

MAYFIELD TOWN COUNCIL MINUTES

December 8, 2021

Mayfield Town Hall

Work Meeting 6:30 PM

Councilmen attending:	Steve Anderson Mayor, Jake Dyreng, Eric Peterson, Mike Bennett
Councilmen excused:	
Administration attending:	Madison James, Amanda Bennett
Others attending:	Mike Forbush
Conducting:	Steve Anderson, Mayor

Agenda Item	Discussion	Action
Mike Forbush- Continuation of request for buffer zone approval	Mayor summarized our last meeting about this. Amanda relays Garrick's recommendation of .5 acre foot of water per lot with some sort of irrigation per lot. If no irrigation, 1 acre foot per lot. Mr. Forbush explained what he believed would be used by each lot. Discussion ensued about not being able to obtain irrigation shares, and gas service to the properties. Mr. Forbush stands by his proposal of .5 acre foot per lot with no irrigation, based on the State's Domestic water connection of .45 acre foot. The town reviews the average usage of water and relays that the decision on this would set a precedence and the variables that need to be considered besides water. Mr. Forbush presented a map with a proposed right of way with a public access easement. The Town explained that an 8 inch water line would need to be run to the end of the property. Mr. Forbush requests a list of specs for his subdivision. The Town will work on getting a list put together that summarizes what's in our development code. Mr. Forbush will present a drawing with the road going through the middle of the development as discussed with asphalt on the portion in Town boundaries. Meeting adjourned at 7:00 pm	

Regular Meeting 7:00 PM

Councilmen attending:	Steve Anderson Mayor, Jake Dyreng, Aaron Peterson, Eric Peterson, Mike Bennett
Councilmen excused:	
Administration attending:	Madison James, Amanda Bennett
Others attending:	Phil Sorensen, Harvey Sorensen
Conducting:	Steve Anderson, Mayor

Agenda Item	Discussion	Action
1. Discussion Items -Public Comments	The mayor explained the CDBG First public hearing to receive pertinent information about the CDBG program and to allow for discussion of possible applications is canceled due to the Town not qualifying for the State's criteria of a Low to Moderate Income community. Survey's went out and we scored 45.1% where the state needs us above 51%.	
2. Action Items -Approval to pay Les Olson Company for new printer/fax/email/copy machine	Amanda explained the current copy machine is struggling and with the volume of printing on our newsletter and bills a new machine will be most cost effective long term. Motion is made to approve the purchase of a new copy machine combo unit from Les Olson Company in the amount of \$3,134.00.	Motion: Mike Second: Aaron Roll Call Vote: Unanimous Aye
3. Council Business -Review and approval of Claims-Invoice Register 11/03/2021-12/08/2021 -Review and approval of Minutes - November 2, 2021 & November 4, 2021	Invoices from 11/3/21-12/8/21 are reviewed. After discussion, a motion is made to approve them as listed. Minutes from the Canvass on 11/11/21, the regular meeting on 11/2/21 and the work meeting on 11/4/21 are reviewed. Motion to approve all of these with no changes is made.	Motion: Mike Second: Jake Roll Call Vote: Unanimous Aye Motion: Aaron Second: Mike Vote: Unanimous Aye
4. Mayor/Council Member/Department/Committee Reports Upcoming Calendar Items -Christmas Activity December 18	Christmas activity was discussed. Santa at the park on December 18th. The Council will gather after the Christmas dinner and fill candy bags on the 15th. Amanda will order cookies and have hot chocolate, Mike will do the bonfire. Mayor will assist with decorations.	

Amanda- Sports library update FY22 Q2 Financial Update Mayor- Update on right of way going to Old Dump area Proposal for ordinance on dividing lots Town Hall Lighting estimate Site staking inspections IBC Building permit requirements Report on Mayfield Estates Phase III	Amanda updated the council on the youth council's sports library. They are working with the Lion's club to work out a storage shed for the equipment and they are going to come back after the first of the year with another proposal of how the library will function. No grant funds will be expended at this time. Fiscal Year Quarter 2 financial update is distributed. The general fund is at a balance of \$204,308.97, utility fund balance is \$125,180.30, and perpetual care balance is \$112,264.59. The report is reviewed and signed. Mayor explained the ARPA funds that we have received thus far to the public present. The Mayor updated the Council on the White Hills access and the Commission meeting he attended. The plat map was reviewed. He explained the County's stand is that there must be a right of way and that we are in the process of verifying if an easement goes through to the end of Keith Larsen's property. Mayor explained the non conforming lot size situations in town and would like to address the lot splits in the newsletter and possibly pass an ordinance against splitting lots that would make them non conforming. An estimate from Mickelsen Construction for Trim lights at Town Hall was reviewed and discussion ensued about what funds we could use for this. Mayor would like to find out about a warranty and address it at a future meeting. Mayor detailed the need to require site staking and proposed that we update our zoning permit requirements. He continued with an update of Phase III in the Mayfield Estates. All the water lines are in and tested for each lot. The Mayor informed the Council of the price to upgrade our street lights to LED and fix the ones that are not working. He stated that a plan for replacement of the cemetery trees needs to be made and curb along the roads in small phases would be a good project. Mayor indicated that he was working with Dominion Energy to get pricing to continue the gas line to the town boundary on the east end of Canyon Road. Discussion of Christmas Bonus Employees ensued. A motion to approve a \$250.00 bonus was made.	Motion: Aaron Second: Eric Roll Call Vote: Unanimous Aye Mike abstained
5. Adjourn	Motion to adjourn 8:21 pm.	Motion: Mike Second: Aaron Vote: Unanimous Aye

Minutes Approval

By: 
Steve N. Anderson, Mayor

Date: FEB 9 2022

Attest: 
Amanda Bennett, Clerk/Recorder

Date: 2-9-22

