

MINUTES OF THE SALT LAKE CITY COUNCIL
Tuesday, February 1, 2022

The City Council of Salt Lake City, Utah, met in Work Session on Tuesday, February 1, 2022 in an electronic meeting pursuant to the Chair's determination.

The following Council Members were present:

Amy Fowler, Darin Mano, Chris Wharton, Daniel Dugan, Victoria Petro-Eschler, Alejandro Puy

The following Council Members were absent:

Ana Valdemoros

Present Legislative leadership:

Cindy Gust-Jenson, Executive Director; Jennifer Bruno, Deputy Director; Lehua Weaver, Associate Deputy Director

Present Administrative leadership:

Mayor Erin Mendenhall; Rachel Otto, Chief of Staff; Lisa Shaffer, Chief Administrative Officer

Present City Staff:

Ben Luedtke – Senior Public Policy Analyst, Brian Fullmer – Constituent Liaison, Policy Analyst, Katherine Lewis – City Attorney, Chief Mike Brown – Police Chief, Cindy Lou Trishman – City Recorder, Andrew Johnston – Director of Homelessness Policy and Outreach, DeeDee Robinson – Minutes and Records Clerk, Ben Kolendar – Economic Development Director, Sylvia Richards – Public Policy Analyst, Taylor Hill – City Council Staff, Mary Beth Thompson – Chief Financial Officer, Nick Norris – Planning Director, Allison Rowland – Public Policy Analyst, Felica Baca – Arts Division Director, Kaletta Lynch – Chief Equity Officer, Amanda Roman – Principal Planner, Ashley Lichtle – Community Liaison, Kristina Gilmore – Principal Planner

Council Member Dugan presided at and conducted the meeting.

The meeting was called to order at 2:08 pm.

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Work Session Items

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1. Informational: Updates from the Administration ~ 2:00 p.m.
30 min.

The Council will receive an update from the Administration on major items or projects, including but not limited to:

- COVID-19, the March 2020 Earthquake, and the September 2020 Windstorm;
- Updates on relieving the condition of people experiencing homelessness;
- Police Department work, projects, and staffing, etc.; and
- Other projects or updates.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Recurring Briefing

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - n/a

Minutes:

Mayor Mendenhall provided information regarding:

COVID-19 Update

- All but one Utah county reporting “high transmission”
- Cases beginning to plateau based on hospitalizations
- Salt Lake County vaccination rates
- Significant strain remaining on hospitals – increased by 57% since early January
- 30.5% of eligible population were up to date on COVID-19 vaccination
- Total cases, current cases, total hospitalized for Salt Lake County
- Citywide vaccination average: 67.67%

Andrew Johnston provided information regarding:

Homelessness Update

- Shelter capacities/bed availability for Homeless Resource Center (HRC) and Overflow
- Resource fair on January 21, 2022 including engagement, vaccinations, provided meals, etc.
- Cleaning and abatement to be addressed this week and next
- Overflow shelter status for St. Vincent de Paul, Weigand Center, motel rooms, High Needs Temporary Housing Program, Redwood Overflow beds
- Emergency shelter access line: 801 990-9999

Chief Mike Brown provided information regarding:

- Rate of pay for Full Time Officers; recently issued raises, additional discussion planned for next week regarding a comparison between other agencies in the valley/across the state
- Staffing update; currently 37 vacancies – down from 60 in July 2021, 14 new officers (including new and lateral hires) graduating from the academy on February 4, 2022 – ready for deployment on the streets in June 2022, 26 additional officers started academy in January 2021 and expected to be deployed in November 2022

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2. Informational: Redistricting Update

~ 2:30 p.m.
10 min.

The Council will receive an update on the City's redistricting process to update Council District boundaries based on the 2020 Census results. A resident Redistricting Advisory Commission will recommend maps to the Council.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Tuesday, February 1, 2022

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - n/a

Minutes:

Benjamin Luedtke provided information regarding:

- Public hearings were tentatively scheduled for April 2022
- Potential action expected from the Council in early May 2022
- Advisory Commission shall have at least one member from each Council district
- Application period was now closed
- Commission to meet in February and March (four times)
- Post card planned to reach all households in the City to notify residents on potential involvement
- May 10, 2022 was the legal deadline to adopt a new map
- 40 applications received (eight applications received after the submission deadline), and policy questions for the Council.

Council Member Dugan provided selection process suggestions, including: one member on the board from each district, up to 9 to 11 members, sub-committee of three Council Members to bring board member recommendations back to the full Council for approval. Council Members Puy and Fowler expressed support to volunteer for the sub-committee.

Council Member Puy suggested the Council accept all applications including those that were submitted late.

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3. Informational: Equity Update

~ 2:40 p.m.
15 min

The Council will hold a discussion about various initiatives led by the City's Office of Equity and Inclusion. These initiatives include, but are not limited to, improving racial equity and justice in policing. Discussion may also include updates on the City's other work to achieve equitable service delivery, decision-making, and community engagement through the Citywide Equity Plan, increased ADA resources, language access, and other topics addressed in the ongoing work of the Human Rights Commission and the Racial Equity in Policing Commission.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Recurring Briefing

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - n/a

Minutes:

Item not held.

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4. **Ordinance: Accessibility and Disability Commission**

~ 2:55 p.m.
20 min.

The Council will receive a briefing about a resolution that would amend Section 2.07.020, Section 10.02.040, Section 10.02.110 and enact chapter 10.07 of the *Salt Lake City Code* pertaining to the Accessibility and Disability Commission. The proposed changes would formalize the Commission, recognizing its important advisory role in improving and enhancing accessibility for community members experiencing a disability through a practice, systematic, and solution-based approach.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Tuesday, February 1, 2022

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - Tuesday, February 15, 2022

Minutes:

Allison Rowland provided a brief introduction to the ordinance, detailed policy questions for the Council, and noted the Council was scheduled for a potential vote on February 15, 2022.

Ashley Lichtle and **Kaletta Lynch** provided information regarding:

- Membership of the Accessibility Advisory Committee (made up of 12 persons)
- Committee already having served as an advisory committee to the Mayor with a potential change to advise both Mayor and Council
- Work the committee had completed so far (visual interpretation service for blind/low-vision, recommending accessibility improvements for the Airport, Eccles Theater, and dockless scooters, epilepsy training for Airport staff, involved in providing feedback for visual accessibility for City surveys, etc.)
- Ordinance proposed a make up of 15 members (increase from 12)
- Proposal for all members of Accessibility Advisory Committee to be appointed to the Accessibility and Disability Commission
- Involvement of the Human Rights Commission (HRC) within the structure of the newly proposed commission

Council Member Wharton stated the importance of the HRC (along with its involvement in the newly proposed commission), and noted its general underutilization.

Council Member Dugan said the policy questions were valuable, including available child care during committee meetings, and said separate discussions on all questions should be held.

Council Member Puy said this topic was important to him and he supported the effort.

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5. **Ordinance: Budget Amendment No.6 for Fiscal Year 2021-22** ~ 3:15 p.m.
45 min

The Council will receive a briefing about an ordinance that would amend the final budget of Salt Lake City, including the employment staffing document, for Fiscal Year 2021-22. Budget amendments happen several times each year to reflect adjustments to the City's budgets, including proposed project additions and modifications. The proposed amendment includes funding for new Arts Council employees, adding a second sergeant to the Special Victims Unit, and additional Emergency Rental Assistance Program funding from the Federal Government, among other items.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Tuesday, February 1, 2022

Set Public Hearing Date - Tuesday, February 1, 2022

Hold hearing to accept public comment - Tuesday, February 15, 2022 at 7 p.m.

TENTATIVE Council Action - Tuesday, March 1, 2022

Minutes:

Benjamin Luedtke provided an introduction to the ordinance, public hearing for the item was scheduled for February 15, 2022, 35 items were in the budget amendment for the Council to consider totaling \$2.7M from fund balance, impact fee use information, and provided information regarding:

- **Item A-1:** \$25,000 (Fund Balance) – Annual Membership for Suazo Business Center
- **Item A-2:** \$66,000 (Fund Balance) – Moving Grants Manager full time employee (FTE) from ARPA funding to General Fund
- **Item A-3:** \$50,000 (Fund Balance) – Healthcare Innovation Branding Biohive
- **Item A-4:** (Budget Neutral) – Fix the Bricks Program and FTE transfer from Fire Department to Community and Neighborhoods Department
- **Item A-5:** \$135,971 (Fund Balance) – Additional Police Sergeant for Special Victims Unit
- **Item A-6:** \$214,538 (Fund Balance) – Police Access Control Upgrade and Support
- **Item A-7:** \$25,000 (Fund Balance) – Fireworks Budget
- **Item A-9:** \$175,000 (Fund Balance) – Arts Council Staff Increase of 3 FTEs
- **Item A-10:** (Budget Neutral) – Allen Park CIP Rescope
- **Item A-11:** \$39,792 (Fund Balance) – Executive Assistant in the Mayor's Office
- **Item A-12:** \$90,000 (Fund Balance) – Citywide Equity Study
- **Item A-13:** \$938,076 (to Fleet Fund from Several Sources) – Fuel Cost Increases
- **Item A-14:** \$200,000 (General Fund) – COVID Personal Protective Equipment

Mary Beth Thompson provided information regarding expiration of Impact Fees, and an overview regarding revenue for FY 2022 budget adjustments, including:

- Sales & Use Tax projections (\$3.8M increase)
- Franchise Tax (down \$402K)
- Licensing & Permits projection (\$4.6M increase)
- Sales & Use Tax – 1/2 cent (\$2.3M increase)
- Total General Fund projection at \$10.8M

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Discussion was held between Council, Administration, and staff regarding timing of Suazo Business Center membership (through mid-year budget amendment process or general annual budget process), and details of the request for additional sergeant for Special Victims Unit – reasoning for being presented in the budget amendment and timeline to hire for the position.

Council Member Puy expressed concern for the funding proposed on Item A-7 due to the City's air quality issues. **Mayor Mendenhall** responded in agreement of the concern and shared reasoning for the proposal (when formal shows were not hosted, more people participated in lighting fireworks themselves in unsafe areas). Council Member Puy appreciated the response, and requested data for the purpose of hosting the shows.

Council Member Dugan requested answers to policy questions on Item A-4. (Written briefing was preferable to a verbal briefing.)

Council Member Fowler requested a future small group meeting to discuss Arts Council requested items; possible pay disparity, job details, scope of the City's responsibility (role clarity/function), funding, etc.

6. Ordinance: Rezone and Master Plan Amendment for the Former Fire Station No.3 Property ~ 4:00 p.m.
15 min.

The Council will receive a briefing about a proposal that would amend the zoning map pertaining to properties located at 1085 East Simpson Avenue, 1095 East Simpson Avenue, 1097 East Simpson Avenue, and 1104 East Sugarmont Drive to rezone those properties from PL (Public Lands) District to CSHBD1 (Sugar House Business District) and amending the Sugar House Community Plan Future Land Use Map. The purpose for the proposal is to consolidate the subject properties with the property to the east for future development. Both properties are owned by the Redevelopment Agency of Salt Lake City. There is no development proposal associated with this request. Consideration may be given to rezoning the property to another zoning district with similar characteristics.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)
Briefing - Tuesday, February 1, 2022
Set Public Hearing Date - Tuesday, February 1, 2022
Hold hearing to accept public comment - Tuesday, February 15, 2022 at 7 p.m.
TENTATIVE Council Action - Tuesday, March 1, 2022

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Minutes:

Brian Fullmer provided a brief introduction for the ordinance.

Nick Norris provided information regarding:

- Project request (existing/proposed zoning)
- Details of the Future Land Use Map
- Plan being supportive of expanding the Sugar House Business District
- Current zoning designation of the area (proposal being consistent with surrounding properties)
- Planning Commission/Planning Division having forwarded approval of the proposal

Council Member Fowler expressed support for the proposal and inquired if the proposal would fit into the special assessment area in Sugar House. **Ben Kolendar** said he was fairly certain this proposal would fit into the assessment area. **Jennifer Bruno** provided information regarding tax assessment for the proposal.

Council Member Petro-Eschler joined the meeting at 3:05 pm.

7. **Tentative Break** ~ 4:15 p.m.
20 min.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - n/a

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - n/a

8. **Ordinance: Rezone at 1193 West California Avenue** ~ 4:35 p.m.
15 min.

The Council will receive a briefing about a proposal that would amend the zoning of property located at approximately 1193 West California Avenue from R-1/7,000 (Single Family Residential District) to R-1/5,000 (Single Family Residential District). If approved, the property owner intends to subdivide the property, remove the existing home and construct two new homes, potentially with attached ADUs. The owner anticipates retaining ownership of both properties. Consideration may be given to rezoning the property to another zoning

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district with similar characteristics.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

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Set Public Hearing Date - Tuesday, February 1, 2022

Hold hearing to accept public comment - Tuesday, February 15, 2022 at 7 p.m.

TENTATIVE Council Action - Tuesday, March 1, 2022

Minutes:

Brian Fullmer provided a brief introduction to the ordinance and proposal.

Amanda Roman and **Nick Norris** provided information regarding:

- Project request (one parcel – approx. 12,200 SF, change from R-1/7000 to R-1/5,000)
- Considerations and staff analysis (compliance with Master Plan Policies, compatibility with adjacent properties, comparison made between R-1/5,000 and R-1/7,000)
- Surrounding area zoning designations
- Planning Department and Planning Commission having recommended approval for the proposal
- Possible use/process of Accessory Dwelling Units (ADUs) within the proposal
- Pending request from the Planning Commission for the City to initiate a petition to make ADUs a permitted use – with a discussion scheduled about the topic on February 9, 2022

9. Ordinance: Rezone at 2060 North 2200 West ~ 4:50 p.m.
15 min.

The Council will receive a briefing about a proposal that would amend the zoning map pertaining to one parcel of property located at 2060 North 2200 West Street to rezone the property from AG-2 (Agricultural District) to M-1 (Light Manufacturing District). The amendment is to implement the master plan zoning and to accommodate future commercial land uses. No specific site development proposal has been submitted at this time. Consideration may be given to rezoning the property to another zoning district with similar characteristics.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

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Hold hearing to accept public comment - Tuesday, February 15, 2022 at 7 p.m.

TENTATIVE Council Action - Tuesday, March 1, 2022

Minutes:

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Brian Fullmer provided a brief introduction to the proposal/ordinance.

Krissy Gilmore provided information regarding:

- Project request (one parcel – approx. .64 acres, change from AG-2 to M-1 zonings, plans to accommodate future development of the property)
- Considerations and staff analysis (nature of the general area, Master Plan recommendations, Inland Port overlay regulations, compatibility with adjacent properties)
- Planning Commission having forwarded a positive recommendation for the proposal

Nick Smith (applicant) thanked the Council for their time, said no plans had been formalized yet for the property, but wanted to move forward with the consolidation of the lots to maximize the future use, should the Council approve the proposal.

10. Resolution: Art Barn Public Benefits Analysis ~ 5:05 p.m.
20 min.

The Council will receive a briefing about a resolution that would authorize the waiver of lease fees for the use of the Art Barn by the Salt Lake City Arts Council Foundation. The Salt Lake City Arts Council Foundation & Arts Council Division is requesting to continue utilizing 54 Finch Lane, or the “Art Barn” as the administrative headquarters, housing 6.5 Arts Council FTEs and multiple seasonal and part-time employees, as well as to provide a home for the Finch Lane Art Gallery and its numerous exhibitions.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

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Set Public Hearing Date - Tuesday, February 1, 2022

Hold hearing to accept public comment - Tuesday, March 1, 2022 at 7 p.m.

TENTATIVE Council Action - Tuesday, March 22, 2022

Minutes:

Sylvia Richards provided a brief introduction to the proposal/resolution.

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Felicia Baca said the timing of this item was fortuitous because the Art Barn was born of need for service to the arts community during the great depression, built in 1931 as an arts center that was in part funded by Salt Lake City and Mayor Marcus and was named after the Commissioner of City Parks – Harry Finch (who helped secure the lease for a \$1 month from the City), and its history was embeded in the social and cultural infrastructure during hard times.

Council Member Dugan shared that his wedding party was held at the Finch Gallery a few years ago. Ms. Baca said a hopeful project of hers was to complete a oral history of the many people who lived there, taken art classes, and had weddings there since the 30's and was happy to include Council Member Dugan to her list.

Council Member Petro-Eschler noted her appreciation for the positive impact of the Art Barn on the community.

11. Informational: Apartment Study from the Gardner Institute ~ 5:25 p.m.
30 min

The Council will receive a briefing from Jim Wood, Ivory-Boyer Senior Fellow at the Gardner Policy Institute, about the apartment market in Salt Lake City, and a forthcoming study that will be published by the Institute.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Tuesday, February 1, 2022

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - n/a

Minutes:

Jim Wood (Kem C. Gardner Policy Institute) provided information regarding:

- Comparison of additional housing units to additional households (remaining in a housing shortage currently)
- Market indicators including: rental market – vacancy rates remain low overall, new

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home market – high rates building and demand, existing home market – price increases, sales, and days on market indicate shortage

- Building permits issued for apartments and all residential units
- Apartment units as percent of all residential units (having accounted for 25-30% of market),
- Permits issued for apartment units in the City and Salt Lake County (County – 6,000/City – 3,400)
- Apartment units receiving permits by City (2010 to 2021 – Salt Lake City at 46.90%)
- Units under construction vs. proposed (including downtown, Salt Lake City, and suburban Salt Lake County)
- Apartment projects proposed across Salt Lake County (with highest density in Salt Lake City)
- Rent comparison between downtown Salt Lake City to Salt Lake County (Salt Lake City approx. 40% higher)
- Housing price increases by metropolitan area (Tooele and Salt Lake County)
- Demonstration of impact for potential homebuyers mortgage payment for median priced home in Salt Lake County (2015 – \$280,000 to 2021 – \$550,000)
- Apartment market being a critical component of housing supply (providing some measure of affordability, relieving doubling-up in households, needed to counter conditions in ownership market, and projections of vacancy rates into 2024 for the suburban and downtown markets)
- Tax credit program information and its use within the City
- Suggestions/recommendations to improve/increase affordable housing in Salt Lake City (housing programs targeting units for low-income near transit areas, higher mix of units, targeting units for certain levels of income).

12. Informational: State Legislative Briefing

~ 5:55 p.m.
30 min

The Council will be briefed about issues affecting the City that may arise during the 2022 Utah State Legislative Session.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Tuesday, February 1, 2022

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - n/a

Minutes:

Kate Bradshaw (Holland & Hart Law Firm, contract lobbyist), provided an overview of current legislation aligning with the City's priorities, including:

- Bills targeting water; Senate Bill (SB) 33 – beneficial use of water, SB 110 – landscaping alternatives/water use during droughts, allowing municipal control of landscaping ordinances, etc.

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- Water bills of concern regarding extraterritorial jurisdiction and surplus water contracts
- Bill for local government to provide retail incentives
- Housing and homelessness legislation; target goal of \$3M of homeless mitigation funding (with the addition of State funds)
- Prioritization of funding for the Salt Lake City Cemetery (\$5M)
- Law enforcement legislation; a bill requested by the City for illegal racing would be in committee meeting tomorrow in which Police Chief Mike Brown was scheduled to testify before, along with other property owners affected by the racing/illegal activity.

13. Board Appointment: Arts Council Board – Richard Taylor ~ 6:25 p.m.
5 min.

The Council will interview Richard Taylor prior to considering appointment to the Arts Council Board for a term ending February 1, 2025.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Tuesday, February 1, 2022

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - Tuesday, February 1, 2022

Minutes:

Interview was held. Council Member Dugan said Richard Taylor's name was on the Consent Agenda for formal consideration.

14. Board Appointment: Arts Council Board – Ayanna Allen ~ 6:30 p.m.
5 min.

The Council will interview Ayanna Allen prior to considering appointment to the Arts Council Board for a term ending February 1, 2025.

FYI – Project Timeline: (subject to change per Chair direction or Council discussion)

Briefing - Tuesday, February 1, 2022

Set Public Hearing Date - n/a

Hold hearing to accept public comment - n/a

TENTATIVE Council Action - Tuesday, February 1, 2022

Minutes:

Interview was held. Council Member Dugan said Ayanna Allen's name was on the Consent Agenda for formal consideration.

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Standing Items

15. Report of the Chair and Vice Chair

Report of Chair and Vice Chair.

Minutes:

Council Member Mano informed Council Member Petro-Eshler, in her absence, there was a call for Council Member volunteers for the Redistricting sub-committee discussed during Agenda Item No. 2. Council Member Petro-Eschler welcomed the invitation and volunteered for the three member committee.

16. Report and Announcements from the Executive Director

Report of the Executive Director, including a review of Council information items and announcements. The Council may give feedback or staff direction on any item related to City Council business, including but not limited to scheduling items.

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Minutes:

Information Needed by Council Staff

A. Reminder - The Council and School Board Leadership Meeting

The Council and School Board leadership meeting is scheduled for this Friday, February 4 from 9 am to 10:30 am to discuss legislative issues. Attached is a list of Council legislative issues that will be shared with School Board leadership for this meeting.

☐ Please let Council staff know if you have other topics you wish to add to the agenda for this leadership meeting.

Council leadership includes: Council Chair Dan Dugan; Council Vice Chair Darin Mano; and RDA Chair Ana Valdemoros.

School Board leadership includes: School Board President Melissa Ford; School Board Vice President Nate Salazar, and School Board Member Kristi Swett.

No discussion was held.

17. Tentative Closed Session

The Council will consider a motion to enter into Closed Session. A closed meeting described under Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss collective bargaining;
- c. strategy sessions to discuss pending or reasonably imminent litigation;
- d. strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, if public discussion of the transaction would:
 - (i) disclose the appraisal or estimated value of the property under consideration;
 - or
 - (ii) prevent the public body from completing the transaction on the best possible terms;
- e. strategy sessions to discuss the sale of real property, including any form of a water right or water shares, if:
 - (i) public discussion of the transaction would:
 - (A) disclose the appraisal or estimated value of the property under

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- consideration; or
 - (B) prevent the public body from completing the transaction on the best possible terms;
 - (ii) the public body previously gave public notice that the property would be offered for sale; and
 - (iii) the terms of the sale are publicly disclosed before the public body approves the sale;
 - f. discussion regarding deployment of security personnel, devices, or systems; and
 - g. investigative proceedings regarding allegations of criminal misconduct.
- A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Minutes:

Item not held.

Meeting adjourned at: 6:07 pm.

Minutes Approved: February 15, 2022.

City Council Chair

City Recorder

This document is not intended to serve as a full transcript as other items may have been discussed; please refer to the audio or video for entire content pursuant to Utah Code §52-4-203(2)(b).

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This document along with the digital recording constitutes the official minutes of the City Council Work Session meeting held Tuesday, February 1, 2022.