Clearfield City Parks and Recreation Commission Minutes
January 19, 2022

PRESIDING:	Thomas Mayer	Vice-Chair
PRESENT:	Jim Cordeiro	Commissioner
	Tony DeMille	Commissioner
	Matthew Mangum	Commissioner
	Aubrie Miller	Youth Commissioner
STAFF PRESENT:	Eric Howes	Community Services Director
	Curtis Dickson	Community Services Deputy Director
	Vern Phipps	Council Liaison
	Jennie Laub	Secretary
ABSENT:	Connie Dooley	Commissioner
	Paul Nielson	Alternate Commissioner

Call to Order

- Vice-Chair Mayer called the meeting to order at 7:05 p.m.

Approval of minutes

- Vice-Chair Mayer moved to approve the minutes from December 15, 2021; November 17, 2021; October 20, 2021; September 15, 2021; August 18, 2021 meetings, as written, with the amendment to be made on October 20, 2021 changing Youth Commissioner Miller's attendance to PRESENT. This was seconded by Commissioner Cordeiro. Voting AYE - Commissioners Mayer, Cordeiro, DeMille, Mangum and Miller. Voting NO - none.

Open Comment Period

- Vice-Chair Mayer acknowledged no public were present at the meeting.

Park Watch Reports

- Commissioner Cordeiro reported broken branches at Hamblin Park that required clean up. It is the big tree at the southwest corner of the park.
- Commissioner DeMille reported that Fisher Park looked very clean, with no trash in the parking lot. He also commented that snow had been pushed into the handicap parking area.
- Vice-Chair Mayer revised the park assignment list to temporarily cover the parks not assigned due to vacancies.

Nominations and Election of Officers

- Commissioner DeMille motioned to open nominations, seconded by Commissioner Cordeiro.

- Commissioner Cordeiro nominated Commissioner Mayer for the position of Chair, Commissioner DeMille seconded.
- Commissioner Mayer nominated Commissioner Cordeiro for the position of Vice-Chair, Commissioner DeMille seconded.
- With no further nominations, Commissioner Cordeiro made the motion to close nominations, Commissioner DeMille seconded.
- All votes were then taken, with a unanimous vote for Commissioner Mayer as Chair, and Commissioner Cordeiro as Vice-Chair.

Commissioners Manual

- Chair Mayer reviewed the contents of the Commissioners Manual. In open discussion, commissioners decided to move the December 2022 meeting from the 21st to the 14th. At this point, Commissioner Mangum arrived at the meeting, and Chair Mayer briefly recapped for him what had happened so far in the meeting.
- In reviewing the Park Watch Program, Chair Mayer noted that the commission had gotten away from filling out the inspection sheets and expressed a desire to get back to active participation in the Park Watch Program. An Adobe interactive form will be emailed out to all commissioners, that can be used in lieu of the paper forms if they like.
- Chair Mayer noted the new Parks information spreadsheet, which lists all the city parks and which amenities are at each. Soon this will be included with the welcome packet given to new residents when they sign up for utilities.

Barlow Dog Park Amenities

- Commissioners reviewed the different options available for Dog Park Equipment. Discussion included phases; starting with the currently fenced area to be designed for larger dogs, and phase two being an area to the north for small dogs.
- Discussion about how much area would be used; recommendation to keep equipment to a corner and leave open space available for ball play.
- Additional recommendation to install intermediate skill level equipment.

Goals Discussion

- Chair Mayer requested all commissioners review the current goals, and bring new ideas to the February meeting, and that discussion will be an agenda item. He will plan on getting thoughts and ideas from new members going into March and April.

Council Liaison Minute

- Mr. Phipps answered questions from the commissioners regarding delay on Rail Stop development. Funding is an issue; he is hopeful the city may receive state funding to fill the gap.
- Discussed development on Antelope and 1000 East, and townhomes on 1000 West.
- Discussed Mabey pond, and that future development has been stalled; the developer interested in the adjoining property has not made any commitments.

Deputy Directors Report

- Mr. Dickson reviewed recent and future events at the Arts Center. Christmas tree lighting and open house on November 29th was very well attended. On January 22nd will be the Story Telling Festival.
- Reviewed current Recreation Department events. Jr Jazz is still running, but the department is struggling with staff shortages, due to Covid-19 on top of the existing staff shortages.
- Regarding Special Events, the next big event will the Easter Egg Hunt, and Egg Dive on April 16th. The hunt will be split between Steed and Fisher Parks.
- Discussed plans for the Centennial Celebration. The new logo for the Centennial was selected by the City Council, and the two youth designers will be acknowledged at the City Council meeting on January 25th. The new logo will then be officially released, and the Centennial Celebration will officially kick off. Banners with the new logo are being made to hang on light poles throughout the city.
- Discussed Centennial plans for a much larger-than-normal 4th of July, and a tree lighting ceremony and time capsule placement on July 17th, the original day of the city being incorporated.

Directors Report

- Mr. Howes discussed the staff shortages; commissioners inquired if the compensation study has resulted in the needed wage increases. Mr. Howes stated that a decision from the City Council should be soon. Mr. Howes then presented a review of revenue and expenditures at the Aquatic Center.

Adjourn

- Commissioner Cordeiro moved to adjourn, seconded by Commissioner Mangum. The meeting adjourned at 8:20 p.m.

Minutes approved 2/16/2022
/s/Jennie Laub, Secretary