Form

This form and supporting documents (if applicable) are due the Wednesday before the MSD Board Meeting the following Wednesday at 12:00pm

Date Received (Office Use)	
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Date of Request	3/2/2022
Requesting Staff Member	Crystal Hulbert
Requested MSD Board Date	3/9/2022
Topic/Discussion Title	Budget Adjustment for 8850 S Sidewalk EFCMC190015
Description	Budget Adjustment to move \$920 from EFCMCXX1002 GSLMSD Misc projects to EFCMC190015 8850 S Sidewalk to pay for overruns.
Requested Action¹	Approval
Presenter(s)	Crystal Hulbert
Time Needed:²	5 min
Time Sensitive³	Yes
Specific Time(s)⁴	N/A
Contact Name & Phone	Crystal Hulbert 385-468-6623

¹ What you will ask the MSD Board to do (e.g., discussion only, appropriate money, adopt policy/ordinance) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic be scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.