



**Planning and Development Services**

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**MEETING MINUTE SUMMARY  
TOWN OF BRIGHTON PLANNING COMMISSION MEETING  
Wednesday, December 15, 2021 7:00 p.m.**

**\*\*Meeting minutes approved on February 16, 2022\*\***

**Approximate meeting length:** 35 minutes

**Number of public in attendance:** 2

**Summary Prepared by:** Wendy Gurr

**Meeting Conducted by:** Commissioner Despain

**\*NOTE:** Staff Reports referenced in this document can be found on the State website, or from Planning & Development Services.

**ATTENDANCE**

**Commissioners and Staff:**

Commissioners	Public Mtg	Business Mtg	Absent
Donna Conway		x	
Don Despain (Chair)		x	
Ulrich Brunhart		x	
Tom Ward		x	
Ben Machlis (Vice Chair)			x
Phil Lanuette (Alternate)			x
John Carpenter (Alternate)		x	

Planning Staff / DA	Public Mtg	Business Mtg
Wendy Gurr		x
Jim Nakamura		x
Melissa Anderson		x
Kara John		x
Polly McLean		x

**BUSINESS MEETING**

**Meeting began at – 7:09 p.m.**

- 1) Approval of Minutes from the November 17, 2021 Planning Commission Meeting. (Motion/Voting)  
**Motion:** To approve Minutes from the November 17, 2021 Planning Commission Meeting with one amendment.

**Motion by:** Commissioner Brunhart

**2<sup>nd</sup> by:** Commissioner Conway

**Vote:** Commissioners voted unanimous in favor (of commissioners present)

- 2) Discussion on potential changes to the FCOZ ordinance regarding tree replacement standards and maintaining defensible space around existing dwellings.

*Jim Nakamura and Melissa Anderson provided the potential changes, concepts, illustrations, and limits of disturbed area. Commissioners and staff had a brief discussion regarding objective and changes, basic concepts, saplings and seedlings replacements outside of defensible space, 30 foot perimeter, within limits of disturbance, 10 seedlings per every one tree removed, arborist and fire service, two to one replacement, lidar protection buffer, and FCOZ landscape and reclamation plan.*

3) Other Business Items. (As Needed)

*Commissioner Conway motioned to adjourn, Commissioner Ward seconded that motion.*

**MEETING ADJOURNED**

**Time Adjourned – 7:44 p.m.**