Davis County Library Board Meeting
Headquarters, Auditorium
133 S Main St, Farmington, UT 84025
January 13th, 2022
Called to Order by Jennifer Somers at 1:04 p.m.
Adjourned:1:43 p.m.

Present:
Jennifer Somers, Chair
Matt Brady, Vice Chair
Jil Craythorne
Claudette Eastman
Lorene Kamalu, Commissioner
Connie May
Mary Lynne Morgan
Josh Johnson, Director
Jenny Tankersley

Guests:
Ellen Peterson, Deputy Director
Kim Valeika, Outreach Manager

Welcome
Jennifer Somers welcomed those present and called the meeting to order at 1:04 p.m. She also welcomed Commissioner Kamalu who joined the meeting electronically.

Minutes (Action)
The minutes of December 14th, 2021 were presented. Josh Johnson mentioned to the Board that the County Attorney said there was no need to sign the minutes after they were prepared, however the practice could continue if the Board wished it to. The Board determined the prepared minutes would no longer need to be signed.
Connie May made a motion to approve the minutes of the Library Board meeting held December 14th, 2021. Claudette Eastman seconded. The motion was unanimously carried.

Holiday Closures (Action)
Josh presented the 2022 Holiday Closure schedule for approval. He mentioned that it follows the County schedule.
Jil motioned to approve the proposed Holiday Closures. The motion was seconded by Matt Brady The motion passed unanimously.

Ratification of Bills - November 2021 (Action)
The bills from November 2021 were presented to the board. The new format was mentioned. There were no questions on the expenditures.
Connie May moved to ratify the bills for November 2021. Jil Craythorne seconded the motion. All voted to approve.

Covid Update (Information)
Josh updated the board on Davis County procedures concerning Covid-19. The County has been following and will continue to follow guidelines from the State and County Health Department as they change. The County is following a personal responsibility model for masks and the Library is doing the same. Sick staff, including Branch Managers, have been told to stay home. If necessary branches will move to curb-side only to continue to serve the public. All Library branches have so far been able to remain open. Commissioner Kamalu mentioned that Josh has been very proactive in working with the Health Department and County Departments throughout the pandemic.

Magazine Giveaway (Information)
Josh told the board that the annual Magazine Giveaway will be held on the first Saturday of February. People are able to come throughout February to pick up used magazines on a first come basis. At the end of the month the remaining magazines will be discarded. One thing that is different this year is that there are some very old *National Geographic*'s in the old North Building that may be auctioned off.

Staff Development Update (Information)
Josh shared the calendar of Staff Development for 2022. The number of trainings planned for this year have been increased in order to ensure Library staff know they are supported as professionals and are well equipped to serve the public. The calendar consists of a large staff meeting once a year and many smaller trainings throughout the year. Josh mentioned that the Public Library Association Conference will still be happening and the Library intends to send a number of staff and Board members. Board members are invited to both attend and perform training if they choose.

Electronic Checkout and 3D Printing Update (Information)
Josh shared how popular the Electronic Checkout and 3D Printing has been. The Clearfield Branch has had 50 equipment checkouts and 134 3D print requests in 11 weeks. There is currently a wait list of 2 weeks for 3D printing. Commissioner Kamalu mentioned that she saw the 3D printer in action at the Clearfield Branch this week.

Technology Update (Information)
Josh mentioned that the new catalog is very easy to use, but some members of the public are frustrated with it. Board Chair Jennifer Somers mentioned that it looks updated and new.
Ellen Peterson presented the new catalog to the Board. She explained how all of the versions of a title are on the tabs and easier to see. She explained how the eAudiobook checkout works directly from the catalog, which is an improvement. The Board was impressed with how Polaris cross references authors, books, and narrators. The Library is able to showcase items that staff want to suggest to patrons within the catalog.

One of the problems mentioned is how the Juvenile section can be inconsistent as it covers ages 0-15 depending on the catalog record. Ellen pointed out that the catalog is new for Polaris as well and they are constantly making improvements.

Public Comments (Information)
Mackenzie Wood made a few comments. She would like to be able to access the Board Packets Josh said we would look into whether a GRAMA request is needed for that. Ms Wood mentioned that she likes the new catalog, however she had one hiccup - A *Great Courses* that she wanted to check out does not allow her to choose the specific title, but instead puts a hold on the entire course. When the hold came it was not the one she had wanted. Ellen asked for information about it so that could look into the problem.

Adjournment
The motion to adjourn was made by Matt Brandy and seconded by Jill Craythorne. The motion to adjourn was unanimous. The Board adjourned at 1:43 p.m..

Next Meeting: February 10th, 2022 - 1:00 p.m

Minutes Prepared by: Jenny Tankersley Date Approved: