

**KANE SCHOOL DISTRICT BOARD OF EDUCATION
KANAB CENTER – KANE DISTRICT BOARD ROOM
20 NORTH 100 EAST, KANAB, UT
KANAB, UTAH
JANUARY 11, 2022**

I. Board Work Meeting Agenda – 6:30 PM

Board President Dr. LoRal Linton called this meeting to order at 6:30 PM. Other board members present were Karen Kelly, Lisa Livingston, and Brian Goulding. Danny Little is excused tonight. Others present were Superintendent Dalton and Business Manager Cary Reese.

- A. Reverence – Brian offered a reverence.
- B. Pledge of Allegiance – The board joined in a pledge to the Flag.
- C. Education Articles –

- D. Independent Audit Presentation
Matt Gedes and Kyle Green from Squire and Company reported the fiscal year 2020-2021 audit. They reviewed the detailed financial statements with the board.

- E. USBE Portrait of a Graduate Discussion

- F. Review the Regular School Board Agenda for January 11, 2022, Meeting
The board reviewed the agenda for tonight’s regular meeting. The board reviewed the agenda for tonight’s regular board meeting.

II. Open Regular Board Meeting – 7:00 PM

- A. Welcome
Dr. Linton called this meeting to order at 7:00 PM. Other board members present were, Karen Kelly, Lisa Livingston, and Brian Goulding. Danny Little is excused. Others present were Superintendent Dalton and Business Manager Cary Reese. Kanab High Principal Stewart and Valley Elementary Principal Mary Flanagan were also present.

III. Consent Agenda Items

- A. Home School Affidavit

- B. Approve Minutes from December Meeting

- C. Approve Check Registers for December 2021
Accounts Payable check register – check numbers 21169 - 21281 in the amount of \$1,383,255.25. Payroll check registers total \$666,860.92.

- D. Letters of Resignation -

- E. Approve Hiring Recommendations Pending Successful Background Check

- F. Letters of Recognition

Lisa moved and Brian seconded a motion to approve all items on the consent agenda. This motion passed.

IV. Public Comment

- A. Public Comment – Dr. Linton opened the meeting for public comment. There was none.

V. Reports

- A. School Board Reports - none
- B. Superintendent Report
Supt. Dalton reported that we may need an additional first grade teacher at Kanab Elementary next year due to the number of students. This may only be a one-year contract, but would be re-evaluated each year, to see what the need is. There would be four first grade classes at KES.
- C. Kane District Enrollment
Student enrollment for December was 1,492, which was a decrease of 6 students from the November count of 1,498.
This includes the 26 BWS students attending in Page and 98 preschool students. October 1 count is 1,402.
- D. Cosmetology School MOU
Supt. Dalton and Brent Judd have been working on this issue. We now have an agreement with several private and public cosmetology colleges who have agreed to accept credits earned by students in our new program.
- E. Faculty Meeting Update on Classroom Camera Discussions
The board packet contains comments and feedback from various teachers regarding the possibility of cameras being installed in classrooms.
- F. SRI Results for KMS Reach for Reading Review
Supt. Dalton shared a chart showing progress being made from the use of the Read 180 program at Kanab Middle School.
- G. USBE Update
- H. Business Administrator Report
Cary reported on total Kanab Elementary Construction expense so far.
- I. Construction Status Update New Elementary
Cary updated the board on the status of construction of our new school in Kanab.
- J. Monthly Budget Report
The board packet contains figures and bar charts that compare budgeted revenue and expense to actual revenue and expense so far this fiscal year. Cary reported that all is well so far with the budget.

VI. Board Action Items

- A. Independent Audit Review

Lisa moved and Brian seconded a motion to approve the fiscal year 2020-2021 audit as presented by Squire and Company during tonight's work meeting. This motion passed.

B. Kane's Medical Trust & 403(b) Plan (Pelion Trust) – Revisions

Cary explained that Kane's Pellion Trust agreement, that was entered into a number of years ago, needs to be revised to add an IRC 403(b) plan and also to make various other plan revisions. Cary requested permission to sign the revised trust documents and requested the school board to adopt a resolution approving the 403(b) plan. Cary also requested the board to make a revision to Kane School District early retirement policy DDC. The board packet contains detailed trust documents and KSD policy DDC. The school board has reviewed this information for the past month.

Brian moved and Lisa seconded a motion to approve the needed revision to KSD policy DDC. This motion passed. This change will remove the following language from this policy.

"Also, if the employee desires, the annual amount of funds that the employee is entitled to receive under this program, can be held by the District and used to purchase health, life, and dental insurance."

Lisa moved and Brian seconded a motion to approve adoption by the following resolution, of an IRC 403(b) plan as an addition to our Pellion Trust. All board members present at tonight's meeting voted in favor of adopting the following resolution.

**ACTION BY UNANIMOUS CONSENT OF THE GOVERNING BOARD
ADOPTION OF 403(b) RETIREMENT PLAN**

The undersigned hereby certify that they constitute all of the members of the Governing Board of Kane School District ("Employer") and consent to the following resolutions:

WHEREAS, after review and evaluation by the Governing Board, the Employer has decided to adopt the Kane School District Special Pay 403(b) Plan ("Plan"), a 403(b) retirement plan, for the benefit of eligible employees.

NOW, THEREFORE, BE IT RESOLVED that the Employer hereby adopts the Kane School District Special Pay 403(b) Plan, to be effective on 9-1-2021;

RESOLVED FURTHER that the President of the Employer is authorized to execute the Plan document and authorize the performance of any other actions necessary to implement the adoption of the Plan. The President may designate any other authorized person to execute the Plan document and perform the necessary actions to adopt the Plan. The Employer will maintain a copy of the Plan, as approved by the Governing Board, in its files;

RESOLVED FURTHER that the Employer will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. The Employer may designate any other person or persons to perform the actions necessary to administer the Plan.

C. Capital Projects Approval

Cary reviewed the proposed capital outlay projects as listed in the board packet. Lisa moved and Brian seconded a motion to accept/approve all priority #1 items plus new lunchroom tables (priority #2) for Kanab Middle School. This motion passed.

- D. Early Graduation Approval
Brian moved and Lisa seconded a motion to approve early graduation for a student at KHS. This motion passed.
- E. KES New Logo Discussion
Lisa moved and Brian seconded a motion to approve the new logo as proposed by Kanab Elementary staff. This motion passed.

VII. Board Business

- A. KSD Board Goal Review
- B. KSD Committee Assignment Review/Discussion
- C. DBAA Extra Duty Policy Review and Discussion
Cary reviewed with the Board one possible way to offer increased longevity pay for coaches. The board will continue to study this option.
- D. KSD Sick Leave Payout Review
The board packet contains a schedule containing information on pay outs for unused sick leave. The board is considering increasing the amount we pay for un-used sick leave, at retirement. The board will continue to study this issue.
- E. KHS Spring Sports Schedule Review
- F. Building Use Agreement Review
The board packet contains information on building use rental rates being charged by various other school districts. The board will consider whether to adjust KSD building/facility use rates.
- G. School Fee Schedule Review 2022-2023
The board packet contains information on school fees. This issue will need to be approved by the board at a later date.
- H. District Curriculum Review Process Discussion
- I. ER Policy Discussion
- J. USBA Winter Conference
The school board recently attended a state school board convention in Salt Lake City.
- K. KSD Local FERPA Policy Review
- L. School Board Meeting Schedule
- M. Future Board Items

Brian moved and Lisa seconded a motion to move into executive session for the purpose of discussion of the character, professional competence, or mental health of an individual.

Roll Call Vote:

Karen – yes

LoRal – yes

Lisa – yes

Brian - yes

VIII. Executive Session

- A. Discussion of the character, professional competence, or mental health of an individual

Lisa moved and Brian seconded a motion to move out of executive session, where the board discussed the character, professional competence, or mental health of an individual. This motion passed and the board moved back into regular session.

IX. Return to Open Meeting

- X. Adjourn** – Board meeting adjourned at 8:45 PM.

Agenda details and attachments can be viewed at:

<http://www.boarddocs.com/ut/kane/Board.nsf/>