

Hinckley Town Council  
Town Council Chambers  
161 East 300 North Hinckley, UT  
Digitally Recorded  
February 17, 2022

Invocation Tresa Taylor

## **I. PLEDGE**

Mayor Brian Florang asked all to rise and join in the Pledge of Allegiance.

Mayor Brian Florang called the meeting to order at 7:01 p.m.

## **II. ROLL CALL**

Mayor Brian Florang

Councilmembers: LeeAnn Terry, Leon Lewis, Thomas Miller, Ray Searle

Hinckley Town Clerk Tresa Taylor

Maintenance Employees: Trey Ross, Joe Stevens

## **III. GUESTS:**

Afton Miller, Jeff Perry, Leon Carol, Carlos Leyva

## **IV. APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Councilmember Ray Searle made a motion to accept the meeting minutes as presented for February 8, 2022. Councilmember Leon Lewis seconded the motion, all voted aye. Motion carried.

## **V. PETITIONS, REMONSTRANCES, AND COMMUNICATION**

None.

## **VI. REPORT OF GOVERNING BODY – BOARDS – COMMITTEES:**

None.

## **VII. STAFF REPORTING**

## **VIII. BUSINESS**

### **1. Review and Approve Business License Applications**

Mayor Brian Florang read the following business license applications:

- a. Margene's Appraisal – No discussion. Councilmember Ray Searle made a motion to accept the business license application from Margene Stevens for Margene's Appraisal. Councilmember Thomas Miller seconded the motion, all voted aye.

b. Spencer Trucking, LLC – No discussion. Councilmember Ray Searle made a motion to accept the business license application from Sidney Spencer for Spencer Trucking, LLC. Councilmember LeeAnn Terry seconded the motion, all voted aye.

c. Double T Trucking, LLC – No discussion. Councilmember Ray Searle made a motion to accept the business license application from Todd Smith for Double T Trucking, LLC. Councilmember Leon Lewis seconded the motion, all voted aye.

d. Pino's Trucking, LLC – No discussion. Councilmember Ray Searle made a motion to accept the business license application from Antonio Pino for Pino's Trucking, LLC. Councilmember Thomas Miller seconded the motion, all voted aye.

e. Bookkeeping by Amy Lynn – No discussion. Councilmember Ray Searle made a motion to accept the home occupation permit application from Amy Brinkerhoff for Bookkeeping by Amy Lynn. Councilmember LeeAnn Terry seconded the motion, all voted aye.

f. Liberty Metalworks – No discussion. Councilmember Ray Searle made a motion to accept the business license application from Chris Palmer for Liberty Metalworks. Councilmember Leon Lewis seconded the motion, all voted aye.

g. Latter Day Banners – No discussion. Councilmember Ray Searle made a motion to accept the business license application from Kathy Pace for Latter Day Banners. Councilmember Thomas Miller seconded the motion, all voted aye.

h. The Machining Specialists – No discussion. Councilmember Leon Lewis made a motion to accept the business license application from Jim Dutson for The Machining Specialists. Councilmember Ray Searle seconded the motion, all voted aye.

i. Amy Parkinson – Councilmember Thomas Miller made a motion to accept the home occupation permit application from Amy Parkinson for Food Treats by Amy Parkinson. Councilmember LeeAnn Terry seconded the motion, all voted aye.

## **2. Jeff Perry – Water Leak at 825 W 500 S, Hinckley.**

Mayor Brian Florang invited Jeff Perry to the podium. Jeff explained the town water main had broken and flooded out his property. Jeff stated when he left his property a week or two prior to this water main leak he turned off his water meter because it was getting cold, and he didn't want it to freeze because he still has an existing mobile home on his property that is connected to water. Jeff said when the water main leak was fixed his water meter was turned back on, stating it was not him that turned it on, which resulted in a water leak of 241,841 gallons costing \$582.85. He stated the reason he turned off his water meter was to prevent this problem from happening. Jeff said the town's main water leak caused him around \$250.00 of damage due to gravel loss and ruts in his property from the backhoe. Mayor Florang asked Mr. Perry if he was aware that residents should not be turning off the water meter and Jeff stated no, but that he is a licensed plumber if that changes anything. Mayor Brian Florang explained if a resident does not contact the town office to request the water meter to be turned off then the town considers the water service to be active. After further discussion, Mayor Brian Florang stated he believes there is culpability on both sides and the town is willing to work with Mr. Perry. Maintenance employee Trey Ross said the maintenance department plans on

going back to Mr. Perrys' property after the ground dries up to put a few buckets of gravel on the driveway. Maintenance employee Trey Ross asked Mr. Perry if he would consider installing a shut off valve after the water meter and Mr. Perry replied yes. Mayor Brian Florang stated if Mr. Perry will install a shut off valve, the town will write off some of the cost of the water leak.

Hinckley Town Council and Jeff Perry agreed to the following: Jeff Perry will install shut off valve on his property at 825 W 500 S after the water meter and Mr. Perry will be responsible to pay \$150.00 of the cost of the water leak.

### **3. Calvin Malm – RV Application 85 S Main Street, Hinckley.**

Mayor Brian Florang read the RV Application from Calvin Malm and noted Calvin Malm is not present. Mayor Florang asked if there was any additional information about this RV Application. Clerk Tresa Taylor explained when Calvin submitted the RV Application, he stated he currently resides in Tooele and would like to utilize his RV when he is here cleaning up his property.

Councilmember Ray Searle made a motion to accept and approve the RV Application for Calvin Malm for six months. Councilmember LeeAnn Terry seconded the motion, all voted aye.

### **4. Carlos Leyva – RV Application Extension 100 N 80 W, Hinckley**

Mayor Brian Florang invited Carlos Leyva to the podium. Carlos stated he needs an extension on his RV Application. Carlos noted he is currently in the process of getting approval to move a double wide trailer on to his property. Councilmember Ray Searle made a motion to approve Carlos Leyva's RV Application 1<sup>st</sup> Extension Request for an additional six months. Councilmember Thomas Miller seconded the motion, all voted aye.

### **5. Review Statements of Qualifications from Engineering Firms for Town Water Master Plan**

Mayor Brian Florang stated the town received Statements of Qualifications from Sunrise Engineering and Jones and DeMille Engineering.

Mayor Brian Florang opened the packet from Sunrise Engineering and gave each council member a booklet titled Statement of Qualifications for Hinckley Town Water Master Plan. Mayor Florang read the enclosed cost proposal letter.

*"Dear Mayor Florang and Selection Committee Members,  
Sunrise Engineering proposes to accomplish the scope of work described in the Project Approach for the lump sum amount of \$18,000. Given the opportunity, I would love to meet with you to discuss the proposed scope of work, as well as any additional elements that you feel might benefit the Town.*

*If you have any questions about our proposal or anything else that we can assist you with, please call me at 435-743-6151.*

*Sincerely,*

*Jesse Ralphs, PE*"

The Council discussed the Statement of Qualifications provided by Sunrise Engineering.

Mayor Brian Florang opened the packet from Jones and DeMille Engineering and gave each council member a booklet titled Water Master Plan Statement of Qualifications for Design and Construction Engineering Services. Mayor Florang read the enclosed cost proposal letter.

*"Project Planning Cost (Lump Sum) - \$25,000*

*Jones & DeMille Engineering will work to complete the planning work at a cost of \$25,000. This work will include performing the analysis and review of the culinary water system as outlined in the project approach section above. This process will also include identifying potential funding sources the Town can utilize to rehabilitate any deficiencies noted."*

The Council discussed the Statement of Qualifications provided by Jones & DeMille Engineering.

Mayor Brian Florang explained the town's water system is shared at least from a source point of view with Deseret Oasis Special Service District and the town has acted independently in requesting these bids. Mayor Florang stated that now we have these bids, he would like to hold off on making a decision this evening and arrange to have a meeting with the Deseret Oasis Special Service District to see if they have an interest in participating. The Council agreed and no decision will be made until after a meeting with Deseret Oasis Special Service District.

Clerk Tresa Taylor will contact Deseret Oasis Special Service District and arrange a meeting to discuss their interest of involvement in a Water Master Plan.

## **IX. OUTSTANDING BUSINESS**

### **1. Sewer System Master Plan**

Mayor Brian Florang noted Jones & DeMille has scheduled a Sewer Master Plan kickoff meeting to be held via Zoom on Tuesday, February 22, 2022, at 3:15 p.m.

### **2. Mini Split Install, Restroom & Breakroom Update**

Maintenance employee Trey Ross noted he is still waiting on KJ Plumbing.

### **3. Water System Master Plan**

The Water System Master Plan was discussed in new business.

### **4. 2022 Road Repair Project – Center Street 500 W – 1000 W**

No discussion.

**5. Joe Hardy – RV Application 160 W Center St.**

No discussion.

**X. MISCELLANEOUS DISCUSSION**

Maintenance employee Trey Ross stated the maintenance department is looking to purchase a new lawn mower.

Maintenance employee Trey Ross stated some of the light ballasts in the park need to be replaced and Mayor Florang asked Trey and Joe to make sure lights are replaced with LED.

Clerk Tresa Taylor reminded council members to create a write up about themselves so this information can be included in the Spring Newsletter. Tresa stated she would like to take a picture of each council member at the next meeting.

Mayor Florang noted a CIB Tutorial meeting via Zoom will be held on Thursday, February 24, 2022, 10:00 a.m. for anyone interested in attending. This meeting is optional.

**XI. PAYMENT OF BILLS**

Councilmember LeeAnn Terry made a motion to accept the following purchase orders:

P.O. # 779450 to UCI, \$1,222.97 for street signs, stop signs and park signs.

P.O. # 579402 to Trey Ross, \$649.50 for Water Training Conference per diem.

P.O. # 579403 to Pelorus, \$525.00 for quarterly accounting software and support.

P.O. # 579401 to Mountainland Supply, \$1,541.37 for an additional gate valve on the 500 S water line extension.

Councilmember Ray Searle seconded the motion to accept the purchase orders as read, all voted aye. Motion carried.

Councilmember Leon Lewis made a motion to pay bills. Councilmember Thomas Miller seconded the motion, all voted aye. Motion carried.

**XII. ADJOURNMENT**

Councilmember Leon Lewis made motion to adjourn meeting at 8:08 p.m.

Councilmember Ray Searle seconded the motion, all voted aye. Motion carried.

  
Tresa Taylor, Hinckley Town Clerk

  
Mayor Brian Florang