

**MINUTES OF THE
KANE COUNTY MUNICIPAL BUILDING AUTHORITY AND RDA
MEETING HELD TUESDAY January 25, 2022 at 2:30 pm
IN THE KANE COUNTY COMMISSION CHAMBERS
IMMEDIATELY FOLLOWING COMMISSION MEETING**

CALL MEETING TO ORDER & WELCOME: Acting Chairman Wade Heaton
PRESENT: Chairman Brent Chamberlain (Telephonically), Member Wade Heaton,
Member Andy Gant (Absent), County Attorney Rob Van Dyke (Absent), Clerk Auditor
Karla Johnson, Deputy Clerk Auditor Candice Brown,

CONSENT AGENDA: Approval of the January 11, 2022 MBA Minutes

Motion to approve MBA Minutes for January 11, 2022 made by Member Chamberlain
and motion carried with all members present voting in favor.

REGULAR AGENDA:

**1. Discuss/Approve Separating Portions of the Road Shed Project to Allow
Purchase of Materials Separate from Construction Contract**

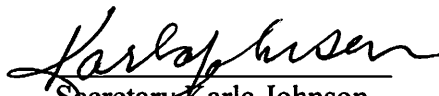
Karla said normally Iron Rock would get a couple of prices from metal buildings and then they would use that to develop their engineer's estimate of what the project would cost. She said that the steel building companies are not issuing those because they can't hold to them because of such a quick turnaround in the industry. They are going to need to issue their bid and have a contract approved and signed. They would like to have it done the day that it is approved which will depend on if the contract passes through the attorney. Karla said that given that problem they have looked at how they handle procurement in this kind of a situation and the only way to do this is to separate the project into two parts. This is not to avoid procurement at all, by separating it, it allows us to go out for an RFP on the steel buildings and take sealed bids. This meets our procurement. Karla said that we will get the sealed bids, open them in Commission meeting and then our attorney will have to review and approve the contract. She said that way we will go out to bid and meet the procurement on that half. The entire project is going to be over \$50,000 so we have to meet the "over \$50,000 formal procurement". Karla said that we will do it in two formal procurement parts. We will get the steel buildings and contract for those and then we will get the RFP to erect the buildings and do all of the site work. They will both be treated as "over \$50,000 procurements".

Motion to approve the separation of RFP into two parts; one for the metal buildings and one for construction, using the proper procurement policy process for both. This will allow us to secure pricing on the steel building allowing for a timely contract due to supply chain issues, then bid the installation and site work separate, made by Member Chamberlain and motion carried with all members present voting in favor.

Motion to adjourn made by Member Chamberlain and motion carried with all members present voting in favor.

WHEREUPON MEETING ADJOURNED


Chairman Brent Chamberlain


Secretary Karla Johnson